

VILLAGE OF GERMANTOWN
N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022

MEETING: **GENERAL GOVERNMENT & FINANCE COMMITTEE**

DATE AND TIME: **TUESDAY, February 24, 2015**
5:30 p.m.

LOCATION: **Germantown Village Hall Board Room**
N112 W17001 Mequon Road

- I. **CALL TO ORDER:** This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.
- II. **ROLL CALL:** Chairperson Zabel, Trustees Baum, Kaminski, and Vanderheiden.
- III. **APPROVAL OF MINUTES:** January 20, 2015 meeting.
- IV. **PUBLIC COMMENT:** Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there be a three minute time period, per person, with time extensions per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received, however, NO ACTION will be taken under public comments.
- V. **UNFINISHED BUSINESS:**
 - A. Public Grant Program Policy
- VI. **NEW BUSINESS:**
 - A. Employee Compensation Increases for 2015
 - B. 2015 Weights & Measures Resolution
 - C. 2015 Weed Abatement Fees Resolution
 - D. Budget Amendment Resolution for 2014 Carryover of General Fund and Capital Accounts
 - E. Resolution to Transfer Funds for Purchase of Senior Center Security Cameras
- VII. **REPORTS:**
 - A. MONTHLY, YEAR TO DATE FINANCIALS
 1. Revenue and Expense Report – All Funds
 2. Health and Dental Plans
 - B. IMPACT FEES FINANCIAL REPORTS

VII. **REPORTS (Continued):**

C. ACCOUNTS PAYABLE

D. MONTHLY CODE VIOLATION REPORTS

1. Building Inspection Department
2. Planning Department

E. C.I.P. PROJECTS

F. LETTER OF CREDIT SUMMARIES

1. Building Inspection Department
2. Public Works Department
3. Planning Department

G. SUMMARY OF ALL VILLAGE CONTRACTS

VIII. **NEXT MEETING:** Tuesday, March 17, 2015 at 5:30 p.m.

IX. **ADJOURNMENT:**

***PLEASE NOTE** that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Clerk at 250-4740.*

Notice is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State ex. Rel. Badke v. Greendale Village Board, even though the Village Board will not take formal action at this meeting.

**VILLAGE OF GERMANTOWN
GENERAL GOVERNMENT & FINANCE COMMITTEE
MEETING MINUTES
January 20, 2015**

CALL TO ORDER: The meeting was called to order at 5:30 p.m. by Chairperson Zabel.

ROLL CALL: Chairperson Zabel, Trustee Member Kaminski and Vanderheiden were present. Trustee Baum was excused. Also present: Administrator Schornack, Finance Director Rath, Public Works Director Ludwig, Park and Recreation Director Casperson, Fire Chief Weiss, Police Chief Hoell and Deputy Clerk Tamborino.

APPROVAL OF MINUTES: *Motion (Kaminski/Vanderheiden) to approve the minutes from the December 16, 2014 meeting, motion carried.*

PUBLIC COMMENT: No one addressed the Committee.

NEW BUSINESS:

RECREATION SUPERVISOR JOB DESCRIPTION: Park and Recreation Director Casperson reviewed the job description streamlining for uniformity and was approved at the Park and Recreation Committee meeting. *Motion (Vanderheiden/Kaminski) to accept the updated Recreation Supervisor job description, motion carried.*

APPROVAL OF INVESTMENT ADVISORY AGREEMENT: Ken Herdeman from Ehlers Investment Services distributed and presented a year to date roundup of investments and interest earned. There are no changes to the agreement from last year and no fee increase. *Motion (Kaminski/Vanderheiden) to recommend Village Board reaffirm the Investment Advisory Agreement with Ehlers for one year, motion carried.*

REVIEW 2015 CAPITAL ITEMS: *Motion (Kaminski/Vanderheiden) to move this to the Village Board as is, motion carried.*

REVIEW OF TIMELINE FOR BORROWING AND OVERALL DEBT: Maureen Shiel from Ehlers distributed and discussed the Preliminary Financing Report. The Village is currently at 26% of their borrowing limit, which is a comfortable position to be at for borrowing for 2015 projects. As for the potential borrowing timeline, the soonest Ehlers would be able to prepare the resolution for adoption for 2015 capital borrowing would be Monday, February 2nd. The sale could be Monday, March 2nd or Monday, March 16th. Jim Mann from Ehlers suggested moving quickly on the sale due to current low rates and the heavy sale calendar on both meeting nights in March. *Motion (Kaminski/ Vanderheiden) for Ehlers to go forth with the \$2.6 million included in the 2015 Capital Plan to prepare the resolution and paperwork for the February 2, 2015 Village Board meeting for the sale in March, motion carried.*

LETTER OF ENGAGEMENT TO RETAIN EHLERS AS DISSEMINATION AGENT FOR ISSUER CONTINUING DISCLOSURE REQUIRED UNDER SECURITIES AND EXCHANGE COMMISSION: Jim Mann from Ehlers explained when municipalities issue municipal debt they are bound to provide certain disclosure information to the marketplace. Ehlers used to include the filing with the fees charged in the annual debt issue. Due to the many changes by the SEC, Ehlers feels it necessary to charge separately for the ongoing service. The fee would be \$3,800 per year. ***Motion (Kaminski/Vanderheiden) to recommend the Village Board approve the \$3,800 fee annually for the Letter of Engagement to retain Ehlers as Dissemination Agent, motion carried.***

NON-UNION EMPLOYEE COMPENSATION INCREASES: Administrator Schornack is requesting a 2% raise in wages for non-union employees for the cost of living increases. Funds have been budgeted in the 2015 Budget for funding this increase. Chief Hoell explained officers are making the same amount or more money than their supervisors due to union wages versus non-union wages. There is not a lot of incentive for promotions. After a survey done a few years back, the Village is about 10% lower in wages than surrounding communities. Administrator Schornack would like to bring in a professional to look at the non-union pay plan. The Committee thought last year was the last year giving a general increase without performance evaluations. Future increases were going to be performance based. ***Motion (Kaminski/Vanderheiden) to forward this to the February 16, 2015 Village Board meeting with the recommendation to consider up to a maximum increase of 2% to be determined how that would be broken up, motion carried.*** Trustee Kaminski suggested having information on how many employees this will affect, what they are doing in Mequon, Cedarburg, Sussex, and Grafton. Trustee Vanderheiden suggested having the amount of a 1% increase, and the amount of a 1-1/2% increase. Administrator Schornack will do a salary survey before the meeting with selected positions and surrounding communities. Several Department Directors spoke to the Committee about their department issues.

APPROVAL OF WORKFORCE HEALTH SERVICES AGREEMENT 2015– OCCUPATIONAL HEALTH SCREENING & ASSESSMENT SERVICES: Finance Director Rath explained Froedtert Workforce Health Services provide the yearly Health Risk Assessment for employees, Pre-employment physicals, DOT drug screening as well as other occupational and HRA services. Their pricing is relatively the same as last year, plus the Village has a good working relationship with Froedtert. ***Motion (Vanderheiden/ Kaminski) to recommend the Village Board approve the Workforce Health Agreement in the amount of \$2,600 a year, motion carried unanimously.***

PUBLIC GRANT PROGRAM POLICY: Administrator Schornack discussed the Public Grant Program Policy recommending making some revisions to exclude things like sign permits and building permits. The policy should be changed to add “for fundraising events” and remove “projects” from some of the wording. The organizations should be required to pay the fee upfront and the Village will reimburse the organization.

PUBLIC GRANT PROGRAM POLICY (Continued):

Clerk Goeckner suggested putting a cap on the amount of the grant, and include no building or planning department fees will be waived. Administrator Schornack will edit the policy and bring it back to the General Government and Finance Committee.

REPORTS:

Monthly Year to Date Financials:

Revenue and Expense Report – All Funds: Finance Director Rath reviewed the payables with the Committee stating the bottom line looks great right now but a lot of these accounts carry over to 2015 closing out the year usually in February. Revenues for the Inspection department are all positive and have helped.

Health and Dental Plans: Finance Director Rath reviewed the Health and Dental Plans. Health and Dental claims will be received in the next couple months that will be deducted in 2014 yet.

Impact Fees Financial Reports: Finance Director Rath reviewed the report with the Committee.

Accounts Payable: The Accounts Payable report was reviewed and placed on file.

Monthly Code Violation Reports: Building Inspection Department and Planning Department: The Committee reviewed the Code Violation Reports.

C.I.P. PROJECTS: Road projects will be carried over to next year. Kim Rath sent out an email to Department Directors regarding any project's status having more invoices.

Letter of Credit Summaries: Building Inspection Department, Public Works Department, and Planning Department: The Committee reviewed the report.

Summary of all Village Contracts: The Committee reviewed the report.

NEXT MEETING: Tuesday, February 17, 2015 at 5:30 p.m.

ADJOURNMENT: There being no further business, the meeting adjourned at 7:23 p.m.

Respectfully Submitted,

Timmerly Tamborino
Deputy Clerk

PUBLIC
Grant Program Policy

*People Uniting for the Betterment of Life
and Investment in the Community*

~~July 2013~~ March 2015

VILLAGE OF GERMANTOWN, WISCONSIN

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VILLAGE OF GERMANTOWN PUBLIC GRANT PROGRAM

The Village Board recognizes the importance of providing Village support for Community fundraising events, projects and gatherings, which in turn support and promote the public purposes of improving the general quality of life, economic growth, increased tourism, recreation, recognition of fine arts, charitable aid and many others that are both tangible and intangible, in order to make the Village of Germantown a better place in which to live and work. In furtherance of that recognition, the Village Board has adopted this *People Uniting for the Betterment of Life and Investment in the Community* ("PUBLIC") Grant Program.

