

VILLAGE OF GERMANTOWN
N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022

MEETING:	Senior Center Advisory Committee
TIME & DATE:	5:30pm, Thursday, October 23, 2014
LOCATION:	Germantown Senior Center, W162 N11960 Park Ave., Germantown, WI 53022

- I. **CALL TO ORDER:** This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.
- II. **ROLL CALL:**
- III. **APPROVAL OF MINUTES:** July 24, 2014
- IV. **PUBLIC INPUT:** Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there be a three minute time period, per person, with time extensions per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received, however, NO ACTION will be taken under public comments.
- V. **OLD BUSINESS:**
 - A. Garden Club & Landscaping
- VI. **NEW BUSINESS:**
 - A. Senior Center Accreditation
 - B. Security Camera System
 - C. Senior Center Rental Policies
 - D. Program Fees
- VII. **DIRECTOR'S REPORT:**
- VIII. **ANNOUNCEMENTS OF PUBLIC INTEREST:**
- IX. **ADJOURNMENT:**

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Clerk's Office at (262)250-4740 at least 2 days prior to the meeting. Notice is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State ex rel. Badke v. Greendale Village Board, even though the Village Board will not take formal action at this meeting.

**VILLAGE OF GERMANTOWN
SENIOR CENTER ADVISORY COMMITTEE
GERMANTOWN SENIOR CENTER
5:30pm Thursday, July 24, 2014
Germantown Senior Center**

I. CALL TO ORDER:

The meeting was called to order at 5:30pm by Park and Recreation Director Casperson.

II. APPOINTMENT OF CHAIR PERSON:

Motion by Hughes, second by Janzen to elect Daniels to Chair Person, motion carried.

III. ROLL CALL:

Present: Trustee Shane Daniel, Trustee Jeffery Hughes, Citizen Representative Norine Janzen;

Absent: Trustee Art Zabel, Senior Club Representative Arline Flesch;

Staff: Senior Coordinator Katie Rodger, Park and Recreation Director Justin Casperson;

Audience: Cathie McCaffrey, Harry Reeder, Shirley Faina, Laura Lee, Rick Skarie, Pat Skarie.

IV. APPROVAL OF MINUTES:

Motion by Hughes, seconded by Janzen to approve the March 20, 2014 meeting minutes; motion carried.

V. PUBLIC INPUT:

A. None.

VI. UNFINISHED BUSINESS:

A. Computer Lab: Director Casperson stated new computers were installed in May. The lab received 10 new computers, five of which contain the windows 7 operating system and five of which contain the windows 8 operating system. The printer, currently on the front counter will eventually be moved to the computer lab.

B. Volunteer Hours: Director Casperson stated he met with Coordinator Rodger regarding the Senior Center building coverage, especially the opening and closing of the building. Coordinator Rodger developed new opening and closing procedures and building coverage plan. The plan basically relies on Village Hall personnel to assist during vacancies. Village Hall personnel have already helped cover the building on several occasions this summer.

VII. NEW BUSINESS:

A. Garden Club: Director Casperson stated he met with Coordinator Rodger about the condition of building's landscaping. Out of the meeting came the idea of a "Garden Club", which entailed a group of seniors to water & maintain the landscape beds. Coordinator Rodger pitched the idea to a few seniors and a group was formed. The group met with the Senior Coordinator & the Park and Recreation Director. Pat Skarie from the Garden Club met with a professional landscaper to develop a planting plan and provide a quote for labor and materials. Currently that plan and costs are being reviewed by Village personnel.

VIII. DIRECTOR'S REPORT:

Director Casperson stated the Department is getting quotes for the replacement of the front desk computer (Kim's Computer). It was discovered early this month the surveillance cameras are not working. The Department had a company come in to evaluate the system & provide recommendations. The Company stated it will cost \$2,500 to replace the computer. It was decided to not pay for the computer replacement at this time and evaluate the system usage and explore possible solutions

VIII. ANNOUNCEMENTS OF PUBLIC INTEREST

A. None.

IX. ADJOURNMENT

Chairperson Daniels adjourned the meeting at 6:00pm

Respectfully Submitted by: Justin Casperson



Germantown Park and Recreation Department
N112 W17001 Mequon Road
P.O. Box 337
Germantown, Wisconsin 53022-0337

(262) 250-4710 Fax (262) 255-2920
Information Line (262) 250-4711

MEETING DATE: October 23, 2014

TO: Senior Center Advisory Committee

FROM: Justin Casperson, Park & Recreation Director

Re: Senior Center Rental Policies

SUMMARY:

To get a better understanding on the topic of building rentals, I am providing a brief history of the Senior Center.

