

**VILLAGE OF GERMANTOWN
SENIOR CENTER ADVISORY COMMITTEE
MEETING MINUTES
January 22, 2015**

I. CALL TO ORDER:

The meeting was called to order at 5:42pm by Park & Recreation Director Casperson.

II. ROLL CALL:

Present: Trustee Jeffery Hughes, Trustee Art Zabel, Citizen Representative Norine Janzen, Senior Club Representative Arline Flesch (arrived @ 6:02pm), Absent was Chairperson Shane Daniels;

Staff: Park & Recreation Director Justin Casperson, Senior Coordinator Katie Rodger;

Audience: Cathie McCaffrey, Pat Skarie, Richard Skarie, and Lynn Schreiner.

III. APPOINTMENT OF A PROXY FOR THE CHAIRPERSON:

Motion by Hughes and seconded by Janzen to elect Trustee Zabel as proxy chairperson. Motion carried.

IV. APPROVAL OF MINUTES:

Trustee Zabel stated that not all motions were in bolded text, suggested bolding all motions. Otherwise minutes approved pending that change. Motion carried unanimously.

V. PUBLIC INPUT:

None

VI. OLD BUSINESS:

- A. Security Camera System: Director Casperson presented three estimates for a new interior security camera system. Two of the estimates were for a wired system and one was for a wireless. Estimates were as follows:

\$10,687.00 Tyco Simplex Grinnell (wired)
\$5,892.00 MCR Services (wired)
\$8,066.00 MCR Services (wireless)

Director Casperson explained that the estimates include 6 interior cameras. These quotes do not include reconnecting the existing exterior cameras. Janzen suggested reconnecting the exterior cameras if a new systems is being put in place. Discussion was held on how the system could be observed during non-office hours. Director Casperson explained that the Senior Center would have an account with a username and password to allow access to the security system through the internet. ***Motion by Zabel and Seconded by Hughes to approve the proposal for a wired security system from MCR Services and include the reconnection of the exterior cameras. Motion carried unanimously.***

VII. NEW BUSINESS:

- A. Senior Center Accreditation: Director Casperson gave brief update on status of accreditation of the senior center. A committee of seniors and staff has been assembled. Casperson and Rodger will take the lead on this project and have the accreditation committee review it first, after which it will be presented to the Senior Center Advisory

Committee. Once everything is complete Casperson and Rodger will present it to the Wisconsin Association of Senior Centers.

- B. Senior Center Usage Fees: Senior Coordinator Rodger presented the results of a survey conducted of Senior Centers in Wisconsin regarding their policies on facility usage. It had been previously discussed to charge all non-residents a fee to use the senior center. Senior Coordinator Rodger also provided some statistics on non-resident usage of the senior center. According to figures collected non-residents make up approximately 13% of the seniors who use the center. Discussion was held on current policy for residents and non-residents using the senior center. ***Motion by Hughes and seconded by Janzen to keep the use of the Senior Center free and not charge a separate non-resident fee and it would be the Park and Recreation Director's discretion to charge a non-resident fee for any senior recreation programs. Motion carried unanimously.***

VIII. DIRECTOR'S REPORT:

Upcoming advisory board meetings are scheduled for April 23, July 23, Oct. 22.

IX. ANNOUNCEMENTS OF PUBLIC INTEREST:

Paczkis are Tuesday, February 17th. The committee has been invited and welcomed to join us.

X. ADJOURNMENT:

Trustee Zabel adjourned the meeting at 6:26pm.

Respectfully Submitted: Katie Roger