PURPOSE

The Village Board urges the private sector, businesses, institutions, organizations and individual citizens alike, to increase their roles in Community activities to further the public purposes set forth above and to assist the Village in its obligation to regulate such events, projects and gatherings, so that impacts on operating budgets of Village departments can be minimized. As an incentive to such public purpose involvement, the PUBLIC Grant Program offers an annual fee waiver(s) grant to eligible organizations and individuals, which may be considered upon filing a grant application with the Village Clerk, as set forth below. Approval of grant applications is made by the Village Board. Costs for all fundraising events, projects and gatherings, other than those license, permit or use fees specifically awarded by the Village Board grant approval, shall be borne by the sponsoring community organization or individual and are due and payable in accordance with this Program and Federal, State, County and Village regulations and laws. After payment, those license, permit or use fees specifically awarded by the Village Board grant approval are then reimbursed by the Village. The PUBLIC Grant Program is intended to continue support for fundraising events, projects and gatherings that the Village in the past has traditionally supported. These include, but are not limited to: Mai Fest, Independence Day Parade and ~~Activites~~Activities, Oktoberfest, etc. It is intended that these Program policies and procedures will provide a system, common information and basic ground rules which will allow the Village and public purpose events, ~~projects~~ and gatherings sponsors to achieve their mutual goals for Community benefit.

PROCESS

Only Germantown based civic and service organizations and Germantown resident individuals are eligible to apply for a PUBLIC Grant. Incomplete applications will not be considered and approval will be determined solely on the information provided on the application. Applicant organizations and individuals must meet the eligibility criteria stated in this Program. "Germantown based" means those organizations who by name or other means identify themselves *bona fide* as being headquartered in the Village of Germantown; or whose membership consists primarily of Germantown residents, including business residents; or those who return substantial benefit to the Village of Germantown and its residents. "Civic and service" means any non-profit or not-for-profit organization that is created for charitable or public purposes, or an organization or individual acting in a like capacity and purpose.

The PUBLIC Grant is an annual grant, requiring an annual application to qualify. All PUBLIC Grant applications must be completed and submitted to the Village Clerk no later than 20 days before the event, project or gathering is scheduled. Each Grant application shall specify in detail the events, projects and gatherings for which license, permit or use fees are requested to be awarded under the Grant and a detailed listing of the type(s) and amount(s) of such fees. Upon any Grant approval issued by the Village Board, the Village Clerk or designee shall be vested with the authority to administratively issue such permits, licenses or allow such uses, without the payment of the fees awarded under the Grant, without any further Village Board approval, provided all other terms, requirements and procedures for the subject permits, licenses and/or uses are complied with.

APPLICATION REQUIREMENTS

Each applicant will be required to submit:

- 1) A completed PUBLIC Grant application along with all required attachments.
- 2) A letter of intent addressed to the Village Board requesting the Grant. The letter must indicate:
 - i) the address of the local office/headquarters of the organization or address of an individual applicant;
 - ii) the organization's or the individual's purpose/mission statement;
 - iii) an organization's articles of incorporation or like certificate of existence and any statement or certification of the organization's non-profit status by the State or Federal government or a statement that no such certification exists;
 - iv) the location(s), date(s) and time(s) of the proposed event(s), project(s) and/or gathering(s);
 - v) the purpose of the event(s), project(s) and/or gathering(s); and
 - vi) how the organization's or individual's program and event(s), project(s) and/or gathering(s) benefits the Germantown Community.
- 3) A budget stating projected expenses, revenues and funding source(s) specific to the event(s), project(s) or gathering(s), which projects a break-even or profitable event(s), project(s) or gathering(s) when calculated using the Grant requested.

For an application to be accepted it must be complete and include all the above attachments. Incomplete applications will be returned to the applicant. The applicant will then have 5 business days to resubmit all required application materials.

GRANT APPLICATION REVIEW

Once applications are accepted, the Village Clerk or designee shall review them for completeness. All Grant applications must be approved by the Village Board. The Village Clerk or designee shall inform the applicant of the date and time at which the Village Board will review the application. The applicant or designee should be present at this meeting to respond to questions.

ELIGIBILITY CRITERIA

1. Only Germantown based civic and service organizations and individuals may conduct events solely or primarily as fund-raisers and be eligible for license, permit or use fees to be awarded under a Grant.
2. Events or gatherings must be open to the public.
3. Fundraising events must provide a benefit or contribution to Germantown as determined by the Germantown Village Board under the consideration of the public purposes of the PUBLIC Grant Program, as set forth above. The organization or individual raising the funds must primarily serve Germantown residents or businesses or promote tourism to and within the Village.
4. Subject to the above stipulations, in order to be eligible for a PUBLIC Grant, the sponsoring organization and individuals as may be applicable, must meet the following prerequisites:
 - a. Must submit a complete application by the deadline as set forth above.
 - b. Must timely submit any applicable event, license or permit application and all required attachments by the applicable deadline(s).
 - c. Must submit proof of non-profit status or like capacity.
 - d. Must provide a benefit pursuant to the purposes of this Program to the citizens of Germantown.
 - e. Must have no outstanding debts payable to the Village of Germantown.
 - f. Must demonstrate the ability to produce a well-planned, safe event, project or gathering.
5. The sponsoring organization or individual must also agree to do the following:
 - a. Obtain all required permits, clearances, insurance and event authorization in a timely manner, in cooperation with the appropriate staff of the Village of Germantown.
 - b. Acknowledge the support of the Village of Germantown where appropriate, and to include on all printed information and advertising related to the event for which fees were waived the following:
"This program has been made possible, in part, through PUBLIC Grant assistance from the Village of Germantown".
 - c. As to an event or gathering for which it is reasonably anticipated that more than 100 persons will attend, provide to the Office of the Village Clerk not less than 14 business days prior to the event or gathering, a certificate of insurance certifying minimum limits of \$1,000,000 General Liability, Automobile Liability, Employer's Liability and as

may apply, Errors and Omissions, naming the Village of Germantown as additional insured.

- d. Agree in writing to indemnify, defend and hold harmless the Village of Germantown, its officers, agents, volunteers and employees, from any and all claims and matters concerning or arising from the event(s), project(s) and/or gathering(s). Such writing shall state that the organization or individual shall hold harmless, defend and indemnify the Village of Germantown and its officers, officials, employees and volunteers from and against any and all liability, loss, damage, expense, costs (including without limitation costs and fees of litigation) of every nature arising out of or in connection with the organization's or individual's performance or work related to the event(s), project(s) or gathering(s) which are the subject of the grant award or any failure to comply with any obligations or conditions contained in the PUBLIC Grant Program, except such loss or damage which was caused by the sole negligence or willful misconduct of the Village.
- e. Comply with all permit conditions and directions and with all applicable Federal, State, County and Village laws and regulations.

6. Inspection, building, zoning and sign permit fees are not eligible to receive PUBLIC Grant program funds.

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BUSINESS OF THE GENERAL GOVERNMENT & FINANCE COMMITTEE
GERMANTOWN, WI

VI. A

MEETING DATE: February 17, 2015

AGENDA ITEM: Unfinished Business

ITEM TITLE: Employee Compensation Increases for 2015

SUBMITTED BY: Dave Schornack, Village Administrator

SUMMARY EXPLANATION:

Non-union employees had not received an increase in wages or salaries in 2010, 2011, 2012, and 2013. For 2014, non-union employees received a 2.0% increase.

Funds have been budgeted in the 2015 Budget to fund a 2.0% percent cost-of-living adjustment. The General Government and Finance Committee (GGF) had discussed that some of the 2.0%, 1.5% was discussed at GGF, would be in the form of a cost-of-living adjustment for all of the non-union employees and .5% for a merit increase based on individual performance evaluations.

Cost of Living Adjustments Given to Village of Germantown Unions

	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
Firefighters	1.0% #1	0%	0%	7.0% #2	1.5% #3	
Police	3.0%	0%	0%	0%	0%	3.0% #5
Public Works	2.5% #4	2.5%	0%	0%	0%	
Technical/Clerical	2.5% #4	2.5%	0%	0%	0%	

Notes:

- #1 1.0% on 12/31/2010
- #2 7% increase only for those employees initially employed prior to July 1, 2011 and also contributing the employee share of the WRS contribution as of January 1, 2014. No increase for any other employees, including those initially employed after July 1, 2011 who contribute to the employee WRS contribution.
- #3 1.5% for regular part-time and regular full-time, 0.5% for paid-on-call firefighters.
- #4 required to take twelve unpaid layoff days
- #5 required to contribute 1.5% towards WRS starting January 1, 2015, health insurance from a dollar amount (around 10 to 11%) to a percentage (12%).

Cost of Living Adjustments Given to Non-Union Employees

<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
0%	0%	0% #6	0%	2.0%

Notes:

- #6 some non-union employees received either a one-time one or two percent bonus.

Social Security Increases (increase effective with benefits payable for December of the prior year)

<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
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0% 0% 3.6% 1.7% 1.5% 1.7%

Consumer Price Index (CPI-U)

<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
1.5%	3.0%	1.7%	1.5%	N/A

Example of Wage Compression

Employee: Detective, police union, 2015 wage	\$39.44
Supervisor: Lieutenant, non-union, 2014 wage	\$39.34

ATTACHMENT: ORDINANCE_____ RESOLUTION_____ OTHER X

- 2015 Salary Survey conducted by the Village of Germantown
- Germantown Police Department-Salary Study 2015 (Captain or Second in Command)
- Germantown Police Department-Salary Study 2015 (Position of Police Shift Commander)
- Cost of a 1.0% and 2.0% adjustment to non-union salaries

RECOMMENDATION:

Motion to approve a 1.5% percent cost-of-living increase for all non-union employees and a merit increase of up .5% for a merit increase based on individual performance evaluations.

