VILLAGE OF GERMANTOWN
N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022

MEETING:	**PUBLIC SAFETY COMMITTEE**
DATE AND TIME:	**MONDAY, MAY 4, 2015** **5:30 p.m.**
LOCATION:	**Village Hall Board Room** **N112 W17001 Mequon Road**

I. **CALL TO ORDER:** This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.

II. **ROLL CALL:** Chairperson Hughes, Trustees Baum, Daniels and Myers.

III. **PUBLIC COMMENT:** Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there be a three minute time period, per person, with time extensions per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received. However, NO ACTION will be taken under public comments.

IV. **APPROVAL OF MINUTES:** April 6, 2015 meeting

V. **REPORTS:**
- A. Police Department
  - 1. Monthly
  - 2. Annual
- B. Fire Department
  - 1. Monthly
  - 2. Record of Exceptional Service
- C. Overtime Reports
  - 1. Police Department
  - 2. Fire Department
- D. Policy Updates
  - 1. Use of Discretion – Police Dept.
  - 2. Strip Searches – Police Dept.

VI. **UNFINISHED BUSINESS:** None

VII. **NEW BUSINESS:**

All license approvals to be conditional upon compliance of all code violations/requirements and monies owed to the village paid prior to issuance of licenses in addition to any other conditions noted.

A. Application for Animal Fancier's Establishment, Mark Wallace and Melanie Smythe, N140 W17938 Cedar Lane, for 4 dogs

B. Applications for Dance Licenses (four separate dates), Dheinsville Olde Time Bier Garden, Germantown Historical Society, Dheinsville Park, N128 W18780 Holy Hill Road, Germantown, WI, Entire Park: May 30, 2015, June 27, 2015, July 25, 2015 and August 29, 2015, each 12:00 pm – 9:00 pm

C. Application for Dance License, Oktoberfest, Germantown Historical Society, N128 W18780 Holy Hill Road, Germantown, WI – September 26 & 27, 2015, 11:00 a.m. – 11:00 p.m.

D. Application for Amendment of "Class B" License for Outside Premises Extension, Bubs Irish Pub, N116 W16218 Main St., May 19 through October 31 from 12:00 p.m. to 10:00 p.m. (conditional on Planning Dept./Plan Commission approvals)

E. **"Class B" Fermented Malt Beverage and Intoxicating Liquor Licenses**

1. Aldo's Pizza & Pub, LLC, Dwayne Ketterer, Agent, 584 Jordan Circle, Colgate, WI, 53017, d/b/a **Aldo's Pizza & Pub**, W156 N11058 Pilgrim Road, Germantown, WI, 53022. (includes an outside dining area of approximately 30 feet in front of building to be open until 10:00 p.m.; an outside extension into the parking lot for a Classic Car Cruise Night on Tuesdays from 5:00 p.m. to 9:00 p.m. from July 1, 2015 through September 30, 2015 and from May 25, 2016 through June 30, 2016
2. Barley Pop Brew Haus, LLC, Deborah Reinbold, Agent, 1388 Parkview Drive, Hubertus, WI, 53033, d/b/a **Barley Pop Pub & Restaurant,** N116 W16137 Main Street, Germantown, WI, 53022. (includes Brew Haus and fenced outside extension on north side of building to be open until 10:00 p.m. and outside extension July 4, 2015 from the east end of the building to the western end, all the way to the sidewalk, during the July 4th parade beginning at noon)
3. WI Bier Stube LLC, Charles B. Hastings, Agent, 644 Hwy. K, Erin, WI, 53027, d/b/a **Von Rothenburg Bier Stube,** N116 W15863 Main Street, Germantown, WI, 53022. (includes outside fenced beer garden extended to parking lot open until 10:00 p.m.)
4. Blackstone Creek Golf Club Ltd., Troy D. Schmidt, Agent, N105 W14467 Wilson Circle, Germantown, WI 53022, d/b/a **Blackstone Creek Golf Club,** N112 W17300 Mequon Road, Germantown, WI 53022. (includes golf course property of 187 acres)
5. Blazin Wings, Inc., Jillian Cabanatuan, Agent, N96 W20309 County Line Rd., Germantown, WI 53022, d/b/a **Buffalo Wild Wings,** N96 W17990 County Line Road, Germantown, WI 53022 (includes attached patio with hours restricted between 10:00 p.m. and 8:00 a.m.)
6. Maple Road, LLC, Radomir Buzdum, Agent, N9661 Boje Ct., Watertown, WI, 53094, d/b/a **Buzdum's Pub & Grill,** W188 N10515 Maple Road, Germantown, WI, 53022. (Includes an outdoor patio area and bleacher area until 9:00 p.m.)

VII. **NEW BUSINESS continued:**

7. ERJ Dining III, LLC, Paul S. Thompson, Agent, 6812 W. Greyhawk Court, Franklin, WI 53132, d/b/a **Chili's Grill & Bar**, N96 W18640 County Line Road, Germantown, WI 53022.c
8. Eastern Kettle Moraine Moose Lodge #1238, Dan Frailing, Agent, 4602 N. 126th St., Butler, WI 53007, d/b/a **E.K.M. Moose Lodge #1238**, W198 N10217 Appleton Avenue, Germantown, WI 53022. (includes outside pavilion 22' x 20', and open area for Lodge picnics including buildings to be open until 10:00 p.m.)
9. Florian Park, Inc., Ryan Rahl, Agent, 311 Preserve Way, Colgate, WI 53017, d/b/a **Florian Park Conference & Event Center,** N111 W18611 Mequon Road, Germantown, WI 53022. (includes outside premise Willow Path, Willow Gardens, and Willow Point on south end of Willow Pond to be open until 10:00 p.m. and outdoor designated smoking area to the north of property)
10. JK GAM, LLC, Jon R. Gamroth, Agent, N104 W15303 Donges Bay Road, Germantown, WI 53022, d/b/a **Gamroth's Kuhburg Junction,** W140 N10385 Fond du Lac Avenue, Germantown, WI 53022.
11. Northridge Automotive Enterprises, Inc., David L. Iverson, Agent, N166 W19523 Ravens Way, Jackson, WI 53037, d/b/a **Ivee's at Main**, W157 N11618 Fond du Lac Avenue, Germantown, WI 53022. (includes outside patio in front of building until 10:00 p.m.)
12. Gerald Louis Wagner, Agent, 20315 Sutter Creek Dr., #127, Brookfield, WI 53045, d/b/a **KJ's Bar and Grill**, N112 W21209 Mequon Road, Germantown, WI, 53022. (Includes outside 20' x 25' deck to be open until 10:00 p.m.)
13. La Chimenea LLC, Ricardo Jimenez, Agent, 3625 W. Orchard Street, Milwaukee, WI 53215, d/b/a **La Chimenea**, N112 W15251 Mequon Road, Germantown, WI 53022. (includes 1100 sq. ft. outside patio to be open until 10:00 p.m.)
14. Lone Star, LLC, Karen Ann Pritzlaff, Agent, W204 N11912 Goldendale Road, Germantown, WI 53022, d/b/a **Lone Star**, W204 N11912 Goldendale Road, Germantown, WI 53022. (includes horseshoe courts, path, outside fenced area to be open until 10:00 p.m., and outside front porch area)
15. Metro Cigars, LLC, Jennifer Lynn Groh, Agent, 1671 Holy Hill Lane, Hubertus,WI 53033, d/b/a **Metro Cigars, LLC**, W182 N9606 Appleton Avenue #104, Germantown, WI 53022
16. Nardo's, Inc., Christopher R. Mastronardo, Agent, 445 Wildwood Ridge, Colgate, WI, 53017, d/b/a **Nardo's Passport Inn**, W204 N11498 Goldendale Rd., Germantown, WI 53022. (includes 8' x 55' outside area to be open until 10:00 p.m.)
17. Old Town WI, LLC, Charles B. Hastings, Agent, 644 Hwy. K, Erin, WI, 53027, d/b/a **Old Town Inn,** N116 W15841 Main Street, Germantown, WI, 53022. (includes outdoor deck open until 10:00 p.m.)
18. Riversbend Country Club, Inc., Charles L. Schmit, Agent, N132 W18021 Rockfield Road, Germantown, WI, 53022, d/b/a **Riversbend Golf Club,** N96 W18034 County Line Road, Germantown, WI 53022. (includes a 36' trailer and service on the golf course from a motorized beverage cart)

VII. **NEW BUSINESS continued:**

19. K&K Acquisitions, LLC, Kristine M. Gintner, Agent, W163 N10564 Ridgeview Lane, Germantown , WI 53022, d/b/a **Sheer Lounge,** N112 W16560 Mequon Road, Germantown, WI 53022. (includes an outside premise extension of 24' x 8' on the sidewalk from 3:00 p.m. to 10:00 p.m.)
20. Robin L. Bird, LLC, Robin L. Bird, Agent, W188 N13367 Maple Road, Richfield, WI 53076, d/b/a **Sports Corner Bar & Grill**, W187 N12793 Fond du Lac Avenue, Germantown, WI 53022. (includes outside volleyball courts and smoking room to be open until 10:00 p.m.)
21. Christine A. Brockman, W157 N11638 Fond du Lac Avenue, Germantown, WI 53022, d/b/a **Tiny T's**, W157 N11638 Fond du Lac Avenue, Germantown, WI 53022. (includes fenced outside premise on July 4, 2015)

F. **Class "B" Fermented Malt Beverage and "Class C" Wine Licenses**

1. Zhengren Zheng, N111 W16424 Esquire Ct., Germantown, WI 53022, d/b/a **China Kitchen**, N112 W16560 Mequon Road, Germantown, WI 53022
2. Hung Hao LLC, Hung D. Lu, Agent, N109 W12628 Coneflower Cir., Germantown, WI 53022, d/b/a **Hung Hao Restaurant**, N112 W15800 Mequon Road, Germantown, WI 53022

G. **Class "B" Fermented Malt Beverage Licenses**

1. Marko's Pizza of Germantown, Inc., Mark Caldwell, Agent, 3041 Nostalgic Ct., Hubertus, WI 53033, d/b/a **Marko's Pizza**, W156 N9664 Pilgrim Road, Germantown, WI 53022
2. PH Hospitality Group, LLC, Richard Tomczek, Agent, 11514 N. Buntrock Avenue, Mequon, WI 53092, d/b/a **Pizza Hut**, N112 W15800 Mequon Road, Germantown WI 53022

H. **"Class A" Fermented Malt Beverage and Intoxicating Liquor Licenses**

1. Aldi Inc., Lucy E. Scharrer, Agent, 6152 St. Anthony Road, Allenton, WI, 53002, d/b/a **Aldi #67**, N96 W18838 County Line Road, Germantown, WI, 53022
2. Cost Plus, Inc., Dean M. Zachman, Agent, 2627 N. 94th Street, Wauwatosa, WI, 53226, d/b/a **Cost Plus World Market**, N96 W18970 County Line Road, Germantown, WI 53022
3. Colgate Gas, Inc., Didar Singh, Agent, W150 N7248 Paseo Lane, Menomonee Falls, WI 53051, d/b/a **County Line BP**, N96 W21962 County Line Road, Germantown, WI 53022
4. Ultra Mart Foods, LLC., Patricia L. Chastain, Agent, W63 N238 Fairfield Street, Cedarburg, WI 53012, d/b/a **Pick 'n Save #6357**, N112 W16200 Mequon Road, Germantown, WI 53022
5. Sendik's Germantown LLC, Theodore Balistreri, Agent, 5566 N. Diversey Blvd., Whitefish Bay, WI 53217, d/b/a **Sendik's Food Market**, N112 W15800 Mequon Road, Germantown, WI 53022
6. Wal-Mart Stores East, LP, Duane C. Van Straten, Agent, 1212 Lily Ave., West Bend, WI 53090, d/b/a **Wal-Mart #1515**, W190 N9855 Appleton Avenue, Germantown, WI 53022
7. Kalim Beg, 2715 W. Country Club Drive, Mequon, WI 53092, d/b/a **KAL Service Willow Creek BP**, W201 N10451 Appleton Avenue, Germantown, WI 53022.

