

**VILLAGE OF GERMANTOWN
PARK & RECREATION COMMISSION MINUTES
GERMANTOWN VILLAGE HALL
Wednesday, May 15, 2013**

CALL TO ORDER: The meeting was called to order at 5:31p.m. by Chair Laszewski.

ROLL CALL: Chair Laszewski, Commissioners Depies, Knop and Coulthurst. Absent and unexcused was Trustee Rep. Kaminski. Also present was Director Casperson.

APPROVAL OF MINUTES: *Motion by Laszewski, seconded by Depies to approve the minutes as presented.*

Ayes: 3 (Laszewski, Depies, Knop)

Absent: 1 (Kaminski)

Abstain: 1 (Coulthurst)

PUBLIC INPUT: Nothing

VILLAGE BOARD: Absent

SCHOOL BOARD REPORT: No Rep at this time.

DIRECTOR'S REPORT:

- A. Spassland Park Shelter – The old shelter was removed by Park and Highway staff on April 17th. The Building Construction Oversight Committee reviewed and approved preliminary construction plans on May 7th. Construction and scope of work documents are being developed. Bids are schedule to be advertised by May 24th.
- B. Firemen's Park Playground – The old playground was removed and new sidewalk is being installed by Park and Highway staff. Lee Recreation is schedule to start work on the playground June 3rd.
- C. Archery Range – Park and Highway staff installed final signage at Dheinsville Park. Pathways are scheduled to be completed this summer.
- D. Park Paintings – Firemen's Park and Kinderberg Park restroom buildings have been painted by a private contractor.
- E. Kiwanis Outdoor Performing Arts Pavilion – Kiwanis Club is hosting a focus/user group meeting on Thursday, May 16th, from 5:30PM to 7:00PM at the Germantown Community Library. The design and site plan will be presented. They have architectural design, approval from the Village Board and a general contractor on board. The Pavilion is scheduled to be installed in Firemen's Park.
- F. Community Garden – The community garden has been moved to south of the shed in Dheinsville Park. Eagle Scout, Hunter Valenta plowed the garden, blended compost into existing soils, marked plots, and mulched a pathway. Hunter will install a composite fence on the west and south side. 24 plots were available, with 18 plots rented (7 double plots and 4 single plots), and 2 plots reserved for the Master Gardeners. A single plot costs \$30. A double plot costs \$55.

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- G. Farmer's Market – The Farmer's Market started on May 4th. It operates on Saturday mornings from 8:00am to 1:00pm. It is located in the Life Church Parking lot. There are 7 vendors with varying attendance from week to week.
- H. Summer Intern – Katie Rodger, a UW-La Crosse Master's student will be starting her internship with the Department on Tuesday, May 21st.

Recreation Report

- A. Kids Klub – School Year Kids Klub is scheduled to end on June 14th. Since the start of the school year the Park and Recreation Department has offered 209 days of Kids Klub (including full days off, early release and before and after school care). Between September 2012 and May 15, 2013 the Department processed 57,132 registrations from 470 participants.

Program Highlights:

- 1) The flexible cancellation policy was updated in January, making the process easier for parents to use cancellations and simplified the process for the office staff.
 - 2) Several community service projects were completed by the children in Kids Klub.
 - a. Beautification project at Rockfield Elementary School.
 - b. Holiday gifts drive for needy families at MacArthur Elementary School.
 - c. Toy drive for Children's Hospital at County Line at Elementary School.
 - d. Letter writing project for the military families & personnel and thank you gifts for the teachers and school staff at St. Boniface School and Amy Belle Elementary School.
- B. Summer Kids Klub – The Summer Kids Klub Program is scheduled to start on June 17th. This year we will be offering 54 days of programming which includes Summer Kids Klub, Awesome August, Tyke Site and Adventure Kids Klub. Registrations are at the same pace as 2012 with a total of 3,914 registrations already processed.
- C. TreeStock – The Second annual TreeStock is taking place on Main Street on June 1st, from 4:00 to 10:00p.m. The event raises money for the beautification of Main Street, Kinderberg Park and Spassland Park. With additional sponsors and advertising we are hoping to bring in even more money for these community projects. One portion of the project is already being completed with the addition of 21 trees at Kinderberg Park.
- D. Oodles of Art – Held at DPW Garage, this hands-on art class is for parent and child. A total of 13 students and their parents had fun creating "masterpieces".
- E. Spring into Wellness – Held at the Germantown Library, this free program was put on by Dr. Brenda Holland of the Chiropractic Company. Discussion was held on diet, exercise and proper posture for achieving a happy, healthy and productive spring.
- F. Music Fun – Held at Faith Lutheran Church, this program is for parents and children ages 1-3 with an enrollment of 9. They explore finger plays, stories, music, movement and rhythm.

