

**VILLAGE OF GERMANTOWN
PARK & RECREATION COMMISSION MINUTES
GERMANTOWN VILLAGE HALL
Wednesday, July 17, 2013**

CALL TO ORDER: The meeting was called to order at 5:33p.m. by Chair Laszewski.

ROLL CALL: Chair Laszewski, Commissioners Depies, Coulthurst, Knop, Trustee Rep. Kaminski and School Board Rep. Medved. Also present was Director Casperson, Joe Masiarchin and Patti Heinen.

APPROVAL OF MINUTES: *Motion by Laszewski, seconded by Coulthurst to approve the minutes as presented.*

Ayes: 6

PUBLIC INPUT: Nothing

Motion by Laszewski, seconded by Kaminski to move to New Business, item B.

Ayes: 6

VILLAGE BOARD: Kaminski stated the budget processed has started.

SCHOOL BOARD REPORT: Medved stated the new Superintendent is now here and they are getting prepared for the new school year. The "Chrome Books" have been approved. The building committee will be meeting July 18th for approval of the Facility Use Agreement with the Germantown Park & Recreation Department. The school board has contracted with a consulting firm to develop a compensation plan for our teachers and aides.

PROJECT ADVISORY COMMITTEE: Depies stated that the Donges Bay Road project was approved by the Village Board and now Germantown is waiting to see if the Village will receive funding for the project.

DIRECTOR'S REPORT:

- A. **Spassland Park Shelter** – Public bid opening took place on July 2nd. On July 9th, the Building Construction Oversight Committee rejected all bids and re-advertised the project for public sealed bids. The Department assumed there was some confusion, as documents contained information on a utility extension. The utility extension is part of the overall project, but a part of this bid. Bid opening is scheduled for July 26th. Construction is scheduled to start August 19th with a completion date of October 4th.
- B. **Mary Croasdaile** – Mary's last day with the Park and Recreation Department was July 12th. Mary worked for the Department for 14 years. Mary was a valued and hardworking employee. Her departure will surely be missed.
- C. **Kiwanis Outdoor Performing Arts Pavilion** – There is no update since our last meeting.

PARK & RECREATION COMMISSION MINUTES

July 17, 2013

PAGE 2

- D. **Community Garden** - The Community Garden relocation project was completed on June 6th. A water line was brought to the site from the Wolf House in place of the large water storage tank.
- E. **Summer Intern** - Katie Rodger, a UW-La Crosse Master's student will be completing her internship on Friday, August 2nd.
- F. **Dance Facility** - The Department's Dance Programs found a new home. We have successfully agreed to use Preferred Fitness for classes. Thank you to Patti Heinen and Preferred Fitness for working together.
- G. **EAB Presentation** - The DNR spoke at the July 15th Village Board meeting about EAB. The presentation was very well done and educational. Hopefully the Trustees got the information they were looking for. In addition the DNR presented the Village with a Tree City Growth Award and Tree City USA award.

Recreation Report

- 1. **Summer Programming** – Twenty additional summer programs have started since the commission last meeting.
- 2. **Movies in the Park/Family Camp Out** – Our next movie will be on Friday, July 26th featuring Wreck It Ralph and will be held in conjunction with our Family Campout at Kinderberg Park. We already have 110 people signed up to camp (27 families).
- 3. **Germantown Children's Theatre Performance** – Join us as we present Rats! The Story of the Pied Piper in our 21st musical production held on Thursday, July 18th at 1:30 or 6:30 p.m. at the Germantown High School Stage.
- 4. **Booster Night** – Booster Night was held on July 8th and Robert's Frozen Custard donated \$350.00 to the department for the event!
- 5. **Camp Invention** – New this year we are offering Camp Invention. Camp Invention is an awesome experience for children promoting creativity and hands-on learning disguised as fun. It will be held July 22 – 26 at KMS from 9:00 a.m. – 3:30 p.m. this year.
- 6. **Bergstrom Chevrolet Grand Slam Event** – For the third year in a row Bergstrom Chevrolet has chosen our department's tball/baseball/girls softball to sponsor. We had a Grand Slam event where they provided food, t-shirts, and also presented our department with a \$500.00 check as well as equipment totaling over \$500.00. Those who came were entered into a raffle for a chance to win Brewer's tickets and the chance to go on the field before the game to be recognized with Bergstrom Chevrolet. We had over 70 attend the event and it was a great success!
- 7. **Community Band Concert** – Our first summer Concert in the Park was held Wednesday, July 10th at Firemen's Park featuring music from across America. The July 24th concert will include music of the old west and July 31st will be a Military Salute where all veterans are encouraged to attend as honored guests.

PARK & RECREATION COMMISSION MINUTES

July 17, 2013

PAGE 3

8. **Amazing Race** – The Amazing Race will be taking place on Friday, August 2nd. This program received a Silver Star Award in 2012 for programming excellence from WPRA. This year we will be maxing it out a new high of 18 teams and a total of 75 participants. Teams comprised of adults and children will have to think and act quickly as they read clues and perform fun tasks while exploring different parts of Germantown. Each year the race features a variety of new locations including parks and local businesses. We have room for 1 last team, so don't wait to register.
9. **Facebook** – We have 939 likes so far (up by 13 likes since last month)...if you are not a fan, please like our page to help us grow our fan base! This is a great way for us to promote our programs and events!

COMPREHENSIVE PLAN – Review: The commission discussed chapter 5 and stated that the “Goals” should be “Long Term Goals”. We should “preserve” what we currently have. The commission stated that they would like Director Casperson to look at the Comprehensive Plan and bring back “his” view/thoughts to the commission.

PARK EVALUATIONS – Comments are as follows:

Fireman's –

- Bathrooms in good shape
- Would like Mulch around trees
- Veteran Memorial needs to be weeded
- Would like the Trash receptacles be better looking
- Small baseball field on Friestadt needs some TLC
- Drinking fountain is not working properly
- Positive comments on the new play equipment

Haupt Strasse –

- Parking lot needs some repair
- The park needs better lighting
- Diamond should be in better condition
- Shelter in good condition, but could use a little TLC
- Picnic tables could use some repair
- Skateboard park seems to be ok, could it use some updating
- Permanent restrooms and water would be nice
- Park is used a lot
- Remove fencing from around the skateboard park

Dheinsville –

- Needs a parking lot
- The park signage is not the easiest to see
- One of the archery targets is leaning over
- The pathway for the archery range will be coming by fall
- The culvert on the East end of the driveway is exposed and some cracking exists

PARK & RECREATION COMMISSION MINUTES

July 17, 2013

PAGE 4

FALL/WINTER 2013-2014 FEES & CHARGES – *Discussion & Action:* Heinen went over the programs that are increasing due to changes with the school district and their utilities increasing. The Fire Department has increased their fees for the safety programs to re-coop costs.

Motion by Laszewski, seconded by Knop to approve the Fall/Winter 2013-2014 fees as presented with the stated correction to the Rock Climbing and Warchix Pom Clinic that the change % should be zero.

Ayes: 6

Motion by Laszewski, seconded by Kaminski to move back to Item “V”.

Ayes: 6

ANNOUNCEMENTS OF PUBLIC INTEREST:

ADJOURNMENT: There being no further business, the meeting was adjourned at 7:20p.m.

Respectfully submitted,

Shannon Lemke
Reporting Secretary