

## PUBLIC WORKS & HIGHWAY COMMITTEE MEETING MINUTES

November 4, 2014  
Village Hall Board Room

**CALL:** Chm. Kaminski called the meeting to order at 5:00 p.m.

**ROLL CALL:** Chm. Kaminski, Trustee Members Zabel, Vanderheiden (absent & excused), and Warren. Also present were Dir. Ludwig and Secretary Wick.

### **PREVIOUS MINUTES:**

**MOTION** made by Warren, seconded by Zabel to approve the Minutes of October 7, 2014.

**Motion carried unanimously.**

**PUBLIC COMMENT:** Fritz Gierach, N128 W19157 Holy Hill Road, Richfield, provide pictures to the Committee showing the condition of the road edges on Holy Hill Road. The road is narrow forcing truck traffic toward the edges causing the asphalt to break off. He suggested asphalt patching along the edges of the road which would be a better choice than gravel. Hwy Supt. Olszewski reported his department continues to patch potholes throughout the Village. Holy Hill Road is heavily traveled by the east/west traffic from the highway to the Industrial Park. They will address the shoulders on Holy Hill Road. Trustee Zabel suggested making Holy Hill Road "No Trucking" and force truck traffic to Lannon Road.

### **CONSIDERATION OF INVOICE – JOE DE BELEK PLUMBING – DIVISION ROAD**

**LATERAL:** Supt. Driver requested authorization to pay an invoice for the emergency repair of a 4" water lateral and valve replacement on Division Road at the Rivers Cove Apartment complex.

**MOTION** made by Zabel, seconded by Warren to forward to the Village Board with a positive recommendation to approve paying the Joe De Belek Plumbing invoice in the amount of \$7,149.50 for the emergency water lateral repair at W171 N11392 Division Road. Funds to be allocated from Acct. #50-742-530-6730.

**Motion carried unanimously.**

### **CONSIDERATION OF INVOICE – XYLEM FLYGHT – LIFT STATION #3 – PUMP**

**REPLACEMENT:** Supt. Zimmerman explained Pump 1 experienced an internal short which caused the internal components of the pump to burn up. Staff was able to get a replacement pump faster than repair parts. The damaged pump will be rebuilt in 2015 and be utilized as a spare for Lift 3.

**MOTION made by Zabel, seconded by Warren to forward to the Village Board with a positive recommendation to approve paying the Xylem Flyght invoice in the amount of \$7,746.90 for the replacement pump at Lift Station #3. Funds to be allocated from Acct. #60-180-184-3230.**

**Motion carried unanimously.**

**AUTHORIZATION TO PURCHASE – ASPHALT CUTTER/ROUTER:** Supt. Olszewski requested authorization to purchase a new asphalt cutter/router through the HGAC BUY purchasing cooperative which does all of the bidding to insure the lowest price possible at no cost to the Village. The Village specifies the specific features wanted and upon delivery of the equipment, the Village can work with a local distributor with any issues and training.

**MOTION made by Warren, seconded by Kaminski to forward to the Village Board with a positive recommendation to approve purchasing one asphalt cutter/router from CRAFCO in the amount not to exceed \$15,752.00. Fund to be allocated from Acct. #10-542-570-8100.**

**Motion carried unanimously.**

**AUTHORIZATION TO REPLACE DOORS – POLICE DEPARTMENT:** Supt. Olszewski reported four sets of exterior entry doors had deteriorated beyond repair. Staff requested three quotes for complete replacement with two builders responding. Quotes ranged from \$10,216 to \$12,458.

**MOTION made by Warren, seconded by Zabel to forward to the Village Board with a positive recommendation to approve the written proposal from ABCO for the replacement of four sets of doors and frames at the Police Department for a cost not to exceed \$10,500. Funds to be allocated from Acct. #10-519-530-8221.**

