

VILLAGE OF GERMANTOWN
N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022

MEETING: REGULAR MEETING OF THE VILLAGE BOARD

DATE AND TIME: MONDAY, March 2, 2015 7:00 p.m.

LOCATION: Germantown Village Hall Board Room

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*
- II. **ROLL CALL**
- III. **PLEDGE OF ALLEGIANCE**
- IV. **PRESIDENT'S REPORT**
- V. **ANNOUNCEMENTS OF FORTHCOMING EVENTS OF PUBLIC INTEREST/COMMITTEE REPORTS:**
The following individuals will be given the opportunity to make announcements of future municipal activities: Village President, Village Board Members, Village Administrator, Village Attorney and Village Clerk.
- VI. **CITIZEN INPUT/PUBLIC APPEARANCE on items not subject to a public hearing:**
Please be advised per §19.84(2), information will be received from the public. It is the policy of this municipality that there be a three (3) minute time period, per person, with time extension per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments. (15 minutes)
- VII. **CONSENT AGENDA:**
 - A. Minutes – February 16, 2015 Regular Village Board Meetings
 - B. Accounts payable/payroll
 1. February 24, 2015 Payroll (hourly) \$ 211,676.85
 2. February 25, 2015 Accounts Payable \$ 1,033,734.09
 3. February 27, 2015 Payroll (salary) \$ 78,624.30

The following items were forwarded from the General Government and Finance with a unanimous recommendation:

 - C. Recommended Approval of **Resolution No. 09-15** Establishing a Fee Schedule for Weights & Measures Devices Required Under Section 12.26 of the Municipal Code
 - D. Recommended Approval of **Resolution No. 11-15** Approving Amendments to the 2015 Budget – Capital Account and General Fund Carry Over
 - E. Recommended Approval of **Ordinance No. 05-15** An Ordinance Amending Wis. Stat. 2.13 of the Municipal Code of Germantown to Update the "PUBLIC" Grant Program

VII. CONSENT AGENDA – continued:

- F. Recommended Approval of **Resolution No. 12-15** to Transfer Funds for Purchase of Senior Center Security Cameras and to Contract with MCR Services for Camera Purchase and Installation in the amount of \$5,892

VIII. UNFINISHED BUSINESS: None

IX. PUBLIC HEARINGS – 7:00 P.M. OR LATER –*The purpose of said hearing(s) is to hear any and all parties, their attorneys or agents, for or against the application(s) filed by the petitioner(s).*

X. NEW BUSINESS:

- A. **Resolution No. 08-15**, Resolution Awarding the Sale of \$2,685,000** General Obligation promissory notes, Series 2015A; Providing the Form of the Notes; and Levying a Tax in Connection Therewith
- B. **Resolution No. 10-15**, Resolution Establishing Weed Violation Abatement Charges for 2015
- C. Application for Public Grant Program – Deutschstadt Heritage Foundation
- D. Request for Authorization to Approve a Blanket Purchase Order for the Purchase of Water Meters up to the Budgeted Amount of \$175,000
- E. Application for Amendment of Class “A” Fermented Malt Beverage License for Kwik Trip, Inc., Bethany A. Ohde, Agent, 6639 W. Bonniwell Road, Mequon, WI 53097, d/b/a **Kwik Trip #631**, W188 N10963 Maple Road, Germantown, WI 53022 to "Class A" Fermented Malt Beverage and Intoxicating Liquor License
- F. Employee Compensation Increases for 2015
- G. Salary **Resolution No. 13-15** Approving the Salaries and Compensation for Exempt Employees and Other Non-Represented Support Staff
- H. Employee Vacancy Replacement Request – Fire Dept.
- I. Proposed Amendment to Offer to Purchase of Lot 22 in TID #4, Germantown Business Park. The Village Board May Enter Into Closed Session As Per Wis. Stat. §19.85(1)(E) For The Purpose Of Deliberating Or Negotiating, When Competitive Or Bargaining Reasons Require A Closed Session And Then May Re-Enter Open Session To Take Such Action As It Deems Appropriate.
- J. Developer’s Agreement Between the Village and RafRad, LLC Concerning the Development of Lot 44 in TID #4, Germantown Business Park. The Village Board May Enter Into Closed Session As Per Wis. Stat. §19.85(1)(E) For The Purpose Of Deliberating Or Negotiating, When Competitive Or Bargaining Reasons Require A Closed Session And Then May Re-Enter Open Session To Take Such Action As It Deems Appropriate.

XI. ADJOURNMENT

The next Village Board meeting will be on March 16, 2015 at 7:00 p.m.

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For Additional information or to request this service please contact the Village Clerk at (262)250-4740 at least 2 days prior to the meeting.

BUSINESS OF THE VILLAGE BOARD GERMANTOWN, WI

MEETING DATE: March 2, 2015

AGENDA ITEM: Consent Agenda (GGF Committee)

ITEM TITLE: 2015 Weights & Measures Resolution

SUBMITTED BY: Jeffrey W. Retzlaff, Director, Community Development Department

SUMMARY EXPLANATION:

Pursuant to a July 1, 2010 Memorandum of Agreement (MOA) between the Village and the Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP) regarding DATCP's duties as the "sealer" of weights & measures devices, the Village Board is required to establish an annual fee schedule for all types of weights & measures devices used within the Village.

The MOA is a self-renewing agreement wherein DATCP informs the Village what their costs will be for their services. Once again, the cost of \$5,600 will not change for 2015. The Village is obligated to pay this cost pursuant to the Agreement. In turn, the Village adds a small administrative fee (\$1,000 budget for 2015) in an effort to recover some of the costs incurred for administration of the program (Inspection Services staff). The total of DATCP's cost and the Village's administration fee (\$6,600 in 2015) is then divided by the number and type of devices (for which a license was issued in the previous year) to determine a specific fee per type of device (different devices require a greater amount of inspection time as determined by DATCP and, in turn, are charged a higher fee per device).

A resolution establishing the "Weights & Measures Device 2015 Fee Schedule" has been prepared and is also required to be adopted by the Board.

ATTACHMENTS:

- ♦ Draft Resolution (2015 Weights & Measures Device Fee Schedule)

RESOLUTION NO. 09-15

**ESTABLISHING A FEE SCHEDULE FOR WEIGHTS & MEASURES DEVICES
REQUIRED UNDER SECTION 12.26 OF THE MUNICIPAL CODE**

WHEREAS, The Village of Germantown and the Wisconsin Department of Agriculture, trade and Consumer Protection (DATCP) entered into a self-renewing Memorandum of Agreement (dated July 1, 2010) where both agencies agree that DATCP will furnish the services and perform the duties of sealers of weights and measures on an annual basis from July 1 to June 30 required under Chapter 98.04, and, that the Village will pay DATCP an amount necessary to cover the cost of such services no later than May 1 of the current fiscal year; and

WHEREAS, the amount of such services agreed to as set forth in the Memorandum of Agreement for the Year 2015 is \$5,600; and

WHEREAS, the Village of Germantown charges administrative fees (totaling \$1,000 per year) that are prorated per device to cover costs incurred by the Village's Community Development Department associated with the processing, review and administration of the Village's weights & measures license regulations set forth in Section 12.26; and

WHEREAS, it is required under Section 12.26(7) that the Village Board establish a schedule of fees for each type of weighing and measuring device used for the purpose of computing a charge or payment for service rendered on the basis of weight or measure within the Village of Germantown; and

WHEREAS, on February 24, 2015, the Village's General Government & Finance Committee did review and recommend approval of the proposed Weights & Measures Fee Table set forth in Exhibit 1 attached hereto; and

NOW, THEREFORE, BE IT RESOLVED that the Weights & Measures Device Fee Schedule attached hereto as Exhibit 1 is hereby established for licenses issued in 2015.

Introduced by: _____

Adopted: _____

Vote: _____ Ayes: _____ Nays: _____ Absent: _____

Dean M. Wolter
Village President

ATTEST:

Barbara K. D. Goeckner, MMC/WCPC
Village Clerk

EXHIBIT 1.**WEIGHTS & MEASURES DEVICE
2015 FEE SCHEDULE**

Device Type	Inspection Time (hrs) Per Device	# of Devices	Total Time (hrs)	% of Time	Total Cost	Fee (\$) Per Device
Vehicle Scales	1.5	4	6	4.54%	\$299.55	\$74.89
Small Capacity Scales 0-30#	0.3	40	12	9.08%	\$599.09	\$14.98
Large Capacity Scales 31-1000 #	0.7	5	3.5	2.65%	\$174.74	\$34.95
Point of Sale Scanner Combos	0.4	63	25.2	19.06%	\$1,258.09	\$19.97
Liquid Measuring Devices (LMDs)	0.3	285	85.5	64.67%	\$4,268.53	\$14.98
Totals		397	132.2	100.00%	\$6,600.00	
Late Fee (per license)	\$100.00					

RESOLUTION NO. 11-15

**APPROVING AMENDMENTS TO THE 2015 BUDGET
Capital Account and General Fund Carry Over**

WHEREAS, the Village Board of the Village of Germantown approved the appropriation of funds for operations for the year 2015, and,

WHEREAS, funds for various Capital Projects and General Fund expenditures were included in the 2014 Budget and have not been fully expensed, and;

WHEREAS, several projects are still ongoing, or will have its excess funds attributed to another capital project, as detailed in the attached listing, totaling \$187,608 for General Fund and \$404,948 for Capital Fund 40, and,

NOW THEREFORE BE IT RESOLVED, by the Village Board of the Village of Germantown that the 2015 Budget be amended according to the attached list, and

BE IT FURTHER RESOLVED that the Village Clerk is hereby authorized and directed to publish a copy of this Resolution as a Class I Notice in accordance with Section 65.90 (5)(a) Wisconsin Statutes.