VII. **NEW BUSINESS continued:**

I. **Class "A" Fermented Malt Beverage Licenses**

1. Kwik Trip, Inc., Bethany A. Ohde, Agent, 6639 W. Bonniwell Road, Mequon, WI 53097, d/b/a **Kwik Trip #631,** W188 N10963 Maple Road, Germantown, WI 53022
2. B & B, Inc. of Milwaukee, Asif Vadsaria, Agent, W151 N11492 Potomac Cir., Germantown, WI 53022, d/b/a **Quick Pick Food Mart,** N128 W21760 Holy Hill Road, Richfield, WI 53076

J. Request to Replace Duty Ammunition – Police Dept.
K. Officer/Lieutenant, Captain Vacancy – Police Dept.
L. Employee Vacancy Replacement Request – Fire Dept.
M. Request to Purchase Ford Explorer – Fire Dept.

VIII. **NEXT MEETING:** Set June 2015 Meeting Date and Time

IX. **ADJOURNMENT:**

UPON REASONABLE NOTICE, *efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Village Clerk at (262)250-4740 at least 2 days prior to the meeting.*

NOTICE *is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State ex rel. Badke v. Greendale Village Board, even though the Village Board will not take formal action at this meeting.*

MEETING MINUTES
PUBLIC SAFETY COMMITTEE MEETING
APRIL 6, 2015
GERMANTOWN POLICE DEPARTMENT ANNEX

CALL: The meeting was called to order at 5:24 p.m. by Chairman Hughes.

ROLL CALL: Chairman Hughes, Trustees Miller and Warren were present, Trustee Daniels was absent and excused.

Also present were Police Chief Hoell, Fire Chief Weiss, and Deputy Fire Chief Maury.

PUBLIC COMMENT: no discussion.

APPROVAL OF MINUTES: a motion was made by Warren, seconded by Miller, to approve the minutes of the March 2, 2015 Public Safety Committee Meeting. Motion carried unanimously.

A motion was made by Warren, seconded by Miller, to move to New Business next. Motion carried unanimously.

RECOMMENDATION FOR DENIAL OF OPERATOR LICENSE - RANDY STRUMBERGER: Randy Strumberger was present and advised he had completed the application form incorrectly when he did not disclose two arrests for Operating While Intoxicated in 1990 and 1996. He added that he had misinterpreted the question on the application and did not intend to conceal his arrests. Mr. Strumberger informed the committee that his employment with World Market includes being responsible for wine tastings on Saturday afternoons, he advised he does not work at bars or nightclubs.

Hoell stated the application was denied for non-disclosure and he did not have an objection to Mr. Strumberger's application for an operator license.

A motion was made by Warren, seconded by Miller, to forward Mr. Strumberger's application for an Operator's License to Village Board with a recommendation of approval. Motion carried unanimously.

APPLICATION FOR FIREWORKS USER PERMIT, JULY 4, 2015 FIREMAN'S PARK - LYNN L. GRGICH: Lynn Grgich was present and advised she was applying for this permit as the event coordinator for Kiwanis Club for July 4th at Fireman's Park.

A motion was made by Miller, seconded by Warren, to forward this application for Fireworks User Permit to Lynn Grgich on behalf of Kiwanis Club for July 4th event to Village Board with a recommendation of approval. Motion carried unanimously.

APPLICATION FOR DANCE LICENSE, KIWANIS CLUB OF GERMANTOWN, FIREMAN'S PARK, JULY 4, 2015 FROM 11:00 A.M. - 11:00 P.M.: Lynn Grgich was present and stated she was there on behalf of Kiwanis Club for their application for the Dance License. When questioned whether there were any changes from last year's license, she advised there were none.

A motion was made by Miller, seconded by Warren, to forward this application for Dance License to Kiwanis Club for July 4th event to Village Board with a recommendation of approval. Motion carried unanimously.

APPLICATION TO AMEND CLASS B FERMENTED MALT BEVERAGE & INTOXICATING LIQUOR LICENSE FOR OUTSIDE PREMISES EXTENSION, KIM & JON LLC , KJ'S BAR & GRILL, N112 W21209 MEQUON RD. TO INCLUDE 20'X30' TENT WEST OF BUILDING ADJACENT TO PARKING LOT, APRIL 18, 2015 2:00PM - 10:00PM: Hoell and Weiss advised there were no objections from Police & Fire regarding this application for KJ's Bar & Grill. Weiss advised he would need to find out the number of attendees for this event for invoicing purposes and would be contacting the clerk's office for that information.

A motion was made by Warren, seconded by Miller, to forward this application to amend the Class B Fermented Malt Beverage & Intoxicating Liquor License for Outside Premises Extension to KJ's Bar & Grill for April 18, 2015 from 2PM - 10PM with a positive recommendation. Motion carried unanimously.

APPLICATION FOR CLASS B FERMENTED MALT BEVERAGE & INTOXICATING LIQUOR LICENSE FOR KJ'S BAR & GRILL, GERALD WAGNER OWNER, N112 W21209 MEQUON RD. MAY 1- JUNE 30, 2015, TO INCLUDE OUTSIDE PREMISES AREA OF 20X25 DECK: Hoell and Weiss advised there were no objections from Police & Fire regarding this application.

A motion was made by Miller, seconded by Warren, to forward this application for a Class B Fermented Malt Beverage & Intoxicating Liquor License to Gerald Wagner, owner of KJ's Bar & Grill, to Village Board with a recommendation of approval. Motion carried unanimously.

APPLICATION FOR DANCE LICENSE, DEUTSCHSTADT HERITAGE FOUNDATION, MAI FEST, MAY 15, 2015 5PM - 12AM, MAY 16, 2015 11AM - 12AM, & MAY 17, 2015 12PM - 8PM, W164 N11269 SQUIRE DRIVE: There were no objections or concerns from Hoell and Weiss regarding this application for Dance License.

A motion was made by Warren, seconded by Miller, to forward this Dance License application for Deutschstadt Heritage Foundation for Mai Fest, May 15-17, 2015, to Village Board with a recommendation of approval. Motion carried unanimously.

POLICE DEPARTMENT NEW FURNITURE PURCHASE: Hoell advised the department was requesting to purchase new office furniture and had received bids from JL Business Interiors and BSI. He advised that both companies had state bid so pricing was similar and a third bid was not requested. Hoell recommended that the committee approve the bid from JL Business Interiors who came in the lowest and has recently furnished West Bend PD, Hartford PD, Washington County Sheriff and others locally. Hoell stated the budget for this purchase is $46,000 from 40-521-570-8410 and the bid is $46,145.29. He stated the remaining $145.29 could be taken from the department's operating budget 10-521-530-3200 for Office Supplies.

A motion was made by Warren, seconded by Miller, to forward this purchase request to Village Board with a recommendation of approval for the purchase of office furniture through JL Business Interiors for $46,145.29 with $46,000 from 40-521-570-8410 and $145.29 from 10-521-530-3200. Motion carried unanimously.

REPAIR OF BURN TOWER - FIRE DEPARTMENT: Weiss advised the burn tower was damaged several years ago and in order to be functional for training it would need to have repairs done. He added that $104,000 had been budgeted for this project in account 40-522-570-8210 and he had received estimates totaling $99,800.00 from Fire Facilities/Calls Metal Building Erectors for repairs.

A motion was made by Warren, seconded by Miller, to forward this item to Village Board with a recommendation of approval for repairs to the burn tower through Fire Facilities/Calls Metal Building Erectors for $99,800.00. Motion carried unanimously.

FIRE HOSE/EQUIPMENT PURCHASE APPROVAL - FIRE DEPARTMENT: Weiss advised that $15,000 had been budgeted to replace damaged hose and was requesting to purchase new fire hose through Reliant Fire Apparatus for $10,384.21 from account 10-522-570-8100.

A motion was made by Miller, seconded by Warren, to forward this purchase request with a recommendation of approval for the purchase of fire hose, adaptors and valve from Reliant Fire Apparatus for $10,384.21. Motion carried unanimously.

POLICE DEPARTMENT MONTHLY REPORT: Hoell reported on the following:

- Update on grants, the department was selected to oversee the county funds for grants and will receive extra funding for it; this project will be managed by Lt. Grenier.
- P.O. Gonzalez was mentioned in People Magazine for his service call involving the dog, John Boy, and the dog's owner who required medical attention.
- Youth Futures has an upcoming scrap drive April 17-20, dumpsters will be located at police department.
- The department is accepting applications for Citizen Police Academy.
- Staffing is still down with 2 officers on light duty.
- Miller noted that the numbers for battery complaints had increased and questioned if it was a concern, Hoell advised the numbers were up but not significantly.
- The annual report for 2014 was completed, Hoell thanked Communications Supervisor Schmidt for the time and effort she put in to complete the report.
- Warren questioned whether the department was receiving any criticism due to the bad press some departments were getting, Hoell advised negative comments are made usually during an arrest, but the vast majority of citizens are very supportive of the department.
- Hughes questioned whether the new Walmart in Brown Deer has impacted the number of calls for service from the Walmart here, Hoell responded the numbers are decreasing but he also credits new management for those lower numbers
- Warren asked about enforcement of weight restriction limits, Hoell stated the department's truck inspector is currently on 3rd shift and noted he did not observe any weight limit signage posted this spring.

FIRE DEPARTMENT MONTHLY REPORT: Weiss reported on the following:

- There were 30 fire calls for the month and 89 medical calls.
- Response times for staffed and unstaffed calls.
- Inspections were at 86 for the month.
- Public Education/Customer Service Contacts at 165 for the month.
- A Record of Exceptional Service was awarded to staff who responded to the accident scene on 41/Holy Hill Road on March 4th. Weiss advised this incident will be entered as "Call of the Year" by Flight for Life who responded to the accident scene with 3 units.

- Additionally 2 fire inspectors were recognized for exceptional service after they stopped to assist civilians in need.
- Warren questioned when there would be any news on available grants, Weiss responded that information may be coming in June and he would notify the Committee as soon as he gets the information. He added he was interested in pursuing grants for a new Tender truck to replace the oldest truck which is a 1984 model, and for personnel through the Safer Act Grant.
- Fire department's annual report should be ready by next month.
- New fire truck arrival has been pushed back to after April 20th.
- The new lockers have been installed.
- There are water lines at Station 1 under the bay area which need to be replaced, Weiss will be looking into this matter.
- Miller questioned whether the fees have been processed for the site plan reviews, Weiss responded they have.
- Miller asked about the burning ban, Weiss advised the local ban had been lifted after recent rains. He added that a local grass/brush fire had been handled by the department and commended Maury and his crew for a job well done.

OVERTIME REPORTS - POLICE & FIRE DEPARTMENT: Hoell advised he had nothing to report, Weiss stated he had nothing for this month but would have some comparable numbers for next month's meeting.

POLICY UPDATES: No discussion.

NEXT MEETING: Monday, May 4, 2015, 5:30 p.m. at the Village Hall Board Room.

ADJOURNMENT: There being no further business, the meeting was adjourned at 6:31 p.m.