The first meeting of the Germantown Senior Citizens was November 8, 1972 and was held in the Germantown Marine Bank Community Room. The club was started by the Germantown Junior Women's Club. The meetings were held at the Bank from 1972 until 1977 until the Bank decided the Community Room was no longer available. In 1978 the meetings moved to the Germantown Village Hall. In May of 1978, the Germantown Rotary proposed the development of a Senior Center building with an estimated cost of \$85,000. The Germantown Fire Department donated the land in Firemen's Park. The building was completed in December of 1978. Sometime between 1978 and 1982 it was decided that the Center would be under the direction of the Village of Germantown and the Senior Center Advisory Committee. In 2007 the Village of Germantown expanded the Senior Center to its current state for 1.1 million dollars.

My goal is to remove the irrelevant or outdated policies, insert new policies and increase rentals of the building. The current rental policies were updated in September 2012.

RECOMMENDATION:

The Department is seeking approval of the Proposed Senior Center Rental Policies

ATTACHMENT: 4-year Senior Center Rental History
Current Rental Policies
Proposed Rental Policies

4-year Senior Center Rental History

The rentals below only used the Main Room. The multipurpose & small meeting rooms were not rented. By comparison, the Kinderberg Park Shelter, the only other indoor rental facility in the Village was rented 88 times in 2013.

TYPE	2011	2012	2013	2014	Total
Baby Shower	3	7	5	5	20
Bridal Shower	4	4	5	3	16
Family Gathering/Reunions	6	4	2	0	12
Birthday Party	3	2	1	2	8
Home/Condo Owner Association Meetings	1	3	2	1	7
Eagle Scout	3	0	0	4	7
Church Group	0	5	4	0	5
Barbeque	0	1	0	0	5
Graduation Party	0	1	0	1	2
Funeral	1	0	0	0	1
Car Show	0	1	0	0	1
ADRC Meeting	0	1	0	0	1
Anniversary	0	0	1	0	1
Wedding	0	0	0	1	1
Appreciation Dinner	0	0	1	0	1
Total	21	29	21	17	88



Germantown Senior Center
W162 N11960 Park Ave.
Germantown, WI 53022
Office (262) 253-7799 Fax (262) 250-1733
www.village.germantown.wi.us

Senior Center Reservation Application

PLEASE PRINT

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: Home: _____ Work: _____ Cell: _____

E-mail: _____

Organization: _____

Address: _____

City: _____ State: _____ Zip: _____

Type of Event: _____ Estimated Attendance: _____

Room Requested (✓): ☐ Main Room/Kitchen (\$135/five hours, \$15 each additional hour)
☐ Multi-Purpose/Mini Kitchen (\$85/three hours, \$15 each additional hour)
☐ Small Meeting Room (\$35/per hour)

*\$50 security deposit is required at time of rental (credit card or check)

**A 5.6 % sales tax will be added to all rentals

DATE(S) OF RESERVATION REQUEST:

- 1st Choice:
Date: _____ Day: _____
- 2nd Choice:
Date: _____ Day: _____

Time: (include set-up time to clean-up/closing)

From _____ AM/PM To _____ AM/PM

DO YOU DESIRE TO USE THE AV EQUIPMENT? (✓) ☐ Yes ☐ No

- ☐ Projector
 - ☐ DVD
 - ☐ Computer Presentation
 - ☐ Cable TV
- ☐ Flat Panel TV (126A)

IF YES, read and understand the permit terms below and sign if acceptable.

- AV EQUIPMENT USE -

The gathering shall be a private affair, not open to the public, and not advertised publicly in any manner. No charge for entrance shall be made to the guests. The AV equipment will be operated by trained staff or volunteers only

Signature: _____ Date: _____

DO YOU DESIRE TO DISTRIBUTE BEER/WINE AT THE GATHERING? (✓) ☐ Yes ☐ No

IF YES, read and understand the permit terms below and sign if acceptable.

