

GERMANTOWN COMMUNITY LIBRARY BOARD

REGULAR MEETING

February 25, 2015

GCL Meeting Room

The regular meeting of the Germantown Community Library Board was called to order by President Joyce Nelson at 6:05 p.m. on Wednesday, February 25, 2015. **Members present:** Joyce Nelson, Darlene Vosen, Charlene Brady, Shane Daniels (arr. 6:15), Ronald Seiser, Brenda O'Brien. **Members absent:** Kim Musbach (exc.) **Also present:** Library Director Roberta Olson. Proper notification of the meeting had been given. MOTION (O'Brien, Vosen): Approve the agenda as published. Motion carried (5-0). MOTION (Vosen, Seiser): Approve the minutes of the January 28, 2015, meeting as printed. Motion carried (5-0). There was no public input.

FINANCIAL MATTERS

TREASURER'S REPORT. Balances as of February 25, 2015: Board Checking Account - \$629.61; Board Savings Account - \$5,981.93; DML Building Fund - \$64,429.48 [Penny Jug - \$867.26]; Building Fund CD Account – CD #1: \$15,000.00; CD #2 \$15,000; GCL/Rao Account - \$6,978.30; Dhein Memorial Account - \$3,042.25; Hampel Memorial Account - \$2,080.55. MOTION (Seiser, Brady): Accept the Treasurer's Report. Motion carried (6-0).

Discussion: The treasurer's records were reviewed and approved by Trustee Ron Seiser. Another CD was opened with funds from the GCL Building fund. Interest rates dropped between the date of Board approval and the transfer; Vosen contacted President Nelson and other trustees to verify action to continue. She suggests this contingency be included in future motions. There is still a credit balance in the Memorial Brick Fund; brick prices have increased but will still allow a percentage of future purchases to be credited to the Building Fund.

ACCOUNTS PAYABLE. MOTION (Daniels, O'Brien): Approve the schedule of operating vouchers and forward them to Village Hall for payment. ROLL CALL VOTE: President Nelson, aye; Trustee Vosen, aye; Trustee Daniels, aye; Trustee Brady, aye; Trustee Musbach, n/p; Trustee Seiser, aye; Trustee O'Brien, aye.

BUDGET PRINTOUT. The budget printout was reviewed.

REPORTS

VILLAGE/COUNTY/SYSTEM.

VILLAGE. No report.

COUNTY. Vosen

SYSTEM. No report.

PRESIDENT'S REPORT. No report

DIRECTOR'S REPORT. Olson: Copies of a 'Library – budget history – Village Share' report were distributed and discussed. Also discussed was the County Revenue – Unexpended 2014 report. Olson presented suggestions for the distribution of these funds, including staff salary increase/bonus; materials; books; SRP programs. This amount (\$69,367) is the lowest carryover in several years. Olson will prepare a list of distribution recommendations with dollar amounts for the March 25, 2015 GCL Board Meeting.

UNFINISHED BUSINESS

trio update: information: The automation system is operating and stable, but there are still several unresolved issues. BookMyne for android-based devices is operational. Beaver Dam library is now operating as a standalone and has had a significant increase in the ILL circulation, which was expected. A Circulation and Governance committee has been created and will be meeting. The automated phone notification for holds is still not activated. This is causing staff to devote extra time to personally notify individuals who don't have email when material becomes available. The activation date has changed several times since the system went live.

Library-School District Partnership: The Kindergarten Roundup began today and GCL has had several parents come in to register children, more than the schools. This is a 2-day event, though parents may register their children at any time during the year. The lack of a local news agency was again cited as a

detriment to distributing information about the event. The GCL Board discussed other venues available, i.e. a school representative at a GCL Storytime and/or SRP event, printed flyers placed in SRP book bags. Daniels will announce events at the Village Board Meetings.

NEW BUSINESS

County Carryover – Information/Discussion/Possible Action

Discussed in Director's Report

Statement Concerning Public Library System Effectiveness:

The annual DPI letter to public libraries requesting their evaluation of System effectiveness was presented. GCL board members expressed concerns about Beaver Dam's choice to be a stand-alone library; the possibility of Jefferson County migrating to another System; and the problems still unresolved from the recent automation system migration. Though MWLS has met statutory standards, the Board feels that these concerns need to be addressed in the form of a "Yes, but..." reply to the State. Vosen pointed out that the current System Director was involved in the last automaton transition, which was much more complicated and should have prepared the director to manage the recent transition more effectively. Olson stated that library directors are concerned about increased costs that were assigned to libraries by the System in an untimely manner, occurring after budgets were solidified; Seiser questioned why the issues of Beaver Dam and Jefferson Counties couldn't be addressed and resolved.

MOTION: (Nelson, Vosen) Olson will draft a "Yes, but..." statement, to be reviewed with Nelson and Vosen before being submitted to DPI. Motion carried (6-0).

ANNOUNCEMENTS AND ADJOURNMENT

The next regular meeting of the Library Board will be Wednesday, March 25, 2015, in the Germantown Community Large Study room. Nelson declared the meeting adjourned at 6:55 p.m.

Janine L. Moffitt
Administrative Assistant