2015 Salary Survey		Salaries are for 2015 unless otherwise noted					revised 2-11-15 10:00 am				PAGE 1 OF 3	
Municipality/U.S. Census population 2013 est.	2015 Percentage Increase	Administrator	Clerk	Community Development Director	Finance Director	Treasurer, deputy	Fire Chief	Library Director				
Bown Deer/12,102 #4	2.0%	112,195	57,491	74,318				62,524				
Cedarburg, City/11,475 #4	2.0%	87,880	74,796					74,609				
Franklin/36,310	1.5% budgeted	Franklin does not have 2015 salaries established yet. Sent email asking for 2014 actual salaries.										
Grafton/11,524 #4	2.0%	121,794 2014	As of the date of the survey, Grafton had not set individual salaries.									
Hartford/14,251	1.5%	93,017	63,643	84,878	78,987		80,555	68,496				
Menomonee Falls/35,924	2.0%	160,243	102,502 #2	96,678	92,352			96,678				
Mequon/23,334	up to 2.0%	130,000	69,950 2014	95,368 2014	88,171 2014		97,344 2014					
Oak Creek/35,008	#1	118,000	71,400	90,491	93,000	55,567	106,833					
Oconomowoc/16,230	2.25%	130,128	73,223	91,368	99,752 #5			64,070				
Port Washington/11,343 #4	2.0%	109,719	61,200	83,265			88,116	74,023				
West Bend/31,550	up to 2.0%	95,000 #3 2014	64,391 2014	68,818 2014	73,463 2014		92,452 2014	66,000 2014				
Median	2.0%	112,195	71,400	90,491	92,352		92,452	68,496				
Germantown/19,788	2.0% budgeted	97,248 2014	63,750 2014	72,427 2014	70,489 2014	48,152 2014	85,000 2014	65,475 2014				

#1 \$.51 per hour plus an additional non-base building supplemental pay of \$67,000 to be allocated to employees

#2 also Treasurer

#3 Administrators: Director of Development \$95,000 (also known as City Administrator)

and Assistant City Administrator \$93,636

#4 Municipalities used as comparables when negotiating with public works and technical/clerical unions

#5 Director of Finance & Administration

Municipality/U.S. Census population 2013 est.	Police Chief	Police Captain	Police Lieutenant	Police Administrative Assistant	Police Communications Supervisor	Police Communication Officer
Bown Deer/12,102 #4	103,022	102,169	93,787	55,827		
Cedarburg, City/11,475 #4	97,988	88,046				
Franklin/36,310						
Grafton/11,524 #4						
Hartford/14,251	92,424		80,576	47,197		42,448
Menomonee Falls/35,924		96,678	91,208			
Mequon/23,334	102,835 2014	92,622 2014		43,617 2014		45,385 2014
Oak Creek/35,008	106,833	99,181	89,687 2014		64,168 #1	47,772
Oconomowoc/16,230		89,140	81,738	47,913		47,291
Port Washington/11,343 #4	93,791	89,971	76,744	46,674		
West Bend/31,550	96,900 2014			48,540 2014		
Median	97,988	92,622	89,687	47,913		47,291
Germantown/19,788	93,458 2014	85,604 2014	81,833 2014	45,947 2014	55,087 2014	47,153 #3 2014

#1 Dispatch Manager

Municipality/U.S. Census population 2013 est.	Public Works Director	Public Works Secretary	Engineer	Highway Sup't.	Wastewater Sup't.	Water Sup't.	Park & Recreation Sup't.	Recreation Supervisor	Senior Coordinator
Bown Deer/12,102 #4	81,993						68,078	45,697	
Cedarburg, City/11,475 #4	101,691 #1			67,683	66,310		66,705	39,790	
Franklin/36,310			87,740 #2 2014						
Grafton/11,524 #4	90,590 #2 2014								
Hartford/14,251	73,413		86,574		76,401		69,959	43,043	
Menomonee Falls/35,924			96,678	79,622 #2 2014		81,224			
Mequon/23,334		44,179 2014			66,809 2014				
Oak Creek/35,008			93,000	71,793			67,838		
Oconomowoc/16,230	96,807					70,675	90,785	57,916	
Port Washington/11,343 #4			94,088		72,185		71,001		39,940
West Bend/31,550	85,000 2014		80,000 2014	57,763 2014	80,287 2014	72,367 2014	80,000 2014	48,000 2014	
Median	85,000		93,000	67,683	72,185	72,367	69,959	45,697	
Germantown/19,788	90,598 2014	44,948 2014	74,448 2014	63,756 2014	63,756 2014	63,756 2014	58,650 2014	48,466 2014	34,515 2014

#1 title is Director of Engineering & Public Works

#2 www.sheboyganpress.com "What We Pay: 2013-14 municipal employee salaries"

GERMANTOWN POLICE DEPARTMENT - SALARY STUDY 2015

CAPTAIN OR SECOND IN COMMAND

AGENCY	TITLE SECOND IN COMMAND	BASE PAY (NO OTHER BENEFIT PAY)	OVERTIME
1. Caledonia	Captain	Salaried: \$82,750	Straight time overtime.
2. Cedarburg	Captain	Salaried: \$88,046	No
3. Franklin	Inspector	Salaried: \$102,532	No
4. Germantown	Captain	Salaried: \$85,604	No
5. Grafton	Captain	Salaried: \$86,923	No
6. Greenfield	Assistant Chief	Salaried: \$110,082	No
7. Hartford	Captain	Position Open	
8. Janesville	Deputy Chief	Salaried: \$98,739	No
9. Mequon	Captain	Salaried: \$92,621	No
10. Menomonee Falls	Assistant Chief	Salaried: \$102,502	No
11. Muskego	Captain	Salaried: \$103,214	
12. Menasha	Captain	Salaried: \$81,608	No
13. Neenah	Captain	Salaried: \$85,660	No
14. New Berlin	Deputy Chief	Salaried: \$97,376	
15. Pleasant Prairie	Deputy Chief	Salaried: \$90,043	No
16. Port Washington	Captain	Salaried: \$ 89,971	No
17. Sheboygan	Captain	Hourly: \$86,577	Yes
18. South Milwaukee	Captain	Salaried: \$91,449	
19. Wausau	Captain	Salaried: \$88,358	No
20. West Bend	Captain	Salaried: \$88,941	Can earn an additional \$6,414 in OT

GERMANTOWN POLICE DEPARTMENT - SALARY STUDY 2015

POSITION OF POLICE SHIFT COMMANDER

AGENCY	TITLE OF SHIFT COMMANDER	BASE PAY (NO OTHER BENEFIT PAY)	OVERTIME
1. Caledonia	Lieutenant	Salaried: \$77,233	Yes, straight time.
2. Cedarburg	Sergeant	Hourly: \$77,684	Yes
3. Franklin	Captain	Salaried: \$89,377	No
4. Germantown	Lieutenant	Salaried: \$81,833	No
5. Grafton	Sergeant	Hourly: \$78,840	Yes
6. Greenfield	Captain	Salaried: \$106,407	
7. Hartford	Lieutenant	Salaried: \$80,576	No
8. Janesville	Lieutenant	Salaried: \$86,149	Only for 4 hour blocks for major incidents.
9. Mequon	Sergeant	Hourly: \$82,480	Yes
10. Menomonee Falls	Lieutenant	Salaried: \$91,208	No
11. Muskego	Lieutenant	Hourly: \$95,845	Yes
12. Menasha	Lieutenant	Salaried/Hourly: \$75,490	Yes
13. Neenah	Lieutenant	Hourly: \$81,581	Yes
14. New Berlin	Captain	Salaried: \$92,300	No
15. Pleasant Prairie	Lieutenant	Salaried: \$80,079	
16. Port Washington	Lieutenant	Hourly: \$76,744	Yes
17. Sheboygan	Lieutenant	Hourly: \$80,362	Yes
18. South Milwaukee	Lieutenant	Salaried: \$80,049	Yes, at straight time.
19. Wausau	Lieutenant	Hourly: \$77,958	Yes
20. West Bend	Lieutenant	Salaried: \$84,221	Yes, capped at 150 hours pay.

Village of Germantown Employee Compensation = 2015

Employee Name	Position	Emp #	2014 Wage	1% Inc	7.65%	6.80%	6.80%	Total	2015 Employee Salary After w Increase	2015 Employee Salary After w 2% Increase
					Soc Security	Employer	Employee	Employer Cost		
Village Administrator		039	97,248	972.48	74.39	66.13	66.13	1,113.00	98,220	99,193
Village Clerk		051	63,750	637.50	48.77	43.35	43.35	729.62	64,388	65,025
Finance Director		072	70,489	704.89	53.92	47.93	47.93	806.75	71,194	71,899
Director Public Works		1161	90,598	905.98	69.31	61.61	61.61	1,036.89	91,504	92,410
Deputy Treasurer		075	48,152	481.52	36.84	32.74	32.74	551.10	48,634	49,115
Communication Officer		135	55,087	550.87	42.14	37.46	37.46	630.47	55,638	56,189
Police Administrative Secretary		134	45,947	459.47	35.15	31.24	31.24	525.87	46,407	46,866
Public Works Adm Secretary		166	44,949	449.49	34.39	30.57	30.57	514.44	45,398	45,848
Engineer		1163	74,448	744.48	56.95	50.62	50.62	852.06	75,192	75,937
Public Works Foreman		188	62,100	621.00	47.51	42.23	42.23	710.73	62,721	63,342
Highway/Parks Supervisor		244	63,756	637.56	48.77	43.35	43.35	729.69	64,394	65,031
Wastewater Supervisor		817	63,756	637.56	48.77	43.35	43.35	729.69	64,394	65,031
Water Supervisor		701	63,756	637.56	48.77	43.35	43.35	729.69	64,394	65,031
Recreation Co-ordinator		242	43,848	438.48	33.54	29.82	29.82	501.84	44,286	44,725
Recreation Co-ordinator		269	48,466	484.66	37.08	32.96	32.96	554.69	48,951	49,435
Senior Center		2342	34,839	348.39	26.65	23.69	23.69	398.73	35,187	35,586
Senior Center PT Office Staff		2223	6,683	66.83	5.11	4.54	4.54	76.49	6,750	6,817
Community Development Dir		061	72,427	724.27	55.41	49.25	49.25	828.93	73,151	73,876
Recreation Director		218	58,650	586.50	44.87	39.88	39.88	671.25	59,237	59,823
TOTALS-			1,108,949	11,089.49	848.35	754.09	754.09	12,691.92	1,120,038	1,131,128