Recorded by,

Julie L. Barth
Secretary

V. C

Overtime Report for Police & Fire Departments

2015 Year to date through: 12-Apr-15

	Empl #	Employee Name	2015 Total OT Hours Paid	2015 Total Cost of OT Paid	2015 Total OT Hrs to Comp	2015 Time off Hours	2014 Total OT Hours Paid	2014 Total OT Hrs to Comp	2014 ANNUAL Total of OT hours worked	2014 ANNUAL Total OT to Pay
Police Dept										
	90	Ball, Brian	0.00	0.00	21.00	31.50	48.50	70.50	119.00	2,432.03
	92	Bloch, Ryan	30.00	1,549.35	13.25	19.88	127.75	36.75	164.50	6,406.02
	141	Borden, Ray	7.00	371.60	27.25	40.88	24.50	96.00	120.50	1,263.83
	115	Case, Robert	61.50	3,176.17	0.00	0.00	183.50	29.25	212.75	9,201.61
	116	Dennis, M	31.00	1,177.38	6.75	10.13	6.50	0.00	6.50	362.41
	91	Gonzalez, Jeff	32.75	1,691.37	16.50	24.75	132.50	55.50	188.00	6,644.21
	101	Jones, Shawn	60.50	3,124.52	4.00	6.00	192.50	8.25	200.75	9,652.91
	88	Laux, Kevin	3.25	167.85	38.50	57.75	50.75	92.00	142.75	2,544.86
	142	Marten, Shawn	55.75	2,879.21	29.50	44.25	60.00	26.63	86.63	3,008.70
	102	Mikulec, Dan	35.75	1,536.36	33.75	50.63	53.00	145.88	198.88	1,954.11
	152	Miller, Timothy	0.00	0.00	14.50	21.75	123.75	17.25	141.00	6,205.44
	86	Moschea, Daniel	59.75	3,085.79	19.50	29.25	177.75	67.13	244.88	8,913.27
	138	Olson, Toni	28.00	1,486.38	30.75	46.13	172.00	87.75	259.75	8,872.62
	96	Pierzchalski, David	43.00	2,220.74	31.00	46.50	43.00	183.00	226.00	2,156.24
	98	Rechlicz, Justin	36.75	1,897.95	34.00	51.00	64.25	168.13	232.38	3,221.82
	87	Schleis, Zachery	55.25	2,853.39	15.25	22.88	75.00	138.75	213.75	3,760.88
	117	Schmitt, Penny	28.50	1,657.42	19.25	28.88	36.50	87.00	123.50	2,035.06
	121	Schubert, Matthew	0.00	0.00	13.25	19.88	102.50	49.50	152.00	5,139.86
	126	Showalter, Steve	0.00	0.00	0.00	0.00	1.00	67.50	68.50	50.15
	128	Stieve, Jeffrey	48.00	2,478.96	51.25	76.88	0.00	60.75	60.75	0.00
	93	Suedkamp, Adam	19.75	1,019.99	5.25	7.88	57.00	84.00	141.00	2,858.27
	145	Theep, James	32.25	1,665.55	5.00	7.50	160.75	87.00	247.75	8,060.81
	99	von Bereghy, Darren	93.75	4,028.91	5.50	8.25	271.25	52.50	323.75	10,000.99
Total Police				38,068.87					*	104,746.09
Annual Budget				95,000.00						95,000.00
State Aid Reimbursement				0.00	4.23.15					
Hunting/Concealed Carry Permit				0.00	4.23.15					

Total year end actual = $1: $ 110,565.23

* (difference from report due to personnel changes)

2014 State Aid Reimb $22,985.55

2014 'Hunting/Concealed Carry Permit 720.00

Note: Overtime hours to comp are reflected in regular wages

	Empl #	Fire Dept - Full Time								
*	523	Delain, John	101.75	3,217.34	0.00	0.00	507.5	6	513.5	16,047.15
*	563	Rossman, Craig	121.50	3,841.83	19.75	29.63	216.5	0	216.5	6,845.73
*	593	Smith, Steve	24.00	758.88	8.75	13.13	246.25	38.25	284.5	7,786.43

	Empl #	Fire Dept Regular Part-time	Hrs over 60	over 60 @ Reg Rate	Over 80 hrs	True OT cost	Hrs over 60	over 60 @ Reg Rate	Over 80 hrs	True OT Cost
**	625	Goetz, Steve	99.00	1,720.62	33.50	873.36	714.5	12,418.01	33.00	9,108.59
**	617	Hass, Thomas	500.75	8,703.04	293.75	7,658.09	1617.5	28,112.15	445.50	32,890.28
**	575	Karpinski, Matthew	609.00	10,584.42	376.50	9,815.41	2284.75	39,708.96	848.75	47,456.74
**	609	Asmondy / Franke	316.25	5,221.60	210.38	4,661.57	1486.75	25,839.72	311.50	29,242.64
						23,008.43				118,698.25

Effective July 24, 2013 - POC's over 53 hours/week

	Empl #		Hrs over 53	2015 Cost	2014 Hours	2014 Cost	Overtime True Costs through:
***	576	O'Shea, Vicky			51.00	4,201.99	04.12.2015
***	629	McCullough, Jim					
***	639	Rammel, Brian					
***	650	Harris, Tim			28.50	852.44	
***	653	Asmondy, Robert	14.50	455.45	28.25	887.33	
***	658	Silvis, Pete	8.75	274.84	17.75	557.53	
***	660	Schodron, Kevin					
***	669	Zemlicka-Retzlaff, Jake					
***	673	Neu, Jeremy			33	1028.06	
		total POC overtime	23.25	730.29	158.50	7,527.35	

* Full time, hours are over and above the 20 normal overtime hours reflected in their base wages

** Part time hours worked over and above 60 normal hours in two weeks. Some of which are paid at 1.5 times

Total Fire Dept - OT wages paid through 12.31.14 207,125.76 268,075.81

Budget – included within general wages

V. P1

POLICY & PROCEDURE

GERMANTOWN POLICE DEPARTMENT

SUBJECT: **USE OF DISCRETION**

SCOPE: All Department Personnel
DISTRIBUTION: Policy & Procedure Manual

REFERENCE: WI State Statutes: 968.07, 968.085, 968.10

NUMBER: 1.13
ISSUED: XX/XX/2015
EFFECTIVE: XX/XX/2015
☐ RESCINDS
☐ AMENDS
WILEAG 4TH EDITION
STANDARDS: 1.7.6

INDEX AS: Discretion
Use of Discretion

PURPOSE: The purpose of this Policy & Procedure is to govern the use of discretion by sworn officers of the Germantown Police Department.

This Policy & Procedure consists of the following numbered sections:

I. POLICY

II. PROCEDURE

I. POLICY

A. It is the policy of the Germantown Police Department to define the limits of discretion and provide guidelines for exercising discretion within those limits.

B. Police Officers, of necessity, exercise professional discretion in deciding whether or not to arrest citizens for violations of the law. Other specific laws, Department policies, or orders of a supervisor may further limit officer's discretion and direct an officer to affect an arrest.

II. PROCEDURE

A. Wisconsin State Statutes 968.07, 968.085, and 968.10 authorize law enforcement officers to make arrests, issues citations, and conduct searches and seizures.

B. With each situation, reasonable and appropriate police action varies. Different facts or circumstances may justify an investigation, a detention, a search, an arrest or no action at all.

To eliminate discriminatory enforcement of the law and to protect officers of the Germantown Police Department, sworn officers will exercise discretionary judgment in a reasonable manner within the confines directed by:

1. The Oath of Office.

2. The confines of authority as described by law.

3. The decisions and interpretations established by the courts of law.

4. The written directives of the Germantown Police Department and the Village of Germantown.

5. Written or verbal direction of a supervisory or command officer.

6. In general, police officers, using sound professional judgment, may take the following factors into consideration when deciding whether or not to arrest a citizen:

   a) The seriousness and nature of the offense (generally, the more serious the offense, the more likely arrest is the preferred course of action);

   b) The potential that arrest will effectively resolve a conflict;

   c) The availability of legal alternatives to arrest that would adequately resolve the conflict or problem;

   d) The likelihood that the citizen will be deterred from future violations by warning and education;

   e) The officer's belief that the citizen made an honest mistake in violation of the law;

   f) The victim'-witness interest in prosecution;

   g) The potential that arrest will create more serious breaches of the peace or the other problems (e.g., inciting riot);

7. The following factors are among those that are improper for a police officer to consider in deciding whether or <u>not</u> to make an arrest:

   a) The citizen's economic status, race, ethnicity, gender or other status for which the law prohibits discrimination;

   b) The revenue likely to be generated by fines or penalties imposed upon conviction;

c) The personal or professional relationship that the citizen has to the police officer or to other influential citizens;

d) The personal advantage to the officer for processing or avoiding processing of the arrest (e.g., overtime compensation, desire to finish tour of duty, avoidance of paperwork, etc.).

Peter G. Hoell
Chief of Police

This Policy & Procedure cancels and supersedes any and all written directives relative to the subject matter contained herein.

Initial //2015

V. D2

POLICY & PROCEDURE

GERMANTOWN POLICE DEPARTMENT

SUBJECT: **STRIP SEARCHES**

SCOPE: All Department Personnel
DISTRIBUTION: Policy & Procedure Manual

REFERENCE: WI State Statutes: 968.255, 968.256

NUMBER: 1.14
ISSUED: 03/27/2015
EFFECTIVE: 03/27/2015
☐ RESCINDS
☐ AMENDS
WILEAG 4TH EDITION
STANDARDS: 1.7.7

INDEX AS: Body Cavity Search
Strip Search

PURPOSE: The purpose of this Policy & Procedure is to provide guidelines for members of the Germantown Police Department for determining if and under what conditions the use of strip searches are legally permissible and to establish guidelines for the appropriate conduct of such searches.

This Policy & Procedure consists of the following numbered sections:

I. POLICY

II. DEFINITIONS

III. GUIDELINES

IV. BODY CAVITY SEARCHES

V. REPORTING

I. POLICY

A. The Germantown Police Department recognizes that the use of strip searches and body cavity searches may, under certain conditions, be necessary to protect the safety of the officers, civilians, other prisoners, to detect and secure evidence of criminal activity, and to safeguard the security, safety and related interests of the Department.

Recognizing the intrusiveness of these searches on individual privacy, however, it is the policy of the Germantown Police Department that such searches shall be conducted only with proper authority and justification, with due recognition and deference for the human dignity of those being searched and in accordance with the procedural guidelines for conducting such searches as set forth in this policy.

II. DEFINITIONS

A. BODY CAVITY SEARCH: A search involving the digital or instrumental intrusion into the orifices of the body cavities. Body cavities include the mouth, ears, nostrils, vagina, and rectum. No person other than a physician or registered nurse licensed to practice in this state may conduct a body cavity search.

B. DETAINED: Detained means any of the following:

1. Arrested for any felony.

2. Arrested for any misdemeanor under WI. State Statutes: 167.30(1), 940.19, 941.20(1), 941.23, 941.237, 941.24, 948.60, or 948.61.

3. Taken into custody under WI. Statute 938.19 and there are reasonable grounds to believe the juvenile has committed an act which if committed by an adult, would be covered under 1 or 2 above.

4. Arrested for any misdemeanor not specified in 2 above, or any other violation of state law punishable by forfeiture, or any local ordinance if there is probable cause to believe the person is concealing a weapon or a thing which may constitute evidence of the offense for which he or she is detained.

C. PHYSICALLY DISABLED PERSON: A person who requires an assistive device for mobility, including, but not limited to, a wheelchair, brace, crutch, or artificial limb.

D. STRIP SEARCH: The intentional search for the purpose of locating weapons and/or contraband in which a detained person's genitals, pubic area, buttock, or anus, or a detained female person's breast(s) is uncovered and either exposed to view or is touched by a person conducting the search.

