VILLAGE OF GERMANTOWN
N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022

MEETING: **GENERAL GOVERNMENT & FINANCE COMMITTEE**

DATE AND TIME: **TUESDAY, March 31, 2015**
5:30 p.m.

LOCATION: **Germantown Village Hall Board Room**
N112 W17001 Mequon Road

I. **CALL TO ORDER:** This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.

II. **ROLL CALL:** Chairperson Zabel, Trustees Baum, Kaminski, and Vanderheiden.

III. **APPROVAL OF MINUTES:** February 24, 2015 meeting.

IV. **PUBLIC COMMENT:** Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there be a three minute time period, per person, with time extensions per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received, however, NO ACTION will be taken under public comments.

V. **UNFINISHED BUSINESS:**

VI. **NEW BUSINESS:**
A. Resolution to Charge Off 2013 Delinquent Personal Property
B. Property Insurance and the LGPIF – *Discussion Only*
C. Resolution to Rescind 2014 Real Property Taxes – GTNV 211-011
D. An Ordinance Amending § 10.065 of the Municipal Code of Germantown to Provide for the Lawn and Yard Maintenance of Commercial Properties
E. Discussion of Voter Registration Verification Postcards Follow-up

VII. **REPORTS:**
A. MONTHLY, YEAR TO DATE FINANCIALS
  1. Revenue and Expense Report – All Funds
  2. Health and Dental Plans
B. IMPACT FEES FINANCIAL REPORTS

VII. **REPORTS (Continued):**

C. ACCOUNTS PAYABLE

D. MONTHLY CODE VIOLATION REPORTS

1. Building Inspection Department
2. Planning Department

E. C.I.P. PROJECTS

F. LETTER OF CREDIT SUMMARIES

1. Building Inspection Department
2. Public Works Department
3. Planning Department

G. SUMMARY OF ALL VILLAGE CONTRACTS

VIII. **NEXT MEETING:** Tuesday, April 21st or 28th, 2015 at 5:30 p.m.

IX. **ADJOURNMENT:**

PLEASE NOTE *that upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Clerk at 250-4740.*

Notice is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State ex. Rel. Badke v. Greendale Village Board, even though the Village Board will not take formal action at this meeting.

VILLAGE OF GERMANTOWN
GENERAL GOVERNMENT & FINANCE COMMITTEE
MEETING MINUTES
February 24, 2015

CALL TO ORDER: The meeting was called to order at 5:30 p.m. by Chairperson Zabel.

ROLL CALL: Chairperson Zabel, Trustee Member Baum, Kaminski and Vanderheiden were present. Also present: Administrator Schornack, Finance Director Rath, Clerk Goeckner, Planner Retzlaff, Fire Chief Weiss, Police Captain Snow and Deputy Clerk Tamborino.

APPROVAL OF MINUTES: ***Motion (Baum/Kaminski) to approve the minutes from the January 20, 2015 meeting, motion carried.***

PUBLIC COMMENT: No one addressed the Committee.

UNFINISHED BUSINESS:
PUBLIC GRANT PROGRAM POLICY: Clerk Goeckner distributed handouts and discussed changes to the Public Grant Program Policy made by the Village Attorney focusing more on events and removing wordage about projects. Other suggested revisions to the policy were to include a $25 application fee and add a November 30th deadline. The application fee would cover administrative work and the application deadline would give organizations time to plan their events for the whole year giving the Clerk's office and the Village Board time to review the applications with documentation. The committee feels charging an application fee defeats the purpose and the November 30th deadline would be difficult for organizations to plan all events that far in advance. ***Motion (Baum/Kaminski) to recommend Village Board approve the newly revised Public Grant Program Policy as presented by the Clerk changing the current 20 day deadline to 60 days paying permit fees upfront for reimbursement. Motion to amend the motion (Kaminski/Baum) to add removing #3 from the application requirements to submit event budgets, amended motion carried. Motion passes unanimously.***

NEW BUSINESS:
EMPLOYEE COMPENSATION INCREASES FOR 2015: Administrator Schornack explained the community survey included in the packet. Finance Director Rath discussed the compensation increase amounts broken down by employee titles. A community survey was done for the Police Detective position. Captain Snow explained that the detectives work a lot of overtime with overtime pay and the lieutenants work the same amount of hours but do not receive overtime pay. The detectives received a 3% salary increase this year and are currently making $39.44 an hour which is more than their supervisors who are currently at $39.34 an hour. After discussion it was decided to talk about the police issue at a different time. ***Motion (Kaminski/Vanderheiden) to recommend Village Board approve a 1.5% salary increase for all 70 Village employees for this year.*** More discussion occurred regarding including a merit based system. ***Vote taken on motion, 2 in favor, 2 opposed (Zabel, Baum), tie vote, motion failed.***

2015 WEIGHTS & MEASURES RESOLUTION: Planner Retzlaff was available for questions. ***Motion (Kaminski/Baum) to recommend Village Board approve the 2015 Weights and Measures Fee Schedule Resolution, motion carried.***

2015 WEED ABATEMENT FEES RESOLUTION: Planner Retzlaff stated based on the advice of the Village Attorney, he is recommending reducing the fee for weed abatement procedures to a modified fee of $67.50 plus labor hours based on estimated staff time managed from beginning to end. This is a small annual revenue amount processed by complaints. Commercial lots tend to be an issue as well. Planner Retzlaff will look into penalties for repeated offenses and bring that information to the next Village Board meeting. ***Motion (Vanderheiden/Kaminski) to recommend Village Board move to approve the 2015 Weed Abatement Fees Resolution, motion carried.***

BUDGET AMENDMENT RESOLUTION FOR 2014 CARRYOVER OF GENERAL FUND AND CAPITAL ACCOUNTS: Finance Director Rath discussed the Budget Amendment Resolution for 2014 Carryover of the General fund and Capital accounts mostly for roads and equipment that need to be completed in 2015. ***Motion (Kaminski/Baum) to recommend Village Board approve Budget Amendment Resolution, motion carried unanimously.***

RESOLUTION TO TRANSER FUNDS FOR PURCHASE OF SENIOR CENTER SECURITY CAMERAS: Chairman Zabel explained the Park and Recreation Department discovered the security camera system at the Senior Center was not working and needs to be updated and replaced. The Park and Recreation Department met with two companies regarding the installation of interior cameras in several locations of the Senior Center. Six cameras would be installed overall. ***Motion (Kaminski/Baum) to recommend the Village Board approve the Resolution to transfer funds for the purchase of Senior Center Security Cameras from MCR Services in the amount of $5,892.00, motion carried.***

REPORTS:
Monthly Year to Date Financials:

Revenue and Expense Report – All Funds: Finance Director Rath reviewed the payables with the Committee. The preliminary utility audit is coming up and will have more updated information next month. The PSC report is due April 1, 2015.

Health and Dental Plans: Finance Director Rath reviewed the Health and Dental Plans. Health and Dental claims will be received in the next couple months that will be deducted in 2014 yet. Going forward will have a surplus to rollover. Finance Director Rath discussed the sheet in the packet regarding new regulations on the new Affordable Care Act and all the work involved.

Impact Fees Financial Reports: Nothing to report yet.

Accounts Payable: The Accounts Payable report was reviewed and placed on file.

Monthly Code Violation Reports: Building Inspection Department and Planning Department: Nothing new on the Code Violation Reports.

C.I.P. PROJECTS: Finance Director Rath stated she made an error on the report in TIF 6 and it is corrected.

Letter of Credit Summaries: Building Inspection Department, Public Works Department, and Planning Department: The Letter of Credit summaries were placed on file.

Summary of all Village Contracts: Administrator Schornack reviewed the Village contracts.

NEXT MEETING: Tuesday, March 31, 2015 at 5:30 p.m.

ADJOURNMENT: There being no further business, the meeting adjourned at 7:18 p.m.

Respectfully Submitted,

Timmerly Tamborino
Deputy Clerk

VI. A

Business of the Village Board
and/or
General Government & Finance Committee
Germantown, WI

MEETING DATE: March 31, 2015 General Government & Finance Comm

PLACEMENT: New Business

ITEM TITLE: Resolution to Charge off 2013 delinquent Personal Property

SUBMITTED BY: Kim Rath, Finance Director

SUMMARY EXPLANATION:

Attached is a listing of delinquent 2013 Personal Property Taxes. The amounts applicable to other taxing authorities have been charged back. The Village's share is $546.05. The majority of the accounts are either out of business or no longer in the Village. Other accounts that are still deemed collectible will be pursued by Waukesha County collections or pursued internally.

