

VILLAGE OF GERMANTOWN
GENERAL GOVERNMENT &
FINANCE COMMITTEE
MEETING MINUTES
March 31, 2015

CALL TO ORDER: The meeting was called to order at 5:30 p.m. by Chairperson Zabel.

ROLL CALL: Chairperson Zabel, Trustee Member Kaminski, Vanderheiden and Baum were present. Also present: Administrator Schornack, Finance Director Rath, Clerk Goeckner and Deputy Clerk Tamborino.

APPROVAL OF MINUTES: *Motion (Kaminski/Vanderheiden) to approve the minutes from the February 24, 2015 meeting, motion carried.*

PUBLIC COMMENT: No one addressed the Committee.

UNFINISHED BUSINESS: None

NEW BUSINESS:

RESOLUTION TO CHARGE OFF 2013 DELINQUENT PERSONAL PROPERTY: Finance Director Rath explained the majority of the accounts are either out of business or no longer in the village. The Village's share is \$546.05. *Motion (Kaminski/Vanderheiden) to recommend Village Board approve the resolution to charge off 2013 delinquent personal property taxes, motion carried unanimously.*

PROPERTY INSURANCE AND THE LGPIF: Finance Director Rath stated the Governor has proposed to eliminate the Local Government Property Insurance Fund. T. E. Brennan is suggesting we market our coverage sooner than later in case this proposed budget gets approved. Finance Director Rath will have more information this summer with options on renewals.

RESOLUTION TO RESCIND 2014 REAL PROPERTY TAXES – GTNV211-011: Finance Director Rath explained that a palpable error was made by the Assessor in the Improvement Value of Parcel GTNV211-011 of \$214,300. The lot is vacant, there is no improvement value. The tax amount of \$3,564.59 will be charged back to the Department of Revenue by October 1, 2015. *Motion (Kaminski/Vanderheiden) to recommend Village Board approve the resolution to rescind 2014 Real Property Taxes on Tax Key #GTNV211-011, motion carried.*

AN ORDINANCE AMENDING § 10.065 OF THE MUNICIPAL CODE OF GERMANTOWN TO PROVIDE FOR THE LAWN AND YARD MAINTENANCE OF COMMERCIAL PROPERTIES: Chairman Zabel clarified the amendment of Section 10.065 is to include commercial properties and exclude agricultural zoned parcels more than 5 acres in size and actively put to agricultural use. *Motion (Kaminski/Zabel) to recommend Village Board approve the Ordinance, motion carried unanimously.*

DISCUSSION OF VOTER REGISTRATION VERIFICATION POSTCARDS FOLLOW UP: Clerk Goeckner discussed the procedures conducted for follow up on voter registration verification postcards, which are sent out by the State after a person registers to vote.

REPORTS:

Monthly Year to Date Financials:

Revenue and Expense Report – All Funds: Finance Director Rath reviewed the payables with the Committee and stated no issues this month. There will be some carryovers on the March report next month.

Health and Dental Plans: Finance Director Rath reviewed the Health and Dental Plans. Health and Dental claims are still back from December. The carryover is higher from last year.

Impact Fees Financial Reports: Finance Director Rath explained the reports.

Accounts Payable: The Accounts Payable report was reviewed and placed on file. The \$94,000 liability insurance payment is quarterly now versus monthly.

Monthly Code Violation Reports: Building Inspection Department and Planning Department: Administrator Schornack discussed a current code violation in the Village and is meeting with all the governmental entities involved to discuss the full story. This will be added to future Code Violation Reports.

C.I.P. PROJECTS: Finance Director Rath reviewed the projects.

Letter of Credit Summaries: Building Inspection Department, Public Works Department, and Planning Department: The Letter of Credit summaries were placed on file.

Summary of all Village Contracts: Administrator Schornack reviewed the Village contracts.

NEXT MEETING: Tuesday, April 21, 2015 at 5:30 p.m.

ADJOURNMENT: There being no further business, the meeting adjourned at 6:18 p.m.

Respectfully Submitted,

Timmerly Tamborino
Deputy Clerk