

**VILLAGE OF GERMANTOWN
PARK & RECREATION COMMISSION MINUTES
CONFERENCE ROOM A
Wednesday, December 10, 2014**

CALL TO ORDER: The meeting was called to order at 5:33p.m. by Chair Laszewski.

- I. ROLL CALL:** Chair Laszewski, Commissioners Coulthurst, Knop, and Depies. Absent were Trustee Rep. Kaminski and School Board Rep. Medved. Absent and excused was Commissioner Lieffring. Also present were Director Casperson, Secretary Lemke and Program Supervisor Joe Masiarchin.
- II. APPROVAL OF MINUTES:** *Motion by Coulthurst, seconded by Depies to approve the minutes as presented. Motion unanimously carried.*
- III. PUBLIC INPUT:** Nothing
- IV. UNFINISHED BUSINESS**

- A. CORP (COMPREHENSIVE OUTDOOR RECREATION PLAN):** Director Casperson stated that the 3 maps have been updated and the community survey questions are in the process of being completed for mailing. The parks map indicates where all the current parks are located and the size. The parks survey map indicates the area that mostly “services” the park and the recreational connectivity map shows the potential location of the community trail system.

V. NEW BUSINESS

- A. 2015 - 2016 KIDS KLUB FEES & CHARGES:** Program Supervisor Masiarchin stated that the fees have not increased since 2011. The increase has come due to increased expenditures. The proposed increase is \$0.25 per day, a.m. and/or p.m.

Motion by Coulthurst, seconded by Depies to approve the Kids Klub fees and charges as presented. Motion unanimously carried.

- B. RECREATION SUPERVISOR JOB DESCRIPTION:** Director Casperson stated that Joe Masiarchin has turned in resignation. Joe has won several awards for his “Special Events” programs along with was instrumental in the implementation and development of the Kids Klub program.

Discussion continued.

Motion by Laszewski, seconded by Coulthurst to approve the updated job description for the Recreation Supervisor position with adding the word “Responsible” to: “General Statement of Duties”. Motion unanimously carried.

C. 2015 MEETING DATES & TIMES:

Motion by Depies, seconded by Knop to accept the 2015 Meeting Dates & Times for the Germantown Park & Recreation Commission as presented. Motion unanimously carried.

VI. VILLAGE BOARD REPORT: Absent

VII. SCHOOL BOARD REPORT: Absent

VIII. DIRECTOR'S REPORT:

Directors Report

- 1) **Alt Bauer Parking Lot** – The Alt Bauer Parking Lot is approximately 86% complete. The project still needs a second asphalt lift and restoration. That portion will be completed in 2015. To ensure the asphalt portion of the parking lot would not fail, the contractor had to remove additional subgrade material. As a result the project is anticipated to be over budget by \$2,010.18. The change order will be going in front of GGF on December 16 for approval.
- 2) **Spassland Fitness Equipment** – The concrete pad was poured in November. The equipment project is scheduled for approval by GGF at their December 16 meeting.
- 3) **Senior Center** – The Senior Club had their annual Christmas party on Wednesday, December 10, 2014. There were 140 people in attendance. The Senior Advisory Committee approved the new rental policies & fees at their October meeting. The Germantown Senior Center will be seeking accreditation from the Wisconsin Association of Senior Centers in 2015.
- 4) **DNR Urban Forestry** – The Department will be applying for a DNR Urban Forestry grant for 2015. The Department is seeking funds to treat mature ash trees along Mequon and Pilgrim Roads and provide residents education materials about EAB & preservation of their private tree canopy.
- 5) **Community Tree Management Institute** – November 11-12, Justin Casperson attended the first of three education sessions. The institute is put on the WI DNR and provide practical knowledge & skills essential for effective management of municipal tree programs with a heavily focus on the management side.
- 6) **Wisconsin Park and Recreation Association Annual Conference** – Joe Masiarchin, Patti Heinen and Justin Casperson attended the Annual Conference November 5-7.

Recreation Report

- 1) We have 42 programs starting in January and include: Bucketeers, 1st/2nd Grade Buckets, Poms, Mini Poms, Power/Pixies Poms, Tae Kwon Do, Jiu Jitsu, Warchix Poms Clinic, Scrapbooking Crop, Sporties for Shorties, afterschool volleyball, Music Fun, More Music Fun, Oodles of Art, Belly Dancing, Group Rock Climbing, Dodgeball, Family Dodgeball Babysitters Training, Indoor Tennis, Archery, Gymnastics, Ipad 101, Digital Scrapbooking, Photo Enhancing & Retouching, Get your Book Published, Stem Days, Learn to Skate, Intro to Hockey, Pulse, Zumba, Group Power, 24 Day Weight Loss Program, Total body Burn, Restore Your Core, Core Stretch, Yoga Core, Beginner Pilates Mat, Beginner/Intermediate Pilates Mat, Piyo, Kidsfest, and the Field Trip to Kalahari.
- 2) **Fieldtrips:** We have teen trips planned to Helium Trampoline Park (Dec. 30) and Sunburst Tubing (Dec. 31) over the winter break.
- 3) **Bucketeteers Officials Training/Scrimmages:** We will be holding our Officials Training on Dec. 13th and teams will have scrimmage games on Jan. 3rd. League play will begin on Saturday, January 10th.

1st/2nd Grade Buckets: Practice will be starting on January 3rd at Rockfield and MacArthur Schools. We have the same amount of teams as we did last year for 1st and 2nd grade, we are up by 2 teams for the all girls league: six 1st grade teams, eight 2nd grade teams and six 1st/2nd grade girls teams.

IX. ANNOUNCEMENTS OF PUBLIC INTEREST:

- X. **ADJOURNMENT:** There being no further business, the meeting was adjourned at 6:32p.m.

Shannon Lemke
Secretary