Introduced by: _____

Adopted: _____

Vote: Ayes: _____ Nays: _____

Dean M. Wolter, President

ATTEST:

Barbara K.D. Goeckner, MMC/WCPC
Village Clerk

Budget Resoution**Carry Over Projects & Equipment Purchases - 2014 to 2015****Capital Projects Fund**

Account	Department	Description	Purpose	Amount
40-521-570-8210	Police	Building Improvement	Replace Universal Power Supply	30,000
40-521-570-8430	Police	Computer Hardware	Audio Logger & Phone System	25,084
40-521-570-8430	Police	Computer Hardware	Redundant Server Array	3,995
40-522-570-8460	Fire	Communication Equipment	Portable Radios & Mobile	15,832
40-522-570-8530	Fire	Other Equipment	MRX Heart Monitor - Mng Agreements	10,470
40-522-570-8520	Fire	Vehicles	Heavy Rescue/Fire Truck	17,939
40-522-570-8460	Fire	Communication Equipment	Computers & Software	10,470
40-553-570-8310	Parks	Other Improvements	Repave Alt Bauer	18,082
40-541-570-8911	DPW Admin	Pilgrim Road	Pilgrim Road	18,003
40-541-570-8908	DPW Admin	Donges Bay	Donges Bay	1,497
40-541-570-8902	DPW Admin	Flooding Mitigation	Flooding Mitigation	47,623
40-542-570-8520	Highway	Vehicles	2014 Patrol Truck - cab	75,260
40-542-570-8810	Highway	Asphalt Paving	Asphalt Paving - Riversbend	130,693
				404,948

General Fund

Account	Department	Description	Purpose	Amount
10-563-530-4400	Planning	Contracted Services	Costs associated with Survey	18,217
10-521-570-8221	Bld & Grounds	Miscellaneous Gen Capital	Police Dept Door	10,872
10-519-570-8201	Bld & Grounds	Miscellaneous Gen Capital	Repair to Fire Suppression - VH	15,000
10-519-570-8100	Bld & Grounds	Miscellaneous Gen Capital	Village Wide Bld Monitoring System	10,000
10-553-570-8100	Parks	Miscellaneous Gen Capital	Trail Fitness Equipment	18,013
10-542-530-3505	Highway	Asphalt Paving/Seal Coating	Asphalt Paving/Seal Coating	47,000
10-542-570-8100	Highway	Miscellaneous Gen Capital	Router for Asphalt Cracks	15,000
10-511-570-8100	Village Board	Miscellaneous Gen Capital	Paperless	5,825
10-567-530-7950	Municipal Development	Hote;/Motel Tourism	Tourism	47,681
				187,608

Addl carry over pending - Library **69,367**

Total Carry Over requests **256,975**

2014 End of Year Surplus (to date 2/254/15) **192,315**

Carry over higher than balance **64,660**

Fire Department Salary & Benefit Over Budget **-102,664**

**Village of Germatnown
General Fund**

Budget Summary 2014

REVENUE

Category	Budget	Actual	Difference
Taxes	9,872,255	9,858,944	(13,311)
Special Assessment	4,685	4,685	0
Intergovernmental	2,240,486	2,275,392	34,906
Licenses, Permits, Fees	51,800	57,689	5,889
Building Inspection Fees	288,010	482,750	194,740
Other Regulatory Permits	386,040	419,694	33,654
Fines, Forfeitures, Penalties	238,000	213,628	(24,372)
Public Charges for Services - General Govt	42,677	41,551	(1,126)
Public Charges for Services - Public Safety	392,615	470,999	78,384
Public Charges for Services - Public Works	47,000	61,984	14,984
Pub Chrgs for Services - Culture, Ed, Rec	897,151	969,080	71,929
Miscellaneous Revenue - Interest	24,187	26,575	2,388
Miscellaneous Revenue - Property Sales	82,450	81,437	(1,013)
Miscellaneous Revenue - Donations & Contr	28,500	43,533	15,033
Other Revenue	5,700	16,848	11,148
Transfers from other Funds	1,600	1,600	0
	14,603,156	15,026,388	423,232

Law Enforcement Grants

Planning fees

Court fees down

Amb Revenue - will need uncollected writeoff adj

Recreation Fes

EXPENSE

Category	Amended Budget	Actual	Difference
Village Board - Legislative	157,110	120,092	-37,018
Administration	113,859	99,933	-13,926
Clerk	273,831	269,095	-4,736
Treasurer/Finance	196,316	190,789	-5,527
Assessor	70,147	69,270	-877
Data Processing	81,675	76,670	-5,005
General Government	115,451	90,489	-24,962
Buildings & Grounds	519,012	473,032	-45,980
Law Enforcement	4,824,495	4,834,636	10,141
Fire Protection	1,828,188	1,945,332	117,144
Emergency Government	13,982	13,635	-347
Inspection	212,037	219,237	7,200
DPW Adm & Engineering	215,711	148,048	-67,663
Highway	2,954,894	2,851,554	-103,340
Recycling	555,787	548,356	-7,431
Library	899,886	826,509	-73,377
Recreation	999,788	1,048,959	49,171
Parks	412,505	407,127	-5,378
Senior Center	113,203	115,467	2,264
Planning	175,569	155,417	-20,152
Municipal Development	96,594	51,330	-45,264
Other Financing Uses	279,519	279,219	-300
	15,109,559	14,834,196	-275,363

Carry over \$5,825 - paperless

unspent contingency funds

Carry over - \$35,872 - PD Door, VH Sire Suppression Sys,
Village wide Monitoring sys
offset by Overtime Grants
Addl 1/2 Year Weekend Staffing

Civil Engineer Positon open 3 mo, TIF 6
Carry over \$62,000 - Seal Coating \$47,000, Router
\$15,000

Carry over - \$69,367

Carry over Trail Fitness Equip - \$18,013

Carry Over - \$18,217 - Contracted Serv

Carry Over - \$47,681 Tourism

Over Budget

192,193

256,975

Carry over

-256,975

Reserve

-64,782

STATE OF WISCONSIN VILLAGE OF GERMANTOWN WASHINGTON COUNTY

ORDINANCE NO. 05-15

AN ORDINANCE AMENDING § 2.13 OF THE MUNICIPAL CODE OF
GERMANTOWN TO UPDATE THE "PUBLIC" GRANT PROGRAM

WHEREAS, the Village Board having previously adopted Section 2.13 of the Municipal Code of Germantown which created the People Uniting for the Betterment of Life and Investment in the Community (PUBLIC) Grant Program; and

WHEREAS, the Village Board desires to modify and clarify the Program document;
and

WHEREAS, the PUBLIC Grant Program continues to promote the health, safety and welfare of the Community;

NOW, THEREFORE, the Village Board of the Village of Germantown, Wisconsin, do ordain as follows:

SECTION I:

Section 2.13 of the Municipal Code of Germantown is hereby amended to read as follows (Note: Additions are underlined, Deleted text is ~~struck through~~):

**2.13 People Uniting for the Betterment of Life and Investment in
the Community (PUBLIC) Grant Program.**

The Village Board recognizes the importance of providing Village support for community events, projects and gatherings, which in turn support and promote the public purposes of improving the general quality of life, economic growth, increased tourism, recreation, recognition of fine arts, charitable aid and many others that are both tangible and intangible, in order to make the Village of Germantown a better place in which to live and work. In furtherance of that recognition, the Village Board has adopted this People Uniting for the Betterment of Life and Investment in the Community (PUBLIC) Grant Program. Such Program shall be administered by the PUBLIC Grant Program document dated ~~July 2013~~ March 2015, incorporated herein by reference, as it may be amended from time to time as the Village Board may ordain, and provides for the grant of licenses, permits and uses upon certain terms and conditions without the payment of a fee therefor as may be otherwise

specified under this Code. Such Program document shall be on file in the office of the Village Clerk.

SECTION II:

The terms and provisions of this ordinance are severable. Should any term or provision of this ordinance be found to be invalid by a court of competent jurisdiction, the remaining terms and provisions shall remain in full force and effect.

SECTION III:

All ordinances or parts of ordinances contravening the terms of this ordinance are hereby to that extent repealed.

SECTION IV:

This ordinance shall take effect and be in full force upon its passage and the day after publication.

Introduced by _____ on March 2, 2015.

Adopted: March 2, 2015 Vote: Ayes: Nays: Absent:

Dean M. Wolter, Village President

ATTEST:

Approved as to form:

Barbara K. D. Goeckner, Village Clerk

Brian C. Sajdak, Village Attorney
Published: _____

PUBLIC
Grant Program Policy

*People Uniting for the Betterment of Life
and Investment in the Community*

March 2015

VILLAGE OF GERMANTOWN, WISCONSIN

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VILLAGE OF GERMANTOWN PUBLIC GRANT PROGRAM

The Village Board recognizes the importance of providing Village support for Community fundraising events and gatherings, which in turn support and promote the public purposes of improving the general quality of life, economic growth, increased tourism, recreation, recognition of fine arts, charitable aid and many others that are both tangible and intangible, in order to make the Village of Germantown a better place in which to live and work. In furtherance of that recognition, the Village Board has adopted this *People Uniting for the Betterment of Life and Investment in the Community* (“PUBLIC”) Grant Program.

PURPOSE

The Village Board urges the private sector, businesses, institutions, organizations and individual citizens alike, to increase their roles in Community activities to further the public purposes set forth above and to assist the Village in its obligation to regulate such event(s) and gathering(s), so that impacts on operating budgets of Village departments can be minimized. As an incentive to such public purpose involvement, the PUBLIC Grant Program offers an annual fee waiver(s) grant to eligible organizations and individuals, which may be considered upon filing a grant application with the Village Clerk, as set forth below. Approval of grant applications is made by the Village Board. Costs for all fundraising events and gatherings shall be borne by the sponsoring community organization or individual and are due and payable in accordance with this Program and Federal, State, County and Village regulations and laws. After payment, those license, permit or use fees specifically awarded by the Village Board grant approval are then reimbursed by the Village. The PUBLIC Grant Program is intended to continue support for fundraising events and gatherings that the Village in the past has traditionally supported. These include, but are not limited to: Mai Fest, Independence Day Parade and Activities, Oktoberfest, etc. It is intended that these Program policies and procedures will provide a system, common information and basic ground rules which will allow the Village and public purpose event and gathering sponsors to achieve their mutual goals for Community benefit.

