

GERMANTOWN COMMUNITY LIBRARY BOARD

REGULAR MEETING

October 22, 2014

GCL Meeting Room

The regular meeting of the Germantown Community Library Board was called to order by President Joyce Nelson at 6:00 p.m. on Wednesday, October 22, 2014. **Members present:** Kim Musbach, Joyce Nelson, Darlene Vosen, Charlene Brady, Shane Daniels, Brenda O'Brien (arr. 6:20 p.m.). **Members absent:** Ronald Seiser (exc.) **Also present:** Library Director Roberta Olson. Proper notification of the meeting had been given. MOTION (Vosen, Musbach): Approve the agenda as published. Motion carried (5-0). MOTION (Brady, Daniels): Approve the minutes of the September 24, 2014, meeting as printed. Motion carried (5-0). There was no public input.

FINANCIAL MATTERS

TREASURER'S REPORT. Balances as of October 22, 2014: Board Checking Account - \$700.71; Board Savings Account - \$5,981.37; DML Building Fund - \$78,767.40 [Penny Jug - \$751.24]; Building Fund CD Account - \$15,000.00; GCL/Rao Account - \$6,977.66; Dhein Memorial Account - \$3,040.72; Hampel Memorial Account - \$2,079.50. MOTION (Musbach, Daniels): Accept the Treasurer's Report. Motion carried (5-0).

Discussion: Shelving has been delivered and installed except for a few small pieces. Final payment was transferred from the GCL Building fund into the Board checking account and issued to the vendor. MOTION: (Nelson, Musbach) Roll over the Hampel and Dhein Memorial cds with whatever interest rate is current. Motion carried (5-0).

ACCOUNTS PAYABLE. MOTION (Vosen, Daniels): Approve the schedule of operating vouchers and forward them to Village Hall for payment. ROLL CALL VOTE: President Nelson, aye; Trustee Vosen, aye; Trustee Daniels, aye; Trustee Brady, aye; Trustee Musbach, aye; Trustee Seiser, n/p; Trustee O'Brien, n/p.

BUDGET PRINTOUT. The budget printout was reviewed.

REPORTS

VILLAGE/COUNTY/SYSTEM.

VILLAGE. Daniels: FY 2015 budget is nearly complete. It will be presented for approval at the next regular Village Board meeting on November 17, 2014.

COUNTY. Vosen: The next County Library Services Board Meeting is scheduled for October 30, 2014.

SYSTEM. No report.

PRESIDENT'S REPORT. Nelson: The banner hung in front of the library recognizing last year's 50th anniversary is beginning to fall down. Olson will ask DPW to take it down. Friends of the Germantown Community Library recently held their annual meeting. Nelson presented a handout brochure describing the services that FofGCL provides for the library. The speaker at the meeting, Eugene Schulz, a WWII veteran, discussed his experiences. The winner of the annual FofGCL Art Contest was presented. A vote to accept the artwork for the library will be made at the November 19, 2014 GCL Board meeting. Plans for Christmas in the Village on November 15, 2014 are progressing.

DIRECTOR'S REPORT. Olson: The **trio** migration has entered the first stages. Patrons can no longer place holds through the online catalog until the new catalog goes live. A schedule of the process was presented and discussed. Staff training is scheduled at Horicon MWFLS headquarters on November 18. Representatives from GCL will attend. The internet router will be replaced soon. Internet speed has already increased due to the efforts of the MWFLS IT staff. Code written by a previous technician that limited the speed was rewritten resulting in a significant speed increase.

UNFINISHED BUSINESS

SHARE: Discussed under Director's Report

FY2015 draft Budget: discussion; important dates

Discussed under Village Report

SECOND READING: **trio** PARTICIPATION AGREEMENT (includes appendices) with MWFLS discussion – possible action

MOTION: (Vosen, O'Brien) Accept the **trio** participation agreement as written and presented. Motion carried: (6-0) Nelson will sign the original for return to MWFLS.

NEW BUSINESS

LIBRARY-SCHOOL DISTRICT PARTNERSHIP

O'Brien introduced discussion regarding community outreach/volunteerism now required of District staff as part of their contracts. Volunteer opportunities at GCL were discussed, with emphasis on computer and literacy issues. More school families than expected were found to be without computer access, which limits communication with the School and use of the School information storehouse, Skyward. The GCL Board supports the partnership within the confines of what is practical for the library. Vosen asked if there were any statistics regarding the number of families without computer access, which could be a basis to justify purchase of more computers for the library. O'Brien will investigate.

FY2015 LIBRARY BOARD MEETING DATES; discussion and possible action

MOTION: (Daniels, Vosen) Approve the FY2015 meeting dates as presented. Motion carried (6-0).

ANNOUNCEMENTS AND ADJOURNMENT

The next regular meeting of the Library Board will be Wednesday, November 19, 2014, in the Germantown Community Library meeting room. Nelson declared the meeting adjourned at 7:00 p.m.

Janine L. Moffitt
Administrative Assistant