VILLAGE OF GERMANTOWN
PARK & RECREATION COMMISSION MINUTES
GERMANTOWN VILLAGE HALL
Wednesday, June 26, 2013

CALL TO ORDER: The meeting was called to order at 5:31p.m. by Chair Laszewski.

ROLL CALL: Chair Laszewski, Commissioners Depies, Coulthurst, Trustee Rep. Kaminski and School Board Rep. Medved. Excused was Knop. Also present was Director Casperson. Guests included Annette Mueller from Germantown Soccer.

APPROVAL OF MINUTES: ***Motion by Laszewski, seconded by Depies to approve the minutes as presented.***
Ayes: 4 (Laszewski, Coulthurst, Kaminski, Medved)
Absent: 1 (Knop)
Abstain: 1 (Depies)

PUBLIC INPUT: Nothing

VILLAGE BOARD: Kaminski stated that it was nice for the Recreation Department to get 2 Capitol items in 1 year. (Spassland Shelter & Firemen's Playground Equipment) Budgets will be tight again this year. The Fire Department is going to start campaigning for more volunteer staff. They are also looking at having part-time staff working on the weekends. Kaminski recommended that Casperson work with Dave Schornack and Jeff Retzlaff, Planning/Zoning Director, to see if the Recreation Department can add a few questions to their survey that will be going out this fall.

SCHOOL BOARD REPORT: Medved stated that Summer School is starting. July 18th is the Building Committee meeting in which the Germantown Park & Recreation Department Facility Usage agreement is still being worked on. WiFi will be upgraded in all of the Germantown Schools.

Motion by Laszewski, seconded by Kaminski to move to item B, under Unfinished Business.
Ayes: 5 (Laszewski, Coulthurst, Kaminski, Medved, Depies)
Absent: 1 (Knop)

PROJECT ADVISORY COMMITTEE: Depies stated to qualify for the Federal Funding with the roadways, you must have bike lanes on each side. (5 foot lanes on each side) The Village Board has a policy of having sidewalks on both sides of the roadway. The Village will find out in August if the Village qualifies for the Federal Funding of the Donges Bay Road project.

DIRECTOR'S REPORT:

A. **Spassland Park Shelter** - Construction documents and bid information was made public on June 10. Bid opening is July 2. Construction is scheduled to start July 30 with a completion date of September 30.

B. **Firemen's Park Playground** - The Firemen's Park Playground was completed on June 14. The playground officially opened on June 15. Thank you to everyone involved who made this project a huge success.

C. **Kiwanis Outdoor Performing Arts Pavilion** - The focus/user group met on May 16 and visited Wauwatosa's Hoyt Park Performing Arts Stage on June 3. The designer is working on concept plans for final approval. The Pavilion is scheduled to be installed in Fireman's Park.

D. **Community Garden** - The Community Garden relocation project was completed on June 6. 24 plots were available, with 19 plots rented (7 double plots and 5 single plots), and 2 plots for the Master Gardeners. A single plot costs $30. A double plot costs $55.

E. **Summer Intern** - Katie Rodger, a UW-La Crosse Master's student will be starting her internship with the Department on Tuesday, May 21st.

F. **TreeStock** - The Second annual TreeStock took place June 1, from 4:00 to 10:00p.m. The event raises money for the beautification of Main Street, Kinderberg Park and Spassland Park. The event had minor setbacks with the rain coming at 8:00pm. Overall the event was a success. The group already installed trees at Kinderberg Park, hanging baskets on Main Street and plan to install plants around Kinderberg Park Pavilion.

G. **Website** - The Village's new website went live on Monday, June 24. A lot of staff hours were used to complete the new site. Thank you to Christa Lofy and Joe Masiarchin for all their work.

H. **Dance Facility** - The Department's Dance Program is looking for a new home. The ever popular program lost its location in May. The former facility (Cross Way Church) can no longer house the program. Currently the Department is looking for a new facility. With little funds and no indoor space, options are very limited.