PROCESS

Only Germantown based civic and service organizations and Germantown resident individuals are eligible to apply for a PUBLIC Grant. Incomplete applications will not be considered and approval will be determined solely on the information provided on the application. Applicant organizations and individuals must meet the eligibility criteria stated in this Program. “Germantown based” means those organizations who by name or other means identify themselves *bona fide* as being headquartered in the Village of Germantown; or whose membership consists primarily of Germantown residents, including business residents; or those who return substantial benefit to the Village of Germantown and its residents. “Civic and service” means any non-profit or not-for-profit organization that is created for charitable or public purposes, or an organization or individual acting in a like capacity and purpose.

The PUBLIC Grant is an annual grant, requiring an annual application to qualify. All PUBLIC Grant applications must be completed and submitted to the Village Clerk no later than **60** days before the event or gathering is scheduled. Each Grant application shall specify in detail the events and gatherings for which license, permit or use fees are requested to be awarded under the Grant and a detailed listing of the type(s) and amount(s) of such fees.

APPLICATION REQUIREMENTS

Each applicant will be required to submit:

- 1) A completed PUBLIC Grant application along with all required attachments.
- 2) A letter of intent addressed to the Village Board requesting the Grant. The letter must indicate:
 - i) the address of the local office/headquarters of the organization or address of an individual applicant;
 - ii) the organization’s or the individual’s purpose/mission statement;
 - iii) an organization’s articles of incorporation or like certificate of existence and any statement or certification of the organization’s non-profit status by the State or Federal government or a statement that no such certification exists;
 - iv) the location(s), date(s) and time(s) of the proposed event(s) and/or gathering(s);
 - v) the purpose of the event(s) and/or gathering(s); and
 - vi) how the organization’s or individual’s program and event(s) and/or gathering(s) benefits the Germantown Community.
- 3) A budget stating projected expenses, revenues and funding source(s) specific to the event(s) or gathering(s), which projects a break-even or profitable event(s) or gathering(s) when calculated using the Grant requested.

For an application to be accepted it must be complete and include all the above attachments. Incomplete applications will be returned to the applicant. The applicant will then have 5 business days to resubmit all required application materials.

GRANT APPLICATION REVIEW

Once applications are accepted, the Village Clerk or designee shall review them for completeness. All Grant applications must be approved by the Village Board. The Village Clerk or designee shall inform the applicant of the date and time at which the Village Board will review the application. The applicant or designee should be present at this meeting to respond to questions.

ELIGIBILITY CRITERIA

1. Only Germantown based civic and service organizations and individuals may conduct events solely or primarily as fund-raisers and be eligible for license, permit or use fees to be awarded under a Grant.
2. Events or gatherings must be open to the public.
3. Fundraising events must provide a benefit or contribution to Germantown as determined by the Germantown Village Board under the consideration of the public purposes of the PUBLIC Grant Program, as set forth above. The organization or individual raising the funds must primarily serve Germantown residents or businesses or promote tourism to and within the Village.
4. Subject to the above stipulations, in order to be eligible for a PUBLIC Grant, the sponsoring organization and individuals as may be applicable, must meet the following prerequisites:
 - a. Must submit a complete application by the deadline as set forth above.
 - b. Must timely submit any applicable event, license or permit application and all required attachments by the applicable deadline(s).
 - c. Must submit proof of non-profit status or like capacity.
 - d. Must provide a benefit pursuant to the purposes of this Program to the citizens of Germantown.
 - e. Must have no outstanding debts payable to the Village of Germantown.
 - f. Must demonstrate the ability to produce a well-planned, safe event, or gathering.
5. The sponsoring organization or individual must also agree to do the following:
 - a. Obtain all required permits, clearances, insurance and event authorization in a timely manner, in cooperation with the appropriate staff of the Village of Germantown.
 - b. Acknowledge the support of the Village of Germantown where appropriate, and to include on all printed information and advertising related to the event for which fees were waived the following:
“This program has been made possible, in part, through PUBLIC Grant assistance from the Village of Germantown”.
 - c. As to an event or gathering for which it is reasonably anticipated that more than 100 persons will attend, provide to the Office of the Village Clerk not less than 14 business days prior to the event or gathering, a certificate of insurance certifying minimum limits of \$1,000,000 General Liability, Automobile Liability, Employer’s Liability and as may apply, Errors and Omissions, naming the Village of Germantown as additional insured.
 - d. Agree in writing to indemnify, defend and hold harmless the Village of Germantown, its officers, agents, volunteers and employees, from any and all claims and matters concerning or arising from the event(s), project(s) and/or gathering(s). Such writing shall state that the organization or individual shall hold harmless, defend and indemnify

the Village of Germantown and its officers, officials, employees and volunteers from and against any and all liability, loss, damage, expense, costs (including without limitation costs and fees of litigation) of every nature arising out of or in connection with the organization's or individual's performance or work related to the event(s) or gathering(s) which are the subject of the grant award or any failure to comply with any obligations or conditions contained in the PUBLIC Grant Program, except such loss or damage which was caused by the sole negligence or willful misconduct of the Village.

- e. Comply with all permit conditions and directions and with all applicable Federal, State, County and Village laws and regulations.
6. Inspection, building, zoning and sign permit fees are not eligible to receive PUBLIC Grant program funds.

* * * * *

VILLAGE OF GERMANTOWN
APPLICATION FOR PUBLIC GRANT PROGRAM

Application Date: _____

Organization/Group Name: _____

Address: _____

Phone: _____

Applicant Name: _____

Address: _____

Phone: _____

Email: _____

Purpose or Mission Statement: _____

EVENT #1: _____ **Date(s) Of Event:** _____

Event Description: _____

Estimated Attendance: _____ **Times of Event:** _____

Location of Event: _____

Permits, Licenses & User fee(s) requested for waiver: (list every permit, license and user permit separately along with fee(s) for each and attach application for each) _____

EVENT #2: _____ **Date(s) Of Event:** _____

Event Description: _____

Estimated Attendance: _____ **Times of Event:** _____

Location of Event: _____

Permits, Licenses & User fee(s) requested for waiver: (list every permit, license and user permit separately along with fee(s) for each and attach application for each) _____

EVENT #3: _____ Date(s) Of Event: _____

Event Description: _____

Estimated Attendance: _____ Times of Event: _____

Location of Event: _____

Permits, Licenses & User fee(s) requested for waiver: (list every permit, license and user permit separately along with fee(s) for each and attach application for each) _____

EVENT #4: _____ Date(s) Of Event: _____

Event Description: _____

Estimated Attendance: _____ Times of Event: _____

Location of Event: _____

Permits, Licenses & User fee(s) requested for waiver: (list every permit, license and user permit separately along with fee(s) for each and attach application for each) _____

EVENT #5: _____ Date(s) Of Event: _____

Event Description: _____

Estimated Attendance: _____ Times of Event: _____

Location of Event: _____

Permits, Licenses & User fee(s) requested for waiver: (list every permit, license and user permit separately along with fee(s) for each and attach application for each) _____

(If more space is needed for additional events, please attach additional pages.)

How will the event(s) benefit the Village of Germantown?: _____

_____ organization or individual shall hold harmless, defend and indemnify the Village of Germantown and its officers, agents, officials, employees and volunteers from and against any and all liability, loss damage, expense, costs (including without limitation costs and fees of litigation) of every nature arising out of or in connection with the organization's or individual's performance or work related to the event(s) or gathering(s) which are the subject of the grant award or any failure to comply with any obligations or conditions contained in the Public Grant Program, except such loss or damage which was caused by the sole negligence or willful misconduct of the Village.

Date: _____

Signature

Print Name of Signature

Street Address

City, State & Zip Code

Additional information to be included with submission of application:

- ☐ Insurance submitted \$1,000,000 (minimum limit) – required for events having over 100 people in attendance. **Must also name the Village of Germantown as additional insured.**
- ☐ A budget stating projected expenses, revenues and funding source(s) specific to the event(s) or gathering(s), which projects a break-even or profitable event(s) or gathering(s) when calculated using the Grant request.
- ☐ Proof of non-profit status or like capacity
- ☐ Applications for or issued permits, licenses and use permits required for event.

(Office use only)

Date received by Village Clerk: _____

Date to Village Board: _____

Approval by Village Board:(YES OR NO) _____ Date: _____

Verify which fee(s) listed on application were approved or note those which were not approved:

Date and signature of Clerk staff verification

Notification to Departments of fees waived: _____
(List Dept. and Amount, date and initials of Clerk staff notifying them)

Request to Finance Department for reimbursement to Organization/Individual of fees granted:

Date submitted, initials of person submitting request & amount requested

RESOLUTION NO. 12 - 15

**APPROVING AMENDMENTS TO THE 2015 BUDGET
Germantown Senior Center Security Camera System**

WHEREAS, the Village Board of the Village of Germantown approved the appropriation of funds for operations for the year 2015, and,

WHEREAS, Funds are available in the Capital Fund Investment Account to allow for Senior Center Improvements, and,

WHEREAS, The Senior Center Advisory Committee recommended approval for installation of a security camera system be installed at the Germantown Senior Activity Center at their January 22, 2015. The cost of the project will be \$5,892.00.

WHEREAS, The Capital Fund Investment Account has included in it committed Senior Center Funds of \$2,907, and additional funds available to cover the remainder of the project, and

NOW THEREFORE BE IT RESOLVED, by the Village Board of the Village of Germantown that the 2015 Budget be amended accordingly to allow Capital Fund (40) to cover expenses up to \$5,892.00.