- BEER/WINE DISTRIBUTION PERMIT -

The gathering shall be a private affair, not open to the public, and not advertised publicly in any manner. No charge for beverages shall be made to the guests, and no beverages shall be distributed to any persons under 21 years of age. **Only beer/wine cooler/wine** distribution is allowed (i.e. no hard liquor). No intoxicating or alcoholic beverage shall be dispensed or be in possession of any person on the premises **after 9:00 p.m.** A copy of this permit is sent to the police department.

Signature: _____ Date: _____

Note: Sale of beer/wine requires a special liquor license and approval of the Village Board
(inquire with Park & Recreation Director)

I/We the undersigned, will assume all responsibility for the proper care and utilization of the Germantown Senior Center including all equipment and grounds contained therein, in accordance with the policies and regulations of the Village of Germantown and the Senior Center. Reservations do not include exclusive use of the entire facility. Park staff is typically not available on the weekends. For serious emergencies contact the Village of Germantown Police Department at (262) 253-7780.

Signature _____ Date _____

FOR OFFICE USE ONLY

Date Received: _____ Fee: \$ _____

Deposit Payment Methods:

Check # _____

Credit Card: **Master Card** **Visa** **Discover**

Card # _____ Exp. Date _____

Insurance Required: Yes _____ No _____

Approved By: _____

Senior Center Rental Policies & Procedures

1. Requests for room rentals at the Germantown Senior Center must be made, by residents only, no earlier than 90 days prior to reservation date. Reservations must be made in person at the Senior Center or the Park & Recreation Department between **8:00 a.m and 4:30 p.m.** Monday through Friday. All village programs are exempt.
2. The Senior Center building is available for public use normally from 5:00 to 9:30 p.m. weekdays and from 8:00 a.m. to 9:00 p.m. weekends. The Senior Center programs/functions/ meetings will have first priority and the Senior Center may be used in the case of a community emergency. Building usage will be at the discretion of the Director.
3. Interested parties must pay all fees at the time of usage application. Room rental fees will be subject to change and determined annually by budget. Acceptable form of payment is a major credit card. If the facility is not cleaned up after the event or if it is determined that there is any damage to the facilities, the renter will be held accountable and charged appropriately.
4. Cancellations are permitted up to (2) weeks prior to the scheduled event. In the event of a cancellation, fees will not be refunded unless it is re-rented and if re-rented 50% of the fees will be retained as a service charge.
5. A resident is defined as any individual or business located within the corporate boundaries of the Village of Germantown. If you are reserving the Senior Center on behalf of a business/organization, residency is defined by the location of the business/organization, not the person reserving the facility.
6. The Senior Center may not be used for graduation or youth birthday parties. Also may not be used for fund raising purposes unless sponsored by a Germantown Community related organization.
7. **ABSOLUTELY NO SMOKING ALLOWED INSIDE THE BUILDING. THERE IS AN ASH TRAY LOCATED ON THE OUTSIDE WALL TO THE WEST OF THE FRONT DOOR. NO ANIMALS ARE ALLOWED WITH THE EXCEPTION OF GUIDE DOGS.**
8. There must be one adult supervisor per five (5) minors.
9. Any group using the Senior Center will be responsible for its contents & grounds. The village is not responsible for meeting set-ups. If your group should have to reposition tables and chairs for your activity, it is your responsibility to put them back as they were. In addition, please initiate some help when moving tables, as they are heavy and do damage to the flooring when dragged as well as to the tables themselves. **The building must be left in the same condition as when entered.**
10. The kitchen may be used for warming food only. Renters must provide their own supplies.
11. Heating and air conditioning are pre-set and programmed according to current conditions and **should not be adjusted.**
12. Telephones in the rooms are programmed not to accept incoming calls after 4:30 and will only allow outbound calls to local numbers.
13. AV equipment will be operated by trained staff and volunteers only.
14. **Nothing may be taped, tacked, or otherwise hung on the walls, windows, furniture or dividing walls.**

