

PUBLIC WORKS & HIGHWAY COMMITTEE MEETING MINUTES

December 2, 2014
Village Hall Board Room

CALL: Chm. Kaminski called the meeting to order at 5:00 p.m.

ROLL CALL: Chm. Kaminski, Trustee Members Zabel, Vanderheiden, and Warren. Also present were Dir. Ludwig, Engr. Bischke, and Secretary Wick.

PREVIOUS MINUTES:

MOTION made by Zabel, seconded by Vanderheiden to approve the Minutes of November 4, 2014.

Trustee Zabel asked that the original Public Informational Meeting date that was discussed on the WE Energies Gas Line Project be reflected in the minutes even though the actual date was changed.

Motion carried unanimously.

PUBLIC COMMENT: None

CONSIDERATION OF INVOICES – WASHINGTON COUNTY HIGHWAY DEPARTMENT:

MOTION made by Zabel, seconded by Vanderheiden to forward to the Village Board with a positive recommendation to approve paying two Washington County Highway Department invoices for the total amount of \$38,330.22 for centerline and edge line painting various locations within the Village. Funds to be allocated from Acct. #10-542-530-3540.

Motion carried unanimously.

REQUEST TO EXECUTE/RECORD ACCESS EASEMENT AGREEMENT – CONTINENTAL 246 – COUNTY LINE ROAD: Engr. Bischke reported the easement agreement was developed in order to allow the Wastewater Utility access to Lift Station #6. The document had been reviewed by the Village Attorney and Village Clerk. Clerical corrections would be incorporated in the final document.

MOTION made by Zabel, seconded by Warren to forward to the Village Board with a positive recommendation authorizing the execution and recording of the final Access Easement Agreement for Continental 246-County Line Road which would allow Wastewater Utility access to Lift Station No. 6.

Motion carried unanimously.

REQUEST TO EXECUTE/RECORD SANITARY SEWER AND WATER MAIN EASEMENT – CONTINENTAL 246 – COUNTY LINE ROAD: Engr. Bischke reported the sanitary sewer and water main easement was developed in order to grant the Water Utility and the Wastewater Utility access to both existing and new public water and sewer mains. The document had been reviewed by the Village Attorney and Village Clerk. Clerical corrections would be incorporated in the final document.

MOTION made by Zabel, seconded by Vanderheiden to forward to the Village Board with a positive recommendation authorizing the execution and recording of the final Sanitary Sewer and Water Main Easement for Continental 246-County Line Road which would allow the Wastewater Utility and Water Utility access to both existing and new public sewers and mains.

Motion carried unanimously.

REQUEST TO RELEASE RETAINER – SPASSLAND PARK UTILITIES: This project included sanitary and water service extensions for the new park shelter built in 2013. Utilities were inspected by staff and found satisfactory.

MOTION made by Warren, seconded by Vanderheiden authorizing the release of the full retainer to BCF Construction for the Spassland Park shelter utility extension project.

Motion carried unanimously.

REQUEST TO RELEASE RETAINER – 2013 ROAD PROJECTS: Engineering staff inspected the road projects and found them satisfactory.

MOTION made by Vanderheiden, seconded by Zabel authorizing the release of the full retainer to Payne & Dolan for the 2013 Road Projects.

Motion carried unanimously.

REQUEST TO ACCEPT IMPROVEMENTS – LANNON-APPLETON WATER MAIN EXTENSION: Engr. Bischke reported the water main extension consisting of the Hwy 41/45 crossing and approximately 1000 ft. along Appleton Avenue has been successfully completed. Both project components passed bacteriological and pressure tests and restoration was completed to Village satisfaction.

MOTION made by Zabel, seconded by Warren to accept the Lannon-Appleton Water Main Extension improvements by Globe Contractors and retain the 2.5% minimum retainage of \$15,576.49.

Motion carried unanimously.

REQUEST TO ACCEPT IMPROVEMENTS – TID #4 RETAINING WALL ABUTTING AIRGAS INC. The Developer's Agreement with Airgas specifies that the Village will take ownership and maintenance responsibilities for the retaining wall. The Village had hired R.A.

Smith to review drawings and inspect construction of the wall. All compaction tests achieved minimum compaction standards.

Committee discussion questioned whether there was a warranty period disclosed in the Developer's Agreement and suggested if not, acceptance of improvements wait until Spring, 2015.

MOTION made by Zabel, seconded by Vanderheiden to forward to the Village Board recommending approval to accept the retaining wall improvements located in TIF #4 abutting Airgas Inc. upon staff review of any warranty requirements in the Developers Agreement.

Motion carried unanimously.

REQUEST FOR CHANGE ORDER – LANNON/APPLETON WATER MAIN EXTENSION: Engr. Bischke explained complexities with underground rock blasting, trenching utilities, and crossing underground high-pressure gas mains escalated projects costs by 4.7%. The Contractor had completed the work to the Village's satisfaction and staff had requested an increase of \$27,709.60 to the contract value. Discussion followed.

MOTION made by Vanderheiden, seconded by Warren to forward to the Village Board with a positive recommendation to approve a 4.7% change order of \$27,709.60 to Globe Contractors for the Lannon/Appleton Water Main Extension which would increase the contract value from \$595,350.00 to \$623,059.60. Funds to be allocated from TID #6 Acct. #46-576-530-4500.

Motion carried unanimously.