III. GUIDELINES

A. No person may be the subject of a strip search unless he or she is a detained person (as defined in the Definitions Section above) and if:

1. The officer conducting the strip search is of the same sex as the person detained;

2. The detained person is not exposed to the view of any person not conducting the search;

3. The search is not reproduced through a visual or sound recording;

Comment [CMSS1]: So for purposes of this policy it would appear that a "detention" only applies to the weapons related charges listed above.

Comment [CMSS2]: The easiest protocol would probably be to conduct the search in a room that is not recorded as opposed to having dispatch stop the recording of the booking.

4. The officer conducting the search has obtained the prior written permission of the Chief of Police or the Chief's designee, unless there is probable cause to believe that the detained person is concealing a weapon; and

5. The officer conducting the search prepares a report identifying the person detained, all persons conducting the search, the time, date, and place of the search, and the written authorization required by Paragraph 4; and provides a copy of the report to the person detained.

B. A search of a physically disabled person shall be conducted in a careful manner. If a search of a physically disabled person requires the removal of an assistive device or involves a person lacking sensation in some portion of his or her body, the search shall be conducted with extreme care by a person who has had training in handling physically disabled persons; also refer to Policy & Procedure 7.01: Search/Transport of Detainees.

C. No person other than a physician, physician's assistant, or registered nurse licensed to practice in the State of Wisconsin may conduct a body cavity search.

D. A detained person that is hiding evidence in the mouth shall be secured, transported to a medical facility, and turned over to medical staff for removal of the evidence. Officers shall not attempt to dislodge or remove the evidence from the mouth by use of some level of force, unless there is an imminent and immediate threat to the detained person's life.

IV. BODY CAVITY SEARCHES

A. Should visual examination of a suspect during a strip search and/or other information lead an officer to believe that the suspect is concealing a weapon, evidence or contraband within a body cavity, the following procedures shall be followed:

1. The suspect shall be kept under constant visual surveillance until a body cavity search is conducted or an alternative course of action taken.

2. The officer shall consult with his/her immediate supervisor to determine whether probable cause exists to seek a search warrant for a body cavity search. The decision to seek a search warrant shall recognize that a body cavity search is highly invasive of personal privacy and is reasonable only where the suspected offense is of a serious nature and/or poses a threat to the safety of officers or others and/or the security of the department's detention operations.

3. If probable cause exists for a body cavity search, an affidavit for a search warrant shall be prepared that clearly defines the nature of the alleged offense and the basis for the officer's probable cause.

4. On the basis of a search warrant, a body cavity search shall be performed only by a physician, physician assistant or registered nurse licensed to practice in this state.

5. For safety and security reasons, the search shall be conducted at the Department's detention facility or other authorized facility and in a room designated for this purpose.

6. Body cavity searches shall be performed with due recognition of privacy and hygienic concerns previously addressed in this Policy & Procedure.

7. The authorized individual conducting the search shall file a report with the requesting law enforcement agency. The witnessing law enforcement officer shall co-sign that report.

V. REPORTING

A. All person(s) involved in the search will be required to prepare a supplemental report under the original report number.

B. It will be the responsibility of the officer conducting the search to fill out the Germantown Police Department "Strip Search Authorization Form", identifying the time, date, location, persons conducting the search, detainee, and the person authorizing search.

C. It shall then be the responsibility of the officer conducting the search to provide a copy of the "Strip Search Authorization Form" to the person detained.

Peter G. Hoell
Chief of Police

This Policy & Procedure cancels and supersedes any and all written directives relative to the subject matter contained herein.

Initial //2015

GERMANTOWN POLICE DEPARTMENT
STRIP SEARCH AUTHORIZATION FORM

Name of person to be searched _____

Sex _____ DOB _____ Age _____

Date_____ Time_____

Location of search_____

Officer(s) conducting the search_____

_____

Probable cause for the search _____

_____

_____

_____

_____

_____

_____

_____

_____

☐ The officer is the same sex as the person being searched

☐ The detained person is not exposed to the view of any person not conducting the search

☐ The search is not reproduced through a visual or sound recording

Officer completing report _____

Permission is granted for this search by _____

(Chief of Police or designee)

PAID

VII. A

APR 15 2015

VILLAGE OF GERMANTOWN

VILLAGE OF GERMANTOWN
N112 W17001 Mequon Road; P.O. BOX 337
Germantown, WI 53022

APPLICATION FOR ANIMAL FANCIER'S ESTABLISHMENT

Chapter 12.16 of the Municipal Code
Annual Fee: $25.00

NAME: MARK WALLACE MELANIE SMYTHE

ADDRESS: N140 W17938 CEDAR LANE

CITY, STATE, ZIP CODE: RICHFIELD WI 53076

Home Phone No. 262- ~~697~~ 677-4223 Date of Birth: _____

Zoning of Property: AG/RES A2 ** See back of form for Zoning Limitations**

Please Note: Animal Fancier's License will not be issued unless all of the individual cat or dog licenses are paid and issued prior to December 31st.

Purpose of requesting an animal fanciers permit:

Listing of each animal:

NAME DOG / ~~CAT~~	MALE/ FEMALE	COLOR	BREED	RABIES TAG NO. & EXPIRATION DATE:	
SHADOW	M	BLK	BRD COLLIE MIX	7512	12/5/15
TRIXIE B	F	B & W	BEAGLE MIX	7513	12/11/16
LOLITA	F	BLK	DACH/SPAN	7514	8/9/15
PORKCHOP	MR	BLK	POODLE/SPAN	7515	12/16/16

If there are more animals, attach a separate sheet or use the back of this form giving required information. Also, attach a copy of the plot plan showing dog runs, etc., if applicable.

NAME OF VETERINARIAN: Dr. Beacham

ADDRESS: 1275 Morgan Drive

CITY, STATE, ZIP CODE: Hartford WI

PHONE NO.: 262-673-7272

Melanie Smythe
Signature of Owner

3/28/15
Date

PERMIT NO. _____ DATE ISSUED: _____

See back of form for Zoning Limitations

Village of
Germantown

April 15, 2015

APPLICATION FOR ANIMAL FANCIER'S LICENSE
Mark Wallace & Melanie Smythe
N140 W17938 Cedar Lane, Richfield, WI 53076

Dear Property Owner:

Please be advised that your neighbor has applied for a new Animal Fancier's License in the Village of Germantown. This license allows for the keeping of more than three dogs or three cats or any combination thereof on their property. The applicant is requesting the license to allow for 4 dogs on the property.

The application will be reviewed by the Public Safety Committee at its meeting on Monday, May 4, 2015 at 5:30 p.m. at the Germantown Village Hall. The Committee will recommend approval or denial of the license application at this meeting. If you have any objections to the issuance of this license, please contact our office **in writing** by Tuesday, April 28, 2015, or you may attend the meeting to voice your concerns.

Should you have any questions, please contact the Village Clerk's office.

Sincerely,

Barbara K. D. Goeckner

Barbara K. D. Goeckner, MMC/WCPC
Village Clerk

cc: Police Chief Hoell
Trustee Jeff Hughes, Public Safety Committee Chair

Timmerly Tamborino

From: Chief Peter Hoell <phoell@germantownpolice.org>
Sent: Thursday, April 16, 2015 8:58 AM
To: Timmerly Tamborino
Subject: RE: Animal Fancier License

No objections.

Peter G Hoell
Chief of Police
Germantown Police Department
N112 W16877 Mequon rd.
Germantown, WI. 53022
PH 262-253-7788
Fax 262-253-7787
E-mail phoell@germantownpolice.org

Excellence In Police Service

Find us on Facebook

From: Timmerly Tamborino [mailto:ttamborino@village.germantown.wi.us]
Sent: Wednesday, April 15, 2015 4:02 PM
To: Chief Peter Hoell
Subject: Animal Fancier License

Hi Pete,

Attached is application from Mark Wallace and Melanie Smyth, N140 W17938 Cedar Lane, Richfield for an Animal Fancier License because they have 4 dogs. This will be going to Public Safety on May 4th. Let me know if you have any issues with this. I did send out the 300' notices to neighbors.

Thanks,

Timmerly Tamborino
Deputy Clerk
Village of Germantown
262.250.4740
262.253.8255 FAX
ttamborino@village.germantown.wi.us

RECEIVED

APR 24 2015

OFFICE OF VILLAGE CLERK
VILLAGE OF GERMANTOWN

4/22/15

Dear Ms. Goeckner,

We are writing to let you know we are **in favor** of Mark Wallace and Melanie Smyth, of N140 W17938 Cedar Lane, acquiring an Animal Fancier's License.

They are responsible pet owners.

Sincerely,
Janna O'Connell

Janna and Neil O'Connell
N140 W18100 Cedar Lane

VII. B

May 30th

VILLAGE OF GERMANTOWN
N112 W17001 Mequon Road, P.O. Box 337
Germantown, Wisconsin 53022

APPLICATION FOR DANCE LICENSE

Fee: $10.00/day or $100.00/annual (Amount Paid $ 10.00)
$5.00 Investigation Fee on Initial License Application

4.6.15

Name: Germantown Historical Society Date: 3-12-15
(Individual, Partnership, Corporation or Club)

Address: P.O. Box 31 City: Germantown State: WI Zip: 53022

List Officers of Partnership, Club, or Organization:

President: Name: (First) Jeffrey (Middle Initial) J. (Last) Dhein

Address: W196N13704 Hwy 145 City: RICHFIELD State: WI Zip: 53076

Date of Birth: _____ Phone: 262-689-0537

Secretary: Name: (First) Peggy (Middle Initial) S (Last) Bast

Address: W55N453 Lenox Pl #3 City: Cedarburg State: WI Zip: 53012

Date of Birth: _____ Phone: 414.478.6496

Treasurer: Name: (First) Peggy (Middle Initial) S (Last) Bast

Address: W55N453 Lenox Pl #3 City: Cedarburg State: WI Zip: 53012

Date of Birth: _____ Phone: 414.418.6496

Manager, Agent or Person in Charge:

Name: (First) Jeffrey D. (Middle Initial) J. (Last) DHEIN

Address: W196N13704 Hwy 145 City: RICHFIELD State: WI Zip: 53076

Date of Birth: _____ United States Citizen? Yes Wisconsin Resident? Yes

Have you ever been convicted of a felony or misdemeanor for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any municipality, or are there any criminal charges presently pending against you? Yes X No _____. If yes, give law or ordinance violated, date, description and status of charge:

DRIVING AFTER SUSPENSION/1980'S/ SERVED SENTENCE

Date when dance will be held: May, ~~June, July~~ Time of Dance: 12 AM / (PM) to 10 AM / (PM)

Premises where dance will be held: DHEINSVILLE HISTORICAL PARK

Name and address of the person, firm or corporation owning premises for which license is applied:

Name: Village of Germantown Address: _____

I understand that omission, false information or untrue information submitted by me on this application will be grounds for the Village Board to deny this license at issue; **OR** revoke any such license after issue, when such error or omission is revealed upon investigation.

I understand that the license is issued subject to approval by the Inspection Department prior to the event, and it is my responsibility to contact the department when set-up is complete.