Number of Empl 19 **Cost to Village 12,691.92**

OTHER DIRECTORS, POLICE & FIRE		Emp #	2014 Wage	1% Inc	7.65%	15.18%	1.50%	Total	2015 Employee Salary After w Increase	2015 Employee Salary After w 2% Increase
					Soc Security	Employer	Employee	Employer Cost		
					Share WRS		Share			
Police Lieutenant			81,833	818.33	62.60	124.22	12.27	1,005.15	82,651	83,470
Police Lieutenant			81,833	818.33	62.60	124.22	12.27	1,005.15	82,651	83,470
Police Chief			93,458	934.58	71.50	141.87	14.02	1,147.94	94,393	95,327
Police Lieutenant			81,833	818.33	62.60	124.22	12.27	1,005.15	82,651	83,470
Police Captain			85,604	856.04	65.49	129.95	12.84	1,051.47	86,460	87,316
Police Lieutenant			81,833	818.33	62.60	124.22	12.27	1,005.15	82,651	83,470
Police Lieutenant			81,833	818.33	62.60	124.22	12.27	1,005.15	82,651	83,470
Police Captain			85,604	856.04	65.49	129.95	12.84	1,051.47	86,460	87,316
Fire Chief - Pro-rated 5/15			85,000	531.25	40.64	52.49	36.13	624.38	85,531	86,063
# of Emp		9								
TOTALS			758,831	7269.56	556.12	1,075.36	137.20	8,901.04	766,101	773,370

DISPATCH		Emp #	2014 Wage	1% Inc	7.65%	6.80%	6.80%	Total	2015 Employee Salary After w Increase	2015 Employee Salary After w 2% Increase
					Soc Security	Employer	Employee	Employer Cost		
					Share WRS		Share			
Step 5 of 7		105	47125	471.25	36.05	32.05	32.05	539.35	47,596	48,068
Step 3 of 7		112	42707	427.07	32.67	29.04	29.04	488.78	43,134	43,561
Top		127	49491	494.91	37.86	33.65	33.65	566.42	49,986	50,481
Top		103	49491	494.91	37.86	33.65	33.65	566.42	49,986	50,481
Top		131	49491	494.91	37.86	33.65	33.65	566.42	49,986	50,481
Top		139	49491	494.91	37.86	33.65	33.65	566.42	49,986	50,481
Top		155	49491	494.91	37.86	33.65	33.65	566.42	49,986	50,481
Step 2 of 7		104	39474	394.74	30.20	26.84	26.84	451.78	39,869	40,263
# of Emp		8								
TOTALS				3,767.61	288.22	256.20	256.20	4,312.03	380,529	384,296

EMPLOYER COST			Wage only		w/ benefits	
1%			22,127		25,905	
2%			44,253		51,810	
1.57% DPW & Clerical Technical Union	34		26,601		30,445	
1% DPW & Clerical Technical Union			16,943		19,392	
Total # Employees	70					
Budget			1% + Union 1.57%		56,350	
General Fund Salary	74,978		2% + Union 1.57%		82,255	
Water Utility	9,424					
Sewer Utility	8,994		1% + Union 1%		45,297	
	93,396		2% + Union 1%		71,202	

Additional Inclusions	Difference between budget & highest allocation	(11,141)
\$1000 wage increase Police Dept Detective Mgmt Position		
= \$1228.30		
Supplemental Staff for DPW - Hourly Wage increase		
Recycle staff	Budget difference - Union 1.57% instead of 2%	7,947
Summer Intern	Need Police Detective Sergeant	1,228
Part time DPW, Seasonal	New Civil Engineer	1,156
		10,331

**BUSINESS OF THE GENERAL GOVERNMENT & FINANCE COMMITTEE
GERMANTOWN, WI**

MEETING DATE: February 17, 2015

AGENDA ITEM: New Business Item VI.A.

ITEM TITLE: 2015 Weights & Measures Resolution

SUBMITTED BY: Jeffrey W. Retzlaff, Director, Community Development Department

SUMMARY EXPLANATION:

Pursuant to a July 1, 2010 Memorandum of Agreement (MOA) between the Village and the Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP) regarding DATCP's duties as the "sealer" of weights & measures devices, the Village Board is required to establish an annual fee schedule for all types of weights & measures devices used within the Village.

The MOA is an annual, self-renewing agreement wherein DATCP informs the Village what their costs will be for their services. For 2015, DATCP's cost will be \$5,600 (no change from 2014). The Village is obligated to pay this cost pursuant to the Agreement. In turn, the Village adds a small administrative fee (\$1,000 was budgeted for 2015) in an effort to recover the costs incurred for administration of the program by Community Development-Inspection Services staff. The total of DATCP's cost and the Village's administration fee (\$6,600 for 2015) is then divided by the number and type of devices for which a license was issued in 2014 in order to determine the specific fee by type of device (different devices require a greater amount of inspection time as determined by DATCP and, in turn, are charged a higher fee).

A resolution establishing the "Weights & Measures Device 2015 Fee Schedule" has been prepared and is required to be adopted by the Board.

ATTACHMENTS:

- ◆ Draft Resolution w/ the 2015 Weights & Measures Device Fee Schedule

RESOLUTION NO. R_____

**ESTABLISHING A FEE SCHEDULE FOR WEIGHTS & MEASURES DEVICES
REQUIRED UNDER SECTION 12.26 OF THE MUNICIPAL CODE**

WHEREAS, The Village of Germantown and the Wisconsin Department of Agriculture, trade and Consumer Protection (DATCP) entered into a self-renewing Memorandum of Agreement (dated July 1, 2010) where both agencies agree that DATCP will furnish the services and perform the duties of sealers of weights and measures on an annual basis from July 1 to June 30 required under Chapter 98.04, and, that the Village will pay DATCP an amount necessary to cover the cost of such services no later than May 1 of the current fiscal year; and

WHEREAS, the amount of such services agreed to as set forth in the Memorandum of Agreement for the Year 2015 is \$5,600; and

WHEREAS, the Village of Germantown charges administrative fees (totaling \$1,000 per year) that are prorated per device to cover costs incurred by the Village's Community Development Department associated with the processing, review and administration of the Village's weights & measures license regulations set forth in Section 12.26; and

WHEREAS, it is required under Section 12.26(7) that the Village Board establish a schedule of fees for each type of weighing and measuring device used for the purpose of computing a charge or payment for service rendered on the basis of weight or measure within the Village of Germantown; and

WHEREAS, on _____ 2015, the Village's General Government & Finance Committee did review and recommend approval of the proposed Weights & Measures Fee Table set forth in Exhibit 1 attached hereto; and

NOW, THEREFORE, BE IT RESOLVED that the Weights & Measures Device Fee Schedule attached hereto as Exhibit 1 is hereby established for licenses issued in 2015.

Introduced by: _____

Adopted: _____

Vote: _____ Ayes: _____ Nays: _____

ATTEST:

Barbara K.D. Goeckner
Village Clerk

Dean Wolter
Village President

EXHIBIT 1.**WEIGHTS & MEASURES DEVICE
2015 FEE SCHEDULE**

Device Type	Inspection Time (hrs) Per Device	# of Devices	Total Time (hrs)	% of Time	Total Cost	Fee (\$) Per Device
Vehicle Scales	1.5	4	6	4.54%	\$299.55	\$74.89
Small Capacity Scales 0-30#	0.3	40	12	9.08%	\$599.09	\$14.98
Large Capacity Scales 31-1000 #	0.7	5	3.5	2.65%	\$174.74	\$34.95
Point of Sale Scanner Combos	0.4	63	25.2	19.06%	\$1,258.09	\$19.97
Liquid Measuring Devices (LMDs)	0.3	285	85.5	64.67%	\$4,268.53	\$14.98
Totals		397	132.2	100.00%	\$6,600.00	
Late Fee (per license)	\$100.00					

**BUSINESS OF THE GENERAL GOVERNMENT & FINANCE COMMITTEE
GERMANTOWN, WI**

VI. C

MEETING DATE: February 17, 2015

AGENDA ITEM: New Business

ITEM TITLE: 2015 Weed Violation Abatement Fee Resolution

SUBMITTED BY: Jeffrey W. Retzlaff, Director, Community Development Department



SUMMARY EXPLANATION:

Section 10.08(4) (Weed Control) of the Germantown Municipal Code (see attached) provides that General Government & Finance Committee is responsible for establishing the charges levied against a property for abating weed nuisances in the event such nuisances are not taken care of by the property owner. Pursuant to the Village's weed control regulations (Section 10.08), if a property owner does not remedy a weed violation within 7 days after having been served notice by the Village, the Village hires a local landscape firm to cut/remove the weed violation and levy a charge for such work to the property owner.

The current charges are \$180 per hour for the first violation and \$240 per hour for any subsequent violations (in the current growing season). These charges were adopted in 2010 by Resolution No. 15-10 (copy attached). The current schedule of charges has not changed since 2010.

At this time, staff is proposing to reduce the charges to be in line with the actual costs projected to be incurred by the Village for abating weed violations. In 2015, staff has been advised that the local landscaper the Village anticipates using for weed cutting services to charge \$50-\$70 per hour for the type of weed/grass cutting and brush removal services required to abate typical weed violations (\$70 for larger field mowing equipment services). In addition to the actual weed cutting costs, staff spends an average of 1.5 hours of staff time processing each weed violation (for the initial site inspection to confirm a violation exists, preparation and mailing of a weed violation notice, follow-up inspections to confirm whether or not the violation has been abated by the owner after the 7 day notice, contact with the landscaper, and billing). The Village's labor rate for clerical staff in 2014 was \$45 per hour. Therefore, staff is proposing to create a charge of \$67.50 per violation that would be added to the actual weed removal costs charged by the landscaper.

For 2015, staff is proposing the following rates and charges for abating weed violations:

\$67.50 (flat fee) plus \$60.00 per man hour plus materials (if any)

ATTACHMENTS:

- ◆ Draft Resolution establishing Weed Violation Abatement Fees for 2015
- ◆ Resolution No. 15-10 (2010 Weed Cutting Services Fee Resolution)
- ◆ February 12, 2015 letter; David J. Frank; 2015 Landscape Services Agreement (Draft)

RESOLUTION NO. R_____

ESTABLISHING WEED VIOLATION ABATEMENT CHARGES FOR 2015

WHEREAS, The Village of Germantown has adopted an ordinance prohibiting the growth of noxious weeds, tall grass and rank growth under Section 10.08 (Weed Control); and

WHEREAS, section 10.08(3) of the Municipal Code of Ordinances provides that if a property owner fails to abate a noxious weed, tall grass and/or rank growth nuisance code violation within seven (7) days after service of a notice of said code violation, that the Village's Weed Commissioner shall take action to abate said public nuisance; and

WHEREAS, Section 10.08(4) of the Municipal Code of Ordinances provides for the cost of abatement of said nuisances to be billed back to the property owner; and

WHEREAS, the Village of Germantown desires to make property owners responsible for the maintenance of their property without putting an undue burden on the taxpayers of the Village.

