

**VILLAGE OF GERMANTOWN
VILLAGE BOARD MEETING MINUTES
December 15, 2014**

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by President Wolter

ROLL CALL: President Wolter, Trustees Baum, Daniels, Hughes, Kaminski, Miller, Warren and Zabel. Trustee Vanderheiden was absent and excused. Also present: Administrator Schornack, Attorney Sajdak, Planner Retzlaff, Police Chief Hoell, and Deputy Clerk Dobratz

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.

PRESIDENT'S REPORT:

President Wolter wished all residents of Germantown a Merry Christmas and a Happy New Year.

ANNOUNCEMENTS OF FORTHCOMING EVENTS OF PUBLIC INTEREST & COMMITTEE REPORTS: Upcoming meetings were announced.

CITIZEN INPUT/PUBLIC APPEARANCE on items not subject to a public hearing:
None

CONSENT AGENDA:

- A. Minutes – December 1, 2014 Regular Village Board Meeting
- B. Accounts payable/payroll
 - 1. November 2014 Accounts Payable \$105,648.81
 - 2. December 2, 2014 Payroll (hourly) \$238,080.89
 - 3. December 10, 2014 Accounts Payable \$702,617.01
 - 4. December 15, 2014 Payroll (salary) \$ 79,453.80

- C. Operator Licenses: December 16, 2014 - June 30, 2015:
Eric Ashlock, Marie Chilicki, Dustin Davis, Brittany Johnson

The following items were forwarded from the Public Safety Committee with a unanimous recommendation:

- D. Recommend Approval of Dance Hall License Renewals January 1-December 31, 2015:
 - 1. Bubs Irish Pub, N116W16218 Main Street
 - 2. Germantown American Legion Post 1, N120 W15932 Freistadt Road
 - 3. Florian Park Conference & Event Center, N111 W18611 Mequon Road
- E. Recommend Approval of Second Hand Article Dealer and Second Hand Jewelry Dealer License Renewals – January 1 – December 31, 2015:
 - 1. Kessler's Diamond Center, N96 W16920 County Line Road
- F. Recommend Approval of Second Hand Article Dealer License Renewal – January 1 – December 31, 2015:
 - 1. White House of Music, N112 W16290 Mequon Road
- G. Ordinance Relating to Parking Restrictions on Hilbert and Division and to Amend the Official Traffic Map to Reflect the Same.
- H. Recommend Approval To Pay Invoice Of Inland Power Group For \$3,950.03 For To Fire Truck #1771, With Funds Allocated From Acct. #10-522-530-5500

CONSENT AGENDA continued:

- I. Recommend Approval to Purchase Nine (9) Eotech XPS2 Rifle Sights for \$3,780 Using Funds From the Sale of Old Rifles for \$5,770.
- J. Recommend Approval To Purchase UPS System from US Tech for \$28,224 and Labor/Materials Costs of \$2,390 Through B/A Electric. Total Cost \$614 over Budgeted Amount of \$30,000 Will Be Covered From the Police Department's Operating Budget

The following items were forwarded from the Public Works Committee with a unanimous recommendation:

- K. Recommend Approval of Payment of Invoices to Washington County Highway Department in the Amount of \$38,330.22 for the Centerline and Edge line Painting of Village Roads.

MOTION (Baum/Miller) to approve Consent Agenda Items A-K. Trustee Hughes requests to pull Item D, Trustee Zabel requests to pull G. Trustee Baum requests to pull Items I & J. **By roll call vote, except items D, G, I & J, motion carried.**

Item 'D' – Discussion of Item 'D' to Recommend Approval of Dance Hall License Renewals January 1-December 31, 2015

MOTION (Hughes/Warren) to recommend approval of the Dance Hall Licenses for the three establishments listed; Bubs Irish Pub, Germantown American Legion Post and Florian Park Conference & Event Center with the understanding that all the applications have been submitted to the Clerk's Office, carried.

Item 'G' – Discussion of Item 'G', Ordinance Relating to Parking Restrictions on Hilbert and Division and to Amend the Official Traffic Map to Reflect the Same. Discussion regarding wording of no parking area with resolution. **Motion (Zabel/Baum) to postpone until the next scheduled Village Board meeting in January.**

Reason to postpone; looking for clarification of how far away from those intersections the no parking would be. President Wolter stated seems to be two references. On the actual Ordinance it states 200 feet but on the synopsis for backup it says 125 feet. **Motion carried.**

Item 'I' – Discussion of Item 'I', Recommend Approval to Purchase Nine (9) Eotech XPS2 Rifle Sights for \$3,780 Using Funds From the Sale of Old Rifles for \$5,770. Discussion of what happens with excess funds.