Date: 4-6-15 Signature of Applicant: _____

Office Use Only:

Date submitted to Police Department and Fire Department for Investigation: 4.15.15

Date submitted to Public Safety Committee for recommendation: _____ Date Submitted to Village Board: _____

Approved: _____ Denied: _____ License No. _____ Date license issued: _____

VILLAGE OF GERMANTOWN
N112 W17001 Mequon Road, P.O. Box 337
Germantown, Wisconsin 53022

APPLICATION FOR DANCE LICENSE

Fee: $10.00/day or $100.00/annual (Amount Paid $ 10)
$7.00 Investigation Fee on Initial License Application

Name: G'town Historical Society Date: 4-14-15
(Individual, Partnership, Corporation or Club)

Address: P.O. Box 31 City: Germantown State: WI Zip: 53022

List Officers of Partnership, Club, or Organization:

President: Name: (First) Jeffrey (Middle Initial) J. (Last) DHEIN
Address: W196N13704 HWY 145 City: RICHFIELD State: WI Zip: 53076
Date of Birth: [redacted] Phone: 262-689-0537

Secretary: Name: (First) PEGGY (Middle Initial) S (Last) BAST
Address: W55N453 LENOX PL #3 City: Cedarburg State: WI Zip: 53012
Date of Birth: [redacted] Phone: 414-418-6496

Treasurer: Name: (First) P. (Middle Initial) ____ (Last) BAST
Address: _____ City: _____ State: _____ Zip: _____
Date of Birth: _____ Phone: _____

Manager, Agent or Person in Charge:

Name: (First) Jeff (Middle Initial) J (Last) DHEIN
Address: W196N13704 HWY 145 City: RICHFIELD State: WI Zip: 53022
Date of Birth: [redacted] United States Citizen? Yes Wisconsin Resident? Yes

Have you ever been convicted of a felony or misdemeanor for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any municipality, or are there any criminal charges presently pending against you? Yes X No _____. If yes, give law or ordinance violated, date, description and status of charge:
DRIVING AFTER SUSPENSION / 1980's / SERVED SENTENCE
Date when dance will be held: 6-27 Time of Dance: 12 ~~AM~~/ PM to 9 ~~AM~~/ PM
Premises where dance will be held: DITGENSVILLE PARK
Name and address of the person, firm or corporation owning premises for which license is applied:
Name: Village of G'town Address: _____

I understand that omission, false information or untrue information submitted by me on this application will be grounds for the Village Board to deny this license at issue; **OR** revoke any such license after issue, when such error or omission is revealed upon investigation.

I understand that the license is issued subject to approval by the Inspection Department prior to the event, and it is my responsibility to contact the department when set-up is complete.

Date: 4-14-15 Signature of Applicant: [signature]

Office Use Only:

Date submitted to Police Department and Fire Department for Investigation: 4.20.15
Date submitted to Public Safety Committee for recommendation: 5.4.15 Date Submitted to Village Board: _____
Approved: Denied: License No Date license issued:

VILLAGE OF GERMANTOWN
N112 W17001 Mequon Road, P.O. Box 337
Germantown, Wisconsin 53022

APPLICATION FOR DANCE LICENSE

Fee: $10.00/day or $100.00/annual (Amount Paid $ 10)
$7.00 Investigation Fee on Initial License Application

Name: G'town Historical Society (Individual, Partnership, Corporation or Club) Date: 4-14-15

Address: P.O. Box 31 City: Germantown State: WI Zip: 53022

List Officers of Partnership, Club, or Organization:

President: Name: (First) Jeffrey (Middle Initial) J. (Last) Dhein
Address: W196N1370A Hwy 145 City: Richfield State: WI Zip: 53076
Date of Birth: [illegible] Phone: 262-689-0537

Secretary: Name: (First) Peggy (Middle Initial) S (Last) Bast
Address: W55N453 Lenox #3 City: Cedarburg State: WI Zip: 53012
Date of Birth: [illegible] Phone: 414-418-6496

Treasurer: Name: (First) P. (Middle Initial) ____ (Last) Bast
Address: ____ City: ____ State: ____ Zip: ____
Date of Birth: ____ Phone: ____

Manager, Agent or Person in Charge:

Name: (First) Jeffrey (Middle Initial) J. (Last) Dhein
Address: W196N1370A Hwy 145 City: Richfield State: WI Zip: 53076
Date of Birth: [illegible] United States Citizen? Yes Wisconsin Resident? Yes

Have you ever been convicted of a felony or misdemeanor for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any municipality, or are there any criminal charges presently pending against you? Yes X No ____. If yes, give law or ordinance violated, date, description and status of charge:
Driving after suspension / 1980's / served sentence

Date when dance will be held: 7-25 Time of Dance: 12 ~~AM~~ / PM to 9 ~~AM~~ / PM
Premises where dance will be held: Dheinsville Park
Name and address of the person, firm or corporation owning premises for which license is applied:
Name: Village of Germantown Address: ____

I understand that omission, false information or untrue information submitted by me on this application will be grounds for the Village Board to deny this license at issue; **OR** revoke any such license after issue, when such error or omission is revealed upon investigation.

I understand that the license is issued subject to approval by the Inspection Department prior to the event, and it is my responsibility to contact the department when set-up is complete.

Date: 4-14-15 Signature of Applicant: [signature]

Office Use Only:

Date submitted to Police Department and Fire Department for Investigation: 4.20.15
Date submitted to Public Safety Committee for recommendation: 5.4.15 Date Submitted to Village Board: ____
Approved: Denied: License No. Date license issued:

VILLAGE OF GERMANTOWN
N112 W17001 Mequon Road, P.O. Box 337
Germantown, Wisconsin 53022

APPLICATION FOR DANCE LICENSE

Fee: $10.00/day or $100.00/annual (Amount Paid $ 10)
$7.00 Investigation Fee on Initial License Application

Name: G'TOWN HISTORICAL SOCIETY Date: 4-14-15
(Individual, Partnership, Corporation or Club)

Address: PO BOX 31 City: GERMANTOWN State: WI Zip: 53022

List Officers of Partnership, Club, or Organization:

President: Name: (First) Jeff (Middle Initial) J. (Last) DHEIN
Address: W196N13704 HWY 145 City: RICHFIELD State: WI Zip: 53076
Date of Birth: Phone: 262-689-0537

Secretary: Name: (First) PEGGY (Middle Initial) S (Last) BAST
Address: W55N453 LOCUST #3 City: CEDARBURG State: WI Zip: 53012
Date of Birth: Phone: 414-418-6496

Treasurer: Name: (First) P. (Middle Initial) ___ (Last) BAST
Address: ___ City: ___ State: ___ Zip: ___
Date of Birth: ___ Phone: ___

Manager, Agent or Person in Charge:

Name: (First) Jeff (Middle Initial) J. (Last) DHEIN
Address: W196N13704 HWY 145 City: RICHFIELD State: WI Zip: 53076
Date of Birth: United States Citizen? YES Wisconsin Resident? YES

Have you ever been convicted of a felony or misdemeanor for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any municipality, or are there any criminal charges presently pending against you? Yes X No ___. If yes, give law or ordinance violated, date, description and status of charge:
DRIVING AFTER SUSPENSION / 1980'S / SERVED SENTENCE
Date when dance will be held: 8-29-15 Time of Dance: 12 ~~AM~~ / PM to 9 ~~AM~~ / PM
Premises where dance will be held: DHEINSVILLE PARK
Name and address of the person, firm or corporation owning premises for which license is applied:
Name: VILLAGE OF GERMANTOWN Address: ___

I understand that omission, false information or untrue information submitted by me on this application will be grounds for the Village Board to deny this license at issue; **OR** revoke any such license after issue, when such error or omission is revealed upon investigation.

I understand that the license is issued subject to approval by the Inspection Department prior to the event, and it is my responsibility to contact the department when set-up is complete.

Date: 4-14-15 Signature of Applicant: [signature]

Office Use Only:

Date submitted to Police Department and Fire Department for Investigation: 4.20.15
Date submitted to Public Safety Committee for recommendation: 5.4.15 Date Submitted to Village Board: ___
Approved: Denied: License No Date license issued:

VII. C

VILLAGE OF GERMANTOWN
N112 W17001 Mequon Road, P.O. Box 337
Germantown, Wisconsin 53022

Oktoberfest
9.26 + 9.27

APPLICATION FOR DANCE LICENSE

Fee: $10.00/day or $100.00/annual (Amount Paid $ 10.00) 4.6.15
$5.00 Investigation Fee on Initial License Application

Name: Germantown Historical Society (Individual, Partnership, Corporation or Club) Date: 3-12-15

Address: P.O. Box 31 City: G'town State: WI Zip: 53022

List Officers of Partnership, Club, or Organization:

President: Name: (First) Jeffrey (Middle Initial) J. (Last) Dhein

Address: W196N13704 Hwy 145 City: RICHFIELD State: WI Zip: 53076

Date of Birth: Phone: 262-689-0537

Secretary: Name: (First) Peggy (Middle Initial) S (Last) Bast

Address: W55N453 Lenox Pl #3 City: Cedarburg State: WI Zip: 53012

Date of Birth: Phone: 414.418.6496

Treasurer: Name: (First) Peggy (Middle Initial) S (Last) Bast

Address: W55N453 Lenox Pl #3 City: Cedarburg State: WI Zip: 53012

Date of Birth: Phone: 414.418.6496

Manager, Agent or Person in Charge:

Name: (First) Jeffrey (Middle Initial) J. (Last) DHEIN

Address: W196N13704 Hwy 145 City: RICHFIELD State: WI Zip: 53076

Date of Birth: United States Citizen? Yes Wisconsin Resident? Yes

Have you ever been convicted of a felony or misdemeanor for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any municipality, or are there any criminal charges presently pending against you? Yes X No _____. If yes, give law or ordinance violated, date, description and status of charge:

DRIVING AFTER SUSPENSION - 1980's / Served Sentence

Date when dance will be held: 9.26/9.27 Time of Dance: 11 (AM)/ PM to 11 AM /(PM)

Premises where dance will be held: DHEINSVILLE HISTORICAL SOCIETY PARK

Name and address of the person, firm or corporation owning premises for which license is applied:

Name: Village of Germantown Address: _____

I understand that omission, false information or untrue information submitted by me on this application will be grounds for the Village Board to deny this license at issue; **OR** revoke any such license after issue, when such error or omission is revealed upon investigation.

I understand that the license is issued subject to approval by the Inspection Department prior to the event, and it is my responsibility to contact the department when set-up is complete.

Date: 4-6-15 Signature of Applicant: _____

Office Use Only:

Date submitted to Police Department and Fire Department for Investigation: 4.10.15

Date submitted to Public Safety Committee for recommendation: _____ Date Submitted to Village Board: _____

Approved: _____ Denied: _____ License No. _____ Date license issued: _____

VII. D

VILLAGE OF GERMANTOWN
N112 W17001 Mequon Road; P.O. Box 337
Germantown WI 53022

APPLICATION FOR AMENDMENT OF "CLASS B" FERMENTED MALT BEVERAGE & INTOXICATING LIQUOR LICENSE
OUTSIDE PREMISES EXTENSION

SEE ATTACHED GUIDELINES

Administrative Fee: $25.00

NAME of Licensed Premises: BUBS on Main LLC

ADDRESS: N116 W16218 Main ST

CITY / STATE / ZIP: Germantown, WI 53022

Person in Charge of Event: Scott Pieper

Phone Number: Bubs 262-255-1840 , cell 414-737-5866

Current Liquor License Number: _____

Purpose for requesting the outside extension:
Outdoor Dining for the Restaurant and Banquet Hall

Dates of Event: May 19 - Oct 31 until 10:00 pm

Time of Event: Noon - 10:00 p.m.

*Describe area of outside extension (**INCLUDE A DETAILED DRAWING OF THE AREA with dimensions**):*

_____

_____

PLEASE NOTE: *Additional permits or approvals may be required by other Village Departments (sign permits, temporary use permits, electrical permits, etc.). You are responsible for obtaining those permits prior to your event. Contact the Community Development Department at 262-250-4735 for further information.*

_____ 4-24-15
Signature of Owner Date

Referred to Police Chief: _____ Referred to Fire Chief: _____
Public Safety Committee Recommendation:
Approve: _____; Deny: _____; Date: _____
Village Board Action:
Approve: _____; Deny: _____; Date: _____

5-24-15

TO: Village of Germantown

FROM: Scott Pecor
Bubs Irish Pub
N116 W16218 Main St.
Germantown, WI 53022

RE: Outside Premises Extension

Bubs Irish Pub is requesting permission for an outside premises extension. We have three areas that we would like the Village to address.