BE IT FURTHER RESOLVED that the Village Clerk is hereby authorized and directed to publish a copy of this Resolution as a Class I Notice in accordance with Section 65.90 (5)(a) Wisconsin Statutes.

Account Number	Description	Amount
40-554-570-8450	Other Equipment	\$5,892.00

Introduced by: _____

Adopted: _____

Vote: Ayes: _____ Nays: _____ Absent: _____

Dean M. Wolter, Village President

ATTEST:

Barbara K. D. Goeckner, MMC/WCPC
Village Clerk

RESOLUTION NO. 08-15

RESOLUTION AWARDING THE SALE OF \$2,685,000¹
GENERAL OBLIGATION PROMISSORY NOTES, SERIES 2015A;
PROVIDING THE FORM OF THE NOTES; AND
LEVYING A TAX IN CONNECTION THEREWITH

WHEREAS, on February 2, 2015, the Village Board of the Village of Germantown, Washington County, Wisconsin (the "Village") adopted a resolution entitled: "Resolution Authorizing the Borrowing of Not to Exceed \$2,685,000; and Providing for the Issuance and Sale of General Obligation Promissory Notes Therefor" (the "Authorizing Resolution") which authorized the issuance and sale of general obligation promissory notes for the purpose of paying the costs of 2015 capital improvements including road, storm sewer and public building and grounds improvements and equipment acquisition (the "Project");

WHEREAS, pursuant to the Authorizing Resolution, the Finance Director (in consultation with the Village's financial advisor) caused an Official Notice of Sale to be distributed, offering the aforesaid general obligation promissory notes for public sale on March 2, 2015; and

WHEREAS, sealed bid proposals were received as summarized on Exhibit C attached hereto; and

WHEREAS, it has been determined that the bid proposal (the "Proposal") submitted by _____, _____, _____, fully complies with the bid requirements set forth in the Official Notice of Sale and is deemed to be the most advantageous to the Village. A copy of said bid is attached hereto as Exhibit A and incorporated herein by this reference.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village that:

Section 1. Award of the Notes. The bid proposal of _____, _____, _____ (the "Purchaser") is hereby accepted, said proposal offering to purchase the TWO MILLION SIX HUNDRED EIGHTY-FIVE THOUSAND DOLLARS (\$2,685,000) General Obligation Promissory Notes, Series 2015A (the "Notes") for the sum of _____ DOLLARS (\$ _____), plus accrued interest to the date of delivery resulting in a net interest cost of _____ DOLLARS (\$ _____) and a true interest rate of _____. %.

Section 2. Terms of the Notes. The Notes shall be designated "General Obligation Promissory Notes, Series 2015A"; shall be dated March 24, 2015; shall be in the denomination of \$5,000 or any integral multiple thereof; shall bear interest at the rates per annum and mature on _____

¹ Preliminary, subject to change.

March 1 of each year, in the years and principal amounts as set forth in the Pricing Summary attached hereto as Exhibit D and incorporated herein by this reference. Interest is payable semi-annually on March 1 and September 1 of each year commencing March 1, 2016. The schedule of principal and interest payments due on the Notes is set forth on the Debt Service Schedule attached hereto as Exhibit E and incorporated herein by this reference (the "Schedule").

Section 3. Designation of Purchaser as Agent. The Village hereby designates the Purchaser as its agent for purposes of distributing the Final Official Statement relating to the Notes to any participating underwriter in compliance with Rule 15c2-12 of the Securities and Exchange Commission.

Section 4. Redemption Provisions. At the option of the Village, the Notes maturing on March 1, 2023 and thereafter shall be subject to redemption prior to maturity on March 1, 2022 or on any date thereafter. Said Notes shall be redeemable as a whole or in part, from maturities selected by the Village and within each maturity by lot, at the principal amount thereof, plus accrued interest to the date of redemption. [If the Proposal specifies that any of the Notes are subject to mandatory redemption, the terms of such mandatory redemption are set forth on Exhibit F attached hereto and incorporated herein by this reference.]

Section 5. Form of the Notes. The Notes shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit B and incorporated herein by this reference.

Section 6. Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Notes as the same becomes due, the full faith, credit and resources of the Village are hereby irrevocably pledged and a direct annual irrepealable tax is hereby levied upon all taxable property of the Village. Said direct annual irrepealable tax shall be levied in the years 2015 through 2024 for payments due in 2016 through 2025 in the amounts as set forth on the Schedule.

The aforesaid direct annual irrepealable tax hereby levied shall be collected in addition to all other taxes and in the same manner and at the same time as other taxes of the Village levied in said years are collected. So long as any part of the principal of or interest on the Notes remains unpaid, the tax herein above levied shall be and continues irrepealable except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus in the Debt Service Fund Account created herein, including any capitalized interest funded with proceeds of the Notes.

Section 7. Debt Service Fund Account. There is hereby established in the Village treasury a fund account separate and distinct from every other Village fund or account designated "Debt Service Fund Account for \$2,685,000 Village of Germantown General Obligation Promissory Notes, Series 2015A, dated March 24, 2015." There shall be deposited in said fund account any premium plus accrued interest paid on the Notes at the time of delivery to the Purchaser, all money raised by taxation pursuant to Section 6 hereof and all other sums as may be necessary to pay interest on the Notes when the same shall become due and to retire the Notes at their respective maturity dates. Said fund account shall be used for the sole purpose of paying

the principal of and interest on the Notes and shall be maintained for such purpose until such indebtedness is fully paid or otherwise extinguished.

Section 8. Segregated Borrowed Money Fund. The proceeds of the Notes (the "Note Proceeds") (other than any premium and accrued interest which must be paid at the time of the delivery of the Notes into the Debt Service Fund Account created above) shall be deposited into an account separate and distinct from all other funds and be disbursed solely for the purposes for which borrowed or for the payment for the principal of and the interest on the Notes.

Section 9. Arbitrage Covenant. The Village shall not take any action with respect to the Note Proceeds which, if such action had been reasonably expected to have been taken, or had been deliberately and intentionally taken on the date of the delivery of and payment for the Notes (the "Closing"), would cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended (the "Code") and any income tax regulations promulgated thereunder (the "Regulations").

The Note Proceeds may be temporarily invested in legal investments until needed, provided however, that the Village hereby covenants and agrees that so long as the Notes remain outstanding, moneys on deposit in any fund or account created or maintained in connection with the Notes, whether such moneys were derived from the Note Proceeds or from any other source, will not be used or invested in a manner which would cause the Notes to be "arbitrage bonds" within the meaning of the Code or Regulations.

The Village Clerk, or other officer of the Village charged with responsibility for issuing the Notes, shall provide an appropriate certificate of the Village, for inclusion in the transcript of proceedings, setting forth the reasonable expectations of the Village regarding the amount and use of the Note Proceeds and the facts and estimates on which such expectations are based, all as of the Closing.

Section 10. Additional Tax Covenants; Exemption from Rebate; Qualified Tax-Exempt Obligation Status. The Village hereby further covenants and agrees that it will take all necessary steps and perform all obligations required by the Code and Regulations (whether prior to or subsequent to the issuance of the Notes) to assure that the Notes are obligations described in Section 103(a) of the Code, the interest on which is excluded from gross income for federal income tax purposes, throughout their term. The Village Clerk or other officer of the Village charged with the responsibility of issuing the Notes, shall provide an appropriate certificate of the Village as of the Closing, for inclusion in the transcript of proceedings, certifying that it can and covenanting that it will comply with the provisions of the Code and Regulations.

Further, it is the intent of the Village to take all reasonable and lawful actions to comply with any new tax laws enacted so that the Notes will continue to be obligations described in Section 103(a) of the Code, the interest on which is excluded from gross income for federal income tax purposes.

In accordance with Section 148(f)(4)(D) of the Code, the Village covenants that it is a governmental unit with general taxing powers; that the Notes are not "private activity bonds" as

defined in Section 141 of the Code; that ninety-five percent (95%) or more of the net proceeds of the Notes are to be used for local governmental activities of the Village; and that the aggregate face amount of all tax-exempt obligations (other than "private activity bonds") issued by the Village, including all subordinate entities of the Village, during calendar year 2015 will not exceed \$5,000,000. If for any reason the Village did not qualify for the small issuer exemption or any other exemption from the rebate requirements of the Code, the Village covenants that it would take all necessary steps to comply with such requirements.

The Village hereby designates the Notes to be "qualified tax-exempt obligations" pursuant to the provisions of Section 265(b)(3) of the Code and in support of such designation, the Village Clerk or other officer of the Village charged with the responsibility for issuing the Notes, shall provide an appropriate certificate of the Village, all as of the Closing.

Section 11. Persons Treated as Owners; Transfer of Notes. The Village Clerk shall keep books for the registration and for the transfer of the Notes. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Note shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such Note to the extent of the sum or sums so paid.

Any Note may be transferred by the registered owner thereof by surrender of the Note at the office of the Village Clerk, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the Village Clerk shall execute and deliver in the name of the transferee or transferees a new Note or Notes of a like aggregate principal amount, series and maturity and the Village Clerk shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Village Clerk shall cancel any Note surrendered for transfer.

The Village shall cooperate in any such transfer, and the Village President and Village Clerk are authorized to execute any new Note or Notes necessary to effect any such transfer.

The 15th day of each calendar month next preceding each interest payment date shall be the record date for the Notes. Payment of interest on the Notes on any interest payment date shall be made to the registered owners of the Notes as they appear on the registration book of the Village maintained by the Village Clerk at the close of business on the corresponding record date.

Section 12. Utilization of The Depository Trust Company Book-Entry-Only-System. In order to make the Notes eligible for the services provided by The Depository Trust Company, New York, New York ("DTC"), the Village has heretofore agreed to the applicable provisions set forth in the DTC Blanket Issuer Letter of Representation and an official of the Village has executed such Letter of Representation and delivered it to the DTC on behalf of the Village.