NOW, THEREFORE, BE IT RESOLVED that the Village Board of the Village of Germantown establishes the following fee for the abatement of noxious weed, tall grass and rank growth code violations for the calendar year 2015 and subsequent years unless and until such fees are amended by subsequent resolution of the Village Board:

Fee per violation per property per year:

\$67.50 plus \$60 per man hour for all landscape services necessary to abate the violation plus material cost (if any)

Introduced by: _____

Adopted: _____

Vote: Ayes: _____ Nays: _____

ATTEST:

Barbara K.D. Goeckner
Village Clerk

Dean Wolter
Village President

RESOLUTION NO. 15-10

RESOLUTION ESTABLISHING FEES FOR WEED CUTTING SERVICES
FOR CALENDAR YEAR 2010

WHEREAS, the Village of Germantown has adopted an ordinance prohibiting the growth of noxious weeds and rank growth, and

WHEREAS, Section 10.08 (3) of the Municipal Code or Ordinances provides that if the property owner fails to abate this nuisance within 7 days after service of notice, that the Weed Commissioner shall take action to abate such public nuisance, and

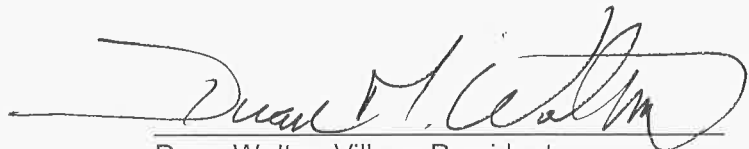
WHEREAS, Section 10.08 (4) of the Municipal Code provides for the cost of such abatement of nuisance to be billed back to the property owner, and

WHEREAS, the Village of Germantown desires to make the property owner responsible for the maintenance of his property, without putting an undue burden on the taxpayers of the Village.

NOW, THEREFORE, BE IT RESOLVED that the Village Board of the Village of Germantown establishes the following charges for the calendar year 2010 for the abatement of weeds:

	<u>First Cutting</u>	<u>Second Cutting</u>
Minimum Charge – 1 hour	\$180.00 + tax	\$240.00 + tax
Charge per hour (charges will be rounded up to the next hour)	\$180.00 + tax	\$240.00 + tax

Adopted: June 7, 2010


Dean Wolter, Village President

ATTEST:


Elizabeth Knaack
Village Clerk

10.08 - WEED CONTROL.

- (1) **NOXIOUS WEEDS AND RANK GROWTH PROHIBITED.** No owner or occupant of any lot or parcel shall allow such property to become overgrown with any weeds or grass so as to constitute a public nuisance, as defined in section 10.03(8) of this chapter.
- (2) **NOTIFICATION.** The Village President shall annually on or before May 15 publish a Class 2 notice, under Ch. 985, Wis. Stats., that every person is required by law to destroy all noxious weeds and other rank growth of vegetation as defined in section 10.03(8) of this chapter, on lands in the Village which he owns, occupies or controls.
- (3) **ENFORCEMENT.** (Am. Ord. #27-94) If a property owner fails to control the growth of such weeds or rank growth of vegetation on his property, the Village Weed Commissioner shall serve upon him notice as to this fact. If such owner fails to abate this nuisance within 7 days after service of the notice, the Weed Commissioner shall take action to abate such public nuisance.
- (4) **COSTS.** (Am. Ord. #55-89) If the Village causes a nuisance to be removed as provided in subsection (3) above, the property owner shall be charged for the abatement of such nuisance, with the charge to be determined annually by the General Government and Finance Committee. If such charges are not paid by November 15 of the year in which they are billed, such charges, together with an additional administrative fee for collection equal to 10% of the total of such charges and fees, shall be extended on the next succeeding tax roll as a tax charged against the property affected and collected in the same manner as are other taxes, pursuant to §66.98, Wis. Stats.

February 12, 2015

Jeffrey W. Retzlaff, AICP
Community Development Director
Zoning Administrator
Village of Germantown
N112 W17001 Mequon Road
Germantown, WI 53022



David J. Frank
Landscape Contracting, Inc.

2015 GROUNDS MAINTENANCE AGREEMENT

David J. Frank Landscape Contracting Inc. agrees to provide landscape horticultural services as set forth in the following bullets and to furnish the labor, equipment, and materials necessary to perform these services in an efficient and professional manner.

The Client agrees to pay David J. Frank Landscape Contracting, Inc. the following amounts (Check all that agree to):

- ☐ Field Mowing lots upon request using skid steer with field mowing front implement. Mowing expected to be completed within 2 business days of client notice (weather permitting).

Cost: \$70.00 / man hour

- ☐ Basic Mowing lots upon request using 21"-61" mowers, include string trimming of turf edges. Mowing expected to be completed within 2 business days of client notice (weather permitting).

Cost: \$50.00 / man hour

- ☐ Other landscape services. Chemical treatments, brush removal, etc. to be completed within 5 business days of client notice (weather permitting).

Cost: \$50.00 / man hour + Materials

All services include travel, loading, and clean up time in the hourly rate.

All pricing is subject to reevaluation yearly based on the consumer price index.

Services will be billed after they are completed

This proposal may be withdrawn by us if not accepted within 60 days. Terms: Net due 30 days from invoice. A finance charge of 1% will be added to any unpaid account 30 days past due for each month or part thereof that any part of the balance due remains unpaid. Please indicate your acceptance by signing and returning one copy of this proposal and one copy of the terms and conditions in the enclosed envelope. Please retain the other copy for your records.

If you have any questions or would like to request additional information, please contact me at joe.schmid@davidjfrank.com or at either phone number listed below.

Sincerely,

A handwritten signature in cursive script that reads "Joseph E. Schmid".

Client Service Representative-Lawn Care Specialist
N120 W21350 Freistadt Rd.
Germantown, WI 53022
Office: 262.255.4888
Mobile: 262.364.7295
FAX: 414.352.5127

Client Acceptance

Date

VI. D

RESOLUTION NO. - 15

**APPROVING AMENDMENTS TO THE 2015 BUDGET
Capital Account and General Fund Carry Over**

WHEREAS, the Village Board of the Village of Germantown approved the appropriation of funds for operations for the year 2015, and,

WHEREAS, funds for various Capital Projects and General Fund expenditures were included in the 2014 Budget and have not been fully expensed, and;

WHEREAS, several projects are still ongoing, or will have its excess funds attributed to another capital project, as detailed in the attached listing, totaling \$187,608 for General Fund and \$404,948 for Capital Fund 40, and,

NOW THEREFORE BE IT RESOLVED, by the Village Board of the Village of Germantown that the 2015 Budget be amended according to the attached list, and

BE IT FURTHER RESOLVED that the Village Clerk is hereby authorized and directed to publish a copy of this Resolution as a Class I Notice in accordance with Section 65.90 (a) Wisconsin Statutes.

Introduced by: _____

Adopted: _____

Vote: Ayes: _____ Nays: _____

Dean M. Wolter, President

ATTEST:

Barbara K.D. Goeckner, MMC/WCPC
Village Clerk

Budget Resoution

Carry Over Projects & Equipment Purchases - 2014 to 2015

Capital Projects Fund

Account	Department	Description	Purpose	Amount
40-521-570-8210	Police	Building Improvement	Replace Universal Power Supply	30,000
40-521-570-8430	Police	Computer Hardware	Audio Logger & Phone System	25,084
40-521-570-8430	Police	Computer Hardware	Redundant Server Array	3,995
40-522-570-8460	Fire	Communication Equipment	Portable Radios & Mobile	15,832
40-522-570-8530	Fire	Other Equipment	MRX Heart Monitor - Mng Agreements	10,470
40-522-570-8520	Fire	Vehicles	Heavy Rescue/Fire Truck	17,939
40-522-570-8460	Fire	Communication Equipment	Computers & Software	10,470
40-553-570-8310	Parks	Other Improvements	Repave Alt Bauer	18,082
40-541-570-8911	DPW Admin	Pilgrim Road	Pilgrim Road	18,003
40-541-570-8908	DPW Admin	Donges Bay	Donges Bay	1,497
40-541-570-8902	DPW Admin	Flooding Mitigation	Flooding Mitigation	47,623
40-542-570-8520	Highway	Vehicles	2014 Patrol Truck - cab	75,260
40-542-570-8810	Highway	Asphalt Paving	Asphalt Paving - Riversbend	130,693
				404,948

General Fund

Account	Department	Description	Purpose	Amount
10-563-530-4400	Planning	Contracted Services	Costs associated with Survey	18,217
10-521-570-8221	Bld & Grounds	Miscellaneous Gen Capital	Police Dept Door	10,872
10-519-570-8201	Bld & Grounds	Miscellaneous Gen Capital	Repair to Fire Suppression - VH	15,000
10-519-570-8100	Bld & Grounds	Miscellaneous Gen Capital	Village Wide Bld Monitoring System	10,000
10-553-570-8100	Parks	Miscellaneous Gen Capital	Trail Fitness Equipment	18,013
10-542-530-3505	Highway	Asphalt Paving/Seal Coating	Asphalt Paving/Seal Coating	47,000
10-542-570-8100	Highway	Miscellaneous Gen Capital	Router for Asphalt Cracks	15,000
10-511-570-8100	Village Board	Miscellaneous Gen Capital	Paperless	5,825
10-567-530-7950	Municipal Development	Hote;/Motel Tourism	Tourism	47,681
				187,608

Addl carry over pending - Library	69,367
Total Carry Over requests	256,975
2014 End of Year Surplus	184,365
Carry over higher than balance	72,610
Fire Department Salary & Benefit Over Budget	-102,664

**GENERAL GOVERNMENT & FINANCE COMMITTEE
GERMANTOWN, WI**

MEETING DATE: February 24, 2015

AGENDA ITEM: New Business

ITEM TITLE: Senior Center Security Camera System

SUBMITTED BY: Justin Casperson, Park & Recreation Director

SUMMARY:

In July of 2014 the Park and Recreation Department discovered that the security camera system was not working. Tyco SimplexGrinnell & the Village IT Contractor determined the computer's mother board had failed and needed replacement. Tyco SimplexGrinnell stated it would cost \$2,500 to replace the computer. At that time it was decided to not replace the computer and explore other solutions. The current cameras are on located on the exterior part of the building; however the greater concerns are the interior part of the building.