#1 Sign AREA. We have a grassy area around the sign directly in front of the building. It is bordered on north by the ramp, the east by the Village sidewalk, the south by the Village sidewalk and the west by a walkway and sidewalk.

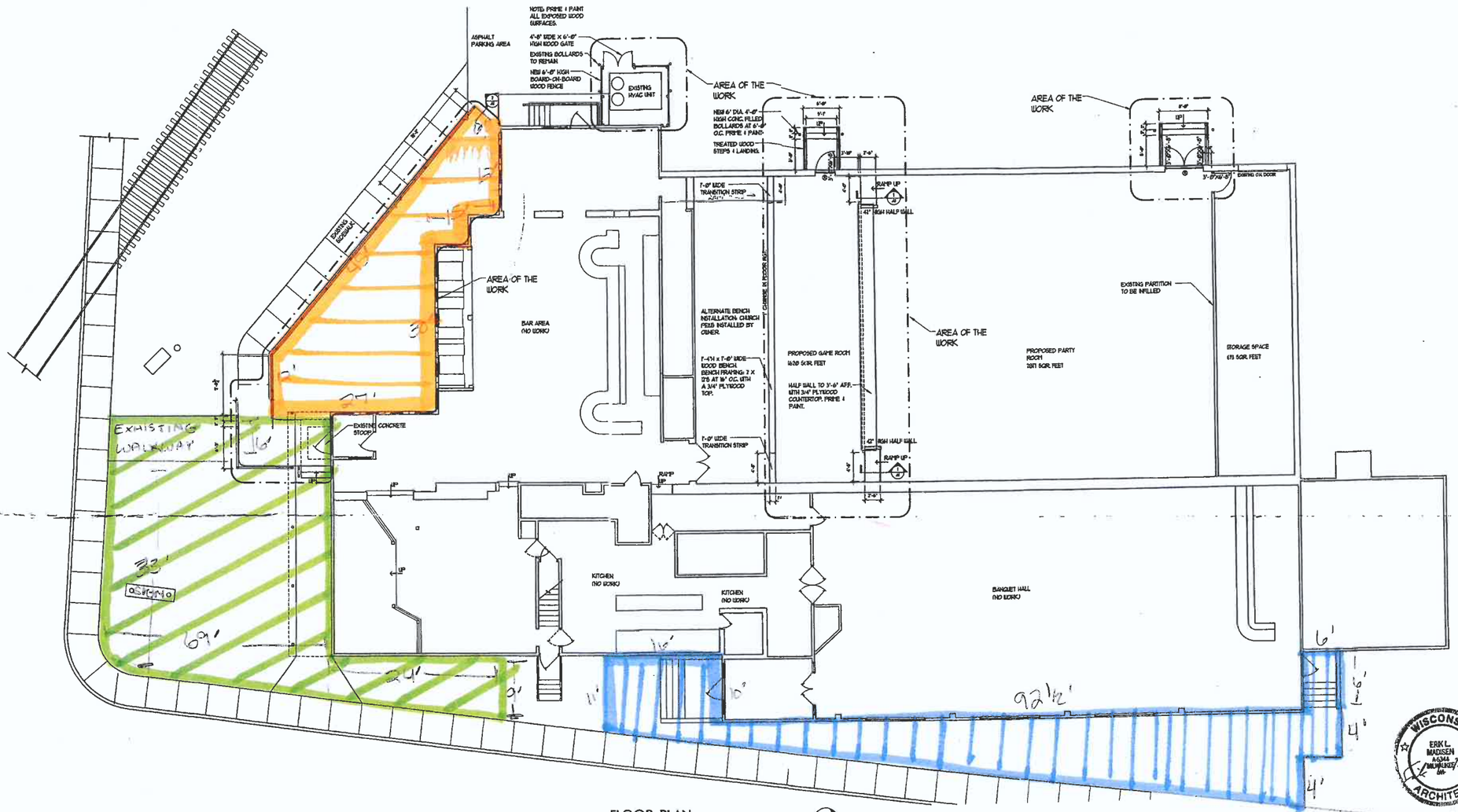
#2 Main Bar Alcove. We have a grassy area that is adjacent to the south side of the building. Beginning at the sw corner going to the front door. It is bordered on the north and east side by the Main Bar section of the building and a 45 degree sidewalk borders the south & west.

#3 Irish Festival Hall grassy area. It is bordered on the north by the parking lot, on the east by the Village sidewalk, on the south by a small grassy sliver, and on the east by the Irish Festival Hall (banquet hall) portion of our building.

We understand that we have a challenging property. In the 18 years that we have been here, we have always struggled during the summer months. It is apparent that in our unique restaurant and reception business, we need an outdoor area to survive. I am asking for you help to find a solution.

Our plan for now is to do no construction. Our areas can be segregated easily with landscaping, shrubs, trees, paving bricks, crushed stone and possibly something as simple as a portable dividing system or maybe a low windscreen or portable fence. If we see that this is successful, we may look at a more permanent solution in the future to segregating the areas.

Thank you for your consideration.

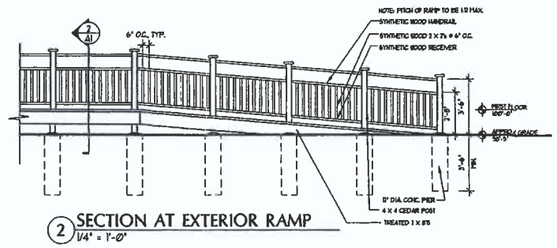


FLOOR PLAN
1/8" = 1'-0"
NORTH

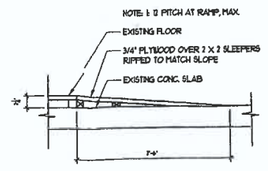
Area #1
Sign Area

Area #2
Main Bar Alcove

Area #3
Irish Festival Hall Grassy Area



2 SECTION AT EXTERIOR RAMP
1/4" = 1'-0"



1 SECTION AT INTERIOR RAMP
1" = 1'-0"

LEGEND

- NEW DOOR
- EXISTING DOOR TO REMAIN
- EXISTING WALL TO REMAIN
- NEW WALL
- WALL MOUNTED EXIT LIGHT

PROJECT INFORMATION

PROPERTY ADDRESS:	N116 W16218 MAIN ST.
AREAS:	
BAR:	1834 SQR. FEET
DINING:	775 SQR. FEET
GAME ROOM:	1620 SQR. FEET
PARTY ROOM:	2817 SQR. FEET
BANQUET ROOM:	2960 SQR. FEET

GENERAL NOTES

1. NOTE: RAMP SLOPES TO BE 1:12, MAX.
2. HANDRAILS AT STAIRS, DECKS, AND RAMPS TO BE 3'-0" HIGH WITH 2 X 2 VERTICAL BALUSTRADES AT 6' O.C., MAX.
3. FURNISH AND INSTALL NEW CODE COMPLYING EXIT LIGHTS ABOVE THE NEW EXITS.

WISCONSIN ERIK L. MADISEN A.I.A. MILWAUKEE WI ARCHITECT

Erik L. Madisen, AIA
ARCHITECTURE CONSULTING
828 N. Broadway, Suite 206
Milwaukee, WI 53202
phone (414) 277-8000
fax (414) 283-9569

project title:

A REMODELING FOR:

BUBS IRISH PUB

N116 W16218 MAIN ST.
GERMANTOWN, WI 53022

sheet title:
PROPOSED FLOOR PLAN

revisions:

date:
05/07/2004

drawn by:
SJR

file name:
line1
line 2

project number:
2004.027

scale:
AS SHOWN

sheet number:
A1

VII. E

MEMORANDUM

TO: Public Safety Committee Members

FROM: Timmerly Tamborino, Deputy Clerk

DATE: April 29, 2015

SUBJECT: Liquor License Renewal Applications

Liquor License renewal letters were mailed from our Office on March 2nd this year and due on April 15th. With Chris Micka retiring last July, this is my first year handling the renewals.

Please review the renewals listed on the agenda prior to the meeting. Please state in the motion to approve that all applicants will be subject to compliance of all code violations and that all monies owed to the Village are paid. The license applications will be on the May 18th Village Board agenda for approval. An annual inspection or review is being conducted on all establishments by the Police Department and Fire Department. Our office is in the process of verifying that all real property taxes, personal property taxes and utility bills are current.

There were no new agents appointed for any of the establishments during the renewal process. Change of Agents were filed throughout the year for **Buffalo Wild Wings**, Jillian Cabanatuan, Agent; **Kwik Trip**, Bethany Ohde, Agent; and **Wal-Mart**, Duane Van Straten, Agent; approved by the Police Chief, Public Safety Committee and Village Board.

Kwik Trip LLC, d/b/a **Kwik Trip #631** amended their license in March adding "Class A" Intoxicating Liquor to their Class "A" Fermented Malt Beverage license.

Riversbend Country Club, Inc., d/b/a **Riversbend Golf Club,** N96 W18034 County Line Road, amended their premises description by changing to a 36' trailer (under temporary use permit for 6 months through Planning Department).

Apple Works Winery/Behnke Estates, Kevin Behnke, agent, "Class B" (wine only) Winery License W179 N12536 Fond Du Lac Ave, Germantown, WI 53022. (Includes an Outside Premises Extension which includes an outdoor patio area and tent until 9:00 p.m. as well as other areas listed), was granted their Wine Only Winery license in March also, but is awaiting issuance conditional on their Certificate of Occupancy.

The following establishments *have not submitted renewal applications* and will be charged a $100 late fee when received. If applications are received in time, they will be forwarded to the Committee on June 1st, and to the Village Board on June 15th for approval.

- Apple Works Winery/Behnke Estates LLC, d/b/a **Apple Works Winery**, W179 N12536 Fond Du Lac Ave
- GTown Pub LLC, d/b/a **The Public House**, W201 N10466 Appleton Ave.
- Speedway LLC, d/b/a **Speedway #4465**, W178 N9653 Riversbend Ln.
- Speedway LLC, d/b/a **Speedway #4495**, W164 N11233 Squire Dr.
- Walgreen Co., d/b/a **Walgreens #05427**, W156 N11261 Pilgrim Rd.
-

If you have questions on any of these applications, please call me at 250-4740.

VII. J

BUSINESS OF THE PUBLIC SAFETY COMMITTEE
GERMANTOWN, WI

MEETING DATE: 05-04-2015

AGENDA ITEM: New Business

ITEM TITLE: Duty Ammunition

SUBMITTED BY: Capt. Mike Snow

SUMMARY EXPLANATION:
The Police Department is requesting funds to replace expired .40 S&W ammunition for all officers. The Department also needs to replace .223 55GR ammunition from the squad rifles and to setup additional magazines to be carried in "Go Bags" which will be issued to all marked squads.

Federal Tactical 223 55GR Bonded SP	18 cases @ $223	$4014.36
Speer Gold Dot 40 S&W 180GR	3 cases @ $342.20	$1026.60
TOTAL		**$5040.96**

The department recently sold a number of Colt AR15 rifles on the Wisconsin Municipal Auction site. We are requesting the proceeds from the sale of those rifles ($4,700) be used toward the purchase of the ammunition with the remainder of the proceeds ($340.96) to come from our Protective Supplies & Expense account; 530-3820.

ATTACHMENT: ORDINANCE_____ RESOLUTION_____ OTHER____

RECOMMENDATION:

BOARD ACTION:

VII. K

BUSINESS OF THE PUBLIC SAFTEY COMMIITTEE
GERMANTOWN, WI

MEETING DATE: May 4th, 2015

AGENDA ITEM: New Business

ITEM TITLE: Officer/Lieutenant, Captain Vacancy

SUBMITTED BY: Chief Peter Hoell PH

SUMMARY EXPLANATION:

Lt. Brian Henning announced he will retire from the Germantown Police Department in September of 2015 and Captain Evans announced he will retire prior to Lt. Henning; the date is unknown at this time.