Section 13. Official Statement. The Village Board hereby approves the Preliminary Official Statement with respect to the Notes and deems the Preliminary Official Statement as

“final” as of its date for purposes of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the “Rule”). All actions taken by officers of the Village in connection with the preparation of such Preliminary Official Statement and any addenda to it or Final Official Statement are hereby ratified and approved. In connection with Closing, the appropriate Village official shall certify the Preliminary Official Statement and any addenda or Final Official Statement. The appropriate Village official shall cause copies of the Preliminary Official Statement and any addenda or Final Official Statement to be distributed to the Purchaser.

Section 14. Execution of the Notes. The Notes shall be issued in typewritten form, one Note for each maturity, executed on behalf of the Village by the manual or facsimile signatures of the Village President and Village Clerk (except that one of the foregoing signatures shall be manual), sealed with its official or corporate seal, if any, and delivered to the Purchaser upon payment to the Village of the purchase price thereof, plus accrued interest to the date of delivery. In the event that either of the officers whose signatures appear on the Notes shall cease to be such officers before the delivery of the Notes, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until such delivery. The aforesaid officers are hereby authorized to do all acts and execute and deliver all documents as may be necessary and convenient to effectuate the Closing.

Section 15. Payment of the Notes. The principal of and interest on the Notes shall be paid by the Treasurer or his or her agent in lawful money of the United States.

Section 16. Continuing Disclosure. The Village hereby covenants and agrees that it will comply with and carry out all of the provisions of its Continuing Disclosure Certificate, which the Village will execute and deliver on the Closing Date. Any Noteholder may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the Village to comply with its obligations under this Section.

Section 17. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the Village or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted this 2nd day of March, 2015.

Dean M. Wolter,
Village President

ATTEST:

Barbara K.D. Goeckner, Village Clerk

(SEAL)

EXHIBIT B

(Form of Note)

REGISTERED
NO. R-__

UNITED STATES OF AMERICA
STATE OF WISCONSIN
WASHINGTON COUNTY
VILLAGE OF GERMANTOWN
GENERAL OBLIGATION PROMISSORY NOTE, SERIES 2015A

MATURITY DATE:	ORIGINAL DATE OF ISSUE:	INTEREST RATE:	CUSIP:
MARCH 1, 20__	MARCH 24, 2015	__%	374118__

DEPOSITORY OR ITS NOMINEE NAME: CEDE & CO.

PRINCIPAL AMOUNT: _____ DOLLARS
(\$_____)

KNOW ALL MEN BY THESE PRESENTS, that the Village of Germantown, Washington County, Wisconsin (the "Village"), hereby acknowledges itself to owe and for value received promises to pay to the Depository or its Nominee Name (the "Depository") identified above (or to registered assigns), on the maturity date identified above, the principal amount identified above, and to pay interest thereon at the rate of interest per annum identified above, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest is payable semi-annually on March 1 and September 1 of each year commencing March 1, 2016 until the aforesaid principal amount is paid in full. Both the principal of and interest on this Note are payable in lawful money of the United States. Interest payable on any interest payment date shall be paid by wire transfer to the Depository in whose name this Note is registered on the Bond Register maintained by the Village Clerk or Treasurer at the close of business on the 15th day of the calendar month next preceding the semi-annual interest payment date (the "Record Date").

For the prompt payment of this Note together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the Village are hereby irrevocably pledged.

This Note is one of an issue of Notes aggregating the principal amount of \$2,685,000, all of which are of like tenor, except as to denomination, interest rate, maturity date and redemption provision, issued by the Village pursuant to the provisions of Chapter 67, Wisconsin Statutes, for the purpose of paying the costs of 2015 capital improvements including road, storm sewer and public building and grounds improvements and equipment acquisition, all as authorized by a

resolution of the Village Board duly adopted by said governing body at a meeting held on March 2, 2015. Said resolution is recorded in the official minutes of the Village Board for said date.

At the option of the Village, the Notes maturing on March 1, 2023 and thereafter are subject to redemption prior to maturity on March 1, 2022 or on any date thereafter. Said Notes are redeemable as a whole or in part, from maturities selected by the Village and within each maturity by lot (as selected by the Depository), at the principal amount thereof, plus accrued interest to the date of redemption.

[The Notes maturing in the years _____, _____ and _____ are also subject to mandatory redemption by lot as provided in the resolution authorizing the Notes at the redemption price of par plus accrued interest to the date of redemption and without premium.]

In the event the Notes are redeemed prior to maturity, as long as the Notes are in bookentry-only form, official notice of the redemption will be given by mailing a notice by registered or certified mail, or overnight express delivery, to the Depository not less than thirty (30) days nor more than sixty (60) days prior to the redemption date. If less than all the Notes of a maturity are to be called for redemption, the Notes of such maturity to be redeemed will be selected by lot. Such notice will include but not be limited to the following: the designation, date and maturities of the Notes called for redemption, CUSIP numbers, and the date of redemption. Any notice mailed as provided herein shall be conclusively presumed to have been duly given, whether or not the Depository receives the notice. The Notes shall cease to bear interest on the specified redemption date, provided that federal or other immediately available funds sufficient for such redemption are on deposit at the office of the Depository at that time. Upon such deposit of funds for redemption the Notes shall no longer be deemed to be outstanding.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Note have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the Village, including this Note and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Note, together with the interest thereon, when and as payable. It is hereby further certified that the Village has designated this Note to be a "qualified tax-exempt obligation" pursuant to the provisions of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended.

This Note is transferable only upon the books of the Village kept for that purpose at the office of the Village Clerk or Treasurer. In the event that the Depository does not continue to act as depository for the Notes, and the Village Board appoints another depository, new fully registered Notes in the same aggregate principal amount shall be issued to the new depository upon surrender of the Notes to the Village Clerk or Treasurer, in exchange therefor and upon the payment of a charge sufficient to reimburse the Village for any tax, fee or other governmental charge required to be paid with respect to such registration. The Village Clerk or Treasurer shall not be obliged to make any transfer of the Notes (i) after the Record Date, (ii) during the fifteen (15) calendar days preceding the date of any publication of notice of any proposed redemption of

the Notes, or (iii) with respect to any particular Note, after such Note has been called for redemption. The Village may treat and consider the Depository in whose name this Note is registered as the absolute owner hereof for the purpose of receiving payment of, or on account of, the principal or redemption price hereof and interest due hereon and for all other purposes whatsoever.

IN WITNESS WHEREOF, the Village of Germantown, Washington County, Wisconsin, by its governing body, has caused this Note to be executed for it and in its name by the signatures of its duly qualified Village President and Village Clerk; and to be sealed with its official or corporate seal, if any, all as of the 24th day of March, 2015.

(SEAL)

By: _____
Dean M. Wolter,
Village President

By: _____
Barbara K.D. Goeckner,
Village Clerk

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within Note and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said Note on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

(e.g. Bank, Trust Company
Securities Firm)

(Depository or its Nominee or
Name)

(Authorized Officer)

NOTICE: The above-named
Depository or its Nominee Name must
correspond with the name as it appears upon
the face of the within Note in every
particular, without alteration or enlargement
or any change whatever.

X. B

**BUSINESS OF THE VILLAGE BOARD
GERMANTOWN, WI**

MEETING DATE: March 2, 2015

AGENDA ITEM: New Business (GGF Committee)

ITEM TITLE: 2015 Weed Violation Abatement Fee Resolution

SUBMITTED BY: Jeffrey W. Retzlaff, Director, Community Development Department

SUMMARY EXPLANATION:

Section 10.08(4) (Weed Control) of the Germantown Municipal Code provides that the General Government & Finance Committee is responsible for establishing the charges levied against a property for abating weed nuisances. Pursuant to Section 10.08, if a property owner does not remedy a weed violation within 7 days after having been served notice, the Village hires a local landscaper to abate the weed violation and levy a charge to the property owner.

The current charges are \$180 per hour for the first violation and \$240 per hour for any subsequent violations (in the current growing season). These charges were adopted in 2010. The current schedule of charges has not changed since 2010.

At this time, staff is proposing to revise the charges to be more in line with the actual costs projected to be incurred by the Village for abating weed violations. For 2015, the local landscaper the Village anticipates using for weed cutting services intends to charge \$50-\$70 per hour depending on the type of weed/grass cutting and brush removal services required to abate a particular weed violation. In addition to actual weed cutting costs, staff spends an average of 1.5 hours of staff time processing each weed violation. The Village's labor rate for clerical staff in 2014 was \$45 per hour. Therefore, staff is proposing to create an additional "flat rate" charge of \$67.50 per violation that would be added to the actual weed removal costs charged by the landscaper. Consequently, for 2015, staff is proposing the following charges for abating weed violations:

\$67.50 (flat fee) plus \$60.00 per man hour plus materials (if any)

ATTACHMENTS:

- ◆ Draft Resolution establishing Weed Violation Abatement Fees for 2015

RESOLUTION NO. 10-15

ESTABLISHING WEED VIOLATION ABATEMENT CHARGES FOR 2015

WHEREAS, The Village of Germantown has adopted an ordinance prohibiting the growth of noxious weeds, tall grass and rank growth under Section 10.08 (Weed Control); and

WHEREAS, section 10.08(3) of the Municipal Code of Ordinances provides that if a property owner fails to abate a noxious weed, tall grass and/or rank growth nuisance code violation within seven (7) days after service of a notice of said code violation, that the Village's Weed Commissioner shall take action to abate said public nuisance; and

WHEREAS, Section 10.08(4) of the Municipal Code of Ordinances provides for the cost of abatement of said nuisances to be billed back to the property owner; and

WHEREAS, the Village of Germantown desires to make property owners responsible for the maintenance of their property without putting an undue burden on the taxpayers of the Village.

