

GERMANTOWN COMMUNITY LIBRARY BOARD

REGULAR MEETING

November 19, 2014

GCL Meeting Room

The regular meeting of the Germantown Community Library Board was called to order by President Joyce Nelson at 6:00 p.m. on Wednesday, November 19, 2014. **Members present:** Kim Musbach, Joyce Nelson, Darlene Vosen, Shane Daniels, Ronald Seiser. **Members absent:** Charlene Brady (exc.), Brenda O'Brien (exc.) **Also present:** Library Director Roberta Olson. Proper notification of the meeting had been given. MOTION (Vosen, Musbach): Approve the agenda as published. Motion carried (5-0). MOTION (Musbach, Vosen): Approve the minutes of the October 22, 2014, meeting as printed. Motion carried (5-0). There was no public input.

FINANCIAL MATTERS

TREASURER'S REPORT. Balances as of November 19, 2014: Board Checking Account - \$700.71; Board Savings Account - \$5,981.53; DML Building Fund - \$79,304.88 [Penny Jug - \$751.24]; Building Fund CD Account - \$15,000.00; GCL/Rao Account - \$6,977.83; Dhein Memorial Account - \$3,040.72; Hampel Memorial Account - \$2,080.55. MOTION (Daniels, Musbach): Accept the Treasurer's Report. Motion carried (5-0).

Discussion: Statements and transactions can now be accessed online. GCL received WE Energies the employee matching fund check. The Hampel Memorial Fund CD was renewed, due to mature May 6, 2015. The Board will explore the possibility of creating an annual program for Building Fund CDs in 2015.

ACCOUNTS PAYABLE. MOTION (Vosen, Musbach): Approve the schedule of operating vouchers and forward them to Village Hall for payment. ROLL CALL VOTE: President Nelson, aye; Trustee Vosen, aye; Trustee Daniels, aye; Trustee Brady, n/p, Trustee Musbach, aye; Trustee Seiser, aye; Trustee O'Brien, n/p.

BUDGET PRINTOUT. The budget printout was reviewed.

Discussion: Utilities have gone up. Capital fund is doing well. Olson explained costs due to a recent System change from the SkyRiver (online catalog database) back to OCLC, which was the database previously used by SHARE. The County remittance check reflects the circulation stimulated by the Summer Reading Program.

REPORTS

VILLAGE/COUNTY/SYSTEM.

VILLAGE. Daniels: The FY2015 budget was approved. The Village Board is discussing the feasibility of transitioning to a full-time Fire Department.

COUNTY. Vosen: The FY2015 budget was approved.

SYSTEM. The next meeting is scheduled for November 25, 2014. Olson presented copies of letters that were written by two *trio* library directors expressing concerns about MWFLS management issues that affect all member libraries. *Trio* is scheduled to go live November 20, 2014.

PRESIDENT'S REPORT. Nelson discussed the Holiday Celebration. The weather and the library system shut down could have impacted GCL business the day of the celebration.

MOTION (Nelson, Vosen) Accept the Fof GCL Art Contest winner artwork for permanent display in the library. Motion carried (5-0).

DIRECTOR'S REPORT. Olson stated that GCL staff was preparing for the upcoming *trio* go-live date. Preliminary steps have been made and there don't appear to be any major changes. Statistics may be skewed as reports have been unavailable. The fiber optic connection is active. A new system router has been installed to accommodate the System changes.

UNFINISHED BUSINESS

SHARE/trio UPDATE: INFORMATION

Go live date is November 20, 2014.

FY2015 DRAFT BUDGET: DISCUSSION; IMPORTANT DATES

As stated during the Village Report, the FY2015 Budget passed with no changes.

LIBRARY-SCHOOL DISTRICT PARTNERSHIP

No report.

NEW BUSINESS

FY2015 LIBRARY CLOSED DATES: DISCUSSION AND POSSIBLE ACTION

MOTION (Vosen, Seiser): Approve the scheduled GCL closing dates as presented. Motion carried (5-0).

January 1	April 3, 4
May 25	July 3, 4
September 7	November 26, 27, 28
	December 24, 25, 26, 31

ANNOUNCEMENTS AND ADJOURNMENT

The next regular meeting of the Library Board will be Wednesday, December 17, 2014, in the Germantown Community Library meeting room. Nelson declared the meeting adjourned at 6:40 p.m.

Janine L. Moffitt
Administrative Assistant