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- G. Art Studio – This program is held at Mac Arthur School and taught by School District art teacher Tracy Miller. There were 21 students who worked with a variety of materials as they learned about famous artists who inspire great work.
- H. Yoga – Held at DPW garage, this 7 week course just ended with an enrollment of 20. Participants learned 40 hatha yoga exercises, and relaxation techniques.
- I. Dodgeball/Family Dodgeball – Held at Kennedy Middle School on Friday nights in the Gold gym. We had 20 youth and 17 families participate in this fun program.
- J. Get Your Book Published – Held at the Germantown Library, participants were taught by Tom Kertscher who has written several books. 5 people learned about writing a proposal, finding a publisher and more.
- K. Belly Dancing Level 2 – Held at the DPW Garage, 12 Belly Dancing participants who have taken Level 1 continue on with level 2. This class seems to have a core set of people who enjoy “shimmying” their way to fitness and health.
- L. Germantown Youth Futures Lock-in – Held on Friday, May 10th with 350 children in grades 5-9. It was the first time the event was held at Kennedy Middle School. Events held that night included: inflatable’s (jousting, human spheres, Velcro wall), DJ with laser light show dance, photo booth with green screen, carnival games (such as soda ring toss), minute to win it games, dodgeball and basketball tournament, silly string tag, concessions, guitar/band hero and wii games, movies, and hair art/glitter tattoos.
- M. Archery – Started on May 11th with 14 participants. This 4 week program is taught by NASP Certified Trainer (National Archery in the Schools Program) at Dheinsville Park. Participants will learn an 11 step process of shooting.
- N. Gymnastics – Held in Kennedy Middle School and ends tomorrow night (May 16th). There were 91 participants with ages ranging from 3 to 12 years old.
- O. Container Gardening – Taught and held at Wendland Nursery on Saturday, May 18th. Participants will learn the “ins” and “outs” of container gardening and will make their own 15” container.
- P. Track Invite – Along with the Department’s 71 Track program participants there are another 14 signed up plus the St. Boniface team who will participate in this invite held at the Germantown High School Track on Saturday, May 18th.
- Q. Poms Rummage – Will be held at the DPW garage on Friday May 17th from 4 to 6 pm and Saturday from 8:30 am to 2:30 pm. This will benefit the Germantown Powers, Spark, Pixies and Pixie Dust performance teams.
- R. Highway Garage Field Trip – To be held on Friday, June 7th from 10:00 – 11:00 a.m. at DPW garage. Kids and parents will see all the trucks that are used in the sandbox in their real form.

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- S. Tennis Play Day – To be held on June 8th at Kinderberg Park. This is an opportunity for youth ages 7-10 to be introduced to playing in tennis matches in a non-competitive way. Sponsored by the Wisconsin Tennis Association and Park and Rec. Dept.
- T. Safety Town Teen Volunteer Meeting – We are still in need of volunteers for our Safety Town Program. A teen volunteer meeting has been set for Monday, June 10th from 4-4:45 p.m. (returning teens) or 4:00 – 5:00 p.m. (for new volunteers) at the Germantown Village Hall. Volunteers will be given an orientation on what to do/expect.
- U. Summer Programs – Most start the week of June 17th. Registrations are going well and we look forward to a fun summer!
- V. Movie in the Park – We are very excited to once again have First Bank Financial Centre of Germantown Sponsor our Summer 2013 Movies in the Park. Due to their donation we will again be offering FREE outdoor movies on June 14th, July 26 and August 23. The June 14th movie will be Amazing Spider Man. Thank you to First Bank for their support.
- W. Facebook – There are 893 likes so far...if you are not a fan, please like our page to help us grow our fan base!

COMPREHENSIVE PLAN CHAPTERS 1 -3 - Discussion & Action: Discussion was held regarding the changes that were submitted and updated in the current copy. Director Casperson stated that, in his opinion, he feels that the Comprehensive Plan should be done by a professional organization. This plan serves as a good source for DNR Funding and Grants along with giving us a 5 year plan for capital improvements.

The Commission is to submit their changes to Director Casperson prior to the June meeting for updating and review at the June Commission meeting.

Approval will be tabled until the Comprehensive Plan is complete.

COMPREHENSIVE PLAN CHAPTER 4 - Discussion & Action: Chapter 4 was the Community Needs Assessment which cannot be changed.

Approval will be tabled until the Comprehensive Plan is complete.

STREET TREE PLAN - Discussion & Action: Director Casperson stated that the Street Tree Plan helps to maintain the types, installation criteria and longevity of the tree. You must have a plan in place in order to receive any type of grant. We have contracted with Wachtel Tree Service for this plan.

Motion by Laszewski, seconded by Depies to approve the Street Tree Plan as presented and forward to the Village Board and/or Plan Commission for final approval.

Ayes: 3 (Laszewski, Depies, Knop, Coulthurst)

Absent: 1 (Kaminski)

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SUMMER 2013 COMMISSION MEETING LOCATIONS – *Discussion*

July – Firemen's

August - Freidenfeld

September - Spassland

ORDINANCE 21.09 – ANIMALS IN PARKS - *Review*: Director Casperson stated that he contacted Police Chief Hoell and he stated the calls that they receive are for dogs running off leash in the parks. The Police Department will keep monitoring and issue warnings/citations. The Commission sees no cause at this time to change the ordinance.

ANNOUNCEMENTS OF PUBLIC INTEREST: Depies stated that the work is starting on Donges Bay Road. Mai Fest is this weekend in the Life Church Parking Lot.

ADJOURNMENT: There being no further business, the meeting was adjourned at 7:13p.m.

Respectfully submitted,

Shannon Lemke
Reporting Secretary