NOW, THEREFORE, BE IT RESOLVED that the Village Board of the Village of Germantown establishes the following fee for the abatement of noxious weed, tall grass and rank growth code violations for the calendar year 2015 and subsequent years unless and until such fees are amended by subsequent resolution of the Village Board:

Fee per violation per property per year:

\$67.50 plus \$60 per man hour for all landscape services necessary to abate the violation plus material cost (if any)

Introduced by: _____

Adopted: _____

Vote: Ayes: _____ Nays: _____ Absent: _____

Dean M. Wolter
Village President

ATTEST:

Barbara K. D. Goeckner, MMC/WCPC
Village Clerk

X.C

VILLAGE OF GERMANTOWN
APPLICATION FOR PUBLIC GRANT PROGRAM

RECEIVED

FEB 13 2015

OFFICE OF VILLAGE CLERK
VILLAGE OF GERMANTOWN

Application Date: 2/13/15

Organization/Group Name: DEUTSCHSTADT HERITAGE FOUNDATION

Applicant's Name: CHRISTOPHER J. YATCHAK

Applicant's Address: 1116 WISOH1 BROWNSTONE CT.

Telephone Number: 262-251-2853

Purpose or Mission Statement: TO PERSEVERE THE GERMAN HERITAGE IN THE
COMMUNITY AND FINANCIALLY SUPPORT ACTIVITIES THAT ADD TO THE
QUALITY OF LIFE IN GERMANTOWN

Event No. 1 Date: MAY 15-17, 2015 Event Description: MAI FEST

A GERMAN ETHNIC FESTIVAL

Estimated Attendance: 3,000 Times of Event: 5-15 5:00p.m - 12:00a.m.
5-16 11:00a.m. - 12:00a.m.
5-17 12:00p.m - 8:00p.m.

Location of Event: MEQUON ROAD & SQUIRE DRIVE

Event No. 2 Date: _____ Event Description: _____

Estimated Attendance: _____ Times of Event: _____

Location of Event: _____

Event No. 3 Date: _____ Event Description: _____

Estimated Attendance: _____ Times of Event: _____

Location of Event: _____

How will the event(s) benefit the Village of Germantown: THE FESTIVAL ATTRACTS
PEOPLE FROM THE MILWAUKEE METROPOLITAN AREA TO GERMANTOWN
AND PROCEEDS FROM THE FESTIVAL ARE INVESTED IN OUR
COMMUNITY.

☒ Insurance submitted \$1,000,000 (minimum limit) – required for events having over 100 people in attendance.

DEUTSCHSTADT HERITAGE FOUNDATION organization or individual shall hold harmless, defend and indemnify the Village of Germantown and its officers, agents, officials, employees and volunteers from and against any and all liability, loss damage, expense, costs (including without limitation costs and fees of litigation) of every nature arising out of or in connection with the organization's or individual's performance or work related to the event(s), project(s) or gatherings which are the subject of the grant award or any failure to comply with any obligations or conditions contained in the Public Grant Program, except such loss or damage which was caused by the sole negligence or willful misconduct of the Village.

Date: 2/13/15

Christopher J. Yatchak
Signature

CHRISTOPHER J. YATCHAK
Print Name of Signature

1116 W 15041 BROWNSTONE CT.
Street Address

GERMANTOWN, WI 53022
City, State & Zip Code

X.D

**BUSINESS OF THE VILLAGE BOARD
GERMANTOWN, WI**

MEETING DATE: March 3, 2015
AGENDA ITEM: New Business
ITEM TITLE: Authorization to approve a blanket purchase order for the purchase of water meters up to the budgeted amount
SUBMITTED BY: Jim Driver, Water Utility Superintendent

SUMMARY EXPLANATION

The Public Works Committee is presenting for Board review the approval of a blanket purchase order for the budgeted amount of \$175,000 to purchase water meters for 2015

ATTACHMENT: ORDINANCE___ RESOLUTION___ OTHER___

RECOMMENDATION:

It is by majority vote of the Public Works Committee to approve the blanket purchase order up to the budgeted amount of \$175,000. These will be used for the calendar year of 2015. Funds to be allocated from capital budget acct 50-180-183-3430

BOARD ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

X.E

MEMORANDUM

TO: Police Chief Hoell
Fire Chief Weiss

FROM: Timmerly Tamborino, Deputy Clerk

DATE: February 9, 2015

SUBJECT: New "Class A" Intoxicating Liquor License

Attached is an application for a new "Class A" Intoxicating Liquor License from Kwik Trip #631, W188 N10963 Maple Road, Germantown, Bethany An Ohde as agent. They already have their "Class A" Fermented Malt Beverage license.

I am submitting the application to you for your review and recommendation. Discussion on the application will be held at the Public Safety Committee meeting on Monday, March 2 at 5:30 p.m. and approval at the Village Board meeting at 7:00 p.m.

If you have any questions, please call me at 262-250-4740.

Thanks!

ORIGINAL ALCOHOL BEVERAGE RETAIL LICENSE APPLICATION

Submit to municipal clerk.

For the license period beginning upon approval 20 15 ;
ending June 30 20 15

TO THE GOVERNING BODY of the: ☐ Town of }
☒ Village of } Village of Germantown
☐ City of }

County of Washington Aldermanic Dist. No. _____ (if required by ordinance)

1. The named ☐ INDIVIDUAL ☐ PARTNERSHIP ☐ LIMITED LIABILITY COMPANY
☒ CORPORATION/NONPROFIT ORGANIZATION

hereby makes application for the alcohol beverage license(s) checked above.

2. Name (individual/partners give last name, first, middle; corporations/limited liability companies give registered name): Kwik Trip, Inc.
1626 Oak St., PO Box 2107, La Crosse, WI 54602-2107

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the name, title, and place of residence of each person.

Title	Name	Home Address	Post Office & Zip Code
President/Member	President Donald P. Zietlow	2802 Bergamot Pl.	Onalaska, WI 54650
Vice President/Member			
Secretary/Member	Secretary Steven D. Zietlow	N2448 Three Town Rd.	La Crosse, WI 54601
Treasurer/Member			
Agent	Agent Bethany Ann Ohde	6639 W Bonniwell Rd,	Mequon, WI 53097
Directors/Managers	Donald P. Zietlow and Steven D. Zietlow		

3. Trade Name KWIK TRIP 631 Business Phone Number 262/253-1007
4. Address of Premises W188N10963 Maple Rd Post Office & Zip Code Germantown 53022

5. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? ☐ Yes ☒ No
6. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
7. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? ☐ Yes ☒ No
8. (a) Corporate/limited liability company applicants only: Insert state Wisconsin and date 10/07/64 of registration.
(b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? ☐ Yes ☒ No
(c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? Please see enclosed list ☒ Yes ☐ No
(NOTE: All applicants explain fully on reverse side of this form every YES answer in sections 5, 6, 7 and 8 above.)

9. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.) One-story frame construction with storage in
10. Legal description (omit if street address is given above): coolers on sales floor and behind sales counter

11. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☒ Yes ☐ No
(b) If yes, under what name was license issued? Kwik Trip 631 - Class A Beer
12. Does the applicant understand they must file a Special Occupational Tax return (TTB form 5630.5) before beginning business? [phone 1-800-937-8864] ☒ Yes ☐ No
13. Does the applicant understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in Section 2, above? [phone (608) 266-2776] ☒ Yes ☐ No
14. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signers. Signers agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants and each member of a partnership applicant must sign; corporate officer(s), members/managers of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

SUBSCRIBED AND SWORN TO BEFORE ME

this 28th day of January 20 15
Deanna Harker (Clerk/Notary Public)
My commission expires 1-9-18
[Signature] (Officer of Corporation/Member/Manager of Limited Liability Company/Partner/Individual)
[Signature] (Officer of Corporation/Member/Manager of Limited Liability Company/Partner)
(Additional Partner(s)/Member/Manager of Limited Liability Company if Any)

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk	Date reported to council/board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

**SCHEDULE FOR APPOINTMENT OF AGENT BY CORPORATION/NONPROFIT
ORGANIZATION OR LIMITED LIABILITY COMPANY**

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by the officer(s) of the corporation/organization or members/managers of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town Village of Germantown County of Washington
☐ Village of _____
☐ City _____

The undersigned duly authorized officer(s)/members/managers of Kwik Trip, Inc.
(registered name of corporation/organization or limited liability company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as

Kwik Trip 631
(trade name)

located at W188N10963 Maple Rd., Germantown, WI 53022

appoints Bethany A. Ohde
(name of appointed agent)

6639 W. Bonniwell Rd., Mequon, WI 53097
(home address of appointed agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

☐ Yes ☒ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? ☐ Yes ☒ No All my life.

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? _____

Place of residence last year 6639 W. Bonniwell Rd., Mequon, WI 53097

For: Kwik Trip, Inc.
(name of corporation/organization/limited liability company)

By: [Signature]
(signature of Officer/Member/Manager)

And: [Signature]
(signature of Officer/Member/Manager)

ACCEPTANCE BY AGENT

I, Bethany A. Ohde, hereby accept this appointment as agent for the
(print/type agent's name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

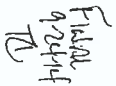
Bethany A. Ohde 1-19-15 Agent's age _____
(signature of agent) (date)

6639 W. Bonniwell Rd., Mequon, WI 53097 Date of birth _____
(home address of agent)

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY
(Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 2-12-15 by [Signature] Title CHIEF
(date) (signature of proper local official) (town chair, village president, police chief)

$$1/8'' = 1'-0''$$


Highly
Wine

631 - FINAL
9-24-14 TC

DATE	12/20/2010 11:04
DRAWN BY	XK01
SCALE	1" = 1'
PROJ. NO.	00
DATE	2014-05-21
SHEET	63



TRIP
STORES

Village of Germantown

Fire Department

N115 W18752 Edison Drive
Germantown, Wisconsin 53022
Phone: (262) 502-4701
Fax: (262) 502-4744

Gary L. Weiss
Fire Chief

To: Timmerly Tamborino, Deputy Clerk
From: Gary L. Weiss, Fire Chief 
Date: February 9, 2015
Subject: New "Class A" Intoxicating Liquor License for Kwik Trip # 631
Tracking #: 15-5



Regarding the application from Kwik Trip Store #631 (W188 N10963 Maple Road, Germantown) for a new "Class A" Intoxicating Liquor License with Bethany Ann Ohde as the listed agent, the Fire Department has no issues with this license.