The Park and Recreation Department meet with two companies regarding the installation of interior cameras in several locations. Tyco SimplexGrinnell and MCR Services provided proposals for installing interior cameras. Six cameras would be installed (exercise room, south hallway, multipurpose room, northeast hallway, kitchen and main room). Below are quotes from both companies.

Tyco SimplexGrinnell Quote	\$10,687.00
MCR Services Quote	\$ 5,892.00

ATTACHMENT:

Tyco SimplexGrinnell Proposal
MCR Services Proposal

COMMITTEE ACTION:

Motion by Zabel, seconded by Hughes to send forward a positive recommendation to GGF accept MCR Services proposal and use Capital Reserve funds of which \$2,907 is already earmarked for Senior Center use and \$2,985 from undesignated funds. The expenditure will be posted to account 40-554-570-8450.

RESOLUTION NO. - 15

**APPROVING AMENDMENTS TO THE 2015 BUDGET
Germantown Senior Center Security Camera System**

WHEREAS, the Village Board of the Village of Germantown approved the appropriation of funds for operations for the year 2015, and,

WHEREAS, Funds are available in the Capital Fund Investment Account to allow for Senior Center Improvements, and,

WHEREAS, The Senior Center Advisory Committee recommended approval for installation of a security camera system be installed at the Germantown Senior Activity Center at their January 22, 2015. The cost of the project will be \$5,892.00.

WHEREAS, The Capital Fund Investment Account has included in it committed Senior Center Funds of \$2,907, and additional funds available to cover the remainder of the project, and

NOW THEREFORE BE IT RESOLVED, by the Village Board of the Village of Germantown that the 2015 Budget be amended accordingly to allow Capital Fund (40) to cover expenses up to \$5,892.00.

BE IT FURTHER RESOLVED that the Village Clerk is hereby authorized and directed to publish a copy of this Resolution as a Class I Notice in accordance with Section 65.90 (a) Wisconsin Statutes.

Account Number	Description	Amount
40-554-570-8450	Other Equipment	\$5,892.00

Introduced by: _____

Adopted: _____

Vote: Ayes: _____ Nays: _____

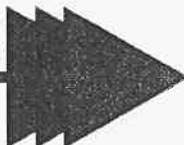
Dean M. Wolter, President

ATTEST:

Barbara K.D.Goeckner, MMC/WCPC
Village Clerk

MCR Services LLC

Electrical Technologies



*Electrical Contracting
Voice/Data/Sound/
Security Cabling
Camera Surveillance
Card Access
Phone Systems
Fire Alarm Systems & Monitoring*

October 15, 2014

Germantown Park and Recreation Department
N112W17001
Germantown, WI 53022

Attn: Justin Casperson

Subject: Senior Center Camera System

Dear: Justin

We are pleased to submit our following proposal for the above referenced project. Please see the following breakdown:

Recorder and Head End Hardware \$2,718.00

- 1) Furnish and Install (1) 16 Channel DVR with 2TB Hard Drive which can be viewed remotely via Internet.
- 2) Furnish and Install (1) 22" LED Monitor
- 3) Furnish and Install (1) HDMI over Category 6 Cable Module.
- 4) Furnish and Install (1) 16 Port POE Switch.
- 5) Furnish and Install (2) 3' HDMI Cables.
- 6) Furnish and Install (1) Category 6 Cable between NVR and Network Jack or Data Rack.
- 7) Furnish and Install all Cabling Required.
- 8) Provide Proper Strapping and Supporting of all Cabling.

Exercise Room Camera \$529.00

- 1) Furnish and Install (1) 2 Mega Pixel Indoor Dome Camera with 3.7mm Fixed Lens.
- 2) Furnish and Install all Cabling Required.
- 3) Provide Proper Strapping and Supporting of all Cabling.

South Hallway Camera \$529.00

- 1) Furnish and Install (1) 2 Mega Pixel Indoor Dome Camera with 3.7mm Fixed Lens.
- 2) Furnish and Install all Cabling Required.
- 3) Provide Proper Strapping and Supporting of all Cabling.

Multi-purpose Room Camera \$529.00

- 1) Furnish and Install (1) 2 Mega Pixel Indoor Dome Camera with 3.7mm Fixed Lens.
- 2) Furnish and Install all Cabling Required.

- 3) Provide Proper Strapping and Supporting of all Cabling.

Northeast Hallway Camera \$529.00

- 1) Furnish and Install (1) 2 Mega Pixel Indoor Dome Camera with 3.7mm Fixed Lens.
- 2) Furnish and Install all Cabling Required.
- 3) Provide Proper Strapping and Supporting of all Cabling.

Kitchen Camera \$529.00

- 1) Furnish and Install (1) 2 Mega Pixel Indoor Dome Camera with 3.7mm Fixed Lens.
- 2) Furnish and Install all Cabling Required.
- 3) Provide Proper Strapping and Supporting of all Cabling.

Large Multi-purpose Room Camera(s) \$529.00 EACH

- 1) Furnish and Install (1) 2 Mega Pixel Indoor Dome Camera with 3.7mm Fixed Lens.
- 2) Furnish and Install all Cabling Required.
- 3) Provide Proper Strapping and Supporting of all Cabling.

Qualifications:

- 1) This proposal is during normal business hours.
- 2) This proposal is valid for 30-days.
- 3) Initial Programming and Testing Included.
- 4) Village of Germantown's IT Administrator to assist in the setup of remote viewing application.
- 5) Depending on the number of cameras that are determined to be used you would have up to 16 total cameras on this system. The existing exterior cameras could be converted to be used on this system in the future should there be a need.
- 6) Hardware has a 3 Year Manufacturer's Warranty.

Thank you for giving us this opportunity on providing this proposal to you. If you have any questions, comments, or concerns, please don't hesitate to call us anytime.

Sincerely,

Donovan Ruh
MCR Services, LLC

M:\Proposals\Germantown Park and Recreation\Senior Center Camera System\Proposal Senior Center Camera System.doc



N58W14782 Shawn Cir
MENOMONEE FALLS, WI 53051
(262) 781 1710
FAX: (262) 781 3573
www.simplexgrinnell.com

SimplexGrinnell Quotation

TO:
Village Of Germantown
Po Box 337
GERMANTOWN, WI 53022-0000

Project: Exacq Option
Customer Reference:
SimplexGrinnell Reference: 336421875
Date: 10/30/2014
Page 1 of 4

SimplexGrinnell is pleased to offer for your consideration this quotation for the above project.

QUANTITY	MODEL NUMBER	DESCRIPTION
	Exacq Option	
	Exacq Option	
1	1604-48-3000-LC	Exacq 16 Analog LC 3TB
1	HP 1910-24G-PoE	HP 24 Port Gigabit POE Switch
6	SNC-XM631	Sony 1080p 3mm WDR Ind Dome
6	EVIP01	Exacq Pro Level 1 Cam License
	Pro Services	
	Tech Services	
	BA Electric	
	BA Electric	

Total net selling price, FOB shipping point, \$10,687.00

Germantown Health Plan Actual 2014

2013 Ending balance

\$514,811.23

	January	February	March	April	May	June	July	August	September	October	November	December	Totals
Health Plan Premium Contribution*	126,089.75	126,089.75	126,089.75	126,089.75	126,089.75	126,089.75	126,089.75	126,089.75	126,089.75	128,091.41	126,865.39	156,049.07	1,545,813.62
Employee Contributions	14,823.80	14,917.82	15,112.94	15,236.98	15,038.88	15,038.88	15,130.13	15,206.17	15,113.15	14,996.97	14,979.50	14,946.65	180,541.87
Interest												4,920.27	4,920.27
Sub Total Revenue	140,913.55	141,007.57	141,202.69	141,326.73	141,128.63	141,128.63	141,219.88	141,295.92	141,202.90	143,088.38	141,844.89	175,915.99	1,731,275.76
Administrative Expense + Stop Loss**	34,377.16	33,087.21	34,608.95	33,220.23	33,980.47	33,025.51	34,868.55	34,102.05	35,076.87	51,646.21	33,883.47	34,320.63	426,197.31
HSA Contributions	12,187.50		625.01	12,812.50	208.34		12,812.50	416.68	0.00	15,312.50		625.00	55,000.03
Health Payment Sys AFI Fee	338.31	1,506.88	836.33	1,552.74	1,377.75	794.23	857.53	779.15	3,414.82	1,479.24	1,282.26	2,466.92	16,686.16
Health Claims & RX Paid ***	11,962.84	44,177.99	46,838.94	101,434.70	62,062.78	57,259.13	90,030.61	42,618.77	199,361.27	74,817.55	72,839.18	334,434.68	1,137,838.44
Sub Total Health Plan Expense	58,865.81	78,772.08	82,909.23	149,020.17	97,629.34	91,078.87	138,569.19	77,916.65	237,852.96	143,255.50	108,004.91	371,847.23	1,635,721.94
Revenues less Expense (Current Month)	82,047.74	62,235.49	58,293.46	(7,693.44)	43,499.29	50,049.76	2,650.69	63,379.27	(96,650.06)	(167.12)	33,839.98	(195,931.24)	95,553.82
Running Total (2013 + Current Year)	596,858.97	659,094.46	717,387.92	709,694.48	753,193.77	803,243.53	805,894.22	869,273.49	772,623.43	772,456.31	806,296.29	610,365.05	610,365.05
Pending Stop Loss Reimbursement											24,776.00		635,141.05