REQUEST TO PAY R.G. HUSTON INVOICE – AIRGAS DRIVEWAY MODIFICATIONS: Engr. Bischke reported after Airgas substantially completed construction, the Village intended to pave the surface lift in the cul-de-sac. However, it was revealed there were severe drainage issues within the cul-de-sac which required mitigation. The Village re-graded the cul-de-sac and Airgas hired R.G. Huston to re-grade their driveway entrance to match up to the cul-de-sac. Airgas has requested the Village pay R.G. Huston for modifying the driveway. Staff agreed the request was warranted.

MOTION made by Warren, seconded by Zabel authorizing payment of \$4,425.73 to R.G. Huston for the Airgas driveway modifications due to mitigating drainage problems within the cul-de-sac. Funds to be allocated from Acct. #44-574-530-4500.

Motion carried unanimously.

FINDINGS OF FREISTADT/MAPLE ROADS INTERSECTION STUDY: Engr. Bischke provided the Committee with the results of the Freistadt/Maple Roads intersection study which investigated improvements to the intersection to help reduce crash rates. The intersection has a crash rate of 1.73 crashes per MEV (million entering vehicles) and intersections with crash rates

exceeding 1.5 crashes per MEV should be evaluated further to identify potential safety improvements. The Study also recommended reducing the travel lanes on the one mile section of Freistadt Road to a two-lane roadway and plan for a future traffic signal at the intersection. With the two-way stop with median alternative, select northbound and southbound movements were expected to experience unacceptable operations during the weekday morning and evening peak hours (LOS E or F). With a traffic signal alternative, all movements were expected to operate acceptably at LOS "D" or better. It was clear traffic signals would operate far better than the north bound/south bound two way stop. Interim recommendations included;

- Reduce travel lanes on Freistadt Road to a two-lane roadway;
- Grading the terrace along the north side of Freistadt Road to improve sight distance;
- Install intersection warning sign with flashing beacon on Freistadt Road;
- Install radar speed feedback signs to make drivers aware of their speed;
- Increase Police presence and enforcement;
- Install a two-way left turn lane between intersections to remove left turning traffic from through lanes;

Engr. Bischke noted that signalization was not warranted at this time. The Study recommended the Village plan for a future traffic signal at the intersection and consider interim safety improvements for the two-way stop control condition. The Village could do the interim recommendations with the money proposed in the 2015 Budget.

MOTION made by Vanderheiden, seconded by Kaminski authorizing staff to design the Freistadt/Maple Roads Intersection Study's interim recommendations.

Discussion followed on the current configuration of the intersection, interim recommendations and levels of service. Staff's responsibility in preparation of costs included, speaking with the public utilities and if grading was necessary, lowering of the utilities may be required. The construction date was unknown.

Motion carried unanimously.

REQUEST AUTHORIZATION TO SCOPE REGIONAL STORMWATER AND VEHICULAR-BASED PUBLIC IMPROVEMENTS FOR THE "MAIN STREET ENTERTAINMENT DISTRICT AREA" SOUTH OF MAIN & WEST OF FOND DU LAC AVENUE: Engr. Bischke explained a unified plan for the development in the "Main Street Entertainment District Area" addressed topics to include regional drainage, traffic circulation and parking. This interest would provide the opportunity for the Village to scope out possible public improvements south of Main Street that would mitigate regional drainage, traffic circulation and parking concerns. The following points were made:

- Concern of potential flooding due to the defective storm sewer, and limited culvert crossing at the railroad spur;
- Storm water ponds would not only need to be efficient but also not in the way of traffic circulation;
- The driveway would have to be placed in a strategic area;
- A hydrology analysis is needed to determine what the tributary area is contributing to aggravate the area and develop ways to mitigate;
- Sewers need to be relayed as they will not function properly;

- The Study would incorporate the railroad, Main Street, and Fond du Lac Ave. only as it affects the limited area;
- This area has localized problems which residents have brought up over the years;
- Who should do the Study? The Village or Developer of the land?

Chm. Kaminski supported the development of this area noting there was a developer willing to invest a lot of money to develop a beer garden in the flavor of the Village and a great nucleus to develop the entire area. The Village should investigate storm water issues which have existed for years. If the Village wants to see the area developed, the Village needs to be willing to spend a few dollars;

Trustee Zabel stated the existing storm sewer was private, and not the Village's; It is an issue for the people that are in the area; To spend Village money to solve private issues can be done but, are you going to spend Village money to help developers for projects that may or may not occur? A study should be done but costs should be borne by the property owners with private money not public money.

Dir. Ludwig stated the Village was responsible for public water even though it went across private property without a known easement. An opinion was warranted from legal counsel.

Trustee Zabel cited an example of a navigable stream/ditch on private property noting even though all the water from the subdivision went into the ditch it was not the Village's responsibility to maintain it. Just because you put water in a pipe does not make the difference.

Engr. Bischke noted staff found an easement through the parcel but it did not perfectly overlay the pipe.

Chm. Kaminski questioned why the Village wouldn't want the study. This information would be beneficial for future projects no matter how it was funded. If this area is to be the nucleus of the Community at some point in time, the Village needs to scope it out to see what we're up against and get some recommendations. Engr. Bischke estimated costs at approximately \$10,000 of staff time. If the Village were going to hire a private consultant, costs would be four/five times more.

MOTION made by Kaminski, seconded by Warren authorizing staff to scope regional storm water and vehicular-based public improvements for the "Main Street Entertainment District Area" located south of Main Street and west of Fond du Lac Avenue.

Motion carried 3-1 (Zabel).

ANNOUNCEMENTS: The regular Public Works Committee Meeting will be held Tuesday, January 6, 2015 at 5:00 p.m.

ADJOURNMENT: There being no further business, the meeting was adjourned at 6:08 p.m.

Janice Wick, Recording Secretary