If you have any questions, please feel free to contact me.

X.F

BUSINESS OF THE VILLAGE BOARD
GERMANTOWN, WI

MEETING DATE: March 2, 2015

AGENDA ITEM: New Business

ITEM TITLE: Employee Compensation Increases for 2015

SUBMITTED BY: Dave Schornack, Village Administrator
Kim Rath, Finance Director

SUMMARY EXPLANATION:

At the last meeting of the General Government & Finance Committee, there was a motion and a second to increase the salaries and wages of non-represented employees by 1.5% and to hold in abeyance the equivalent of up to 1.5% increase for the Public Works and Technical/Clerical union employees of which the allocation would be determined during 2015 negotiations. A draft wage and salary resolution for non-represented employees is attached. This item is being forwarded to the Village Board by the Committee with no recommendation as the motion was not passed as Trustees Kaminski and Vanderheiden voted for the increase and Trustees Baum and Zabel voted against.

There was also discussion at the last General Government & Finance Committee meeting regarding a recommendation for an additional increase to the police lieutenants to help alleviate the wage compression that is occurring between the lieutenants and some of the officers that they supervise. Also, there was discussion regarding the Committee forming a recommendation, at a later date, for a merit raise to be given to non-union employees also this year.

Please take a minute and review the mini-salary survey that the General Government & Finance Committee requested that staff put together and compare the salaries and wages of our non-union employees' with those of their area counterparts. You will notice that for some positions we are in the area of 10 to 15% behind. Our non-union employees have not received an increase in salaries or wages in 2010, 2011, 2012 and 2013. For 2014, the non-union employees received a 2.0% increase.

Cost-of-Living Adjustments Given to Village of Germantown Unions

	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
Firefighters	1.0% #1	0%	0%	7.0% #2	1.5% #3	
Police	3.0%	0%	0%	0%	0%	3.0% #5
Public Works	2.5% #4	2.5% #6	0%	0%	0%	
Technical/Clerical	2.5% #4	2.5% #6	0%	0%	0%	

Notes:

- #1 1.0% on 12/31/2010
- #2 7% increase only for those employees initially employed prior to July 1, 2011 and also contributing the employee share of the WRS contribution as of January 1, 2014. No increase for any other employees, including those initially employed after July 1, 2011 who contribute to the employee WRS contribution.
- #3 1.5% for regular part-time and regular full-time, 0.5% for paid-on-call firefighters.
- #4 required to take twelve unpaid layoff days
- #5 required to contribute 1.5% towards WRS starting January 1, 2015, health insurance from a dollar amount (around 10 to 11%) to a percentage (12%).
- #6 employees required to start paying the employee share of the Wisconsin Retirement contribution

Cost-of-Living Adjustments Given to Non-Union Employees

<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
0%	0% #7	0% #8	0%	2.0%

Notes:

- #7 employees required to start paying the employee share of the Wisconsin Retirement contribution
#8 some non-union employees received either a one-time one or two percent bonus.

Social Security Increases (increase effective with benefits payable for December of the prior year)

<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
0%	0%	3.6%	1.7%	1.5%	1.7%

Consumer Price Index (CPI-U)

<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
1.5%	3.0%	1.7%	1.5%	0.8%

Example of Wage Compression

Employee: Detective, police union, 2015 wage	\$39.44
Supervisor: Lieutenant, non-union, 2014 wage	\$39.34

ATTACHMENT: ORDINANCE_____ RESOLUTION_____ OTHER X_____

- 2015 Salary Survey conducted by the Village of Germantown
- Germantown Police Department-Salary Study 2015 (Captain or Second in Command)
- Germantown Police Department-Salary Study 2015 (Position of Police Shift Commander)
- Cost of a 1.0% and 2.0% adjustment to non-union salaries
- 2015 Salary and Wage Resolution

RECOMMENDATION:

Motion to approve the 2015 Salary & Compensation Schedule Resolution allowing 1.5% increase to non-represented positions and hold in abeyance an equivalent of up to 1.5% increase for the Public Works and Technical/Clerical unions to be allocated during 2015 negotiations.

Village of Germantown Employee Compensation = 2015

Village of Germantown Employee Compensation = 2015										2015	2015	Rate	Hourly
Name	Position	Emp #	2014 Wage	Per Hour	1% Inc	7.65%	6.80%	6.80%	Total	Employee Salary After w 1% Incr	Employee Salary After w 1.5 % Incr	Per Hour	Hourly Pay Difference
						Soc Sec	Employer	Employee	Employer				
						Share WRS		Share	Cost 1%				
	Village Administrator	039	97,248	46.57	972.48	74.39	66.13	66.13	1,113.00	98,220	98,707	47.27	0.70
	Village Clerk	051	63,750	30.53	637.50	48.77	43.35	43.35	729.62	64,388	64,706	30.99	0.46
	Finance Director	072	70,489	33.76	704.89	53.92	47.93	47.93	806.75	71,194	71,546	34.27	0.51
	Director Public Works	1161	90,598	43.39	905.98	69.31	61.61	61.61	1,036.89	91,504	91,957	44.04	0.65
	Deputy Treasurer	075	48,152	23.15	481.52	36.84	32.74	32.74	551.10	48,634	48,874	23.50	0.35
	Communication Officer	135	55,087	26.38	550.87	42.14	37.46	37.46	630.47	55,638	55,913	26.78	0.40
	Police Administrative Secretary	134	45,947	22.09	459.47	35.15	31.24	31.24	525.87	46,407	46,636	22.42	0.33
	Public Works Adm Secretary	166	44,949	21.61	449.49	34.39	30.57	30.57	514.44	45,398	45,623	21.93	0.32
	Engineer	1163	74,448	35.66	744.48	56.95	50.62	50.62	852.06	75,192	75,565	36.19	0.53
	Public Works Foreman	188	62,100	29.74	621.00	47.51	42.23	42.23	710.73	62,721	63,032	30.19	0.45
	Highway/Parks Supervisor	244	63,756	30.53	637.56	48.77	43.35	43.35	729.69	64,394	64,712	30.99	0.46
	Wastewater Supervisor	817	63,756	30.53	637.56	48.77	43.35	43.35	729.69	64,394	64,712	30.99	0.46
	Water Supervisor	701	63,756	30.53	637.56	48.77	43.35	43.35	729.69	64,394	64,712	30.99	0.46
	Recreation Co-ordinator	242	43,848	21.00	438.48	33.54	29.82	29.82	501.84	44,286	44,506	21.31	0.31
	Recreation Co-ordinator	269	48,466	23.21	484.66	37.08	32.96	32.96	554.69	48,951	49,193	23.56	0.35
	Senior Center	2342	34,839	16.69	348.39	26.65	23.69	23.69	398.73	35,187	35,362	16.94	0.25
	Senior Center PT Office Staff	2223	6,683	10.71	66.83	5.11	4.54	4.54	76.49	6,750	6,783	10.87	0.16
	Community Development Dir	061	72,427	34.69	724.27	55.41	49.25	49.25	828.93	73,151	73,513	35.21	0.52
	Recreation Director	218	60,905	29.17	609.05	46.59	41.42	41.42	697.06	61,514	61,819	29.61	0.44
TOTALS-			1,111,204		11,112.04	850.07	755.62	755.62	12,717.73	1,122,316	1,127,872		

Number of Empl 29

						2015 Employee Salary After w Increase	2015 Employee Salary After w 1.5 % Incr	Rate Per Hour	Hourly Pay Difference
Per Hour	1% Inc	7.65%	15.18%	1.50%	Total				
		Soc Security	Employer	Employee	Employer				
		Share WRS		Share	Cost 1%				
		9.88%		6.80%					

OTHER DIRECTORS, POLICE & FIRE

OTHER DIRECTORS, POLICE & FIRE

	Police Lieutenant		81,833	39.19	818.33	62.60	124.22	12.27	1,005.15	82,651	83,060	39.78	0.59
	Police Lieutenant		81,833	39.19	818.33	62.60	124.22	12.27	1,005.15	82,651	83,060	39.78	0.59
	Police Chief		93,458	44.76	934.58	71.50	141.87	14.02	1,147.94	94,393	94,860	45.43	0.67
	Police Lieutenant		81,833	39.19	818.33	62.60	124.22	12.27	1,005.15	82,651	83,060	39.78	0.59
	Police Captain		85,604	41.00	856.04	65.49	129.95	12.84	1,051.47	86,460	86,888	41.61	0.61
	Police Lieutenant		81,833	39.19	818.33	62.60	124.22	12.27	1,005.15	82,651	83,060	39.78	0.59
	Police Lieutenant		81,833	39.19	818.33	62.60	124.22	12.27	1,005.15	82,651	83,060	39.78	0.59
	Police Captain		85,604	41.00	856.04	65.49	129.95	12.84	1,051.47	86,460	86,888	41.61	0.61
	Fire Chief - Pro-rated 5/15		85,000	40.71	531.25	40.64	52.49	36.13	624.38	85,531	86,275	41.32	0.61
# of Emp		9											
TOTALS			758,831		7269.56	556.12	1,075.36	137.20	8,901.04	766,101	770,213		