2013 Claims Paid 2014 (Run-in)

0.00
0.00

*Health plan premiums include department contributions plus Cobra and retiree payments

**Administrative expense includes Stop Loss Premium

***Reimbursements from Stop Loss Carrier included in Health Claims

Stop Loss Reimbursement

2014	239,497.79
2013	316,259.73
2012	578,294.50
2011	494,321.27
2010	396,073.20
2009	117,655.91
2008	154,024.89
2007	37,900.83
2006	51,938.00
2005	94,605.00

VII. A2

Germantown Dental Plan Actual 2014

2013 Ending balance	\$57,561.13												
	January	February	March	April	May	June	July	August	September	October	November	December	Totals
Dental Plan Premium Contribution* Interest	5,700.54	5,715.77	5,623.71	5,779.16	5,700.54	5,700.54	5,621.91	5,779.15	5,779.15	5,782.80	5,921.53	7,301.53 530.07	70,486.33 530.07
Sub Total Revenue	5,700.54	5,715.77	5,623.71	5,779.16	5,700.54	5,700.54	5,621.91	5,779.15	5,779.15	5,782.80	5,921.53	7,831.60	70,936.40
Administrative Expense	235.00	232.50	237.50	227.50	230.00	227.50	235.00	235.00	245.00	240.00	232.50	237.50	2,815.00
Claims Paid	1,332.50	6,291.50	6,497.60	9,528.62	7,640.40	6,787.00	12,582.76	8,383.22	10,891.48	6,973.98	7,086.64	13,760.83	97,756.53
Sub Total Health Plan Expense	1,567.50	6,524.00	6,735.10	9,756.12	7,870.40	7,014.50	12,817.76	8,618.22	11,136.48	7,213.98	7,319.14	13,998.33	100,571.53
Revenues less Expense (current month)	4,133.04	(808.23)	(1,111.39)	(3,976.96)	(2,169.86)	(1,313.96)	(7,185.85)	(2,839.07)	(5,357.33)	(1,431.18)	(1,397.61)	(6,166.73)	(29,635.13)
Running Total (2013 + current year)	61,694.17	60,885.94	59,774.55	55,797.59	53,627.73	52,313.77	45,117.92	42,278.85	36,921.52	35,490.34	34,092.73	27,926.00	27,926.00
2013 Claims Paid 2014 (Run in)	8,243.40												

February 12, 2015

Employer Shared Responsibility Provisions Reporting

For employers with 50 or more full-time employees, including full-time equivalents, 2015 is the year they have to begin tracking information to be reported in early 2016 in accordance with ACA regulations. This information includes who their full-time employees are for each month and health care coverage information – again, for each month.

To help educate employers on these requirements, the Internal Revenue Service (IRS) has issued Publication 5196, which provides guidance regarding the requirements under Health Care Reform. They have also issued Questions and Answers on “Employer Shared Responsibility Provisions Under the Affordable Care Act.” The IRS has also created new forms for the reporting of the required information, IRS Forms 1094-C and 1095-C.

Preparing to Complete the New IRS Forms in 2016

Publication 5196 provides a list of information that large employers will need to begin compiling in order to complete the forms:

Form 1094-C

Large employers will need the following information to complete this form:

- Identifying information for the organization.
- Information about whether the employer offered coverage to 70% of its full-time employees and their dependents in 2015. (After 2015, this threshold changes to 95%.)
- Information for the “authoritative transmittal.”* This information includes:
 - The total number of Forms 1095-C the employer issued to employees.
 - Information about members of the aggregated large employer group, if any.
 - Full-time employee counts by month.
 - Total employee counts by month.
 - Whether the employer is eligible for certain transition relief.

**Because an employer may choose to file multiple Forms 1094-C, one of the Forms 1094-C must be designated as the “authoritative transmittal” that reports aggregate employer-level data for the employer. There must be only one authoritative transmittal filed for each employer.*

Form 1095-C

Large employers will need the following information to complete this form:

- Which employees are considered full-time employees for each month.
- Identifying information for the employer and its employees, such as names and addresses.
- Information about the health coverage offered by month, if any.

Continued on next page...

...continued from prior page

- The employee's share of the monthly premium for lowest-cost, self-only minimum value coverage.
- The months the employee was enrolled in the employer's coverage.
- The months the employer met an affordability safe harbor with respect to an employee and whether other transition relief applies for an employee for a month.
- If the employer offers a self-insured plan, information about the covered individuals enrolled in the plan, by month.

Publication 5196 also includes a glossary of terms, an explanation of the new Forms 1094-C and 1095-C, and a list of certain information that large employers need to track for each month in 2015.

For more information on this and other industry topics or Cypress services, please contact:

Greg Berth	Amy Barnwell	Andrew Rozmiarek	Julie Kohanek, RHU
Appleton, WI	Portland, OR Salem, OR	Denver, CO	Omaha, NE
(877) 236-0844	(800) 277-8579 (855) 351-0582	(877) 236-0844	(800) 223-5508
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VII. B

**Sewer Connection Fee change - increase 3.25 % yearly -
Water Impact Fee change effective 1/2/08**

Village of Germantown

Department Community Development

Planning & Zoning Services Division

Code Violations & Complaints

As of February 10, 2015

Status (Open or Closed)	Code Violation Notice#	Date Issued	Comply Date	Property Address	Property Owner(s)	Type of Violation	Remedied Property Owner	Comment(s)	Action(s) Taken by Village Staff
OPEN	1374	4-10-13	4-30-13	W172 N13098 DIVISION RD	PATRICK JOSTEN	TENANTS W/O ZONING PERMIT	IN PROCESS		DEFERRED UNTIL ACTION ON CUP & SITE PLAN APPLICATIONS TO MOVE CONCRETE BUSINESS TO THIS PROPERTY
OPEN	1389	5-28-14	6-18-14	W124 N13025 WASAUKEE RD	PAUL MARKIEWICZ	BUILDING W/O PERMIT, JUNKED VEHICLES	IN PROCESS SOME VEHICLES REMOVED	WORKING W/ ATTORNEY ON INSPECTION WARRANT, NEW INTERPRETATION OF JUNKED VEHICLE CODE PENDING	FOLLOW-UP EARLY SPRING
OPEN	1396	6-13-14	7-15-14	W141 N10538 WOODED HILLS DR	ANTHONY OKOSUN	BUILDING/OCCUPAN CY, FAILURE TO COMPLETE FINAL GRADING AND LANDSCAPING WITHIN 1-YEAR	IN PROCESS	GRADING & LANDSCAPING WORK UNDERWAY; COMPLETION DELAYED UNTIL SPRING	FOLLOW-UP EARLY SPRING

NOTE:

VII. D

VII. E

TIF District #6
2014 General Obligation Community Development Bonds
Series 2014B

\$5,574,758.90 CAPITAL PROJECTS

\$5,112,977.65

Cash Deposit for projects

\$461,781.25 Capitalized Interest

PROJECT	AMOUNT	Expenditure	BALANCE
Survey	40,000	42,580	-2,580
Roadways	1,465,000		1,465,000
Sanitary Sewer	935,000		935,000
Water System	820,000	415,373	404,627
Storm Sewer	950,000		950,000
Storm Water Ponds	55,000		55,000
Grading	221,250		221,250
Signage	70,000		70,000
Legal & Planning	50,000	25,011	24,989
Engineering & Contingency	510,000	93,520	416,480
			0
			0
GRAND TOTAL	5,116,250	576,484	4,539,766

10/1/2014

FINAL EXPENDITURE BY: 2034

REPAYMENT SCHEDULE - Variable INTEREST RATE

3.0448

Year	Principal 1-Mar	Interest Rate	Interest 1-Mar	Interest 1-Sep	Total
					0.00
2015			76,963.54	92,356.25	169,319.79
2016			92,356.25	92,356.25	184,712.50
2017			92,356.25	92,356.25	184,712.50
2018			92,356.25	92,356.25	184,712.50
2019			92,356.25	92,356.25	184,712.50
2020	150,000.00	3.00	92,356.25	90,106.25	332,462.50
2021	150,000.00	3.00	90,106.25	87,856.25	327,962.50
2022	280,000.00	3.00	87,856.25	83,656.25	451,512.50
2023	280,000.00	4.00	83,656.25	78,056.25	441,712.50
2024	330,000.00	4.00	78,056.25	71,456.25	479,512.50
2025	380,000.00	4.00	71,456.25	63,856.25	515,312.50
2026	380,000.00	4.00	63,856.25	56,256.25	500,112.50
2027	405,000.00	3.00	56,256.25	50,181.25	511,437.50
2028	415,000.00	3.00	50,181.25	43,956.25	509,137.50
2029	425,000.00	3.00	43,956.25	37,581.25	506,537.50
2030	435,000.00	3.25	37,581.25	30,512.50	503,093.75
2031	440,000.00	3.25	30,512.50	23,362.50	493,875.00
2032	440,000.00	3.50	23,362.50	15,662.50	479,025.00
2033	440,000.00	3.50	15,662.50	7,962.50	463,625.00
2034	455,000.00	3.50	7,962.50		462,962.50
Total	5,405,000.00		1,279,207.29	1,202,243.75	7,886,451.04

EXPENDITURE DETAIL	Date	Account	Amount
Globe - Water Loop			399,796.58
Legal	2014		7,013.00
Air Land	2014		9,350.00
Wetland & Waterway	2014		6,100.00
Graef Traffic Impact	2014		4,700.00
PSI	2014		19,199.00
Himalayan Consultants	2014		3,231.00
Ehler's	2014		14,000.00
Misc	2014		3,997.73
Wages	2014		93,520.12
Globe Retainage			15,576.49
			576,483.92

Survey 42,580.00
Roadways
Sanitary Sewer
Water System 415,373.07
Storm Sewer
Storm Water Ponds
Grading
Signage
Legal & Planning 25,010.73
Engineering & Contingency 93,520.12