For taxes assessed as of January 1, 2011 a taxation district may **only** charge-back personal property taxes if the taxes are owed by an entity that had ceased operations, or filed a petition for bankruptcy, or are due on personal property that has been removed from the next assessment roll. The Village will need to work closely with our Assessing firm to monitor habitually unpaid accounts to determine whether the should be either removed from the tax roll all together or pursued more aggressively through collections or the court system. Our inability to charge back accounts that are appropriately taxed, yet not paid, will be costly to the Village.

ATTACHMENT: ORDINANCE___ RESOLUTION_XX__ OTHER___

RECOMMENT: Approval GGF - Positive Recommendation to Forward to VB

RESOLUTION NO. - 15

RESOLUTION AUTHORIZING THE CHARGE OFF OF UNCOLLECTED 2013 DELINQUENT PERSONAL PROPERTY TAXES

WHEREAS, Personal Property Taxes are settled in full with the taxing jurisdictions during the February settlement and various 2013 personal property taxes due to the Village of Germantown remain unpaid and are deemed uncollectible, and,

WHEREAS, for taxes assessed as of January 1, 2011, a taxation district may only charge back personal property taxes if the taxes are owed by an entity that has ceased operations, or filed a petition for bankruptcy, or are due on personal property that has been removed from the next assessment roll, the Village Treasurer has, in accordance with the provisions of Section 74.42 (1) Wisconsin Statutes, charged back to each taxing jurisdiction its proportional share of the uncollected personal property taxes, and,

WHEREAS, other delinquent accounts have been sent to Waukesha County for further collection efforts or are being pursued internally, and,

NOW THEREFORE BE IT RESOLVED, by the Village Board of the Village of Germantown, Washington County, Wisconsin, that the following uncollected 2013 personal property taxes will be removed from the general ledger: Please see attached listing of accounts which total $2,140.37, of which the Village share will be **$546.05.**.

Introduced by: ______________________________

Date Adopted: ______________________________

Vote: Ayes: ________________ Nays: ________________

____
Dean M. Wolter, Village President

ATTEST:

____
Barbara K.D.Goeckner, MMC/WCPC
Village Clerk

Village of Germantown

CHARGE OFF OF DELINQUENT 2013 PERSONAL PROPERTY TAXES - 03/02/15

		Due From State	Due From County	Due From Village	Due From School	Due From MATC	TOTAL	CONDITION	
PT888000110	2AT ADVERTISING	0.40	6.85	12.44	23.55	5.10	48.34	3	
PD8880410	DYNAMIC HOME SOLUTION	1.40	23.63	42.87	81.24	17.56	166.70	1	
PE25400107	EXPRESS NEWS	7.00	118.14	214.35	406.20	87.78	833.47	3	
PK88806501	KANKETA	1.40	23.63	42.87	81.24	17.56	166.70	1	
PM999016200	MARMAX ENTERPRISES	0.78	13.24	24.01	45.49	9.83	93.35	3	
PP34100597	PARRISH FINE ART	1.54	25.99	47.15	89.37	19.32	183.37	3	
PP29300108	PSYCHIC READER	0.20	3.47	6.31	20.78	2.58	33.34	3	
PR20400300	RAMLOW PLUMBING	0.12	2.14	3.88	15.62	1.58	23.34	3	
PS26410003	SAGE SOLUTIONS	2.81	47.26	85.72	162.48	35.12	333.39	1	Never informed assessor
PS888200101	STAR WHOLESALE	2.10	35.45	64.30	121.86	26.33	250.04	1	
PT27200696	T N T INSTALLATION	0.07	1.18	2.15	4.06	0.87	8.33	3	
		17.82	300.98	**546.05**	1,051.89	223.63	2,140.37		

County & State Portion 318.80

Date Check Received:

Charge back conditions:

1) Entity ceased operations
2) Filed petition for bankruptcy
3) Removed from next assessment roll

Accounts Sent to Waukesha County Collections or being pursued internally

PF22300389	FAMILY CHIROPRACTIC	136.70		
PH21300109	HILLSIDE METAL PRODUCTS	3,000.54		
PJ23400494	JOHNSON MANAGEMENT	110.25	PAYMENT PLAN	
PL66600900	LEGACY SALON	155.02		
PF224100109	PREFERRED FITNESS	1,250.22		
PP23300199	PREMIER REAL ESTATE	218.37		
PP88808472	PRO COAT	1,907.01		
PS999108005	SUPERIOR METAL	113.35		
		6,891.46		9,031.83

VI. B

BUSINESS OF
THE GENERAL GOVERNMENT & FINANCE COMMITTEE of
The VILLAGE OF GERMANTOWN

MEETING DATE: March 31, 2015

ITEM TITLE: Property Insurance & the LGPIF
Information Only

SUBMITTED BY: Kim Rath, Finance Director

SUMMARY EXPLANATION:

The Governor has proposed to eliminate the Local Government Property Insurance Fund. Although just a proposal at this time indications are that the LGPIF will be eliminated as some point going forward. The LGPIF will offer renewal on Jan 1, 2016, but expectations are that would be the final year. It is being recommended by our insurance consultants from T.E. Brennan that we market our coverage sooner than later. They will be identifying other markets throughout the next few months and will have a better handle on the scope and size of potential agencies. We'll bring this back later this summer with options on renewals.

ATTACHMENT: ORDINANCE____ RESOLUTION ____ OTHER ___

RECOMMENDATION

State of Wisconsin / OFFICE OF THE COMMISSIONER OF INSURANCE

Scott Walker, Governor
Theodore K. Nickel, Commissioner

Wisconsin.gov

Local Government Property Insurance Fund
125 South Webster Street • P.O. Box 7873
Madison, Wisconsin 53707-7873
Phone: (608) 264-8118 • Fax: (608) 264-6220
E-Mail: Brynn.Bruijnhansen@wisconsin.gov
Web Address: oci.wi.gov

To all LGPIF Policyholders:

As some of you may already be aware that within the Governor's proposed budget is a provision to discontinue the LGPIF. Please be aware that this is a proposed budget which still needs to go through the Legislative approval process. During this process the Fund will continue to provide coverage, and handle claims, as usual.

Thanks,

Brynn Bruijn-Hansen
LGPIF Fund Manager
Office of the Commissioner of Insurance
Phone: 608-264-8118

Kim Rath

From: Bob Burnside [burnside@tebrennan.com]
Sent: Thursday, March 12, 2015 10:46 AM
To: Kim Rath
Subject: LGPIF

Hi Kim,

I just want to provide you with a brief update regarding the Local Government Property Insurance Fund. Governor Walker's proposed budget is recommending the elimination of the LGPIF. Although this is a proposed budget and has not been approved yet, the indications we are receiving are that the LGPIF will be eliminated at some point going forward. Based on the information that we are receiving, the LGPIF would continue to offer renewal policies through January 1, 2016. Therefore, it would appear at this time that an LGPIF renewal will be offered for your 1/1/2016 renewal.

We are recommending that our LGPIF clients market their coverages sooner rather than later. Since your liability coverages were moved from the LWMMI to EMC for your 1/1/2015 renewal, one potential option for the Village of Germantown's 2016 renewal would be to see if EMC would be willing to quote your property coverages. We are currently working with several clients that renew over the next several months that have their liability coverages with EMC, so we are exploring the possibility of moving the property coverages for these clients to EMC. We will have a better idea moving forward as to whether EMC will be a viable market for this coverage. Therefore, if you decide to market the property coverages for your 2016 renewal, it may or may not be necessary to bring in another agency. We are also in the process of identifying other markets that may be interested in the property part of these accounts. As we move through the summer months we will have a better idea of potential property markets.

I just wanted to give you an update regarding this situation. We will keep you advised of any new developments over the upcoming months.

Let me know if you have any questions.

Thanks.

Regards,
Bob Burnside

teb
Integrity Since 1895

T.E. Brennan Company
330 S. Executive Drive, Suite 301
Brookfield, WI 53005-4275
Phone: 262-754-1160
Fax: 262-754-1161
www.tebrennan.com

Independent, Objective, Impartial

Some of you may have heard of Governor Walker's proposed budget decision with regard to the Local Government Property Insurance Fund (LGPIF). The proposed budget would eliminate the LGPIF. No new business would be accepted with the passage of the budget and no renewals would be issued after January 2016. At this time, we do not know if that means January 1, 2016 or January 31, 2016.