I would strongly encourage approval for the replacement of these two positions. A promotional procedure will have to take place in order to fill these two supervisory positions which is time consuming. The promotions will result in two vacancies of Patrol Officers which will need to be filled. We currently have a Police Officer eligibility list that we could draw officer candidates from. We will not fill these two spots until both Captain Evans and Lieutenant Henning are officially retired from GPD.

Attached you will find a 2015 Law Enforcement Agency Supervisory comparable chart for agencies in the metro-Milwaukee area. It is clear that the Germantown Police Department is not top heavy and these two supervisory positions are needed. Those with knowledge of employee scheduling know that in order to staff a position 365 days a year, 24 hours a day, 7 days a week, it takes at least 8 personnel. One must take into account vacation time, holidays, sick time and injured on duty time off. We have 9 supervisors which include the Chief and 2 Captains. The Detective Sergeant is not a shift Commander, this position is a working Detective with active investigations, but with the responsibility for oversight of all investigations and supervisory authority over the other two Detectives.

Pending the approval of the Police and Fire Commission, we would like to change the second Captain's position back to a Lieutenant. This would be a salary savings of $3828.00. Currently we have one relief shift Lieutenant that works two second shifts, leaves for 8 hours and returns for two day shifts. We would assign 2 Lieutenants to each shift, with overlapping schedules to cover off days.

Attached you will find 2012 Law Enforcement Agency comparable charts for Washington, Ozaukee, Milwaukee and Waukesha counties. This document is 3 years old, but still valid. Even though I feel the police department is a very effective police agency, we are by no means staff heavy. Studying comparables, we are generally on the low to medium end. In Wisconsin for 2012, the average officer ratio per 1000 population is 2.21. Our staffing ratio is in the area of 1.6 officers per 1000 population.

2015 Pay of a Captain, wages only.
Pay: $86,888.00

2015 Pay of a Lieutenant, wages only.
Pay: $83,060.00

2015 Pay of an officer, wages only.
Starting Pay with holidays: $52,665.60
Top Pay with holidays: $71,614.40

For 2015 at full patrol officer staffing, there will be:
5 officers assigned to dayshift
6 officers assigned to second shift
6 officers assigned to third shift

To supplement, we have 2 Detectives and 2 School Resource Officers, one which is 75% funded and one 50% or less funded by the school district. There is 1 officer assigned to the drug unit.

In the event the police department would lose a position, highlighted are some of the potential problems/issues we would encounter.

The patrol officer position is thin. Our minimum staffing is such that on dayshift we utilize support services staff to help with patrol as needed. Second and third shifts routinely have time periods where all squads are busy and the other agencies are not available for mutual aid. The second shift Detective routinely goes out on the road to help where needed.

The 3 Detectives are broken down as 2 general investigators and 1 Detective Sergeant. Our annual reports highlight our high activity in this section of the PD and there is no room for cuts to staffing.

The SRO's are largely funded by the school district and any cuts would result in patrol staff now responding to the schools for calls for service.

This leaves the drug officer position. The drug officer is assigned from the patrol unit on a 2 year assignment with the possibility of a 1 year extension. The maximum assignment therefore would be 3 years. After reviewing our 2015 final December monthly report I think you will find this position to be highly productive. I would also like to note that Germantown continues to experience drug overdose deaths, and a spike in prescription abuse.

The bottom line, a loss of a sworn position will be the loss of 2080 plus hours of police work in a year. As I first stated, this department has been effective and efficient with the staff we have. If our officer to population ratio were higher, a reduction could be more easily absorbed.

Regardless of the decision to replace this position, the police department will strive to maintain "Excellence in Police Service" for the Germantown residents and for those who work and visit.

Attached are the Employee Vacancy Justification worksheet, 2012 Police Agency comparables, and Organizational chart and job description.

ATTACHMENT: ORDINANCE____ RESOLUTION_____ OTHER x

RECOMMENDATION:
The Police Dept. is asking that the Public Safety Committee send this request to the Village Board with a positive recommendation.

Germantown Police Department Supervisory Staff Study
2015

AGENCY	TOTAL SWORN	SUPERVISORY STAFF	SUPERVISORY STAFF MAKE-UP
Germantown	**31**	**9**	**Chief = 1** **Captains = 2** **Lieutenants = 5** **Detective Sergeant = 1**
West Bend	50	14	Chief = 1 Captain = 2 Lieutenants = 5 Sergeants = 6
Mequon	38	10	Chief = 1 Captains = 2 Sergeants = 7
Muskego	37	13	Chief = 1 Captains = 2 Lieutenants = 4 Sergeants = 6
Brown Deer	32	11	Chief = 1 Captains = 2 Lieutenants = 4 Sergeants = 4
Caledonia	29	8	Chief = 1 Captain = 1 Lieutenants = 2 Sergeants = 4
South Milwaukee	33	7	Chief = 1 Captains = 2 Lieutenants = 4
Menomonee Falls	58	15	Chief = 1 Assistant Chief = 1 Captains = 1 Lieutenants = 4 Sergeants = 8
Oak Creek	58	13	Chief = 1 Captains = 2 Lieutenants = 4 Sergeants = 6
Franklin	60	13	Chief = 1 Inspector = 1 Captains = 3 Sergeants = 7 Corporal = 1
Brookfield	65	15	Chief = 1 Assistant Chief = 1 Captains = 3 Lieutenants = 5 Sergeants = 6

EMPLOYEE VACANCY JUSTIFICATION WORKSHEET

All positions left vacant by retirement, quitting, or termination need to complete the following worksheet before the vacant position may be advertised or filled. This worksheet shall not pertain to temporary, seasonal, and sworn public safety employees.

Vacancy Justification Worksheet

Position to be filled: **Two Police Officer Positions**

Department: **Police Department**

Pay: **Annual Starting plus holiday Pay: $52,665.60**

How long were the previous personnel in position: **Captain Craig Evans – 31 years**
Lieutenant Brian Henning – 36 years

Deferred for a period of time? Yes **X** No:

Why: Lt. Brian Henning announced he will retire from the Germantown Police Department in September of 2015 and Captain Evans announced he will retire prior to Lt. Henning, the date is unknown at this time.

I would strongly encourage approval for the replacement of these two positions. A promotional procedure will have to take place in order to fill these two supervisory positions which is time consuming. The promotions will result in two vacancies of patrol officers which will need to be filled. We currently have a police officer eligibility list that we could draw officer candidates from. We will not fill these two spots until both Captain Evans and Lieutenant Henning are officially retired from GPD.

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Transferred or shared with existing staff: Yes **X** No:

Why: **Same as above. We may make the Captain's position a Lieutenant.**

Consolidated with another position? Yes **X** No:

Why: **No other position to consolidate with.**

Privatized/Contractual?: Yes **X** No:

Why: **Same as above**

** Attach current job description and department organizational chart and Full-time Law Enforcement Chart.

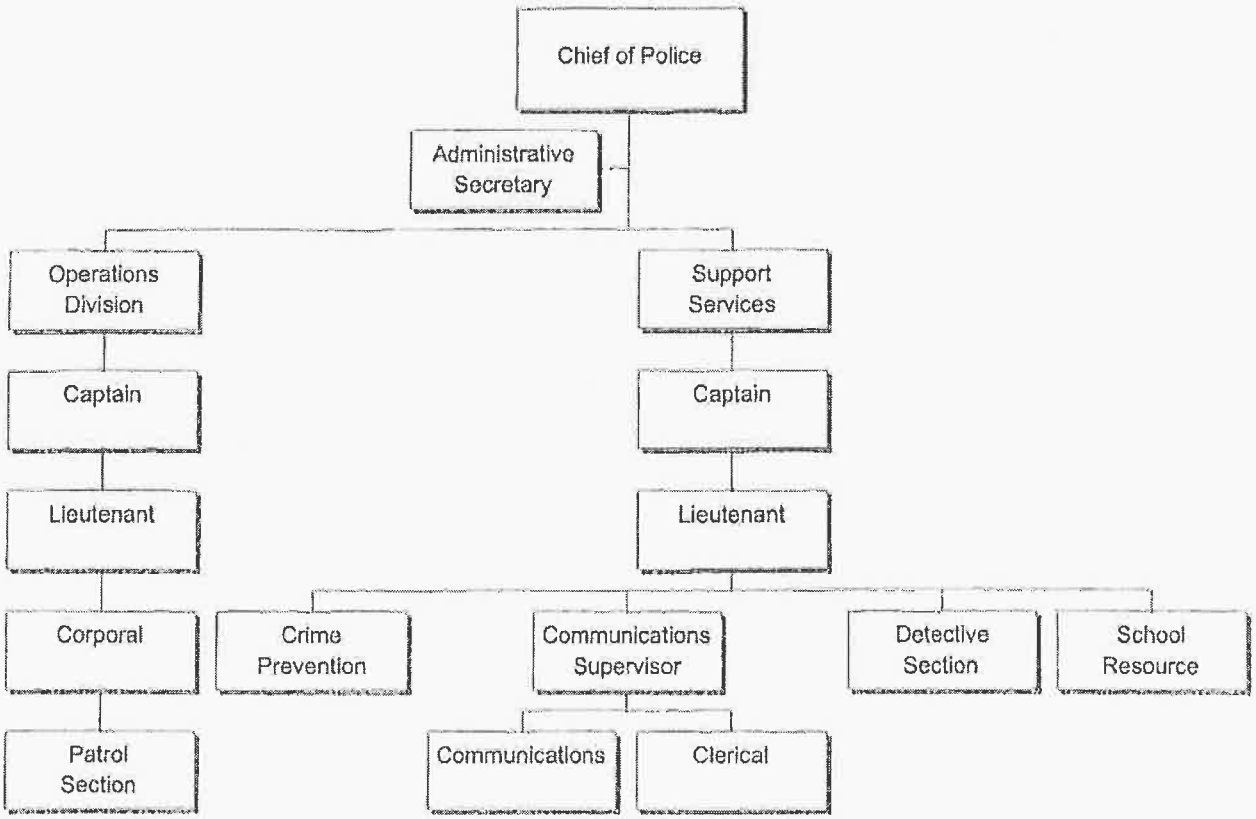
Chief Peter Scali — 4-20-15

Department Director Signature/approval — Date

Daniel R Schwarz — 4-21-15

Village Administrator Signature/Approval — Date

GERMANTOWN POLICE DEPARTMENT
Organizational Chart



JOB TITLE Officer Assigned to Patrol

ORGANIZATIONAL UNIT Patrol Officer

ORGANIZATIONAL RELATIONSHIP

Reports to Shift Commander

SPECIFIC DUTIES AND RESPONSIBILITIES

An officer assigned as Patrol Member shall have the following duties and responsibilities:

1. Deter or detect unlawful activity by effective patrol of assigned areas, either on foot or in an automobile.

2. Investigate assigned incidents, completing formal police reports to document facts and to provide an official record of the incident.

3. Provide assistance to victims (eg., crime, accident, fire, etc.) to safeguard their health and well-being.

4. Maintain physical fitness to enable self to perform strenuous activity as required.

5. Check the premises of businesses, industries, and/or residences in patrol area for signs of break-in or other irregularities in order to protect persons and property.

6. Respond to citizen requests for information promptly and courteously, maintaining good public relations.

7. Enforce state statutes and village ordinances.

8. Enforce traffic laws and ordinances by stopping/citing violators to ensure compliance with traffic laws and to promote safe driving habits.

