

**VILLAGE OF GERMANTOWN
PARK & RECREATION COMMISSION MINUTES
GERMANTOWN VILLAGE HALL
Wednesday, January 16, 2013**

CALL TO ORDER: The meeting was called to order at 5:31p.m. by Chair Laszewski.

ROLL CALL: Chair Laszewski, Commissioners Miller, Knop, Gray, Trustee Rep. Kaminski and School Board Rep. Barney. Absent and excused was Commissioner Depies. Also present was Interim Director Masiarchin and Secretary Lemke.

APPROVAL OF MINUTES: Motion by Miller, seconded by Barney to approve the minutes as presented.

Ayes: 6

Absent: 1 (Depies)

PUBLIC INPUT: None

VILLAGE BOARD/PLAN COMMISSION REPORT: Kaminski stated that Joe Masiarchin was named Interim Director. Applications are being accepted through January 31, 2013 for the Park & Recreation Directors position.

Gray stated that at the Plan Commission meeting a proposal was presented for an Olive Garden and Buffalo Wild Wings to be built in the Riverwest Golf Course parking lot.

SCHOOL BOARD REPORT: Barney reminded the Recreation Department to make sure that their staff be visually identified via attire and/or ID's at all times while in Germantown School buildings.

DIRECTOR'S REPORT:

- The 2013 – 2015 Intergovernmental Agreement has been approved by the Village Board and Germantown School District. As part of the agreement we have additional security restrictions as well as an annual maximum payment of \$3000.00 to be applied to cover utility costs associated with our use.
- The Community Garden group will be meeting with me at the end of January to finalize plans for 2013. Registration for spots should start at the beginning of February. Work on the relocation of the garden will happen as soon as the ground thaws as part of an Eagle Scout Project.
- Letters to Summer Program Staff for 2013 have gone out requesting changes. Contracts for staff will be sent out at the end of this week. Facility program holds are already underway on the School District site.
- Requests for pricing on new picnic tables have gone out. A total of \$5000 is budgeted for tables in 2013. We are looking to match the aluminum tables we currently have at Kinderberg Park. Although we are looking at testing one new composite table. Currently several companies are running winter sales which would allow us to maximize the number of tables we can purchase if the purchase can be finalized soon.

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- RFP's on the new Recreation Cargo van should be going out by the end of January. We hope to have a new van purchased as soon as possible so that it is ready for program use yet this spring.

ARCHERY RANGE – *Update:* Masiarchin stated that the \$2000 grant coming from the DNR is being held up by them due to not having the ADA compliance pathway in yet. Masiarchin will be meeting with Jay Olszewski (Public Works Superintendent) and Scott Anderson (Public Works Foreman) to discuss the needed grade for the pathway. The pathway has to be less 5% grade and 5 feet wide and must lead up to the targets.

SPASSLAND PARK SHELTER TIMELINE – *Discussion:* Masiarchin gave an overview on the timeline of the process and projected dates of the project.

2013 SHELTER FEES – *Discussion & Action:* Masiarchin stated that the report shows only June, July and August 2012 rentals. The department would like to add an “open area” rental space at Kinderberg Park with picnic tables that would allow the renters to bring a 10'x10' portable tent to be placed by the rented area.

Motion by Laszewski, seconded by Kaminski to raise the rental fee for Spassland Park to \$100.00 for Residents and \$150.00 for Non-Residents once the new shelter is rentable.

Ayes: 6

Absent: 1 (Depies)

Motion by Kaminski, seconded by Miller to accept the proposed fee schedule as presented, minus Spassland Park.

Ayes: 6

Absent: 1 (Depies)

FIREMEN'S PARK PLAYGROUND TIMELINE – *Discussion & Action:* Masiarchin went over the timeline for the purchase and installation of the new playground equipment. The goal is to have the playground in place for the 4th of July festivities. The commission would like to see the following included in the playground:

Swings

Slide(s)

2-5 year old age area (connected or separate from main)

Non-traditional

Main use for ages 5 & up

SUMMER & FALL KIDS KLUB FEES (Facility Fee Adjustment) – *Discussion & Action:*

Masiarchin stated that families have removed themselves from the Kids Klub program due to the annual \$25 Family Facility Fee. He feels that this fee is becoming a barrier as some families may only use the program 1 day. Masiarchin is proposing implementing a new fee structure that would include the Family Facility Fee in the daily fee that participants pay. It would raise the daily fee by \$.25.

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Motion by Barney, seconded by Gray to accept the Facility Fee changes as the School District will get \$.23 a day during the school year and the Village will receive \$.25 during the summer.

Ayes: 6

Absent: 1 (Depies)

Motion by Barney, seconded by Kaminski to accept the fees as amended.

Ayes: 6

Absent: 1 (Depies)

FUR TRADE RENDEZVOUS WAIVING OF FEES – Discussion & Action:

Motion by Kaminski, seconded by Miller to waive the fees and allow overnight camping for the Fur Trade Rendezvous at Dheinsville Park.

Ayes: 6

Absent: 1 (Depies)

Miller excused at 7:00p.m.

COMPREHENSIVE PLAN TIMELINE – Discussion: Masiarchin stated that he would like the following schedule for updating the Comp Plan.

February - Section 1.0 & 2.0

March - Section 3.0

ANNOUNCEMENTS OF PUBLIC INTEREST:

ADJOURNMENT: There being no further business, the meeting was adjourned at 7:10p.m.

Respectfully submitted,

Shannon Lemke
Reporting Secretary