The LGPIF has traditionally had much lower property rates than the open market. What does this mean for your organization?

1. Upon leaving the LGPIF, your property premium will likely increase significantly, even if you have had no losses.
2. Every property policy has different coverages, exclusions, advantages and disadvantages.
3. Understanding those differences and making sure you get what you pay for becomes a much more significant and complicated analysis.

We have worked closely with the LGPIF for many years and intimately understand their coverages, terms and conditions. As a result, we are in a unique position to provide you with the best detailed comparison to any other companies that may want to compete for your property insurance business.

Even if your LGPIF policy expires late in the closure process, now is the time to investigate your options. Not all agents and brokers represent all companies, so talk with us about options that may be available to you in the marketplace before making a final decision on placement, whether early or late.

LWMMI

League of Wisconsin Municipalities Mutual Insurance

To: LWMMI / LGPIF Insureds

From: Dennis Tweedale, CEO for League of Wisconsin Municipalities Mutual Insurance Company

Here is an update to my original email (copy attached) on what we know and what we are doing with regard to the possible runoff of the Local Government Property Insurance Fund (the Fund).

1. **Has anything changed since the Governor's Budget was first introduced on February 3rd?**

   Yes – The Wisconsin Office of the Commissioner of Insurance (OCI) has clarified that the Fund **will** allow renewals for policies through and including 1/1/2016 effective dates. If, for example, your current policy has an effective date of 1/1/15 or earlier, you will have a chance to renew one more time with the Fund. If, however, your current policy has an effective date of 1/2/15 or after, the Fund will not renew your policy when it expires.

2. **Why is the Fund being discontinued?**

   Based on the wording within the proposed State Budget, property insurance is an area that the Governor believes is best handled by the private sector. The Fund's surplus is currently in a deficit position, so the move is not an attempt by the State to take money from the Fund for use in the General Fund.

3. **When will I know whether the Fund is being changed or discontinued?**

   The proposal to close the Fund is part of the State Budget Proposal, which is currently being considered by the State Legislature. The process of reviewing, amending, and adopting the budget typically takes until June. We will keep you updated as that process unfolds. We will also keep you updated regarding our evaluation of alternatives.

4. **Will Fund coverages and pricing change?**

   According to the OCI and ASU, coverage will remain the same. Pricing could change based on each insured's experience and the experience for all municipalities in the Fund.

5. **How many LWMMI insureds are currently insured by the Fund?**

   Currently, 286 of the 395 municipalities insured by LWMMI are covered by the Fund, with total property premiums of $3.5 million and total property coverage in force of $4.7 billion. Looking at all cities, villages, and special districts (separate sewer, fire, housing, etc.), the total Fund premiums are $10.2 million, with coverage in force of $19.5 billion, from 508 insureds.

402 Gammon Place
Suite 225
Madison, WI 53719

608.833.9595 p
608.833.8088 f
dennis@lwmmi.org

LEAGUE OF WISCONSIN MUNICIPALITIES
MUTUAL INSURANCE

LWMMI

League of Wisconsin Municipalities Mutual Insurance

6. **Where are the other non-Fund cities and villages insured?**

   Some of LWMMI's insureds choose to insure with commercial companies using LWMMI agents. In many cases, the coverages and pricing are similar to the Fund and the LWMMI member wants the services of an agent.

7. **What is LWMMI working on as our alternative to the Fund?**

   LWMMI, together with others that have a vested interest in the Fund, is looking at three alternatives should the provision that eliminates the Fund remain in the final State Budget (local opposition by Fund insureds may be strong enough to remove the provision).

   The goal of LWMMI is to offer coverage, administration, and claims handling services similar to those currently provided by the Fund.

   The three alternatives are:

   - Contract with a commercial property insurance carrier using the combined city/village purchasing power to keep expenses low.
   - Add property coverage to those currently offered by LWMMI.
   - Create a new insurance company to replicate the Fund.

8. **What if I have been contacted by an agent that said I have to get bids?**

   The contacts you may receive from other parties are their attempt to scare you by capitalizing on a change that may not even happen.

   See Question 1 above, you have plenty of time and the provision may not even remain in the State Budget. Your current LWMMI agent has access to the same commercial property carriers. LWMMI will have a property option available to you if the Fund is eliminated.

9. **So what should I be doing right now, if anything?**

   Wait until more information is available. LWMMI will keep you up to date on the State Budget negotiation on this item to the best of our ability. When LWMMI zeroes in on an alternative that matches the coverages, low expense, and services the Fund currently provides, we will let you know.

As always, please contact me directly with any questions. Rest assured, having administered the Fund for 12 years, LWMMI for 12 years, and more than 20 years working with the LWM Insurance Trust, I have your interests as the top priority.

Dennis Tweedale

Dennis Tweedale, CEO
League of Wisconsin Municipalities Mutual Insurance Company

402 Gammon Place
Suite 225
Madison, WI 53719

608.833.9595 p
608.833.8088 f
dennis@lwmmi.org

LEAGUE
MUTUAL INSURANCE

VI. C

BUSINESS OF
THE GENERAL GOVERNMENT & FINANCE COMMITTEE of
The VILLAGE OF GERMANTOWN

MEETING DATE: March 31, 2015

ITEM TITLE: Resolution to Rescind Property Taxes due to Palpable Error by the Assessor GTNV 211-011 MN Holdings

SUBMITTED BY: Kim Rath, Finance Director

SUMMARY EXPLANATION:

A resolution is attached to rescind the improvement value on Parcel GTNV211-011 of $214,300 due to palpable error by the assessor. The lot is in fact vacant, the improvement value was placed on the parcel in error. The assessor's placed the value on key # 211-983-011 W179 N11581 Blackstone Circle Condo Lot, as well as #211-011 Single Family Lot 11 Blackstone Creek. The tax amount of $3,564.59 will be charged back to the Department of Revenue by Oct 1, 2015

ATTACHMENT: ORDINANCE____ RESOLUTION _X___ OTHER ___

RECOMMENDATION

Approval

RESOLUTION NO. - 15

TO RESCIND 2014 REAL PROPERTY TAXES GTNV211-011

WHEREAS, Real & Personal Property tax bills have been finalized and mailed for the 2014 tax year, and,

WHEREAS, a palpable error made on parcel 211-011 which resulted in an improvement value on a vacant lot, and,

WHEREAS, Pursuant to S.70.74 or 75.25(2), Wisconsin Statutes., the Village Board may refund or rescind in whole or in part any general property tax shown on the tax roll if a palpable error has occurred, and

WHEREAS, the property will be filed with the Wisconsin Department of Revenue, Bureau of Local Financial Assistance as authorized under S.70.73 Correction of Errors by Assessors, and,

NOW THEREFORE the Village Board of the Village of Germantown, Washington County, Wisconsin, resolves as follows:

That the 2014 Real Property roll be refunded and/or rescinded by $3,564.59 on the above referenced parcel and that said amount be charged back to each taxing jurisdiction pursuant to S. 74.41 WI Stats.

Introduced by : ____________________

Date Adopted: ____________________

Vote: Ayes: ______________ Nays: ______________

____

Dean M. Wolter, Village President

ATTEST:

____

Barbara K.D. Goeckner, MMC/WCPC
Village Clerk

Request for Charge Back of Rescinded or Refunded Taxes

(Section 74.41, Wis. Stats.)

Please read the instructions on the reverse side before completing this form.

DOR USE ONLY
CASE NO.

1	Assessment Year: 2014	Co Mun Code: 66 – 131	VILLAGE OF GERMANTOWN	County: WASHINGTON	☑ This is the correct municipality name.

2 ☑ Real Estate Parcel No. ☐ Personal Property Account No.