Telecommunicators

Approximate 2014					7.65%	6.80%	6.80%						
	Step 5 of 7	105	47,125	21.84	471.25	36.05	32.05	32.05	539.35	47,596	47,832	22.17	0.33
	Step 3 of 7	112	42,707	20.21	427.07	32.67	29.04	29.04	488.78	43,134	43,348	20.51	0.30
	Top	127	49,491	22.67	494.91	37.86	33.65	33.65	566.42	49,986	50,233	23.01	0.34
	Top	103	49,491	22.67	494.91	37.86	33.65	33.65	566.42	49,986	50,233	23.01	0.34
	Top	131	49,491	22.67	494.91	37.86	33.65	33.65	566.42	49,986	50,233	23.01	0.34
	Top	139	49,491	22.67	494.91	37.86	33.65	33.65	566.42	49,986	50,233	23.01	0.34
	Top	155	49,491	22.67	494.91	37.86	33.65	33.65	566.42	49,986	50,233	23.01	0.34
	Step 2 of 7	104	39,474	19.38	394.74	30.20	26.84	26.84	451.78	39,869	40,066	19.67	0.29
# of Emp		8											
TOTALS			376,761		3,767.61	288.22	256.20	256.20	4,312.03	380,529	382,412		

EMPLOYER COST

			Wage only	w/ benefits
1%			22,149	25,931
1.5%			33,224	38,896
2%			44,298	51,862
1.57% DPW & Clerical Technical Union	34		26,601	30,445
1% DPW & Clerical Technical Union			16,943	19,392
Total # Employees			70	
Budget				1% + Union 1.57% 56,376
General Fund Salary	74,978			2% + Union 1.57% 82,307
Water Utility	9,424			1.5 + 1.5 Union 67,984
Sewer Utility	8,994			1% + Union 1% 45,323
	93,396			2% + Union 1% 71,253

Additional Inclusions

\$1000 wage increase Police Dept Detective Mgmt Position = \$1228.30	Diffence between budget & 1.5% allocation	25,412
Supplemental Staff for DPW - Hourly Wage increase	Need for Police Detective Sergeant	1,228
Recycle staff		
Summer Intern		
Part time DPW, Seasonal		
Budget difference - Union 1.57% instead of 2%		

X. G

RESOLUTION NO. 13-15

**APPROVING THE SALARIES AND COMPENSATION FOR EXEMPT EMPLOYEES AND
OTHER NON-REPRESENTED SUPPORT STAFF**

CALENDAR YEAR 2015

WHEREAS, the Village of Germantown employs both union and non-union personnel;
and,

WHEREAS, it is necessary that the Village Board establish or approve compensation
levels for all exempt and non-union support staff personnel, and,

WHEREAS, the Village Board of the Village of Germantown has adopted the 2015
Budget on November 17, 2014 that included funding to cover 2015 salaries, and,

WHEREAS, the Village Board has authorized a _____ increase to non-represented
positions on March 2, 2015 to be effective January 1, 2015, and,

NOW THEREFORE BE IT RESOLVED that the attached Salary and Compensation
Schedule for fiscal year January 1 through December 31, 2015 is approved for Exempt
Employee's and non-represented support staff personnel.

Introduced by: _____

Adopted: _____

Vote: Ayes: _____ Nays: _____

Dean M. Wolter
Village President

ATTEST:

Barbara K. D. Goeckner MMC/WCPC
Village Clerk

2015 SALARY AND COMPENSATION SCHEDULE

1. Legislative		
a. Village President	\$8,000	annually
b. Village Trustees	5,500	annually
2. Village Offices - General		
a. Public Works Secretary	\$21.93	per hour
b. Deputy Treasurer	23.50	per hour
3. Administrative & Related		
a. Village Administrator	\$98,707	annually
b. Village Clerk	64,706	annually
c. Village Finance Director	71,546	annually
4. Public Works		
a. Director of Public Works	\$91,957	annually
b. Village Engineer	75,565	annually
c. Superintendent Highways, Parks & Bld.Ground	64,712	annually
d. Superintendent Water	64,712	annually
e. Foreman - Hwy, Parks, Bldg., Grds	63,032	annually
f. Superintendent Wastewater	64,712	annually
g. Community Development Director/Planning	73,513	annually
h. Part-time Public Works Dept		
Range - low	8.74	per hour
Range - high	12.18	per hour
5th Year --- Recycling Aids ONLY	11.23	per hour
i. Summer Intern - Engineering	10.50	per hour
5. Public Safety		
a. Police Chief	\$94,860	annually
b. Police Captain	86,888	annually
c. Police Lieutenant	83,060	annually
d. Communications Supervisor	55,913	annually
e. Police Secretary	22.42	per hour
f. Fire Chief - Eff 5/15/15	86,275	annually
g.1 P.T. Deputy Fire Chief	3,904	annually
g.2 During Weekend Staffing	7,800	annually
h. P.T. Fire Dept. Captain	1,853	annually
i. P.T. Fire Dept Lieutenants	1,111	annually
5a Telecommunicators		
a. Start	\$18.00	per hour
b. One Year	18.82	per hour
c. Two Year	19.67	per hour
d. Three Year	20.52	per hour
e. Four Year	21.34	per hour
f. Five Year	22.17	per hour
g. Seven Year	23.01	per hour
6. Parks, Recreation & Senior Center		
a. Recreation Director -	\$61,819	annually
b. Recreation Supervisor	49,193	annually
c. Recreation Supervisor - New Empl Eff 2/16/15	44,721	annually
d. Senior Program Coordinator	35,362	annually
e. Senior Center Assistant PT	10.87	per hour
7 Board, Commissions & Election Workers		
a. Plan Commission (limit 2 mtgs./month)	\$20.00	per mtg.
b. Police & Fire Commission Member	20.00	per mtg.
c. Police & Fire Commission Chairperson	25.00	per mtg.
d. Police & Fire Commission Secretary	22.00	per mtg.
(paid for max of 12 mtgs./year)		
e. Board of Zoning Appeals	20.00	per mtg.
f. Board of Zoning Appeals - Chairman	25.00	per mtg.
(paid for max of 12 mtgs./year)		
g. Park & Recreation Commission Member	20.00	per mtg.
h. Park & Recreation Commission Chairperson	25.00	per mtg.
(paid for max of 12 mtgs./year)		
i. Library Board Member	20.00	per mtg.
j. Library Board Chairperson	25.00	per mtg.
(paid for max of 12 mtgs./year)		
k. Election Inspectors	9.50	per hour
l. Election Inspectors Chairperson	11.00	per hour
m. Board of Review	50.00	per day
n. Historic Preservation Commission	20.00	per mtg.
Effective 4/15/2014		
9. Mileage - Expense		
Per IRS Schedule for official approved use of private auto		

See attached Park & Recreation Seasonal Salary Schedule

X. H.

BUSINESS OF THE VILAGE BOARD OF TRUSTEE'S
GERMANTOWN, WI
Fire Department

MEETING DATE: March, 2015

AGENDA ITEM: New Business

ITEM TITLE: Employee Vacancy Replacement Request

SUBMITTED BY: Chief Gary L. Weiss 

SUMMARY EXPLANATION:

The Fire Department respectfully requests permission to move forward to the Police and Fire Commission the replacement of a Regular Part Employee Position (Firefighter/EMT). This position became vacant by the resignation of an 11 year member of the department. We plan on filling this vacancy from our pool qualified POC members. This will save money in training and equipping the firefighter plus allow us to have a seamless transition.

ATTACHMENT: ORDINANCE___ RESOLUTION___ OTHER_X___

Employee Vacancy Justification Worksheet

RECOMMENDATION:

The Fire Department respectfully requests the Village Board Approve and allows the Fire Department to move forward with this request.

EMPLOYEE VACANCY JUSTIFICATION WORKSHEET

All positions left vacant by retirement, quitting, or termination need to complete the following worksheet before the vacant position may be advertised or filled. This worksheet shall not pertain to temporary, seasonal, and sworn public safety employees.

Position to be filled: Regular Part Time Firefighter/EMT

Department: Fire Department

Pay: See Attached Contract Section on Wages

How long was the previous personnel in position: 11 years of employment (3 years part-time)

Can the Position be:

Deferred for a period of time? ☐ Yes ☒ No:

Why: The current employee will be resigning on February 27, 2015. The position has a very high level of responsibility with operations of the ambulance and fire apparatus. It is imperative the position is filled quickly to avoid a decrease in operations. The goal is to have a person in place by early to mid-March.

Transferred or shared with existing staff: ☐ Yes ☒ No:

Why: It is not feasible to transfer or share the position with other Departments as this position required firefighter 2, Motor Pump Operator and EMT IV Technician Certifications. Additionally the workload dictates a standalone full-time position. The stand position requires the individual to master all of the department's apparatus and equipment, know Village geography, operational procedures and regulations in a fast pace and highly evolving emergency and non-emergency hazardous environment.

Consolidated with another position? ☐ Yes ☒ No:

Why: The position cannot be consolidated as workloads dictates replacement position.

Privatized/Contractual? ☐ Yes ☒ No:

Why: This position has multiple responsibilities within the fire department including but not limited to Ambulance responses and patient care, fire response with fire pumper truck and specialized apparatus, fire ground operations, fire inspections, prefire plans, training of Paid on Call Members, station and vehicle basic maintenance and assisting the Fire Chief (as all members do) in completing the Mission of the Fire Department and Village. A person from a private company may not function properly if all other co-workers are not privatized.

APPENDIX A

WAGE SCALE

Full-Time Employees

May 1, 2004 – Dec. 31, 2004	Jan. 1, 2005 – Dec. 31, 2005	Jan. 1, 2006 – Dec. 31, 2006
\$15.50	\$16.04	\$16.60

Part-Time Employees

May 1, 2004 – Dec. 31, 2004	Jan. 1, 2005 – Dec. 31, 2005	Jan. 1, 2006 – Dec. 31, 2006
\$13.00	\$13.50	\$14.00

During the first six months of employment for new full-time employees and part-time employees who start during the term of this Agreement, the new employee shall receive 90% of the wage rate offered. During the second six months of employment, the employee shall receive 95% of the wage rate offered.

After January 1, 2006, part-time employees working in paid-on-call status shall receive the part-time employee wage offered by the Village for any hours worked in paid-on-call status.

Current Pay Rate

First Six Months (90% Rate) = \$15.65

Second Six Months (95% Rate)= \$16.52

Start of Second Year Rate= \$17.38

All Pay Rate are as per Finance Department

