

**VILLAGE OF GERMANTOWN
GENERAL GOVERNMENT &
FINANCE COMMITTEE
MEETING MINUTES
April 21, 2015**

CALL TO ORDER: The meeting was called to order at 5:30 p.m. by Chairperson Zabel.

ROLL CALL: Chairperson Zabel, Trustee Members Kaminski and Warren were present. Trustee Daniels was excused. Also present: Administrator Schornack, Finance Director Rath, Police Chief Hoell and Deputy Clerk Tamborino.

APPROVAL OF MINUTES: *Motion (Kaminski/Zabel) to approve the minutes from the March 31, 2015 meeting, motion carried.*

PUBLIC COMMENT: No one addressed the Committee.

UNFINISHED BUSINESS: None

NEW BUSINESS:

POLICE DEPARTMENT SALARY ADJUSTMENTS: Administrator Schornack gave a summary of the salary compression happening in the Police Department between the union positions and the non-represented management staff, mainly detectives compared to their supervisors. Administrator Schornack recommends giving a \$3000 increase to the Lieutenants, Captains and Chief because in January 2016 the Police Union will receive a 3% increase. Trustee Kaminski would like to see future discussion on the surrounding community median salary ranges. Chairman Zabel mentioned these positions have already received a 1-1/2% increase and with the \$3000 increase would give them a 5% increase for the year. ***Motion (Kaminski/Warren) to recommend the Village Board approve a \$2000 increase to each of the Lieutenants, Captains and Chief positions to their 2015 salaries. Vote taken 2 ayes, 1 no vote (Zabel), motion carried.***

RESOLUTION – AUTHORIZING THE WRITE-OFF DELINQUENT ACCOUNTS RECEIVABLE - AMBULANCE: Finance Director Rath explained to the committee that payment options have been exhausted on delinquent ambulance billing accounts totaling \$43,166.71. The invoices span service dates from 2006 to 2014 and have been deemed uncollectible by the collection agency. ***Motion (Kaminski/Warren) to recommend the Village Board approve the resolution removing the delinquent ambulance billings in the amount of \$43,166.71 from open receivables in the general ledger, motion carried unanimously.***

RESOLUTION – BUDGET AMENDMENT LINE ITEM TRANSFER – ALLOCATE CONTINGENCY FUNDS TO DEPARTMENTS TO COVER 2015 WAGE INCREASE: Finance Director Rath explained that funds need to be allocated to the correct department accounts to facilitate proper accounting to cover the 2015 wage increase. ***Motion (Kaminski/Warren) to recommend the Village Board approve the resolution***

to allocate contingency funds to departments to cover 2015 wage increase, motion carried unanimously.

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REPORTS:

Monthly Year to Date Financials:

Revenue and Expense Report – All Funds: Finance Director Rath explained how to read the reports to the committee.

Health and Dental Plans: Finance Director Rath reviewed the Health and Dental Plans. New premium rates will be in next month.

Impact Fees Financial Reports: Finance Director Rath explained the reports.

Accounts Payable: The Accounts Payable report was reviewed and placed on file.

Monthly Code Violation Reports: Building Inspection Department and Planning Department: Administrator Schornack gave a brief update on a current code violation in the Village commenting there is 106 violations and the next step will be to talk to the Village Attorney.

C.I.P. PROJECTS: Finance Director Rath reviewed the projects.

Letter of Credit Summaries: Building Inspection Department, Public Works Department, and Planning Department: The Letter of Credit summaries were placed on file.

Summary of all Village Contracts: Administrator Schornack reviewed the Village contracts.

NEXT MEETING: Wednesday, May 20, 2015 at 5:30 p.m.

ADJOURNMENT: There being no further business, the meeting adjourned at 6:41 p.m.

Respectfully Submitted,

Timmerly Tamborino
Deputy Clerk