211-011

Is this parcel in a TID? ☒ No ☐ Yes TID #

3 Name of Property Owner: MN HOLDINGS INC

Personal Property Category *(see instructions)*

4 **Real Estate**

Class	Assessment BEFORE Adjustment (a) Land	(b) Improvement	(c) Total (a + b)	Assessment AFTER Adjustment (d) Land	(e) Improvement	(f) Total (d + e)	(g) Total Assessment Difference (c - f)
1	89,200	214,300	303,500	89,200	0	89,200	214,300
							0
							0
							0
							0
Totals	89,200	214,300	303,500	89,200	0	89,200	214,300

5 Personal Property ☐ Non-Manufacturing ☐ Manufacturing

BEFORE Adjustment	AFTER Adjustment	Difference
		0

6 Total manufacturing interest refund/rescinded

(a)	(b) = (a) x .80	(c) = (a) x .20
	0	0

7 Net Taxes Rescinded or Refunded to be Charged Back to Taxing Jurisdictions – EXCLUDING INTEREST

	Code	Name of Taxing Jurisdictions		Net Tax
a.		State of Wisconsin		
b.		County	WASHINGTON	
c.1	–	Special Dist.		
c.2	–	Special Dist.		
d.		Local	VILLAGE OF GERMANTOWN	
e.	66 – 2058	School Dist. See Help	GERMANTOWN	
f.	–	Union High School Dist.		
g.	09	Technical College Dist.	MILWAUKEE AREA TECHNICAL COLLEGE	
h.		Total Net Tax Rescinded or Refunded – EXCLUDING INTEREST This amount is after School Levy Tax Credit.		3,564.59

8 Please explain why taxes were rescinded or refunded. Be specific and include the section of Wisconsin Statutes under which it was done. *(If space is insufficient, attach additional sheets. Please type or print clearly.)* Statute No(s). 74.33

The assessment included real property improvements which did not exist on the date under s.70.10 for making the assessment

I hereby certify to the best of my knowledge and belief this form is complete and correct and, in the case of refunded tax, the tax has been refunded to the property owner.

9 Preparer's Name: KIM E RATH

Email Address: KRATH@VILLAGE.GERMANTOWN.WI.US

Signature: Signature not required if electronically filed.

Daytime Telephone Number: (262) 250-4705

PC-201 (R. 1-10)

STATE OF WISCONSIN--WASHINGTON COUNTY
PROPERTY TAX BILL FOR 2014
REAL ESTATE

**** This is the ONLY notice you will receive ****

VILLAGE OF GERMANTOWN
N112W17001 MEQUON RD
PO BOX 337
GERMANTOWN WI 53022

MN HOLDINGS INC
SUITE 200
N27W24075 PAUL CT
PEWAUKEE WI 53072

MN HOLDINGS INC

Parcel No. **GTNV 211 011**

Bill No. 25644

Important: Be sure this description covers your property. Note that this description is for tax bill only and may not be a full legal description. See reverse side for important information.

Legal Description/Location of Property
MEDINAH CT
PT OF W1/2 SE+SW NE
THE GLEN AT BLACKSTONE CREEK
LOT 11
DOC 1312221
SEC 21-9-20 .44 AC

Please inform the treasurer of any address change

*** Deadline for claiming Lottery Credit is Jan 31st ***

ASSESSED VALUE LAND	ASSESSED VALUE IMPROVEMENTS	TOTAL ASSESSED VALUE	AVERAGE ASSMT RATIO	NET ASSESSED VALUE RATE (Does NOT Reflect Credits)
89,200	214,300	303,500	1.0118	16.9217/M
ESTIMATED FAIR MARKET VALUE LAND	**ESTIMATED FAIR MARKET VALUE IMPROVEMENTS**	**TOTAL ESTIMATED FAIR MARKET VALUE**	A star in this box means unpaid prior year taxes	School taxes also reduced by school levy tax credit
88,200	211,800	300,000		$454.48

NET PROPERTY TAX 5,074.00

TAXING JURISDICTION	2013 ESTIMATED STATE AIDS ALLOCATED TO TAX DISTRICT	2014 ESTIMATED STATE AIDS ALLOCATED TO TAX DISTRICT	2013 NET TAX	2014 NET TAX	%TAX CHANGE
STATE TAX			9.14	50.82	456.0%
COUNTY TAX	465,897	488,380	154.14	806.15	423.0%
VILLAGE TAX	1,671,016	1,736,818	279.64	1,509.44	439.8%
GERMANTN SCH 2058	10,562,134	10,667,424	442.73	2,388.91	439.6%
MATC	575,286	576,435	114.53	380.40	232.1%
Totals	13,274,333	13,469,057	1,000.18	5,135.72	413.5%
1st Dollar Credit				61.72	
Lottery and Gaming Credit(0)					
Net Tax			1,000.18	5,074.00	407.3%

TOTAL DUE: 5,074.00

For Full Payment, Pay to Local Treasurer by
JANUARY 31, 2015

WARNING: If not paid by due dates, installment option is lost and total tax is delinquent subject to interest and applicable penalty.

Failure to pay on time. See reverse.

'AY 1ST INSTALLMENT OF: **$2,537.00**
'Y JANUARY 31, 2015

ımount Enclosed ________

'O LOCAL TREASURER

lake Check Payable to:

'ILLAGE OF GERMANTOWN
'AYMENTS C/O US BANK
'O BOX 78322
IILWAUKEE WI 53278-8322

'arcel No. GTNV 211 011

ill No. 25644

IN HOLDINGS INC

ıclude This Stub With Your Payment

LLPDF

AND PAY 2ND INSTALLMENT OF: **$2,537.00**
BY JULY 31, 2015

Balance Due ________

TO COUNTY TREASURER

Make Check Payable to:

WASHINGTON COUNTY TREASURER
JANE C MERTEN
432 E. WASHINGTON ST
PO BOX 1986
WEST BEND WI 53095

Parcel No. GTNV 211 011

Bill No. 25644

MN HOLDINGS INC

Include This Stub With Your Payment

OR PAY FULL AMOUNT OF: **$5,074.00**
BY JANUARY 31, 2015

TO LOCAL TREASURER

Make Check Payable to:

VILLAGE OF GERMANTOWN
PAYMENTS C/O US BANK
PO BOX 78322
MILWAUKEE WI 53278-8322

Parcel No. GTNV 211 011

Bill No. 25644

MN HOLDINGS INC

Include This Stub With Your Payment

Village of Germantown, Washington County
2014 Notice of Changed Assessment

THIS IS NOT A TAX BILL

Under state law (Sec. 70.365, Wis. Stats.), your property assessment for the current year is listed below.

Property owner

MARK & JANET SCHAUER

W179 N11581 BLACKSTONE CIR

GERMANTOWN, WI 53022

Parcel information

Parcel #: GTNV211983011

Address: W179 N11581 BLACKSTONE CIR

Legal Description:
PT OF W1/2 SE + SW NE THE GLEN AT BLACKSTONE CREEK CONDO FIFTH ADDNDM UNIT 11 DOC 1340993 SEC 21-9-20

General information

Open Book August 26, 12pm - 7pm, August 27, 2014 9am - 3pm

Board of Review September 17, 2014 9am - 11am

Meeting Location Germantown Village Hall
N112 W17001 Mequon Rd

Contact information

Assessor Accurate Appraisal, LLC
Jim Danielson
800-770-3927
question@accurateassessor.com

Municipal Clerk Barbara K.D. Goeckner
(262) 250-4740

Assessment change

	General Property			PFC / MFL
Year	Land	Improvement	Total	
2013	$	$	$	
2014	$ 60,000	$243,800	$303,800	
Total assessment change			$303,800	

Reason for change(s)

05	Increase due to revaluation	02	Higher land use, land improvements, and new construction		
	New Construction		New Parcel		

Note: If an Agricultural Land Conversion Charge Form PR-298 is enclosed, you must pay a conversion charge under state law (sec. 74.485, Wis. Stats.).

Assessment information

Wisconsin law requires that all taxable property (except agricultural, agricultural forest and undeveloped) is assessed at full market value as of January 1 each year. Assessments at a percentage of full market value are acceptable when applied uniformly. To determine if your assessment is fair, you must analyze it in relation to full market value. This is done by dividing your assessment by the general level of assessment for your municipality.

To appeal your assessment

First, discuss with your local assessor – minor errors and misunderstandings can often be corrected with the assessor instead of making a formal appeal.

To file a formal appeal – give notice of your intent to appeal by contacting the Board of Review (BOR) clerk at least 48 hours before the BOR begins. Complete and file your appeal form with the BOR clerk no later than the first two hours of the BOR's first meeting. Make sure you file a completed form or the BOR may not review your appeal.

