

GERMANTOWN COMMUNITY LIBRARY BOARD

REGULAR MEETING

March 25, 2015

GCL Large Study Room

The regular meeting of the Germantown Community Library Board was called to order by President Joyce Nelson at 6:00 p.m. on Wednesday, March 25, 2015. **Members present:** Joyce Nelson, Darlene Vosen, Charlene Brady, Shane Daniels, Ronald Seiser, Brenda O'Brien. **Members absent:** Kim Musbach (exc.) **Also present:** Library Director Roberta Olson. Proper notification of the meeting had been given. MOTION (Brady, Vosen): Approve the agenda as published. Motion carried (6-0). MOTION (Daniels, O'Brien): Approve the minutes of the February 25, 2015, meeting as printed. Motion carried (6-0). There was no public input.

FINANCIAL MATTERS

TREASURER'S REPORT. Balances as of March 25, 2015: Board Checking Account - \$629.61; Board Savings Account - \$5,982.02; DML Building Fund - \$64,430.96 [Penny Jug - \$867.26]; Building Fund CD Account #1 - \$15,000.00; CD Account #2 - \$15,000.00; GCL/Rao Account - \$6,978.41; Dhein Memorial Account - \$3,042.25; Hampel Memorial Account - \$2,080.55. MOTION (Brady, Seiser): Accept the Treasurer's Report. Motion carried (6-0).

Discussion: Interest accrued on the Building Account CDs will be added after the date of maturity. Interest on CD Account #1 was claimed on the Village IRS Form 1099. After discussion, it was decided this is not a problem as the amount is so low.

ACCOUNTS PAYABLE. MOTION (Vosen, Daniels): Approve the schedule of operating vouchers and forward them to Village Hall for payment. ROLL CALL VOTE: President Nelson, aye; Trustee Vosen, aye; Trustee Daniels, aye; Trustee Brady, aye; Trustee Musbach, n/p; Trustee Seiser, aye; Trustee O'Brien, aye.

BUDGET AND GENERAL LEDGER PRINTOUT. The budget printout was reviewed.

Discussion: Vosen questioned the amount of \$37,722.80 entered in Line 3031 on the General Ledger printout. The First Bank accounts hold the Building Fund CDs (\$15,000.00 each), but the accrued interest has not yet been added to the total on CD#1. The Ledger shows +\$7,722.80 above what should be a \$30,000.00 balance. Olson will ask the Village Finance Officer how this amount was calculated.

REPORTS

VILLAGE/COUNTY/SYSTEM.

VILLAGE. A proposal to build a beer garden/park in the old Germantown Main Street area has been withdrawn.

COUNTY. Vosen: the next meeting is scheduled for April 23.

SYSTEM. After investigating a move from MWFLS to another system, based on concerns expressed about actions within MWFLS, Jefferson County has been invited to join the Waukesha County Library System. Dodge County has also raised questions about remaining with MWFLS. Should these moves transpire, Washington County library directors have concerns about costs and services if they remain with MWFLS. They are continuing to evaluate. The GCL Board discussed steps to bring these concerns to the attention of the County Library Services Board. Olson informed the board members that there is a process in place for libraries that wish to migrate from one system to another. The GCL Board feels that GCL service would be adversely affected if Jefferson County does move, even more so if Dodge County chooses to follow suit. Olson will contact County Clerk Brenda Jaszewski for information about adding this discussion to the County Library Services Board April agenda. GCL Board member Darlene Vosen is also a member of the CLSB and would be in a position to present issues to the CLSB. Because the CLSB meets quarterly, the April meeting would be the first time these issues could be addressed. If the CLSB agrees that the concerns are valid, it can then instruct the libraries whether or not to proceed with the next steps.

PRESIDENT'S REPORT. Nelson : no report

DIRECTOR'S REPORT. Olson: Hartford's Jack Russell Memorial Library director has retired and will be replaced by Slinger Community Library Director, Jennifer Einwalter.

UNFINISHED BUSINESS

trio Update: Information - no report

Library-School District Partnership – no report

MWFLS: discussed in System report

NEW BUSINESS

County Carryover – Information/Discussion/Possible Action

Olson presented suggestions for the distribution of the County Carryover dollars, which included staff salary adjustments and increases in AV, Books, Processing Supplies, and Summer Reading Program spending.

MOTION: (Seiser, Vosen) Approve a 2% staff salary increase from County Carryover dollars, the balance to be distributed among the AV, Books, Processing Supplies, and Summer Reading Program budgets at Director Olson's discretion. Motion carried (6-0).

Statement concerning public library system effectiveness

A draft of the statement concerning public library system effectiveness was presented. As per the discussion at the February 25, 2015 GCL Board meeting, the statement agrees that statutory requirements were met but concerns exist regarding the recent system migration and future costs to member libraries, resulting in a "best interests of our library have not been served during the past year" conclusion. MOTION (Vosen, O'Brien) Approve the Statement concerning public library system effectiveness as written for submission. Motion carried (6-0). It was suggested that this statement could be used to explain GCL's concerns to the CLSB in April. Nelson plans to attend the April CLSB meeting as an observer.

ANNOUNCEMENTS AND ADJOURNMENT

The next regular meeting of the Library Board will be Wednesday, April 22, 2015, in the Germantown Community Library meeting room. Nelson declared the meeting adjourned at 7:15 p.m.

Janine L. Moffitt
Administrative Assistant