

HISTORIC PRESERVATION COMMISSION MEETING MINUTES

October 6th, 2014

CALL TO ORDER: Chair Trustee Miller called the meeting to order at 4:39 p.m.

ROLL CALL: Present were: Trustee Rick Miller, Denise Hoinacki, Jerry Hoinacki, Chris Kauth and Barb Mendenhall. Also present was Kip Wagner.

PUBLIC INPUT: There was none.

APPROVAL OF PREVIOUS MINUTES: *A motion was made by B. Mendenhall, seconded by C. Kauth to approve the minutes of the meeting held on Monday, September 15th, 2014. Motion carried 5-0.*

NEW BUSINESS:

- A. Review the Certificate of Appropriateness process in regards to building permits: J. Hoinacki spoke to the building inspector about the process of applying for a building permit. There was no knowledge of the preservation code in regards to 26.05 (3)(a). See Attached Code. There is nothing in place to flag building permits that are issued to properties with the HD overlay. He is will follow up with Jeff Retzlaf on the procedure to be used.
- B. Can a stone structure be moved?: C. Kauth has made inquiries to many sources on this subject. She is still trying to find an answer and will report back later.
- C. Are there preservation grants available for properties located within the Village of Germantown?: B. Mendenhall gave handouts on available grants.

UNFINISHED BUSINESS:

- A. Monthly Update and Discussion of the Historic Preservation Commission Ongoing Survey of the Village of Germantown's Historic Sites and Properties: Nothing to report.
- B. Discuss Updating the Driving Tour Brochures of the Village of Germantown's Historic Properties: There was nothing to report.
- C. Review and Discuss the Updates to the Village of Germantown Website in Regards to the HPC: There was nothing to report.
- D. Plaque Installation Updates at the Jacob Schlaefer Homestead and St. John's Church and Historic Cemetery: Kip Wagner reported that the plaque at the Schlaefer Homestead has been installed. It is located on one of the fence pillars closest to the house. J. Hoinacki will contact the Schaetzels to inquire if there has been a decision on where the plaque will be installed at the church and cemetery.

ADJOURNMENT: There being no further business, the meeting was adjourned at 5:14 p.m.

Respectfully Submitted,

Denise Hoinacki - Secretary
Historic Preservation Commission