

GERMANTOWN COMMUNITY LIBRARY BOARD

REGULAR MEETING

October 26, 2011

GCL Meeting Room

The regular meeting of the Germantown Community Library Board was called to order by President Joyce Nelson at 6:00 p.m. on Wednesday, October 26, 2011. **Members present:** Kim Musbach, Joyce Nelson, Darlene Vosen, Danny Ho, Terri Kaminski, Ronald Seiser. **Members absent:** Claudia Butschli (exc.) **Also present:** Library Director Roberta Olson. Proper notification of the meeting had been given. MOTION (Vosen, Ho): Approve the agenda as published. Motion carried (6-0). MOTION (Ho, Vosen): Approve the minutes of the September 28, 2011, meeting as printed. Motion carried (6-0). There was no public input.

FINANCIAL MATTERS

TREASURER'S REPORT. Balances as of September 30, 2011: Hampel Memorial Account - \$2,066.96; Dhein Memorial Account - \$3,023.28; GCL/Rao Account - \$6,959.60; Board Savings Account - \$8,461.04; Board Checking Account - \$365.01; DML Building Fund - \$97,030.52. MOTION (Ho, Seiser): Accept the Treasurer's Report. Motion carried (6-0).

Discussion: The Dhein and Hampel Memorial Account cds expire November 2011. MOTION (Ho, Seiser) Allow cds to roll over at expiration. Motion carried (6-0)

Penny jug funds in the amount of \$1,172.22 will be used to pay for a new outside patio bench and a planter replacement. Both items were received at the Germantown Department of Public Works, and payment will be issued after the items are installed. Director Olson will contact DPW to ascertain when the job will be completed.

ACCOUNTS PAYABLE. MOTION (Vosen, Seiser): Approve the schedule of operating vouchers and forward them to Village Hall for payment. ROLL CALL VOTE: President Nelson, aye; Trustee Vosen, aye; Trustee Kaminski, aye; Trustee Ho, aye, Trustee Musbach, aye; Trustee Butschli, n/p; Trustee Seiser, aye.

BUDGET PRINTOUT. The budget printout was reviewed. It was noted that if the utility bill remains consistent over an extended period of time, unexpended funds that had been budgeted for higher utility bill (as in the past) could be re-allocated.

REPORTS

VILLAGE/COUNTY/SYSTEM.

VILLAGE. Kaminski: The FY2012 budget has been published. Some changes are still possible before it is passed by the Village Board. The drainage pond, which was required at the library's expense during construction, has been filled with asphalt per direction of the DNR in an effort to eradicate the invasive red crayfish. It will remain filled for 2 years when it will then be restored as required by the Milwaukee Metropolitan Sewerage District to meet drainage codes. A grant provided funding for the fill.

COUNTY. Vosen: The County budget passed. The next meeting is scheduled for January 2012. The Jack Russell (Hartford) Public Library opened on October 24. An open house is planned for November 13. *West Bend Daily News* recently published an article describing Act 420 and how it affects Washington County libraries.

SYSTEM. No report.

PRESIDENT'S REPORT. Nelson: Trustees Nelson and Seiser attended the Village budget meetings. Nelson presented handouts from the annual Trustee dinner speaker. The topic was how to hold meetings.

DIRECTOR'S REPORT. Olson: No additions to written report.

UNFINISHED BUSINESS

SHARE: No report.

Cleaning Contract and Cleaning Issues: DPW is performing tasks not included in the cleaning contract. Conditions overall have improved.

FY2012 Village Budget Update: The final budget hearing is scheduled for November 21.

County Budget Update: Discussed in County Report.

Grievance procedure as directed by Act 10: Second Reading and Approval: Corrections were made to the policy, changing references to the "Village Library Board" or "Village Board" to read "Germantown Community Library Board." MOTION (Ho, Vosen) Approve the Grievance policy as presented. Motion carried (6-0)

Plans for GCL Anniversary 2012: Trustees Ho and Nelson will form a planning committee. Olson will ask at the November Friends of the GCL meeting if any members would like to participate. Nelson will attend the Hartford Open House and observe for possible ideas. GCL trustees should be receiving invitations to the open house. Vosen stated that approximately \$1,000.00 was spent on the GCL opening, including invitations, refreshments, etc. The winning artwork from the 2011 Friends of GCL art contest was displayed.

NEW BUSINESS

Concealed Carry: MOTION (Kaminski, Seiser) Approve Conceal and Carry policy as written for all Village buildings. Motion carried (6-0)

Discussion: Kaminski: Village Board members decided not to post against weapons being allowed in Village buildings. Nelson stated that GCL should comply with Village regulations for consistency. Olson noted that monitoring for patrons carrying weapons, if not allowed, could present logistical problems for staff; also, if posted, would promote unrealistic expectations of some level of protection provided by the library. Employees will be required to abide by rules of employee handbook.

ANNOUNCEMENTS AND ADJOURNMENT

The next regular meeting of the Library Board will be Wednesday, November 16, 2011, in the Germantown Community Library meeting room. Nelson declared the meeting adjourned at 6:55p.m.

Janine L. Moffitt
Administrative Assistant