To appeal your assessment in Madison or Milwaukee – you must file your appeal with that city's Board of Assessors. For more information, visit the appropriate website.
- Madison: cityofmadison.com/assessor/assessmentappeals.cfm
- Milwaukee: city.milwaukee.gov/AssessmentAppeals796.htm

For more information on the appeal process:
- Contact your municipal clerk listed above
- Review the "Property Assessment Appeal Guide for Wisconsin Real Property Owners"
  - » Visit revenue.wi.gov and search keyword "Assessment Appeal"
  - » Contact the Department of Revenue, Office of Technical and Assessment Services, Box 8971, Madison WI 53708-8971 to request a copy of the guide

Village of Germantown, Washington County
2014 Notice of Changed Assessment

THIS IS NOT A TAX BILL

Under state law (Sec. 70.365, Wis. Stats.), your property assessment for the current year is listed below.

Property owner

MARK & JANET SCHAUER

W179 N11581 BLACKSTONE CIR

GERMANTOWN, WI 53022

Parcel information

Parcel #:GTNV211011

Address:W179 N11581 BLACKSTONE CIR

Legal Description:

PT OF W1/2 SE+SW NE THE GLEN
AT BLACKSTONE CREEK LOT 11
DOC 1312221 SEC 21-9-20 0.44 AC

General information

Open Book August 26, 12pm - 7pm, August 27, 2014 9am - 3pm

Board of Review September 17, 2014 9am - 11am

Meeting Location Germantown Village Hall
N112 W17001 Mequon Rd

Contact information

Assessor Accurate Appraisal, LLC
Jim Danielson
800-770-3927
question@accurateassessor.com

Municipal Clerk Barbara K.D. Goeckner
(262) 250-4740

Assessment change

	General Property			PFC / MFL
Year	Land	Improvement	Total	
2013	$ 60,000	$0	$60,000	
2014	$ 89,200	$214,300	$303,500	
Total assessment change			$243,500	

Reason for change(s)

02	Higher land use, land improvements, and new construction				
	New Construction				

Note: If an Agricultural Land Conversion Charge Form PR-298 is enclosed, you must pay a conversion charge under state law (sec. 74.485, Wis. Stats.).

Assessment information

Wisconsin law requires that all taxable property (except agricultural, agricultural forest and undeveloped) is assessed at full market value as of January 1 each year. Assessments at a percentage of full market value are acceptable when applied uniformly. To determine if your assessment is fair, you must analyze it in relation to full market value. This is done by dividing your assessment by the general level of assessment for your municipality.

To appeal your assessment

First, discuss with your local assessor – minor errors and misunderstandings can often be corrected with the assessor instead of making a formal appeal.

To file a formal appeal – give notice of your intent to appeal by contacting the Board of Review (BOR) clerk at least 48 hours before the BOR begins. Complete and file your appeal form with the BOR clerk no later than the first two hours of the BOR's first meeting. Make sure you file a completed form or the BOR may not review your appeal.

To appeal your assessment in Madison or Milwaukee – you must file your appeal with that city's Board of Assessors. For more information, visit the appropriate website.

- Madison: cityofmadison.com/assessor/assessmentappeals.cfm
- Milwaukee: city.milwaukee.gov/AssessmentAppeals796.htm

For more information on the appeal process:

- Contact your municipal clerk listed above
- Review the "Property Assessment Appeal Guide for Wisconsin Real Property Owners"
  - » Visit revenue.wi.gov and search keyword "Assessment Appeal"
  - » Contact the Department of Revenue, Office of Technical and Assessment Services, Box 8971, Madison WI 53708-8971 to request a copy of the guide

VI. D

STATE OF WISCONSIN VILLAGE OF GERMANTOWN WASHINGTON COUNTY

ORDINANCE NO. ____-15

AN ORDINANCE AMENDING § 10.065 OF THE MUNICIPAL CODE OF GERMANTOWN TO PROVIDE FOR THE LAWN AND YARD MAINTENANCE OF COMMERCIAL PROPERTIES

WHEREAS, the Village Board having previously adopted Section 10.065 of the Municipal Code of Germantown which regulates the lawn and yard maintenance requirement for certain properties within the Village; and

WHEREAS, the Village Board having determined that the maintenance requirements should apply to additional properties; and

WHEREAS, the Village Board having determined that the imposition of law and yard maintenance requirements promotes the health, safety and welfare of the Community;

NOW, THEREFORE, the Village Board of the Village of Germantown, Wisconsin, do ordain as follows:

<u>SECTION I</u>:

Section 10.065(7a) of the Municipal Code of Germantown is hereby repealed as recreated to read as follows:

10.065(7)(b) General Lawn Requirements

1. The owner or occupant of any lot or parcel in the Village shall install and maintain landscaping, plantings and other decorative surface treatments, including turf grass, so as to present an attractive appearance in all court and yard areas in accordance with generally accepted landscaping practices in southeastern Wisconsin. Lawns shall be maintained to a height not to exceed 12 inches. Plantings shall be maintained so as not to present hazards to adjoining properties or to persons or vehicles traveling on public ways and shall be maintained so as to enhance the appearance and value of the property on which located and thereby the appearance and value of the neighborhood and the Village.

2. The provisions of this paragraph (b) do not apply to:

i. Any lot or parcel located within an agricultural zoning district that is more the 5 acres in size and is actively put to agricultural use.

ii. Any lot or parcel excepted from these provisions as provided in paragraph (c) below.

SECTION II:

The terms and provisions of this ordinance are severable. Should any term or provision of this ordinance be found to be invalid by a court of competent jurisdiction, the remaining terms and provisions shall remain in full force and effect.

SECTION III:

All ordinances or parts of ordinances contravening the terms of this ordinance are hereby to that extent repealed.

SECTION IV:

This ordinance shall take effect and be in full force upon its passage and the day after publication.

Introduced by ______________________ on March 30, 2015.

Adopted: March 30, 2015 Vote: Ayes: Nays: Absent:

____
Dean Wolter, Village President

ATTEST:

____
Barbara Goeckner, Village Clerk

Approved as to form:

____
Brian C. Sajdak, Village Attorney

Published: ___

VI. E

Barbara K.D. Goeckner

From: Barbara K.D. Goeckner
Sent: Wednesday, March 25, 2015 2:49 PM
To: Art Zabel
Cc: Timmerly Tamborino; Jilline Dobratz; Dave Schornack; Dean Wolter (dwolter@village.germantown.wi.us)
Subject: Information regarding voter registration verification postcards and procedures

Hi Art,

Timm said you were looking for information regarding the procedures conducted for follow up on voter registration verification postcards, which are sent out by the State, after a person registers to vote.

Here are the procedures:
After a voter's registration has been entered into the Statewide Voter Registration System (SVRS), the State GAB (Government Accountability Board) sends out a postcard to that voter, at the address they registered at to verify the voter is in fact at that address. If the postcard is undeliverable, it gets returned to us here as our address is the return address.

If it is returned undeliverable, then we verify the postcard address is complete and correct and if it matches what the voter put on their form.

If the address is incorrect (possibly from a data entry error), we are to correct the information in SVRS and email GAB so they can mail another verification postcard.

If the card is returned undeliverable we further investigate and in the meantime it is recommended to change the voter's status to 'Active – Suspended (30-day Notice) and mail the voter a 30-day notice letter indicating the postcard was returned as undeliverable and giving them 30 days to confirm their registration at that address.

If the voter receives the letter and responds confirming their address etc., they remain active in SVRS and nothing else has to be done.

If the 30 day letter is returned as undeliverable, or if they fail to respond to that letter within 30 days, we then inactivate their voter record/registration in SVRS. (they will have to re-register the next time they try to vote)

If we have no response to the 30 day letter or it is returned as undeliverable, and the person had registered ON Election Day, we then forward all this information and a copy of the documentation to the District Attorney for further investigation.

For the November 2014 General Election there was also a new report required which was for reporting totals for the Election Day Registration Postcards and verification. On November 4, 2014 Election Day we had 880 voters register at the polls. We received 25 verification postcards returned to us as undeliverable. Of those 25, 11 people responded to our notices and resolved the issues with their postcard/registration. 14 people did not respond to us and this information is forwarded on to the District Attorney for further investigation.

The State Legislature passed 2013 Wisconsin Act 148 (2013 Senate bill 377) during the last legislative session, which requires Clerks to report within 90 days of a federal or state election the number of postcards sent for EDR's, the numbers returned undeliverable, those inactivated and those referred to the District Attorney. And while the provisions of Act 148 become effective in 2016, there was a nonstatutory provision of the Act that required GAB to request the same data from Clerks following the 2014 General Election.