Germantown Senior Center
W162 N11960 Park Ave.
Germantown, WI 53022
Office (262) 253-7799 Fax (262) 250-1733
www.village.germantown.wi.us

Facility Rental Application

PLEASE PRINT

Last			First			MI.		
Name:								
Address:								
City:				State:		Zip:		
Phone: (Home)			(Work)			(Cell)		
Email:								
Organization Name:								
Organization Address:								
City:				State:		Zip		
Type of Event:						Est. Attendance:		
ROOM REQUESTED (✓)			Resident Fee			Non-Resident Fee		
☐	Main room		\$30/hour or \$130 for 5 hours \$20/hour for each additional hour			\$45/hour or \$195 for 5 hours \$30/hour for each additional hour		
☐	Multipurpose room		\$25/hour or \$65 for 3 hours \$20/hour for each additional hour			\$37.50/hour or \$102.50 for 3 hours \$30/hour for each additional hour		
<i>A 50% deposit is required to reserve the room and 5.6% sales tax is added to all rentals</i>								
DATE(S) REQUESTED								
1 st choice	Date:				Day:			
2 nd choice	Date:				Day:			
Time (including set-up time & clean-up time):				From:		AM/PM		To: AM/PM

-OVER-

Updated 10/23/2014

Are you distributing BEER/WINE? (✓) Yes ☐ No ☐ If Yes, read permit terms and sign if acceptable.

BEER/WINE DISTRIBUTION PERMIT

The gathering shall be a private affair, not open to the public, and not advertised publicly in any manner. No charge for beverage shall be made to the guests, and no beverages shall be distributed to any persons under 21 years of age. Only beer/wine cooler distribution is allowed (i.e. no hard liquor). No intoxicating or alcoholic beverage shall be dispensed or be in possession of any persons on the premises after 9:00 PM. A copy of this permit is sent to the Village of Germantown's Police Department.

Note: Sale of beer/wine requires a special liquor license and approval of the Village Board.
(inquire with Clerks Department)

Signature

Date

WAIVER/RELEASE

I/We the undersigned, will assume all responsibility for the proper care and utilization of the above stated facility, including all equipment and grounds contained therein, in accordance with the policies and regulations of the Village of Germantown and the Park & Recreation Department. I have received and agree to complete with the Facility Rental Policies and Procedures. I further agree to indemnify and save harmless the Village of Germantown from liability which might be occasioned to the Village of granting reservations as per the application. Village staff are not available for rentals. For serious emergencies contact the Village of Germantown Police Department at (262) 253-7780.

Signature

Date

FOR OFFICE USE ONLY

Date Received:	Fee: \$
Deposit Payment Method: Check ☐ Cash ☐ Credit Card ☐	
Check #	Credit Card: Master Card ☐ Visa ☐ Discover ☐
Card #	Exp. Date:
Insurance Required Yes ☐ No ☐	
Approved By:	

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RENTAL POLICIES

The main use of Senior Center facility is for activities sponsored and conducted by the Germantown Senior Center. This facility and portions thereof, when not in use in regularly scheduled Department activities, may be used by others on a first come, first reserved basis.

I. GENERAL INFORMATION

Verbal permission by any Village employee for the use of facilities, equipment or exceptions to any of these listed items will not absolve the renter of his/her responsibilities as outlined in this policy.

The Village of Germantown, or any of its officers, agencies, or employees, will not be responsible for injuries or loss of, or damage to personal property occurring as a result of your activity being conducted on Village property.

Violation of any segment of this policy and/or Village codes will be just cause for the denial of future reservations of park facilities and the forfeiture of deposits made. Rowdy behavior or disturbances of the residential neighborhood adjacent to the park facility will be just cause for immediate cancellation of the activity by Department officials or the Police Department.

A. RESERVATION OF FACILITY

1. The Germantown Senior Center activities & events have first priority of use.
2. Reservations will be taken six (6) months in advance.
5. Renters can place one (1) date on hold at a time.
6. A room can be placed on hold for two (2) weeks from the date placed.
7. The Senior Center building is available for public use from 4:30 p.m. to 10:00 p.m. weekdays and from 8:00 a.m. to 10:00 p.m. on weekends.
8. Reservations can be taken over the phone, by mail or in person.
 - a. Mail reservations require a completed application & a full-payment with a refundable deposit.
9. Persons renting facilities must be 21 years of age or older.

