GERMANTOWN COMMUNITY LIBRARY BOARD

REGULAR MEETING
July 23, 2014
GCL Meeting Room

The regular meeting of the Germantown Community Library Board was called to order by President Joyce Nelson at 6:00 p.m. on Wednesday, July 23, 2014. **Members present:** Kim Musbach, Joyce Nelson, Darlene Vosen, Charlene Brady, Shane Daniels, Ronald Seiser. **Members absent:** Brenda O'Brien **(exc.) Also present:** Library Director Roberta Olson. Proper notification of the meeting had been given. MOTION (Brady, Daniels): Approve the agenda as published. Motion carried (6-0). MOTION (Musbach, Brady): Approve the minutes of the June 25, 2014, meeting as printed. Motion carried (6-0). There was no public input.

FINANCIAL MATTERS

TREASURER'S REPORT. Balances as of July 23, 2014: Hampel Memorial Account - $2,079.50; Dhein Memorial Account - $3,040.72; GCL/Rao Account - $6,976.85; Board Savings Account - $5,980.68; Board Checking Account - $850.61; DML Building Fund - $94,379.66 [Penny Jug - $751.24]; Building Fund CD Account - $15,000.00. MOTION (Daniels, Musbach): Accept the Treasurer's Report. Motion carried (6-0).
Discussion: A plaque was purchased and installed in honor of a $500.00 donation. The deposit for purchase and installation of window blinds was transferred from the building fund and paid. Balance due after installation. Scholastic Books sale money was deposited into checking; a check for their percentage was sent to the representative.
ACCOUNTS PAYABLE. MOTION (Seiser, Brady): Approve the schedule of operating vouchers and forward them to Village Hall for payment. ROLL CALL VOTE: President Nelson, aye; Trustee Vosen, aye; Trustee Daniels, aye; Trustee Brady, aye, Trustee Musbach, aye; Trustee Seiser, aye; Trustee O'Brien, n/p.
Discussion: Olson reviewed the Outreach Program and GCL's portion of the cost of operation.
BUDGET PRINTOUT. The budget printout was reviewed.

REPORTS

VILLAGE/COUNTY/SYSTEM.
VILLAGE. No report.
COUNTY. Vosen: The August meeting has been rescheduled for August 13. Budget discussion should be on the agenda at that time.
SYSTEM. No report.
PRESIDENT'S REPORT. Nelson: no report
DIRECTOR'S REPORT. Olson : The internet fiber optic installation has been completed, but MWFLS is finishing its update before the system can be activated. Activation is tentatively scheduled within the next week to 10 days. ATT finished at GCL exactly on schedule. The shades will be installed within the next 2 weeks; shelving is expected by the end of August or early September. DPW painted and designated 4 parking spaces in the back parking lot for 'book drop' only. (Vosen noted that a DPW vehicle was parked across all 4 spaces during recent maintenance). DPW is also replacing landscaping with stone and perennials for easier maintenance. A new staff member was hired to replace Maxine Drinan, who recently retired.

UNFINISHED BUSINESS
SHARE: The SHARE migration is in process. Patrons are no longer allowed to place holds on Lakeshores materials through the automation system. Lakeshore materials will remain available through Interlibrary Loan, which will increase ILL circulation. The projected changeover date for TRIO is November.

NEW BUSINESS

FY2015 BUDGET INFORMATION FROM MWFLS/COUNTY (POSSIBLE)

No Village FY2015 budget information has been received. Olson presented a chart of FY 2015 Washington County libraries' estimated operating costs created by Hartford library director, Michael Gelhausen. The chart included services for which MWFLS has billed the libraries in the past, as well as those for which they will begin billing in 2015. A GCL Budget committee meeting will be scheduled as soon as possible after the Village packet arrives.

ELECTION OF OFFICERS: PRESIDENT, VICE-PRESIDENT, TREASURER

ELECTION OF OFFICERS

MOTION (Musbach, Daniels) Accept GCL slate of officers as nominated:

President: Joyce Nelson

Vice-President: Ron Seiser

Treasurer: Darlene Vosen

Motion carried (6-0)

ADJOURN TO CLOSED SESSION PER WI § 19.85 (1)(C): --Considering performance evaluation data of library employees—annual evaluation of Library Director.

Closed session convened at 6:30 p.m., July 23, 2014.

Closed session adjourned at 6:46 p.m., July 23, 2014.

ANNOUNCEMENTS AND ADJOURNMENT

The next regular meeting of the Library Board will be Wednesday, August 27, 2014, in the Germantown Community Library meeting room.

Janine L. Moffitt
Administrative Assistant