Timm also stated you had mentioned something about Voter Photo ID, seemingly in relation to these registrations and verifications, but the two are unrelated, so if you have questions about this or something else regarding Voter Photo ID, please let me know.

I'm more than happy to help with any and all questions you or your constituents may have regarding this or any other issues. It's very important for the most current and accurate information to be discussed and disseminated to avoid any elements of misinformation in the public, especially regarding election procedures and requirements.

Thank you,
Barb

Barbara K. D. Goeckner MMC WCPC
Village Clerk, Village of Germantown
PH (262)250-4745
Population 19,891

Village of Germantown ...Willkommen

__ABILITY__ is what you're capable of doing. __MOTIVATION__ determines when you do it. __ATTITUDE__ determines how well you do it.

VII A 2

Germantown Health Plan Actual 2015

2014 Ending balance **$601,947.83**

	January	February	March	April	May	June	July	August	September	October	November	December	Totals
Health Plan Premium Contribution*	126,268.10	128,500.30											254,768.40
Employee Contributions	15,759.29	15,759.29											31,518.58
Interest													0.00
SubTotal Revenue	142,027.39	144,259.59	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	286,286.98
Administrative Expense + Stop Loss**	37,043.81	36,093.81											73,137.62
HSA Contributions	6,695.17												6,695.17
Health Payment Sys AFI Fee	181.15	4,461.83											4,642.98
Health Claims & RX Paid ***	10,077.57	87,366.87											97,444.44
Sub Total Health Plan Expense	53,997.70	127,922.51	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	181,920.21
Revenues less Expense (Current Month)	88,029.69	16,337.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	104,366.77
Running Total (2014 + Current Year)	**689,977.52**	**706,314.60**	**706,314.60**	**706,314.60**	**706,314.60**	**706,314.60**	**706,314.60**	**706,314.60**	**706,314.60**	**706,314.60**	**706,314.60**	**706,314.60**	**706,314.60**
Pending Stop Loss Reimbursement													706,314.60
													0.00
2014 Claims Paid 2015 (Run-in)	*246,608.17*												*0.00*

*Health plan premiums include department contributions plus Cobra and retiree payments

**Administrative expense includes Stop Loss Premium

***Reimbursements from Stop Loss Carrier included in Health Claims

Stop Loss Reimbursement

2014	61,725.94
2013	322,332.96
2012	569,399.36
2011	493,715.08
2010	393,817.50
2009	114,486.16
2008	154,024.89
2007	37,900.83
2006	51,938.00
2005	94,605.00

Germantown Dental Plan Actual 2015

	January	February	March	April	May	June	July	August	September	October	November	December	Totals
2014 Ending balance	**$27,926.00**												
Dental Plan Premium Contribution*	7,196.50	7,385.62											14,582.12
Interest													0.00
SubTotal Revenue	7,196.50	7,385.62	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14,582.12
Administrative Expense	237.50	237.50											475.00
Claims Paid	2,454.60	5,973.90											8,428.50
Sub Total Health Plan Expense	2,692.10	6,211.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,903.50
Revenues less Expense (current month)	4,504.40	1,174.22	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,678.62
Running Total (2014 + current year)	**32,430.40**	**33,604.62**	**33,604.62**	**33,604.62**	**33,604.62**	**33,604.62**	**33,604.62**	**33,604.62**	**33,604.62**	**33,604.62**	**33,604.62**	**33,604.62**	**33,604.62**
2014 Claims Paid 2015 (Run in)	*8,081.06*												

VII. B

VILLAGE OF GERMANTOWN
IMPACT FEES 2015

	Police 21 Impact	Fire 22 Impact	Library 23 Impact	Park & Rec 24 Impact	Water 50 Impact	Total
2015 Beginning Balance	**45,429.36**	**36,505.12**	**26,459.68**	**108,750.06**	**203,558.14**	**420,702.36**
Actual						
Revenues						
Through February	740.00	855.00	1,405.00	3,680.00	4,160.00	10,840.00
Year to date Interest						0.00
TOTAL 2015 COLLECTIONS	**740.00**	**855.00**	**1,405.00**	**3,680.00**	**4,160.00**	**10,840.00**
CURRENT YEAR TO DATE BALANCE	**46,169.36**	**37,360.12**	**27,864.68**	**112,430.06**	**207,718.14**	**431,542.36**
Less 2015 Transfers		**(26,000.00)**	**(13,000.00)**		**(52,120.53)**	**(91,120.53)**
Current Balance after Transfers	**46,169.36**	**11,360.12**	**14,864.68**	**112,430.06**	**155,597.61**	**340,421.83**

Year to Date Collections Sewer Connection Fee:	**14,520.00**

	POLICE	FIRE	LIBRARY	RECREATION	WATER	SEWER CONNECTION
2015 Impact Fee Amounts	**$148.00**	**$171.00**	**$281.00**	**$736.00**	**$832.00**	
	$0.2809/$1000	$0.63549/$1000				**$3,688.00**
	Blding Cost	Blding Cost				

Tim Obrien - Blackstone #126/127/128/12	592.00	684.00	1,124.00	2,944.00	3,328.00	14,520.00
Halen Lot 69 Blackstone	148.00	171.00	281.00	736.00	832.00	
TOTAL COLLECTED 2015	**740.00**	**855.00**	**1,405.00**	**3,680.00**	**4,160.00**	**14,520.00**
Exependiture Date	**August 2015**	**current**	**current**	**July 2017**	**current *****	**No spend-down limit**

VII. D2

Village of Germantown

Department Community Development

Planning & Zoning Services Division

Code Violations & Complaints

As of March 23, 2015

Status (Open or Closed)	Code Violation Notice#	Date Issued	Comply Date	Property Address	Property Owner(s)	Type of Violation	Remedied Property Owner	Comment(s)	Action(s) Taken by Village Staff
OPEN	1374	4-10-13	4-30-13	W172 N13098 DIVISION RD	PATRICK JOSTEN	TENANTS W/O ZONING PERMIT	IN PROCESS		DEFERRED UNTIL ACTION ON CUP & SITE PLAN APPLICATIONS TO MOVE CONCRETE BUSINESS TO THIS PROPERTY
OPEN	1389	5-28-14	6-18-14	W124 N13025 WASAUKEE RD	PAUL MARKIEWICZ	BUILDING W/O PERMIT; JUNKED VEHICLES	IN PROCESS SOME VEHICLES REMOVED	WORKING W/ ATTORNEY ON INSP0ECTION WARRANT; NEW INTERPRETATION OF JUNKED VEHICLE CODE PENDING	FOLLOW-UP EARLY SPRING
OPEN	1396	6-13-14	7-15-14	W141 N10538 WOODED HILLS DR	ANTHONY OKOSUN	BUILDING/OCCUPANCY; FAILURE TO COMPLETE FINAL GRADING AND LANDSCAPING WITHIN 1-YEAR	IN PROCESS	GRADING & LANDSCAPING WORK UNDERWAY; COMPLETION DELAYED UNTIL SPRING	FOLLOW-UP EARLY SPRING

NOTE:

