

GERMANTOWN COMMUNITY LIBRARY BOARD

REGULAR MEETING

January 28, 2015

GCL Meeting Room

The regular meeting of the Germantown Community Library Board was called to order by President Joyce Nelson at 6:08 p.m. on Wednesday, January 28, 2015. **Members present:** Kim Musbach, Joyce Nelson, Darlene Vosen, Brenda O'Brien (arr. 6:45 p.m.), Shane Daniels, Ronald Seiser. **Members absent:** Charlene Brady (exc.) **Also present:** Library Director Roberta Olson. Proper notification of the meeting had been given. MOTION (Vosen, Seiser): Approve the agenda as published. Motion carried (5-0). MOTION (Musbach, Vosen): Approve the minutes of the December 17, 2014, meeting as printed. Motion carried (5-0). There was no public input.

FINANCIAL MATTERS

TREASURER'S REPORT. Balances as of January 28, 2015: Board Checking Account - \$700.71; Board Savings Account - \$5,981.82; DML Building Fund - \$79,427.48 [Penny Jug - \$867.26]; Building Fund CD Account - \$15,000.00; GCL/Rao Account - \$6,978.18; Dhein Memorial Account - \$3,042.25; Hampel Memorial Account - \$2,080.55. MOTION (Seiser, Nelson): Accept the Treasurer's Report. Motion carried (5-0).

Discussion: Vosen is still searching for a replacement jar for the Penny Jug. Even though the Guaranty Bank accounts are accessible online, Vosen receives printed statements, which are preferred by the Village Finance officer. Vosen researched rates for another CD or savings account to be created from the Building fund. First Bank offered the best rates. Daniels explained the difference between personal and business accounts, which receive lower interest rates. At First Bank, GCL would be considered a personal account as the library is non-profit. MOTION: (Daniels, Seiser) Deposit \$15,000.00 from the GCL Building Fund into a 37 month First Bank CD at the rate of 1.3%. Motion carried (5-0). ACCOUNTS PAYABLE. MOTION (Vosen, Seiser): Approve the schedule of operating vouchers and forward them to Village Hall for payment. ROLL CALL VOTE: President Nelson, aye; Trustee Vosen, aye; Trustee Daniels, aye; Trustee Brady, n/a, Trustee Musbach, aye; Trustee Seiser, aye; Trustee O'Brien, n/a.

BUDGET PRINTOUT. The end of 2014 and January 2015 budget printouts were reviewed. Olson stated that invoices for 2014 that have not yet have been received will appear on next month's statement. There will also be some adjustments in line balances as under-budgeted items are covered. There will be no County Carryover report until after the 2014 bills are completed.

REPORTS

VILLAGE/COUNTY/SYSTEM.

VILLAGE. Daniels: The Village is working with a private land owner who is interested in developing a park-like area near the Village Main Street.

COUNTY. Vosen: Reports were in the Board packets. A lawsuit with another County regarding Act 420 payment is going through due process. The MWFLS director sent out a copy of her responses to a questionnaire from Jefferson County, which is considering leaving MWFLS to join a different system. At the County Library Services Board meeting, Vosen questioned the System Director regarding the impact the move would have on the current automation system contract and the remaining participating libraries. The director indicated there would be no problems related to renegotiating the contract. Vosen voiced concerns about GCL's future if MWFLS continues to shrink. Seiser questioned why Jefferson County is considering withdrawal. Olson explained that MWFLS transferred expenses previously covered by that entity to member libraries after budgets were finalized, straining libraries to comply and raising concerns about future changes. Olson said other directors have expressed concerns about whether the use of the System money is in the best interest of the libraries and their patrons. Vosen offered to bring these concerns to the attention of the Washington County Library Services Board.

SYSTEM. In regard to the previous discussion, Seiser asked if the new Hartford library had had an impact on GCL circulation. Olson said that all libraries were down in circulation last year, but the percentages hadn't varied by much. Also, there are questions about the accuracy of the statistics from October, November and December due to the changes in the automation system.

PRESIDENT'S REPORT. No report.

DIRECTOR'S REPORT. Olson: DPW has completed the second phase of replacing the lighting throughout the library. There is a huge difference in visibility among the stacks. She commended the crew on their efficiency and consideration for library staff and patrons.

UNFINISHED BUSINESS

trio Update: Information

Discussed earlier under County Reports.

Library-School District Partnership

O'Brien is coordinating the School District Kindergarten roundup presence at GCL February 25 and requested a table in the lobby for the evening. She also reserved the Village marquee/sign to advertise the event.

NEW BUSINESS

ANNOUNCEMENTS AND ADJOURNMENT

The next regular meeting of the Library Board will be Wednesday, February 25, 2015, in the Germantown Community Library meeting room. Nelson declared the meeting adjourned at 7:00 p.m.

Janine L. Moffitt
Administrative Assistant