Allocatge by % YE

VILLAGE OF GERMANTOWN - Capital Projects Fund 40		2015				Through January
Item	Allocated	YTD	Balance	Project	Amt to	Budget
Description	to Project	Expenditure	Remaining	Complete	Reserve	Acct #
LAW ENFORCEMENT						
Furniture for 12 Workstations	46,000		46,000			40-521-570-8240
Squad Computers	95,000		95,000			40-521-570-8430
FIRE PROTECTION						
Repair to Burn Tower	104,000		104,000			40-522-570-8210
(1) AWD Vehicle	40,000		40,000			40-522-570-8520
DPW ADM & ENGINEERING						
Donges Bay	5,500		5,500			40-541-570-8908
Freistadt & Maple Signalization	196,500		196,500			40-541-570-8909
Sylvan Circle Storm Sewer	73,500		73,500			40-541-570-8892
HIGHWAY DEPARTMENT						
Patrol Truck	180,000		180,000			40-542-570-8520
1 Ton Dump	45,000		45,000			40-542-570-8520
Asphalt Paving	1,500,000		1,500,000			40-542-570-8810
Signal Upgrades County Line	30,000		30,000			40-542-570-8850
BUILDING & GROUNDS, PARKS						
Fire Station 1 - Concrete Approach	45,000		45,000			40-519-570-8222
Parks 1 Ton Truck	45,000		45,000			40-553-570-8520
Replace Trackless	150,000		150,000			40-553-570-8530
RECREATION						
Alt Bauer Basketball Court	45,500		45,500			40-552-570-8310
Alt Bauer Paths - Resurface w/ asphalt	75,000		75,000			40-552-570-8310
Retainages Payable -	35,823		35,823			40-200-210-1100
Total Projects	2,555,500	0	2,555,500		0	

INSPECTION SERVICES

LETTERS OF CREDIT/OCCUPANCY BONDS

Feb-15

SH. T

Project	Expiration Date	Dollar Amount	Note	Issuing Bank	Renewability	Letter of Credit #
Florian Park N111 W18611 Mequon Road	5/25/2015	\$ 20,000.00		Royal Credit Union Eau Claire, WI 54702	No Auto Extension	4562655433
AT & T Mobility LLC W124 N13185 Wasaukee Road	None	\$ 20,000.00		Fidelity & Deposit Maryland Schaumburg, IL 60196	N/A	9145948
Gtown Retail/Continental 246 N96 W17950-80 County Line Roa	5/29/2015	\$ 20,000.00		BMO Harris Bank	No Auto Extension	HACH438744OS
Northcentral/Core Commercial N96 W19120-80 County Line Roa	6/20/2015	\$ 20,000.00		Associated Bank	No Auto Extension	DC112467US16914
Custom-Pak Products N118 W18981 Bunsen Drive	7/1/2015	\$ 20,000.00		Commerce State Bank West Bend, WI 53095	No Auto Extension	170
Innovation Mold & Design N118 W18988 Bunsen Drive	None/Cash	\$ 20,000.00		N/A	N/A	Cash Bond
Keller, Inc. W204 N11509 Goldendale Road	None/Cash	\$ 20,000.00		N/A	N/A	Cash Bond
J.B.J. Companies W140 N10565-95 Fond du Lac	None/Cash	\$ 20,000.00		N/A	N/A	Cash Bond
Airgas/C.G. Schmidt N112 W13333 Mequon Road	11/26/2015	\$ 2,500.00		Park Bank Milwaukee, WI 53216	No Auto Extension	20141126
River Lane Holdings W179 N11595 Blackstone Circle	10/31/2015	\$ 8,050.00		Park Bank Milwaukee, WI 53202	No Auto Extension	20141202
River Lane Holdings W179 N11493 Blackstone Circle	10/31/2015	\$ 8,500.00		Park Bank Milwaukee, WI 53202	No Auto Extension	201412121
River Lane Holdings W179 N11601 Blackstone Circle	10/31/2015	\$ 8,500.00		Park Bank Milwaukee, WI 53202	No Auto Extension	201412121

Village of Germantown Letters of Credit

Department of Public Works and Finance Department

Page 1 of 1
2/4/2015

Development	Expiration Date	Dollar Amount	Issuing Bank	Renewability	Letter of Credit No
Asset Development	2/13/2015	265,479.32	Wells Fargo	No Auto Extension	NZS614643
Continental 246	5/15/2015	320,000.00	Bank Mutual	Auto Extension	7356006863
Carriage Hills Germantown	1/6/2016	11,680.00	BMO Harris	Auto Extension	Cashers Check 63583360
Hillstone Apartments	10/7/2015	11,800.00	check		
Collateralization of funds held at US Bank US Bank			Federal Home Loan Bank of Cincinnati		
	3/2/2015	20,400,000		-	LOC No. 516903

Project(s) to WATCH:



Note	Developer/Owner/Project	Project	Amount (\$)	Expire Date	Bank/Lender	Contact Name	Address	Renewal Terms	Bank Ref ID/#	Status
1	Enviro-Safe Consulting	Provision of CUP #3-II for removal or clean-up if necessary	\$50,000	08/01/15	Spring Bank	Glenn A. Michaelson, SVP	Spring Bank, 16555 W. Wisconsin Ave., Ste. 100, Brookfield, WI 53005	Automatic renewal after 1 year	LDC #5201203	Open
2	Todd Raskopf	Wetland Delineation	\$300		Cash	Todd Raskopf	2375 N. 68th Street, Wauwatosa, WI 53213			Open
3	Cambridge Major Latus	Temporary Sidewalk	\$5,000		Cash	Mike Krenz/Skyline Devel.	W130 N10497 Washington Drive, Germantown			Open

Enviro Safe for clean-up: Annually Renewing in Perpetuity

- 1 Enviro Safe for clean-up: Annually Renewing in Perpetuity
2 Todd Raskopf - Wetland Delineation (SWRPC conducting delineation Fall 2014)
3 Cambridge Major - Temporary Sidewalk

SUMMARY OF VILLAGE CONTRACTS

2-11-15

Contract Expiration Date	Name of Company	Service or Product Provided	Is this a contract? lease? license?	Annual Cost of Contract	Department Negotiating/Overseeing Contract
02-28-2015	Morphotrak	Fast ID maintenance	contract	442.23	Police
02-29-2015	Johnson Controls	HVAC-Library	contract	2,648.00	Buildings & Grounds
03-06-2015	MLG	Business Park brokerage services	contract	10%	Administration
03-21-2016	General Code	laserfiche maintenance	contract	2,666.00	Police
03-29-2015	Schultz-Bernstein & Associates	Trend Micro Antivirus Maintenance	license	756.00	Finance
Spring 2015	Marine Biochemists	Algae treatment (pond by Wago)	contract	1,764.00	Highway
04-29-2015	Carlson AutoCAD	Auto CAD Software Maintenance	contract	1,238.00	Engineering
04-30-2015	Eaton Corporation	UPS maintenance main	contract	2,832.00	Police
05-01-2015	Wisconsin DOT (Municipal Salt Bid)	road salt	contract	210,000 est.	Highway
Summer 2015	Harley Davidson	motorcycle	lease	1,589.00	Police
08-15-2015	TE Brennan Company	Property & liability insurance consulting	contract	3,947.47	Finance
09-__-2015	Industrial Towel and Uniform	towels, floor mats, mop heads	contract	see pricing list	Buildings & Grounds
10-01-2015	Waste Management	solid waste & recycling pickup	contract	900,000.00	DPW
10-31-2015	Tapco	intersection signal maintenance	contract	1,710+ \$85/hr.	Highway
10-31-2015	NuVantage Employee Resource	employee assistance program	contract	800+ hr. fee	Administration
12-31-2015	Ruekert & Mielke	GIS (3 year contract-payment 100% upfront)	contract	15,000.00	Sewer & Water
12-31-2015	JB Janitorial Services LLC	janitorial service	contract	83,040.00	Buildings & Grounds
12-31-2015	Braun Thyssen Krupp Elevator	PD elevator maintenance agreement	contract		Police
12-31-2015	Accurate Appraisal	assessing services	contract	54,500.00	Administration
12-31-2015	Harris	MSI Maintenance	license	14,120.26	Finance
12-31-2015	ProPhoenix Corporation	ProPhoenix annual main. & support	contract	28,706.00	Police
12-31-2015	ProPhoenix Corporation	ProPhoenix annual main. & support	contract	9,576.00	Fire
12-31-2015	General Communications	maintenance contract on AUX I/O's only	contract	2,850.00	Police
12-31-2015	Washington County Humane Society	animal control	contract	2,667.00	Police
12-31-2015	Vermot Systems	Rec Trac Maintenance	license	4,159.14	Park & Rec
12-31-2015	Baycom	911 service agreement	contract	14,350.00	Police
12-31-2015	Merlin Leasing	Nexlog 740 Recorder	lease	19,916.32	Police
12-31-2015	J. Mauel & Associates	tax col./pet lic., sp. assm't soft. maintenance	license	625.00	Finance
02-10-2016	AT&T	telephone service-Integration Info. Network	contract	see pricing list	Administration

VII. G

Contract Expiration Date	Name of Company	Service or Product Provided	Is this a contract? lease? license?	Annual Cost of Contract	Department Negotiating/ Overseeing Contract
02-06-2016	AT&T	State of Wisconsin Centrex	contract	see pricing list	Finance
06-09-2016	Winscribe Digital	police dictation equipment	contract	2,727.00	Police
10-05-2016	Gordon Flesch	copier maintenance	lease	4,515.00	Police
12-31-2016	Cintas	fire alarm inspections	contract	7,652 est.	Buildings & Grounds
03-01-2017	ISDN	Pri Centrex	contract	see pricing list	Finance
05-31-2017	Emergency Services Marketing	I Am Responding	contract	650.00	Fire
09-13-2017	GFC Leasing	copiers	lease	5,700.00	Library
07-18-2016	AT&T	long distance	contract	varies	Finance
open	Ruekert & Mielke	SCADA	contract	T & M	Sewer & Water
Open	Arborscape	weed violation cutting services	contract	time & material	Community Development

12-31-2014	Seller	GPS Total Station software maintenance	license	4,824.00	Engineering
12-31-2014	General Communication	radio maintenance	contract	1,215.00	Buildings & Grounds
12-31-2014	Washington Co. Sheriff's Office	radio console maintenance	contract	4,050.00	Police