

GERMANTOWN COMMUNITY LIBRARY BOARD

REGULAR MEETING

August 27, 2014

GCL Meeting Room

The regular meeting of the Germantown Community Library Board was called to order by President Joyce Nelson at 6:02 p.m. on Wednesday, August 27, 2014. **Members present:** Kim Musbach, Joyce Nelson, Darlene Vosen, Charlene Brady, Ronald Seiser, Brenda O'Brien. **Members absent:** Shane Daniels (exc.) **Also present:** Library Director Roberta Olson. Proper notification of the meeting had been given. MOTION (Vosen, Brady): Approve the agenda as published. Motion carried (6-0). MOTION (Brady, Seiser): Approve the minutes of the July 23, 2014, meeting as printed. Motion carried (6-0). There was no public input.

FINANCIAL MATTERS

TREASURER'S REPORT. Balances as of August 27, 2014: Hampel Memorial Account - \$2,079.50; Dhein Memorial Account - \$3,040.72; GCL/Rao Account - \$6,977.15; Board Savings Account - \$5,980.94; Board Checking Account - \$850.71; DML Building Fund - \$89,835.80; [Penny Jug - \$751.24]; Building Fund CD Account - \$15,000.00. MOTION (Brady, Nelson): Accept the Treasurer's Report. Motion carried (6-0).

Discussion: Cost of the window shades, which are installed, is paid in full.

ACCOUNTS PAYABLE. MOTION (Vosen, Seiser): Approve the schedule of operating vouchers and forward them to Village Hall for payment. ROLL CALL VOTE: President Nelson, aye; Trustee Vosen, aye; Trustee Daniels, n/p; Trustee Brady, aye, Trustee Musbach, aye; Trustee Seiser, aye; Trustee O'Brien, aye. (O'Brien left meeting at 6:20 p.m.)

BUDGET PRINTOUT. The budget printout was reviewed.

Discussion: Seiser pointed out the GCL is still under budget on utilities. In lieu of possible decreases in County funding, it was recommended that this not be a factor in allocating for next year's utilities as there could be an unanticipated increase in costs. DPW is tracking the impact of the new lights through WE Energies to determine if they are a factor in the reduced utility use.

REPORTS

VILLAGE/COUNTY/SYSTEM.

VILLAGE. No report.

COUNTY. Vosen: A levy increase for unserved communities was introduced at the meeting as an effort to help cover libraries costs resulting from Act 420 reimbursements to other counties. The FY 2015 budget is still under discussion.

SYSTEM. Olson: Beaver Dam Library will not join TRIO, the three county consortium developed to replace SHARE. Beaver Dam will retain membership in MWFLS but will maintain a separate catalog from TRIO. Materials from Beaver Dam will be available to TRIO patrons through the Interlibrary Loan process. Costs that Beaver Dam would have incurred as a TRIO member will be dispersed among remaining member libraries. The cost increase for GCL is not known at this time.

PRESIDENT'S REPORT. Nelson: The annual evaluation of Library Director has been completed. Nelson asked the GCL Board to consider sponsorship in the 2014 Germantown Christmas Festival. MOTION: (Seiser, Musbach) Donate \$150.00 from the Board Savings account as a General Sponsor of the 2014 Germantown Christmas Festival. Motion carried: (4-1)

DIRECTOR'S REPORT. Olson: The Summer Reading Program has concluded after a very successful season. Plans are already underway for the 2015 SRP. Olson has been participating in the governance committee meetings regarding the documentation for TRIO. The fiber optic cable was installed on time, but GCL is waiting for installation of a new router from MWFLS before activation.

UNFINISHED BUSINESS

SHARE: The new SIRSI catalog is being reviewed on a test site. SIRSI representatives are meeting with library directors to resolve issues and for training prior to activation.

FY 2015 draft budget: discussion, possible action

Figures presented in the draft are very nebulous as neither the County, System nor the Village have solidified their budget numbers. Olson used low estimates pending those decisions. Because there has been no increase in Village contributions for several years, GCL has used unexpended County funds to fill any deficits. If the County decides to decrease or maintain levels, GCL will need to readjust amounts in some lines due to increased expenses from the System to cover costs of van delivery, materials purchases, Zinio, Overdrive, OCLC, and automation maintenance. In order to maintain service levels to our patrons, Olson will develop a list of cost increases to present to the Village as part of the FY2015 budget requests. As part of the discussion, Seiser referred to the improved maintenance GCL has received from Village Building Maintenance personnel. Olson stated that GCL has frequently expressed appreciation to those personnel. Brady also mentioned that Trustee webinars mentioned in the Trustee Letter are completed before members receive the newsletter. Recorded sessions are available.

NEW BUSINESS

ANNOUNCEMENTS AND ADJOURNMENT

The next regular meeting of the Library Board will be Wednesday, September 24, 2014, in the Germantown Community Library meeting room. Nelson declared the meeting adjourned at 7:00 p.m.

Janine L. Moffitt
Administrative Assistant