

**MEETING MINUTES
PUBLIC SAFETY COMMITTEE MEETING
SEPTEMBER 8, 2014
GERMANTOWN VILLAGE HALL BOARD ROOM**

CALL: The meeting was called to order at 5:30 p.m. by Chairman Hughes.

ROLL CALL: Chairman Hughes, Trustees Daniels, Miller and Warren were present. Also present were Police Chief Hoell, Fire Chief Weiss, Deputy Fire Chief Maury and Communications Supervisor Schmidt.

PUBLIC COMMENT: no discussion.

APPROVAL OF MINUTES: a motion was made by Warren, seconded by Miller, to approve the minutes of the August 4, 2014 Public Safety Committee Meeting. Motion carried unanimously.

POLICE DEPARTMENT MONTHLY REPORT: Hoell reported that the numbers for traffic citations has decreased due to the expiration of the state grants for traffic patrol. He also advised that the numbers for thefts and arrests are up partially due to the more aggressive tactics of loss prevention in retail stores.

Hoell commented on recent departmental activities including his Wisconsin Chiefs of Police conference, the NAC night event which was well attended with various demonstrations, the ALS ice bucket challenge which the department participated in, and on the mass casualty drill in West Bend which focused on follow-through procedures after a shooting.

FIRE DEPARTMENT MONTHLY REPORT: Weiss reported that their staffed response time for the month was 6.15, unstaffed response time at 9.1. He noted there were 161 fire inspections, and they just started a Public Education/Customer Service Contacts item for their monthly report. He added their policy and procedure manual was in the process of being updated. Weiss also advised that the personnel covering for weekend staffing were keeping busy with cleaning, inspections and Knox Box inspections.

Weiss also reported on recent departmental activities which included participating at the police department's NAC Night event, the ALS ice bucket challenge, collection for MDA and the mass casualty drill in West Bend. He went over recent training events and noted that they are unable to burn in the burn building which was damaged about 4 years ago, and he would be addressing that in the budget process.

OVERTIME REPORTS - POLICE DEPARTMENT & FIRE DEPARTMENT: Hoell advised the rate of overtime is tracking normally for the year. Weiss stated the fire department numbers are skewed by the hours his personnel are putting in, he is working on ways to help reduce the overtime.

POLICY UPDATES: no discussion.

REQUEST FOR RECORDER AND PHONE SYSTEM REPLACEMENT - POLICE DEPARTMENT:

Communications Supervisor Schmidt stated the department was requesting to replace their recorder system which was a budgeted item, and were also requesting to replace the current phone system which was installed in 2003 and due for replacement in 2015. She advised that by leasing, both items could be acquired using the \$45,000 which was budgeted for the purchase of a new recorder system. Schmidt noted that leasing is a trend now for high cost items and allows the equipment to stay up to date. She explained that the leasing would be a 5-year lease agreement for the following:

Eventide Audio Recorder - lease proposal provided by General Communications, leasing service Eventide NexLog Recording System, lease cost of \$11,814.04 per year (\$984.50 month), and

Avaya IP Office IP PBX phone system - lease proposal provided by NorComm Unified Communications, leasing service Marlin Leasing, lease cost of \$7,979.16 per year (\$664.93 month).

Total cost of \$19,792.20 per year, will use the \$45,000 budgeted in account 40-521-570-8430 for the first 27 months of lease payments, remaining payments will be included in the operating budget for the remaining term of agreements.

Warren asked why the telephone system was due for replacement, Schmidt explained the current system was installed in 2003 and is not compatible with new technology including the new recorder system that is being requested.

A motion was made by Daniels, seconded by Warren, to forward this purchase request to Village Board with a recommendation of approval. Motion carried unanimously.

APPLICATION FOR AMENDMENT OF CLASS B FERMENTED MALT BEVERAGE & INTOXICATING LIQUOR LICENSE OUTSIDE PREMISES EXTENSION, GAMROTH'S KUHBURG JUNCTION, 20' X 30' TENT, BACKYARD AREA FOR OCTOBER 4, 2014 2PM - 10PM: Hughes noted that Kuhburg's was moving the date for this event which had been previously approved. Hoell stated the police department had no objections, Weiss stated the fire department had no objections.

A motion was made by Daniels, seconded by Miller, to forward this application to Village Board with a recommendation of approval. Motion carried unanimously.

NEXT MEETING: Hughes stated that next month's meeting would be held on Monday, October 6, 2014 at 5:30 p.m.

ADJOURNMENT: There being no further business, the meeting was adjourned at 5:54 p.m.

Recorded by,

Julie L. Barth
Secretary