

**VILLAGE OF GERMANTOWN
N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022**

MEETING:	COMMITTEE OF THE WHOLE
DATE AND TIME:	<u>MONDAY, September 22, 2014</u> <u>6:00 p.m.</u>
LOCATION:	Germantown Village Hall Board Room N112 W17001 Mequon Road

- I. Call To Order This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.
- II. Roll Call
- III. Approval Of Minutes – September 17, 2014
- IV. 2015 Budget Review
 - A. Fire
 - B. Police
- V. Schedule Next Budget Meeting
- VI. Adjournment

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Village Clerk at (262)250-4740 at least 2 days prior to the meeting.

Please note: It is possible that one or more members, and possibly a quorum of members, of other governmental bodies of the municipality may be in attendance at the above meeting to gather information. No action will be taken by any other governmental body at this meeting except by the governing body noticed above.

VILLAGE OF GERMANTOWN
COMMITTEE OF THE WHOLE
MEETING MINUTES
SEPTEMBER 17, 2014

CALL TO ORDER: The meeting was called to order at 6: p.m. by President Wolter at the Village Hall Boardroom.

ROLL CALL: President Wolter, Trustees Baum, Daniels, Hughes, Kaminski, Miller, Vanderheiden, Warren and Zabel. Also present were DPW Director Ludwig, Wastewater Superintendent Tim Zimmerman, Water Superintendent Jim Driver, Engineer Bischke, Administrator Schornack and Clerk Goeckner.

APPROVAL OF MINUTES: June 16, 2014 & July 21, 2014

MOTION (Baum/Vanderheiden) to approve the minutes as presented, carried.

2015 BUDGET REVIEW:

Direct Rath reviewed where we stand with the proposed budget, allowed increase in levy over last year, expense amount over budget of approximately \$17,814. President Wolter instructed Trustees to ask questions and make changes during the time staff is present at meetings rather than waiting until the end of the meetings to bring up all questions.

- A. **DPW Administration** - Engineer Bischke presented information on the budget. Discussion Items: Increase of fees, replacement of server, flooding mitigation projects (ditches) – costs vs. borrowing, signalization, office supplies, equipment repairs and maintenance (plotters), percentage of salaries placed in TIF 6 for staff time, vacancy to be filled.
- B. **Highway** - Superintendent Olszewski presented information on the budget. Discussion items: Beautification materials for flags, banners, hanging baskets – not funded by leadership anymore, seal coating, salt, fuel, patrol trucks (routes, staffing, signal upgrades – purchasing hardware in 2015 for 2016 installation, capital borrowing and budget, streets, medical waste fees, insurance, subdivision signage.
- C. **Recycling** - Superintendent Zimmerman presented information on the budget. Decrease due to decreased fuel escalators. Net increase of escalators was 2.51%. Discussion of oil at recycling center.

MOTION (Zabel/Kaminski) to move to Water & Sewer item, carried.

- D. **Water and Sewer**
Sewer – Superintendent Zimmerman presented information on the budget. Finance Director Rath explained MMSD rate increase and need to discuss at another meeting consideration of pass through of MMSD rates to customers. Discussion items: Relining costs and program including timeline of completion based on road work completions, borrowing capacity, and manhole treatments.

2015 BUDGET REVIEW continued:

Water

Superintendent Driver presented information on the Water Budget
Discussion: rate increases unknown, capital budget, remove \$242,000 for Concord from capital as project not being done in 2015, well exploration, transmission/distribution main, meters, computers – PSC regulation, transportation equipment – used vs. new.

E. Building & Grounds

Superintendent Olszewski presented information on this budget.
Cleaning contract will have to be discussed at some point. Discussion items:
Fire Station 1 – duct work and other necessary repairs, Bell Museum – structural beam replacement, finalize LED conversion at the Library, Fire Station 2 – concrete approaches and Police Dept. annex carpeting.

F. Parks

Superintendent Olszewski presented information on this budget.
Discussion items: trucks, trackless – very vital, capital totals, EAB expense, sidewalks – Lannon & Wasaukee.

G. TIF 4

Finance Director Rath presented information on this budget. Don't have the revenue yet and reduced the salary portion in TIF 4 now as not as much management necessary as in the past. Projected close out is 2021.

H. Impact Fees

Finance Director Rath discussed the impact fees, currently collected for Police, Fire, Parks, Library and Water. Timeline for collection and use of impact fees and need for plans for use of funding or required payback. Discussion.

Discussion of borrowing and when to discuss cutting items from the capital borrowing. Reluctance to borrow \$3 Million for capital again. Compliments to staff on putting as much as they could within the operating budget. Discussion of process. Further discussion of options in borrowing more at once and doing projects sooner, possible levy limit increases and referendums.

SCHEDULE NEXT BUDGET MEETING

Next meeting set for Monday September 22, 2014 at 6:00 p.m. and tentative 3rd meeting set for September 29, 2014 at 6:00 p.m.

ADJOURNMENT:

There being no further business the meeting was adjourned at 8:48 p.m.

Barbara K. D. Goeckner, WCPC/MMC
Village Clerk