Motion (Baum/Miller) to approve the purchase Nine (9) Eotech XPS2 Rifle Sights for \$3,780 Using Funds from the Sale of Old Rifles for \$5,770.

Discussion of why sites aren't purchased when rifles are purchased. **By roll call vote, carried.**

Item 'J' – Discussion of Item 'J', Recommend Approval To Purchase UPS System from US Tech for \$28,224 and Labor/Materials Costs of \$2,390 Through B/A Electric. Total Cost \$614 over Budgeted Amount of \$30,000 Will Be Covered from the Police Department's Operating Budget.

Motion (Baum/Kaminski) to approve the Purchase UPS System from US Tech for \$28,224 and Labor/Materials Costs of \$2,390 Through B/A Electric. Total Cost \$614 over Budgeted Amount of \$30,000 Will Be Covered from the Police Department's Operating Budget, by roll call vote, carried.

UNFINISHED BUSINESS: - None

PUBLIC HEARINGS – 7:00 P.M. OR LATER – *The purpose of said hearing(s) is to hear any and all parties, their attorneys or agents, for or against the application(s) filed by the petitioner(s).*

- A. Don Thoma, Accurate Surveying, Agent For Jeffrey H. Gerschke, Property Owner Of A 10-Acre Parcel Located At N136 W14000 Bonniwell Road (GTNV#111-979) And Applicant To Rezone The Parcel From The A-2: Agricultural District To The Rs-1: Single-Family District, Pursuant To Section 17.14 Of The Village Of Germantown Zoning Code
- Planner Retzlaff presented information on the application for rezoning and recommendation. The Plan Commission recommendation is to approve with two conditions concerning technical corrections from the Village Surveyor and also revisions to the CSM itself concerning some setbacks.

President Wolter opened the hearing at 7:15 p.m.

Randy Brokiewicz, N136W14327 Bonniwell Road, Germantown, WI – Spoke about his concerns with the high water table and flooding to his property, storm water runoff.

Don Thoma of Accurate Surveying – spoke regarding water draining to the East.

President Wolter closed the hearing at 7:21 p.m.

- B James R. Marriott, President, Stonecast Products And Applicant For (1) Conditional Use Permit (CUP) To Allow Development Within A 25' Wetland Setback, Pursuant To Section 24.04(3) Of The Municipal Code; And (2) A Rezoning Application To Rezone And Remove 35,070 Sq. Ft. (.805 Acres) From The Shoreland-Wetland Overlay Zoning District, Pursuant To Section 24.04(2) Of The Municipal Code On A Portion Of The 10.6-Acre Parcel Located At N112 W143 Mequon Road (GTNV 261-983 & 261-985)

Planner Retzlaff presented information on applications submitted by Jim Marriott President of Stonecast Products including the conditional use and rezoning applications subject to the public hearing this evening. Also has a certified survey map application that is on the agenda. A site development and building plans went before the Plan Commission that were conditionally approved subject to action taken on the three items tonight. Stonecast Products is proposing to expand outdoor storage area by approximately 55,000 square feet as part of the 10 acre facility. Plan Commission recommendation is to approve the Certified Survey Map with one condition, to approve rezoning as proposed and to approve the Conditional Use Permit subject to one condition.

President Wolter opened the hearing at 7:26 p.m.

No one came forward to speak.

President Wolter closed the hearing at 7:27 p.m.

NEW BUSINESS:

