

GERMANTOWN COMMUNITY LIBRARY BOARD

REGULAR MEETING

November 16, 2011

GCL Meeting Room

The regular meeting of the Germantown Community Library Board was called to order by President Joyce Nelson at 6:00 p.m. on Wednesday, November 16, 2011. **Members present:** Kim Musbach, Joyce Nelson, Darlene Vosen, Danny Ho, Terri Kaminski, Claudia Butschli (late). **Members absent:** Ronald Seiser (exc.) **Also present:** Library Director Roberta Olson. Proper notification of the meeting had been given. MOTION (Kaminski, Vosen): Approve the agenda as published. Motion carried (6-0). MOTION (Kaminski, Vosen): Approve the minutes of the October 26, 2011, meeting as printed. Motion carried (6-0). There was no public input.

FINANCIAL MATTERS

TREASURER'S REPORT. Balances as of November 9, 2011: Hampel Memorial Account - \$2,070.22; Dhein Memorial Account - \$3,023.28; GCL/Rao Account - \$6,960.19; Board Savings Account - \$8,461.76; Board Checking Account - \$365.79; DML Building Fund - \$95,890.48. MOTION (Kaminski, Ho): Accept the Treasurer's Report. Motion carried (6-0).

Discussion: The patio bench was assembled by DPW and a check for payment was sent to the vendor. Funds from the Penny Jug donations were used for the purchase. The Hampel Memorial CD account was renewed at 0.25%. The Dhein Memorial CD will be renewed when it expires later in November.

ACCOUNTS PAYABLE. MOTION (Ho, Butschli): Approve the schedule of operating vouchers and forward them to Village Hall for payment. ROLL CALL VOTE: President Nelson, aye; Trustee Vosen, aye; Trustee Kaminski, aye; Trustee Ho, aye; Trustee Musbach, aye; Trustee Butschli, aye; Trustee Seiser, n/p.

BUDGET PRINTOUT. The budget printout was reviewed. Utilities have remained low. Credit is being given to more diligent maintenance of machinery.

REPORTS

VILLAGE/COUNTY/SYSTEM.

VILLAGE. Kaminski: The Village budget hearing is scheduled for November 21, 2001. No changes are anticipated.

COUNTY. Vosen: The County budget was approved.

SYSTEM. No report.

PRESIDENT'S REPORT. Nelson: The Jack Russell (Hartford) Library held its open house November 13. Several GCL staff and board members attended. The building is very attractive. The library received generous donations from individuals as well as \$6million from the City of Hartford.

DIRECTOR'S REPORT. Olson presented a written report. GCL has been included with libraries throughout Wisconsin in a study group that will evaluate utility expenses.

UNFINISHED BUSINESS

SHARE Update: Information

Changes to the online catalog should be available to patrons by the end of January.

Cleaning contract and cleaning issues

Nothing has changed. DPW is taking care of issues not covered by cleaner's contract. They will focus on completing long-term tasks when their outside work slows down due to colder weather. Though there has been some improvement, GCL Board feels the daily cleaning is still below standard. Item can be taken off the agenda as there has been limited change.

FY2012 Village Budget update: Discussed in Village report.

County Budget Update: Discussed in County report.

Plans for GCL Anniversary 2012: Friends of GCL member Sandy Gissal has volunteered to join Trustees Ho and Nelson on the planning committee. Possible dates for the event were discussed. Olson reported that there are some pewter sculptures available for purchase from the Chamber of Commerce that GCL could use as a fund raiser. The planning committee will consider.

NEW BUSINESS

Proposed 2012 Library Board Meeting Dates

Discussion: Vosen suggested 2 changes. MOTION (Vosen, Nelson) Accept the 2012 Library Board Meeting schedule with changes to November and December dates.

Jan 25	Apr 25	Jul 25	Oct 24
Feb 22	May 23	Aug 22	Nov (change from 14 to 21)
Mar 28	Jun 27	Sep 26	Dec (change from 12 to 19)

Motion carried (6-0)

Proposed 2012 Library Closing Dates

Discussion: Olson explained how GCL staff is affected when holidays fall on weekend in relation to Village holiday schedules. MOTION (Kaminski, Vosen) Accept the 2012 Library Closing Dates as written.

Apr 6	May 28	Jul 4
Sep 3	Nov 22, 23	Dec 24, 25, 31

Motion carried (6-0)

Acceptance of gifted art piece from Friends of Germantown Library

MOTION (Musbach, Kaminski) Accept the art piece to be displayed in Germantown Library. Motion carried (6-0).

ANNOUNCEMENTS AND ADJOURNMENT

The next regular meeting of the Library Board will be Wednesday, December 14, 2011, in the Germantown Community Library meeting room. Nelson declared the meeting adjourned at 6:45 p.m.

Janine L. Moffitt
Administrative Assistant