B. FEES, DEPOSITS, REFUNDS AND SERVICE CHARGES

1. Fees are based on rental of facilities, as is, and does not include special preparations, set-ups, or use of equipment which does not ordinarily belong to the Senior Center.
 2. A 50% deposit is required to reserve a room and 5.6% sales tax is added to all rentals.
 3. A 15% cancellation charge is assessed for cancellations made up to two (2) weeks prior to the rental date; otherwise a 50% cancellation charge is assessed for cancellation made after two (2) weeks.
 4. Inclement weather is not a valid reason for a refund.
 5. If the facility is not cleaned up after the event or if it is determined that there is any damage to the facilities, the renter will be held accountable and maybe charged for additional expenditures, penalties and possible fines.
 6. A \$100 refundable deposit is required at the time of the reservation.
 - a. A portion or the entire deposit shall be retained if:
 1. There is damage to the facility, equipment, or grounds;
 2. Litter, debris or supplies are left in or around the facility;
 3. The facility needs additional cleaning.
6. A resident is defined as any individual or business located within the boundaries of the Village of Germantown. If you are reserving the facility on behalf of a business/organization, residency is defined by the location of the business/organization, not the person reserving the shelter/facility, even if they are a Germantown resident.

2015 Senior Center Rental Fees				
Room	Res. Fee	Non-Res. Fee	# of People	Amenities
Main Room	\$30/hour or \$130 for 5 hours, \$20/hour each additional hour	\$45/hour or \$195 for 5 hours, \$30/hour each additional hour	155	24 Circular 5' Tables 3 Rectangle 8' Tables 155 Chairs Kitchen: Sink, Refrigerator, Freezer, Counters
Multi-Purpose Room	\$25/hour or \$65 for 3 hours, \$20/hour each additional hour	\$37.50/hour or \$102.50 for 3 hours, \$30/hour each additional hour	32	4 Rectangle 8' Tables 32 Chairs Microwave, Sink, Counter, Coffee Maker, Dart Board Pool Table
A 50% deposit is required to reserve the room and 5.6% sales tax is added to all rentals				

C. HOURS OF USE

1. The Senior Center building is available for public use from 4:30 p.m. to 10:00 p.m. weekdays and from 8:00 a.m. to 10:00 p.m. weekends.
2. With permission from the Department Director, a rental time may be extended. Requests must be made two (2) months in advance of rental.

D. SALE OF REFRESHMENTS

6. If any types of refreshments are to be sold, appropriate Village licenses and permits must be secured, with copies attached to the signed facility agreement. The sale of refreshments shall follow the conditions of the beverage license obtained.
7. Beer, wine and wine coolers are permitted.

II. GENERAL CONDITIONS OF USE

A. FACILITIES

1. The Senior Center building is available for public use from 4:30 p.m. to 10:00 p.m. weekdays and from 8:00 a.m. to 10:00 p.m. weekends.
2. No animals are allowed with the exception of guide dogs.
3. The renter will be held responsible for leaving the facility in as good condition as it was found. Please observe these rules:
 - a. Smoking is NOT allowed in the facility.
 - b. Do not staple, nail or tack anything to the interior or exterior of facility.
 - c. Do not pour cooking grease down sink or floor drains.
 - d. Do not overload electrical outlets.
 - e. Use fire extinguishers only in an emergency.
 - f. Remove all decorations.
 - g. Tables and chairs should be wiped off and returned to their proper places.
 - h. Sweep and vacuum floors.
 - i. All kitchen facilities must be cleaned, including refrigerator, stove, sink and counter tops.
 - j. Renters must provide their own cooking supplies.

B. INSURANCE

1. If, in the opinion of the Village, the activity requested implies any form of hazard, risk, or liability, the renter shall be required to furnish proof of public liability and property damage insurance in specifically determined amounts which will indemnify the Village of Germantown. Such insurance must name the Village of Germantown as "Additional Insured" and have a rider on endorsement, requiring ten days' notice to the office of Senior Center in the event of cancellation of the policy or policies for any reason.