I. **Friedenfeld Park -** The Freistadt 4-H Friends received $1,500 for tree planting around the Friedenfeld Playground.

J. **EAB Presentation** - The DNR is speaking at the July 15 Village Board meeting about EAB. They will be speaking about EAB's history, Response Plan and Recommendations and treatment effectiveness. In addition the DNR will be presenting the Village with a Tree City Growth Award.

K. **Summer Park Meeting Locations** – It was decided at the May meeting the Commission will meet at the following Parks: July: Firemen's, August: Friedenfeld, September: Spassland.

RECREATION REPORT

A. **Summer Programming** - Over 40 summer programs started the week of June 17. There was a lot of time, effort and coordination getting these programs up and running.

B. **Movies in the Park** - The first Movies in the Park event of the summer season was held on Friday, June 14th and featured the movie The Amazing Spiderman. Approximately 150 attended the event. The next movie is Friday, July 26th featuring Wreck It Ralph and will be held in conjunction with the Family Campout. Back by popular demand we will have face painting and balloon animals done by the clowns Cuddles & Billy.

C. **Germantown Children's Theatre Performance -** Join us as we present Rats! The Story of the Pied Piper in our 21st musical production will be held on Thursday, July 18 at 1:30 or 6:30 p.m. at the Germantown High School Stage. The town of Hamlin is filled with rats and only one person can save them!

D. **Booster Night -** Booster Night is a program developed by Robert's Frozen Custard to raise money for our youth programs and athletics. Our department will receive 10% of sales from 3:00 p.m. – closing. Everyone has to eat, so why not stop by Robert's on July 8 for some good food and treats!

E. **Community Band Concert -** Our first summer Concert in the Park will be held Wednesday, July 10 at Firemen's Park featuring music from across America. The July 24 concert will include music of the old west and July 31 will be a Military Salute where all veterans are encouraged to attend as honored guests.

F. **Care Type Programs** - At Tyke Site, Kids Klub, Adventure Kids Klub, Playgrounds there are 373 children enrolled split between 7,106 different registrations and 54 days.

    1. **Recreation Carnival** - This week the children will be participating in the 3rd annual Recreation Carnival. The event very popular among the children. This year staff started making their own games to reduce rental costs.

G. **Facebook** - We have 926 likes so far (up by 33 likes since last month)…if you are not a fan, please like our page to help us grow our fan base! This is a great way for us to promote our programs and events!

COMPREHENSIVE PLAN CHAPTERS - *Review:* It was suggested with the park tours coming over the next few months, to start "brain storming" and visit the parks to see what improvements are needed and/or what amenities are wanted for the 5 year plan.

GERMANTOWN SOCCER CLUB FIELD SPONSORSHIP AGREEMENT – *Discussion & Action:* Annette Mueller stated that the Soccer Club wants to replicate the current sponsorship signs that are at Friedenfeld Park by the football fields. The soccer field sponsorships would be resold once a business states that they are not renewing their field sponsorship. The sign posts would not be replaced. The funds would go through "Germantown Friends of Park & Recreation". Those funds would be used for the purchase of the signs along with field maintenance and/or restoration at Friedenfeld Park.

Motion by Laszewski, seconded by Coulthurst to accept the Germantown Soccer Club Field Sponsorship agreement as presented with the following stated correction: under #4, "Renewal" the sponsorship term should be changed to 2 years instead of 5 years. Motion unanimously carried.

SUMMER INTERN – *Major Project:* Katie stated that she is going to do a yearend report for 2012. It will be an overview of the department which will include how successful the department is, comments/enrollment numbers for programs, bio on full-time staff, information on our parks and funds raised, etc. It will be available for viewing on the Village's new website for viewing.

ANNOUNCEMENTS OF PUBLIC INTEREST: Casperson handed out a copy of the Park Impact Fees. Discussion was held regarding the use of the impact fees and when they have to be used by. The 4th of July activities will be held at Fireman's Park.

ADJOURNMENT: There being no further business, the meeting was adjourned at 7:20p.m.

Respectfully submitted,

Shannon Lemke
Reporting Secretary