**Motion carried unanimously.**

**WE ENERGIES GAS LINE PROJECT – DONGES BAY ROAD – UPDATE:**

Dir. Ludwig reported WE Energies was planning on replacing an existing gas pipeline that extended from Appleton Avenue to STH 181 in Mequon. Two routes were being studied and will be presented to the public November 11, 2014 at the Mequon Nature Preserve between the hours of 3-7 p.m. (Update: The Committee and Board were notified the next day that the meeting would be held November 12, 2014 at the Germantown Public Library between the hours of 3-7 p.m.) A map presented to the Committee showed Route “B” which would begin at Appleton Avenue then follows to Revere Lane to Pilgrim Road to Donges Bay Road to STH 181. Route “C” would follow Appleton Avenue to County Line Road to Fond du Lac Avenue then easterly along the center of Section 36 to north Granville Road to Donges Bay Road to STH 181. The pipe replacement is expected to commence in years 2016 and 2017. There will be no cost to the Village. The Committee requested the Public Informational Meeting be noticed on the Village’s website. WE Energies informed the Director of Public Works that all residents affected were sent a letter of invitation and a map.

**APPROVAL OF SECOND APPRAISALS – STH 145 ROUNDABOUT:** Per the request of the Public Works Committee, Dir. Ludwig obtained second appraisals on two parcels impacted by the roundabout project along Fond du Lac Avenue at Donges Bay Road. The second appraisals were revised substantially and sent directly to the WDOT by Valbridge Property Advisors. The WDOT accepted the revised offers as presented to the Committee.

**MOTION made by Warren, seconded by Kaminski to forward to the Village Board with a positive recommendation to accept the revised appraisals completed by Valbridge Property Advisors for Parcels #10 & #11 and, to accept the revised offer from the WDOT for Parcels #5, #10 & #11 in relation to the STH 145 Roundabout project.**

Trustee Zabel requested staff verify the right of way on Donges Bay Road at Fond du Lac Avenue and the amount of land being taken.

**Motion carried 2 – 1(Zabel)**

**FOTH INFRASTRUCTURE PROPOSAL FOR SHALLOW WELL EXPLORATION TEST BORING PHASE:** Foth Infrastructure submitted a proposal for the Shallow Well Exploration Test Boring Phase to field test isolated prospective well locations at the northeast corner of County Line Road and Lannon Road. Testing would include controlled pumping and water quality sampling. Three sites were identified for investigation. Foth Infrastructure investigation fees would be \$17,800. A drilling contractor and lab fee for water sample analysis is estimated to be an additional \$28,500 for the three sites. A contract for the low bid drilling contractor will be brought before the Committee after review of the bids. Discussion followed.

**MOTION made by Zabel, seconded by Kaminski to forward to the Village Board with a positive recommendation authorizing the continuation of the Shallow Well Exploration Test Boring Phase with Foth Infrastructure at a cost not to exceed \$46,300.**

**Motion carried unanimously.**

**APPROVAL OF CHANGE ORDER – TID #6 TRAFFIC IMPACT ANALYSIS:** Dir. Ludwig reported that developing lands presently owned by WIDOT (Phase 2) would be undesirable especially when staff reviewed the impacts that the WDOT foresaw that could result in the necessity of improving Lannon Road, Appleton Avenue, the roundabout, and possibly the ramps onto Hwy 41/45. Upon approval, staff would contact Graef to modify the Traffic Impact Analysis to withdraw and extract the Phase 2 land area and eliminate the access road on to Lannon Road for a cost of \$2,600.00. A modified and updated Impact Analysis would be sent to the WDOT.

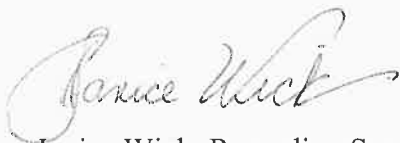
Trustee Warren suggested the WDOT be notified of the most current information on the TID's only access was going through the roundabout and the fact that the roundabout may not be sized properly.

**MOTION made by Zabel, seconded by Kaminski to approve the Change Order in the amount of \$2,600.00 to extract Phase 2 from the original TID #6 Traffic Impact Analysis.**

**Motion carried 2 – 0  
1 – Abstention (Warren)**

**ANNOUNCEMENTS:** The regular Public Works Committee Meeting will be held Tuesday, December 2, 2014 at 5:00 p.m.

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 5:58 p.m.

A handwritten signature in cursive script, appearing to read "Janice Wick", written in dark ink.

Janice Wick, Recording Secretary