**VILLAGE OF GERMANTOWN**
**COMMITTEE OF THE WHOLE**
**MEETING MINUTES**
**SEPTEMBER 22, 2014**

**CALL TO ORDER:** The meeting was called to order at 6:00 p.m. by Clerk Goeckner at the Village Hall Boardroom.

**ROLL CALL:** Trustees Baum, Daniels, Kaminski, Miller, Vanderheiden, Warren and Zabel. President Wolter and Trustee Hughes will arrive later. Also present were Finance Director Rath, Fire Chief Weiss, Police Chief Hoell, Police Capt. Snow Administrator Schornack and Clerk Goeckner.

**Motion (Vanderheiden/Zabel) to appoint Trustee Kaminski as temporary Chair in absence of the President, carried.**

**APPROVAL OF MINUTES:** September 17, 2014
**MOTION (Baum/Miller) to approve the minutes as presented, carried.**

**2015 BUDGET REVIEW:**
Administrator Schornack – current budget fairly well balanced. Fire Dept. has funding to run weekend staffing from January-April 2015 in budget. Approximately $120,000 for January-April.

A. **Fire**

Chief Weiss presented information for the Fire Dept. budget. They will be going through Public Safety then to Village Board to request a referendum to become a fulltime department and planning for that referendum to take place in April 2015. Budget didn't cover telephones or all utilities. EMT refresher training cost was $15,000 with only $1,700 budgeted. Postage only had $250 and mailing for Fire Safety fair was about that. Discussion of how those expenses have been covered in the past and directives not followed during the interim when there wasn't a chief. Protective supplies expense at $10,000 – up by 150% - need for new gear for new POC's. Will be looking at replacing 1-2 sets per year moving forward.

Trustee Hughes arrived at 6:15 p.m.

Discussion of life of boots and gear and cost of about $2,100 per person. Further discussion on expenses not budgeted correctly in past years.

President Wolter arrived at 6:18 p.m.

Discussion:

Training seminars and travel expenses up 700% and required training as part of contract to be paid by Village. Working on alternative trainings such as online programs.

Mobile computers and what vehicles have them. 4 ambulances do not have mobile data computers.

Burn tower needed repairs and needs for training current and new members for live fires. Other departments also use it. Direction last year to seek a revenue source from them. Hasn't been looked into yet. Need for live fire training due to

limited number of fires in Village. Discussion of how other departments get this training.
Survive Alive House
New vehicles, ambulance $300,000, age of current ambulance being replaced is 2001. 1500-1700 calls per year. On a 4 year rotation for replacement. 2 new four wheel drive vehicles. Currently using an old police vehicle with 160,000 miles on it. If it isn't good enough for the Police to use any longer, then it is not good enough for his deputies to use. New vehicles should last 7-10 years and shouldn't need to come back within 10 years for new replacement vehicles for these. Getting the same as the Police and working off the state bid of approximately $27,000. Items to be installed after delivery cost $13,000 for detailing. Request for breakout of this detail.
Discussion of choice between burn tower and vehicles, Chief would choose burn tower. Further discussion of burn tower.
Fire hose replacement.
Discussion of budget and constraints. Chief stated there was nothing frivolous in his budget.
Discussion of weekend staffing schedule and costs and how to cover after April 2015. Administrator Schornack stated staff discussion indicates the only way to fund it would be through using reserves for about $240,000. Last meeting discussion was to look at alternatives to weekend staffing and open to new ideas. Funded through all of 2014 but not meant to be a permanent fix. Discussion of need of alternatives to consider. Many meetings held in 2013 to figure out how to build staff of on call firefighters. Discussion of weekend staffing only implemented as a temporary fix now becoming the norm. Need for different shifts and different staffing, other alternatives – what has come forward is what is already in place and board needs to see different options.
Finance Director Rath discussed the salary figures from budgets: 2012 under $600,000. In 2015 have $745,000-$751,000 including some weekend staffing. Projected total for 2014 is $941,988.
Discussion of calls. Chief Weiss – We will always have paid on call employees no matter what. Discussion of pagers, cell phones, response time, number of fire calls, ems calls, revenue numbers, ambulance fees, Fire Safety Fair. Bring Fire Dept. back to future meeting for further discussion/information.

Temporary Chair Kaminski turned the meeting back over to President Wolter.

B. **<u>Police</u>**
Chief Hoell presented information for the Police Department budget. Held the line in items but costs continue to increase. Increases in gas and oil, vehicle repair and maintenance. Computer software support increased slightly. Remainder of budget is at same level as prior year. Needs to add the increase for detective's wage. Discussion of need to create a detective sergeant to handle case management etc. $1,000 increase to wages and discuss difference of only $2,200 between Lt. and Detective positions. Discussion of tasers, vehicles. Canine vehicle unreliable. Does not expect any additional staffing but numbers have been the same for a number of years and they are the least staffed in the

Milwaukee Metropolitan area. Put in a need for a 2nd shift Clerk. Important for you to know what he thinks future needs will be. Further discussion of squad cars, capital expenditures, squad computers. Comfortable going with a semi-ruggedized tough book all inclusive of additional software, installation etc. for $95,000. Would rotate squad and computer at the same time so it becomes part of operating rather than borrowing. Capt. Snow gave a brief explanation of the vehicles in the fleet. 22 in fleet, many used by non-sworn personal with very high mileage and can't be used for emergency purposes. Remaining 10 units for patrol vehicles and 1 supervisor vehicle – 9 units used year round by 3 shifts. Asking for 2 vehicles. Have spent at least $6,000 last year on repairs in 3 vehicles. Discussion of various types of police vehicles and what works best in various conditions/situations. Discussion of carpeting for annex building, office furniture and consideration of phasing it in. Noted that Chief Hoell does not come and ask for anything that is not needed and is the first one to step up and say maybe not this year and has given up substantial amounts of requests in the past.

**Emergency Government**
No changes.

**Canine Fund**
Canine Fund is provided for by donations.

**Asset Forfeiture Fund**
Funding from asset forfeitures recovered by officer during the year.

Discussion on radios and County radio system.

**SCHEDULE NEXT BUDGET MEETING**
Schedule a Special Village Board meeting for a developer who needs to meet. Also would have Baker Tilly present and invite Utility Advisory to have the update to the Water Rate Study. And also cover the 2015 Budget Review under this Special Village Board Meeting. Discussion. Meeting to start at 5:30 p.m. on Monday, September 29th.

**ADJOURNMENT:**
There being no further business the meeting was adjourned at 8:18 p.m.

Barbara K. D. Goeckner, WCPC/MMC
Village Clerk