VII. E

VILLAGE OF GERMANTOWN - Capital Projects Fund 40		2015				Through February
Item Description	Allocated to Project	YTD Expendiuture	Balance Remaining	Project Complete	Amt to Reserve	Budget Acct #
LAW ENFORCEMENT						
Furniture for 12 Workstations	46,000		46,000			40-521-570-8240
Squad Computers	95,000		95,000			40-521-570-8430
Replace Universal Power Supply	30,000	27,204	2,796			40-521-570-8210
Audio Logger & Phone System	25,084		25,084			40-521-570-8430
Redundant Server Array	3,995		3,995			40-521-570-8430
FIRE PROTECTION						
Repair to Burn Tower	104,000		104,000			40-522-570-8210
(1) AWD Vehicle	40,000		40,000			40-522-570-8520
Portable Radios & Mobile	15,832		15,832			40-522-570-8460
MRX Heart Monitor - Maintenance	10,470		10,470			40-522-570-8530
Heavy Rescue/Fire Truck	17,939		17,939			40-522-570-8520
Computers & Software	10,470		10,470			40-522-570-8460
DPW ADM & ENGINEERING						
Donges Bay	5,500		5,500			40-541-570-8908
Freistadt & Maple Signalization	196,500		196,500			40-541-570-8909
Sylvan Circle Storm Sewer	73,500		73,500			40-541-570-8892
Pilgrim Road	18,003		18,003			40-541-570-8911
Donges Bay	1,497		1,497			40-541-570-8908
Flooding Mitigation	47,623		47,623			40-541-570-8902
HIGHWAY DEPARTMENT						
Patrol Truck	180,000		180,000			40-542-570-8520
1 Ton Dump	45,000		45,000			40-542-570-8520
Asphalt Paving = $130,693 carry over for Riversbned	1,630,693	2,055	1,628,638			40-542-570-8810
Signal Upgrades County Line	30,000		30,000			40-542-570-8850
2014 Patrol Truck - cab	75,260		75,260			40-542-570-8520
BUILDING & GROUNDS, PARKS						
Fire Station 1 - Concrete Approach	45,000		45,000			40-519-570-8222
Parks 1 Ton Truck	45,000		45,000			40-553-570-8520
Replace Trackless	150,000		150,000			40-553-570-8530
RECREATION						
Alt Bauer Basketball Court	45,500		45,500			40-552-570-8310
Alt Bauer Paths - Resurface w/ asphalt	75,000		75,000			40-552-570-8310
PARKS						
Repave Alt Bauer	18082		18,082			40-553-570-8310
Retainages Payable -	35,823		35,823			40-200-210-1100
Total Projects	3,116,771	29,259	3,087,512		0	

Cash On Hand		
Cash Balance - Pool	818,854	
Cash Balance - TD Ameritrade	25,040	
Borrowing receive 3/24/15	2,617,550	
$$$ Available	3,461,444	
Committed Funds -		
Senior Center Committed to future expense	5,892	
Wilderness Park	10,000	
Blackstone Spec Assmt	321,357	Use for Debt Service Offset
	337,249	
$$$ Available for projects	**3,124,195**	
Project Balance	**-3,087,512**	
Non commited funds	$ 36,683	
Carryover		

FUND: T.I.F.#6 CAPITAL PROJECTS FUND
FOR 2 PERIODS ENDING FEBRUARY 28, 2015

ACCOUNT #	DESCRIPTION	BALANCE 01/01/15	NET DEBITS	NET CREDITS	BALANCE 02/28/15
ASSETS					
CASH & INVESTMENTS					
46-100-110-3000	TIF #6 TEMP INVESTMENT POOL	5,222,334.14	477.95	4,103,826.71	1,118,985.38
46-100-110-3100	TIF #6 AMERITRADE INVESTMENT	0.00	4,011,947.50	5,592.50	4,006,355.00
TOTAL CASH & INVESTMENTS		5,222,334.14	4,012,425.45	4,109,419.21	5,125,340.38
ACCOUNTS RECEIVABLE					
46-100-130-1000	ACCOUNTS RECEIVABLE-CURRENT	0.00	0.00	0.00	0.00
46-100-130-3100	INTEREST RECEIVABLE	0.00	1,205.05	0.00	1,205.05
46-100-130-8000	OTHER RECEIVABLES	0.00	0.00	0.00	0.00
TOTAL ACCOUNTS RECEIVABLE		0.00	1,205.05	0.00	1,205.05
DUE FROM OTHER FUNDS					
46-100-150-1000	DUE FROM/TO GENERAL FUND	7,546.06	26,863.17	34,549.70	(140.47)
46-100-150-3000	DUE FROM/TO DEBT SERVICE	0.00	0.00	0.00	0.00
46-100-150-5000	DUE FROM/TO WATER	0.00	0.00	0.00	0.00
46-100-150-6000	DUE FROM/TO SEWER UTILITY	0.00	0.00	0.00	0.00
46-100-150-8000	DUE FROM TAX AGENCY FUND	0.00	0.00	0.00	0.00
TOTAL DUE FROM OTHER FUNDS		7,546.06	26,863.17	34,549.70	(140.47)
TOTAL ASSETS		5,229,880.20	4,040,493.67	4,143,968.91	5,126,404.96
LIABILITIES AND FUND EQUITY					
LIABILITIES					
ACCOUNTS PAYABLE & ACCRUALS					
46-200-210-1000	ACCOUNTS PAYABLE	27,016.85	27,016.85	0.00	0.00
46-200-210-1100	RETAINAGES PAYABLE	0.00	0.00	0.00	0.00
TOTAL ACCOUNTS PAYABLE & ACCRUALS		27,016.85	27,016.85	0.00	0.00
DEFERRED REVENUES					
46-200-260-1000	DEFERRED TAXES	0.00	0.00	0.00	0.00
46-200-260-9000	OTHER DEFERRED REVENUES	0.00	0.00	0.00	0.00
TOTAL DEFERRED REVENUES		0.00	0.00	0.00	0.00
TOTAL LIABILITIES		27,016.85	27,016.85	0.00	0.00
FUND EQUITY					
RESERVED					

FUND: T.I.F.#6 CAPITAL PROJECTS FUND
FOR 2 PERIODS ENDING FEBRUARY 28, 2015

ACCOUNT #	DESCRIPTION	BALANCE 01/01/15	NET DEBITS	NET CREDITS	BALANCE 02/28/15
FUND EQUITY					
RESERVED					
46-340-341-1100	RESERVED FOR ENCUMBRANCES	0.00	0.00	0.00	0.00
46-340-341-2200	RESERVED - DEBT SERVICE	0.00	0.00	0.00	0.00
TOTAL RESERVED		0.00	0.00	0.00	0.00
DESIGNATED					
46-340-342-2300	DESIGNATED-CAPITAL PROJECTS	5,202,863.35	0.00	0.00	5,202,863.35
TOTAL DESIGNATED		5,202,863.35	0.00	0.00	5,202,863.35
	FUND SURPLUS (DEFICIT)	0.00	76,458.39	0.00	(76,458.39)
TOTAL FUND EQUITY		5,202,863.35	76,458.39	0.00	5,126,404.96
TOTAL LIABILITIES AND FUND EQUITY		5,229,880.20	103,475.24	0.00	5,126,404.96

VII. F1

INSPECTION SERVICES
LETTERS OF CREDIT/OCCUPANCY BONDS

Mar-15

Project	Expiration Date	Dollar Amount	Note	Issuing Bank	Renewability	Letter of Credit #
Florian Park N111 W18611 Mequon Road	5/25/2015	$ 20,000.00		Royal Credit Union Eau Claire, WI 54702	No Auto Extension	4562655433
AT & T Mobility LLC W124 N13185 Wasaukee Road	None	$ 20,000.00		Fidelity & Deposit Maryland Schaumburg, IL 60196	N/A	9145948
Gtown Retail/Continental 246 N96 W17950-80 County Line Roa	5/29/2015	$ 20,000.00		BMO Harris Bank	No Auto Extension	HACH438744OS
Northcentral/Core Commercial N96 W19120-80 County Line Roa	6/20/2015	$ 20,000.00		Associated Bank	No Auto Extension	DC112467US16914
Custom-Pak Products N118 W18981 Bunsen Drive	7/1/2015	$ 20,000.00		Commerce State Bank West Bend, WI 53095	No Auto Extension	170
Innovation Mold & Design N118 W18988 Bunsen Drive	None/Cash	$ 20,000.00		N/A	N/A	Cash Bond
Keller, Inc. W204 N11509 Goldendale Road	None/Cash	$ 20,000.00		N/A	N/A	Cash Bond
J.B.J. Companies W140 N10565-95 Fond du Lac	None/Cash	$ 20,000.00		N/A	N/A	Cash Bond
Airgas/C.G. Schmidt N112 W13333 Mequon Road	11/26/2015	$ 2,500.00		Park Bank Milwaukee, WI 53216	No Auto Extension	20141126
River Lane Holdings W179 N11595 Blackstone Circle	10/31/2015	$ 8,050.00		Park Bank Milwaukee, WI 53202	No Auto Extension	20141202
River Lane Holdings W179 N11493 Blackstone Circle	10/31/2015	$ 8,500.00		Park Bank Milwaukee, WI 53202	No Auto Extension	201412121
River Lane Holdings W179 N11601 Blackstone Circle	10/31/2015	$ 8,500.00		Park Bank Milwaukee, WI 53202	No Auto Extension	201412121
Machining Concepts W188 N12050 Maple Road	2/4/2016	$ 20,000.00		Associated Bank Green Bay, WI 54307	No Auto Extension	DC112598US03515
River Lane Holdings W179 N11504-06 Blackstone Cir	10/31/2015	$ 13,650.00		Park Bank Milwaukee, WI 53202	No Auto Extension	02202015C
River Lane Holdings W179 N11501 Blackstone Circle	10/31/2015	$ 8,550.00		Park Bank Milwaukee, WI 53202	No Auto Extension	02202015A
River Lane Holdings W179 N11539 Blackstone Circle	10/31/2015	$ 8,450.00		Park Bank Milwaukee, WI 53202	No Auto Extension	02202015B