- A. Don Thoma, Accurate Surveying, Agent For Jeffrey H. Gerschke, Property Owner Of A 10-Acre Parcel Located At N136 W14000 Bonniwell Road (GTNV#111-979) And Applicant For: (1) A Rezoning Application To Rezone The Parcel From The A-2: Agricultural District To The Rs-1: Single-Family District, Pursuant To Section 17.14 Of The Village Of Germantown Zoning Code (**Ordinance Amendment**); And A Certified 2-Lot Survey Map (**CSM**) To Create Two 5-Acre Residential Parcels.
MOTION (Baum/Hughes) to approve as presented. Discussion of dwelling size requirements. Discussion on water issue, ordinances require that this property is not to cause hardship on any other property around it. The developers/owners of the property would be obligated to not interfere with any drainage patterns. They would have to, if necessary, reroute or provide ditching to accommodate whatever development without creating a problem of runoff or water backup onto adjoining properties. A mound system was approved. **Carried.**
- B. James R. Marriott, President, Stonecast Products And Applicant For (1) Conditional Use Permit (**CUP**) To Allow Development Within A 25' Wetland Setback, Pursuant To Section 24.04(3) Of The Municipal Code; (2) A Rezoning Application To Rezone And Remove 35,070 Sq. Ft. (.805 Acres) From The Shoreland-Wetland Overlay Zoning District On A Portion Of The 10.6-Acre Parcel Located At N112 W143 Mequon Road (**Ordinance Amendment**); And A Certified Survey Map (**CSM**) To Combine Existing Parcels.
MOTION (Baum/Miller) to approve as presented, carried.
- C. Skyline Development Corp., Agent For Cambridge Major Laboratories Inc., Property Owner And Applicant, For A Certified Survey Map (**CSM**) To Combine A 3.15-Acre Parcel Located At W130 N10437 Washington Drive (Former Hometown Publications-Express News Parcel) With The 9.08-Acre Cambridge Major Laboratories Campus In The Germantown Business Park.
MOTION (Baum/Hughes) to approve as presented. Discussion on adding additional parking. As part of this project, a site development plan was approved conditionally by the Plan Commission to add 15 more parking stalls. Beyond that, the existing stalls, approximate 40 parking stalls, will be utilized by existing office and employees of Cambridge Major. The plan is to park on the site and once completed will utilize the additional parking stalls. Discussion on noise complaints about this property during the early hours of the morning. The Police Department took readings in the vicinity and the readings they took did not exceed any of the noise limits that apply. The plant has an incinerator and runs 24 hours a day. The noise requirements are the same at night as during the day. The readings that were taken in response to this complaint were in the parking lot of Cambridge Major and also just off of Grant/Washington Drive. **Carried**
- D. Request for Approval to Go Paperless for Agenda Packets.
Administrator Schornack stated the Village Clerk is absent and he will answer any questions. The Village Clerk went to the Village Board in September about going totally paperless. Currently four Trustees are now paperless. \$2,700 has been set aside in this year's budget to give each Trustee a \$300 stipend during their term. That would be used for Trustees to purchase their own equipment. For each new

NEW BUSINESS continued:

term starting in 2016, a \$300 stipend will be given for each trustee for that term. Trustee Hughes asked if moving forward if the stipend would come out of Clerks Budget. Right now it is budgeted in the Village Boards budget and that is entirely up to the Board on how it is budgeted in the future.

MOTION (Baum & Daniels) to approve. Discussion on which budget year this would begin. Discussion if a Trustee who will not go paperless then that person would not get the stipend. Discussion on the equipment being a personal device and everything that is on it is open to the public, open records law and email communication. Further discussion on Planning Commission because of the size of information, data and documents that are being reviewed, would have to remain paper. Also, all other smaller non-standing committees that meet periodically would go out electronically or in a paper form? Understanding is that eventually all Village Board Trustees would receive paperless packets. Discussion on how long materials remain on the computer. Agendas and minutes are posted on the web for numbers of years. Residents are able to view paper packets in the Clerk's Office. The hard copies will always exist and remain on file. Discussion on how and when the money is being disbursed. Waiting until April, then next year's budget can be amended. The money would go back into the General fund if not used.

MOTION (Kaminski/Baum) to amend to April 15th. Discussion on current procedure, some Trustees are already paperless and if anyone else wants to go paperless just notify the Clerk. Plan Commission packets will stay paper, not electronic. Along with the amended motion is to include the carryover of \$2,700 from this year's into next year's budget to cover the cost. Trustee Kaminski states the amended motion will include the carryover and Trustee Baum confirms. Discussion on eligibility is suspended until after the April Election is completed.

Carried

Motion as amended, carried.

- E. An Ordinance Creating Section 3.08(2)(F) Of The Municipal Code Of Germantown Relating To The Approval Of Change Orders.

MOTION (Zabel/Baum) to approve An Ordinance Creating Section 3.08(2)(F) of The Municipal Code of Germantown Relating to The Approval of Change Orders as presented, carried.

ADJOURNMENT

There being no other business the meeting adjourned the meeting at 8:06 p.m.

Jilline Dobratz
Village Deputy Clerk