C. OTHER RESPONSIBILITIES

1. Any materials or equipment belonging to the renter must be removed from the facility and grounds at the conclusion of the rental, unless written permission has been granted.
2. Items such as soda, beer, food, etc., purchased from dealers, may not be delivered to the rented facilities prior to the reserved date and time as specified on the agreement.
3. Individuals or groups renting Senior Center will be held responsible for the conduct of the people admitted to their activity.

III. ADMINISTRATION OF POLICY

- A. The Senior Center Advisory Committee recognizes that there are exceptions to all rules, thus, under special circumstances, reserves the right to modify and alter these policies by a majority vote of said Committee.



Germantown Park and Recreation Department
N112 W17001 Mequon Road
P.O. Box 337
Germantown, Wisconsin 53022-0337

(262) 250-4710 Fax (262) 255-2920
Information Line (262) 250-4711

MEETING DATE: October 23, 2014

TO: Senior Center Advisory Committee

FROM: Justin Casperson, Park & Recreation Director

RE: Senior Center Recreation Program Fees

SUMMARY:

After reviewing the Senior Center Advisory Committee minutes it was discovered that in October of 2010 the committee decided that senior recreation programs would have a separate fee for resident and non-residents. A resident is defined as an individual who resides within corporate boundaries of the Village of Germantown and/or pays property taxes to the Village of Germantown. Looking through the fees associated with recreation programs and weekly activities at the Senior Center it was found that some programs and activities charge a non-resident fee and some programs and activities do not. The Senior Center is primarily funded through tax dollars by Germantown residents. Therefore, a non-resident does not contribute directly to the Senior Center operation expenses.

RECOMMENDATION:

Below is a list of options the Committee can consider:

- (1) Charge all residents and non-residents the same fee.
- (2) Charge a non-resident fee for all applicable recreation programs & weekly activities.
- (3) Charge a non-resident fee for all applicable recreation programs and no weekly activities.
- (4) Do not charge fees, all recreation programs and weekly activities should be free to everyone.

ACTIVITY	RES FEE	NON RES FEE	PROVIDER	NOTES
Recreation Programs				
Strong People	\$10	\$10	WA Cty	This class is ran by Washington County, they send an instructor to teach it. Washington County does not invoice the Village for instructor fees. They do not allow the Village to charge a non-resident fee per the WA County Policy.
Tai Chi	\$65	\$65	Contracted	Contractor receives \$55.25 per participant. The Village receives \$9.75 per participant.
Zumba Gold	\$25	\$25	Contracted	Contractor receives \$13 per class. The Village receives varying amounts depending on the class size.
Yoga	\$25	\$25	Contracted	Gayle receives \$400 per session. The Village receives varying amounts depending on the class size.
Decorative Art	\$20	\$20	Contracted	Contractor receives \$15 per participant. The Village receives \$5 per participant.
Trips	Varies	Varies	Varies	Varies between agency
Computer Classes	\$30	\$55	Contracted	Contractor receives \$45 per participant. The Village receives \$10 per Non-resident participant and loses \$15 per Resident participant.
Recreational Weekly Activities				
Open Sheepshead	Free	Free	Village	
500	Free	Free	Village	
Bridge	Free	Free	Village	
Bunko	\$2	\$2	Village	All money collected is given out through winnings
Canasta	Free	Free	Village	
Chat n' Crafts	Free	Free	Village	
Dart Ball	Free	Free	Village	
Gentle Fitness	Free	Free	Village	
Hand and Foot	Free	Free	Village	
Jackpot Bingo	\$2	\$2.50	Village	All money collected is given out through winnings. Extra \$0.50 Non-Resident Fee goes to Village.
Nutri Bingo	Free	Free	WA Cty	Washington County oversees this activity.
Polish Poker	Free	Free	Village	
Potluck & A Movie	Free	Free	Village	Participants bring a dish to pass. The Village has a license that allows movies to be shown. The Village pays the movie license & rental fee.
Sheepshead Tournament	Free	Free	Village	
Toenail Trimmers	\$25	\$25	Toenail Trimmers	Toenail Trimmers collect fee at time of appointment. Senior Center receives part of fee. All appointments are made through the Village.
Wii Bowling	Free	Free	Village	
Writers Group	Free	Free	Village	