INSPECTION SERVICES

LETTERS OF CREDIT/OCCUPANCY BONDS

M. D. Development/Moore W193 N10975-80 Kleinmann Dr.	11/19/2015	$ 20,000.00		National Exchange Bank Fond du Lac, WI 54936	No Auto Extension	111914-1
River Lane Holdings W179 N11507 Blackstone Circle	3/23/2015	$ 8,540.00		N/A	N/A	Cash Bond
River Lane Holdings W179 N11525 Blackstone Cir	3/23/2015	$ 8,450.00		N/A	N/A	Cash Bond
River Lane Holdings W179 N11551 Blackstone Circle	3/23/2015	$ 8,450.00		N/A	N/A	Cash Bond
River Lane Holdings W179 N11573 Blackstone Circle	3/23/2015	$ 8,540.00		N/A	N/A	Cash Bond

VII. F2

Village of Germantown
Letters of Credit
Department of Public Works and Finance Department

2/27/2015

Development	Expiration Date	Dollar Amount	Issuing Bank	Renewability	Letter of Credit No
Asset Development	2/13/2016	265,479.32	Wells Fargo	No Auto Extension	NZS614643
Continental 246	5/15/2015	320,000.00	Bank Mutual	Auto Extension	7356006863
Carriage Hills Germantown	1/6/2016	11,680.00	BMO Harris	Auto Extension	Cashers Check 63583360
Hillstone Apartments	10/7/2015	11,800.00	check		
Collateralization of funds held at US Bank US Bank	12/1/2015	5,000,000	Federal Home Loan Bank of Cincinnati	-	LOC No. 517465

Project(s) to WATCH:

Village of Germantown

Germantown Planning & Zoning Department
LETTERS OF CREDIT (LOC)
Beneficiary: Village of Germantown

Note	Developer/Owner/Project	Project	Amount ($)	Expire Date	Bank/Lender	Contact Name	Address	Renewal Terms	Bank Ref ID/#	Status
1	Enviro-Safe Consulting	Provision of CUP #3-11 for removal or clean-up if necessary	$50,000	08/01/15	Spring Bank	Glenn A. Michaelsen, SVP	Spring Bank, 16655 W. Wisconsin Ave., Ste. 100, Brookfield, WI 53005	Automatic renewal after 1 year	LOC #5201203	Open
2	Todd Roskopf	Wetland Delineation	$300		Cash	Todd Roskopf	2375 N. 68th Street, Wauwatosa, WI 53213			Open
3	Cambridge Major Labs	Temporary Sidewalk	$5,000		Cash	Mike Krenz/Skyline Devel.	W130 N10497 WashingtonDrive, Germantown			Open
4	Wirth Services for Mark Filla	Completion of Berms	$500		Cash	Josh Wirth/Wirth Services	W148 N12133 Pleasant View Drive			Open

NOTES:

1 Enviro Safe for clean-up: Annually Renewing in Perpetuity
2 Todd Roskopf - Wetland Delineation (SWRPC conducting delineation Fall 2014)
3 Cambridge Major - Temporary Sidewalk

VII. F3

VII. 6

SUMMARY OF VILLAGE CONTRACTS 3-23-15

Contract Expiration Date	Name of Company	Service or Product Provided	Is this a contract? lease? license?	Annual Cost of Contract	Department Negotiating/ Overseeing Contract
02-28-2015	Morphotrak	Fast ID maintenance	contract	442.23	Police
03-06-2015	MLG	Business Park brokerage services	contract	10%	Administration
03-21-2016	General Code	laserfiche maintenance	contract	2,666.00	Police
03-29-2015	Schultz-Bernstein & Associates	Trend Micro Antivirus Maintenance	license	756.00	Finance
04-29-2015	Carlson AutoCAD	Auto CAD Software Maintenance	contract	1,238.00	Engineering
04-30-2015	Eaton Corporation	UPS maintenance main	contract	2,832.00	Police
05-01-2015	Wisconsin DOT (Municipal Salt Bid)	road salt	contract	210,000 est.	Highway
Summer 2015	Harley Davidson	motorcycle	lease	1,589.00	Police
08-15-2015	TE Brennan Company	Property & liability insurance consulting	contract	3,947.47	Finance
09-__-2015	Industrial Towel and Uniform	towels, floor mats, mop heads	contract	see pricing list	Buildings & Grounds
09-30-2015	Marine Biochemists	Algea treatment (Friedenfeld Park)	contract	609.00/service call	Highway
09-30-2015	Marine Biochemists	Algea treatment (pond by Wago)	contract	1,800.00/season	Highway
10-01-2015	Waste Management	solid waste & recycling pickup	contract	900,000.00	DPW
10-31-2015	Tapco	intersection signal maintenance	contract	1,710+ $85/hr.	Highway
10-31-2015	NuVantage Employee Resource	employee assistance program	contract	800+ hr. fee	Administration
12-31-2015	Ruekert & Mielke	GIS (3 year contract-payment 100% upfront)	contract	15,000.00	Sewer & Water
12-31-2015	JB Janitorial Services LLC	janitorial service	contract	83,040.00	Buildings & Grounds
12-31-2015	Braun Thyssen Krupp Elevator	PD elevator maintenance agreement	contract		Police
12-31-2015	Accurate Appraisal	assessing services	contract	54,500.00	Administration
12-31-2015	Harris	MSI Maintenance	license	14,120.26	Finance
12-31-2015	ProPhoenix Corporation	ProPhoenix annual main. & support	contract	28,706.00	Police
12-31-2015	ProPhoenix Corporation	ProPhoenix annual main. & support	contract	9,576.00	Fire
12-31-2015	General Communications	maintenance contract on AUX I/O's only	contract	2,850.00	Police
12-31-2015	Washington County Humane Society	animal control	contract	2,667.00	Police
12-31-2015	Vermot Systems	Rec Trac Maintenance	license	4,159.14	Park & Rec
12-31-2015	Baycom	911 service agreement	contract	14,350.00	Police
12-31-2015	Merlin Leasing	Nexlog 740 Recorder	lease	19,916.32	Police
12-31-2015	J. Mauel & Associates	tax col./pet lic., sp. assm't soft. maintenance	license	625.00	Finance
12-31-2015	Turning Point System	Auto-Cad Software Maintenance Plan	contract	1,170.00	Engineering

Contract Expiration Date	Name of Company	Service or Product Provided	Is this a contract? lease? license?	Annual Cost of Contract	Department Negotiating/ Overseeing Contract
12-31-2015	General Communication	radio maintenance	contract	1,260.00	Buildings & Grounds
12-31-2015	Seiler	GPS Total Station software maintenance	license	4,824.00	Engineering
02-10-2016	AT&T	telephone service-Integration Info. Network	contract	see pricing list	Administration
02-06-2016	AT&T	State of Wisconsin Centrex	contract	see pricing list	Finance
06-09-2016	Winscribe Digital	police dictation equipment	contract	2,727.00	Police
07-18-2016	AT&T	long distance	contract	varies	Finance
10-05-2016	Gordon Flesch	copier maintenance	lease	4,515.00	Police
12-31-2016	Cintas	fire alarm inspections	contract	7,652 est.	Buildings & Grounds
03-01-2017	ISDN	Pri Centrex	contract	see pricing list	Finance
05-31-2017	Emergency Services Marketing	I Am Responding	contract	650.00	Fire
09-13-2017	GFC Leasing	copiers	lease	5,700.00	Library
02-28-2018	Johnson Controls	HVAC-Library	contract	2,727/2,809/2,893	Buildings & Grounds
open	Ruekert & Mielke	SCADA	contract	T & M	Sewer & Water
Open	Arborscape	weed violation cutting services	contract	time & material	Community Development

12-31-2014	Washington Co. Sheriff's Office	radio console maintenance	contract	4,050.00	Police