9. Promptly answer radio calls from the radio dispatch center and respond as quickly and safely as possible. Such assignments will include but are not limited to the following:

   a. Traffic accident investigation.

   b. Criminal incidents/investigations.

   c. Miscellaneous service calls.

d. Collection and preservation of evidence at any crime or accident scene.

10. Utilize non-assigned service time for criminal and traffic preventive patrol.

11. Maintain equipment and uniform in a neat orderly fashion and maintain a groomed appearance in compliance with applicable Standard Operating Procedures.

12. Inspect the assigned police vehicle for required equipment and any unreported damage prior to leaving the police compound.

13. Execute arrest and search warrants, issue warning notices and parking and traffic citations.

14. As required, appear in court to give sworn testimony, knowledge and/or observations.

15. Be alert for conditions affecting the safe and expeditious use of the roadways within the assigned beat. Take remedial measures when these conditions are adverse.

16. Participate in Department-sponsored inservice training in order to maintain and enhance professional skills and knowledge.

17. Prepare criminal complaints, fingerprint cards, reports and photographs in conjunction with arrests.

18. Maintain a working knowledge of all Police Department rules, regulations, Standard Operating Procedures and General Orders.

19. Perform related work as required.

DESIRABLE SKILLS, KNOWLEDGE AND ABILITIES

Must meet all of the requirements established by the Police and Fire Commission.

Basic certification from Wisconsin Training and Standards as "police officer".

Ability to react quickly and effectively to problem situations.

Ability to exhibit initiative, problem solving capacity, effective judgement, and imagination in coping with complex situations.

Ability to demonstrate mature judgement in deciding to make an arrest, give a warning, or use force.

Ability to tolerate stress in a multitude of forms.

Ability to maintain a balanced perspective in the face of constant exposure to the worst side of human nature.

Desire to maintain and improve the welfare of the community through law enforcement and preventing crime.

Ability to establish and maintain good democratic relationships with the public.

Table 1: Full-Time Law Enforcement Employees by County, 2012

Agency	Population	Full-Time Sworn Employees				Full-Time Civilian Employees				Total Full-Time	
	2011	Male	Female	Total	Rate/ 1,000	Male	Female	Total	Rate/ 1,000	Total	Rate/ 1,000
Oconto County											
Gillet PD	1,380	4	0	4	2.9	0	0	0	0.0	4	2.9
Oconto Co SO	28,722	26	0	26	0.9	13	18	31	1.1	57	2.0
Oconto Falls PD	2,876	4	1	5	1.7	4	1	5	1.7	10	3.5
Oconto PD	4,490	8	0	8	1.8	0	1	1	0.2	9	2.0
County Total	**37,468**	**42**	**1**	**43**	**1.1**	**17**	**20**	**37**	**1.0**	**80**	**2.1**
Oneida County											
Minocqua PD	4,361	8	1	9	2.1	0	5	5	1.1	14	3.2
Oneida Co SO	19,520	32	6	38	1.9	16	33	49	2.5	87	4.5
Rhinelander PD	7,756	14	3	17	2.2	0	3	3	0.4	20	2.6
Three Lakes PD	2,120	3	1	4	1.9	0	0	0	0.0	4	1.9
Woodruff PD	2,044	5	0	5	2.4	0	1	1	0.5	6	2.9
County Total	**35,801**	**62**	**11**	**73**	**2.0**	**16**	**42**	**58**	**1.6**	**131**	**3.7**
Outagamie County											
Appleton PD	73,243	95	13	108	1.5	0	25	25	0.3	133	1.8
Fox Valley Metro PD	20,372	27	3	30	1.5	0	4	4	0.2	34	1.7
Freedom Pd	5,877	2	0	2	0.3	0	0	0	0.0	2	0.3
Grand Chute PD	21,048	24	4	28	1.3	0	4	4	0.2	32	1.5
Hortonville PD	2,728	4	1	5	1.8	0	1	1	0.4	6	2.2
Kaukauna PD	15,561	23	1	24	1.5	0	1	1	0.1	25	1.6
Oneida Tribal PD	23,000	17	2	19	0.8	4	5	9	0.4	28	1.2
Outagamie Co SO	45,747	66	5	71	1.6	54	60	114	2.5	185	4.0
Seymour PD	3,472	5	0	5	1.4	0	0	0	0.0	5	1.4
Shiocton PD	927	0	1	1	1.1	0	0	0	0.0	1	1.1
County Total	**211,975**	**263**	**30**	**293**	**1.4**	**58**	**100**	**158**	**0.7**	**451**	**2.1**
Ozaukee County											
Cedarburg PD	11,436	19	0	19	1.7	8	5	13	1.1	32	2.8
Grafton PD	11,481	21	0	21	1.8	0	7	7	0.6	28	2.4
Mequon PD	23,178	31	5	36	1.6	2	6	8	0.3	44	1.9
Ozaukee Co SO	21,411	62	12	74	3.5	10	11	21	1.0	95	4.4
Port Washington PD	11,272	18	1	19	1.7	0	5	5	0.4	24	2.1
Saukville PD	4,459	10	1	11	2.5	0	2	2	0.4	13	2.9
Thiensville PD	3,242	7	0	7	2.2	0	0	0	0.0	7	2.2
County Total	**86,479**	**168**	**19**	**187**	**2.2**	**20**	**36**	**56**	**0.6**	**243**	**2.8**
Pepin County											
Pepin Co SO	4,663	7	0	7	1.5	5	5	10	2.1	17	3.6
Pepin PD	831	1	0	1	1.2	0	0	0	0.0	1	1.2
County Total	**5,494**	**8**	**0**	**8**	**1.5**	**5**	**5**	**10**	**1.8**	**18**	**3.3**

Table 1: Full-Time Law Enforcement Employees by County, 2012

Agency	Population	Full-Time Sworn Employees				Full-Time Civilian Employees				Total Full-Time	
	2011	Male	Female	Total	Rate/ 1,000	Male	Female	Total	Rate/ 1,000	Total	Rate/ 1,000
Walworth County											
Bloomfield PD	6,301	6	1	7	1.1	0	0	0	0.0	7	1.1
Darien Village PD	1,585	3	0	3	1.9	0	1	1	0.6	4	2.5
Delavan PD	8,492	17	1	18	2.1	2	3	5	0.6	23	2.7
Delavan Town PD	5,305	9	2	11	2.1	0	1	1	0.2	12	2.3
East Troy PD	4,297	5	2	7	1.6	0	0	0	0.0	7	1.6
East Troy Town PD	4,036	6	0	6	1.5	6	0	6	1.5	12	3.0
Elkhorn PD	10,118	13	2	15	1.5	0	3	3	0.3	18	1.8
Fontana PD	1,678	6	0	6	3.6	0	1	1	0.6	7	4.2
Geneva Town PD	5,011	6	0	6	1.2	0	1	1	0.2	7	1.4
Genoa City PD	3,052	5	0	5	1.6	1	1	2	0.7	7	2.3
Lake Geneva PD	7,679	19	3	22	2.9	0	8	8	1.0	30	3.9
UW-Whitewater	0	10	3	13	0.0	0	2	2	0.0	15	0.0
Walworth Co SO	28,358	76	5	81	2.9	56	61	117	4.1	198	7.0
Walworth PD	2,826	6	0	6	2.1	0	1	1	0.4	7	2.5
Whitewater PD	14,769	19	5	24	1.6	0	10	10	0.7	34	2.3
Williams Bay PD	2,573	6	1	7	2.7	0	1	1	0.4	8	3.1
County Total	**106,080**	**212**	**25**	**237**	**2.2**	**65**	**94**	**159**	**1.5**	**396**	**3.7**
Washburn County											
Spooner PD	2,681	7	0	7	2.6	0	1	1	0.4	8	3.0
Washburn Co SO	13,231	13	1	14	1.1	7	10	17	1.3	31	2.3
County Total	**15,912**	**20**	**1**	**21**	**1.3**	**7**	**11**	**18**	**1.1**	**39**	**2.5**
Washington County											
Germantown PD	19,823	29	2	31	1.6	2	8	10	0.5	41	2.1
Hartford PD	14,277	24	1	25	1.8	0	4	4	0.3	29	2.0
Jackson PD	6,779	9	2	11	1.6	0	1	1	0.1	12	1.8
Kewaskum PD	4,020	7	0	7	1.7	0	1	1	0.2	8	2.0
Slinger PD	5,088	8	1	9	1.8	0	1	1	0.2	10	2.0
Washington Co SO	51,204	70	2	72	1.4	46	53	99	1.9	171	3.3
West Bend PD	31,195	53	1	54	1.7	2	16	18	0.6	72	2.3
County Total	**132,386**	**200**	**9**	**209**	**1.6**	**50**	**84**	**134**	**1.0**	**343**	**2.6**

Table 1: Full-Time Law Enforcement Employees by County, 2012

Agency	Population	Full-Time Sworn Employees				Full-Time Civilian Employees				Total Full-Time	
	2011	Male	Female	Total	Rate/ 1,000	Male	Female	Total	Rate/ 1,000	Total	Rate/ 1,000
Waukesha County											
Big Bend PD	1,293	2	1	3	2.3	0	0	0	0.0	3	2.3
Brookfield PD	38,001	56	8	64	1.7	1	16	17	0.4	81	2.1
Brookfield Town PD	6,129	12	0	12	2.0	0	1	1	0.2	13	2.1
Butler PD	1,846	7	0	7	3.8	0	1	1	0.5	8	4.3
Chenequa PD	591	8	0	8	13.5	0	1	1	1.7	9	15.2
Delafield PD	7,100	11	3	14	2.0	0	2	2	0.3	16	2.3
Eagle PD	0	2	1	3	0.0	0	0	0	0.0	3	0.0
Elm Grove PD	5,947	15	2	17	2.9	0	6	6	1.0	23	3.9
Hartland PD	9,136	14	2	16	1.8	0	2	2	0.2	18	2.0
Menomonee Falls PD	35,704	51	7	58	1.6	5	10	15	0.4	73	2.0
Mukwonago PD	7,370	14	0	14	1.9	0	7	7	0.9	21	2.8
Mukwonago Town PD	7,976	6	0	6	0.8	0	0	0	0.0	6	0.8
Muskego PD	24,187	33	5	38	1.6	0	7	7	0.3	45	1.9
New Berlin PD	39,669	61	5	66	1.7	0	11	11	0.3	77	1.9
North Prairie	2,145	0	0	0	0.0	0	0	0	0.0	0	0.0
Oconomowoc PD	15,792	21	1	22	1.4	0	6	6	0.4	28	1.8
Oconomowoc Town PD	8,427	9	1	10	1.2	0	2	2	0.2	12	1.4
Pewaukee PD	8,183	17	1	18	2.2	0	2	2	0.2	20	2.4
Summit PD	4,684	10	0	10	2.1	0	0	0	0.0	10	2.1
Waukesha Co SO	95,784	140	22	162	1.7	97	76	173	1.8	335	3.5
Waukesha PD	70,867	102	14	116	1.6	7	25	32	0.5	148	2.1
County Total	**390,831**	**591**	**73**	**664**	**1.7**	**110**	**175**	**285**	**0.7**	**949**	**2.4**
Waupaca County											
Clintonville PD	4,582	11	0	11	2.4	0	4	4	0.9	15	3.3
Manawa PD	1,377	2	1	3	2.2	0	0	0	0.0	3	2.2
Marion PD	1,267	3	0	3	2.4	0	0	0	0.0	3	2.4
New London PD	7,335	16	1	17	2.3	0	2	2	0.3	19	2.6
Waupaca Co SO	33,668	33	4	37	1.1	28	32	60	1.8	97	2.9
Waupaca PD	6,099	11	3	14	2.3	0	1	1	0.2	15	2.5
County Total	**54,328**	**76**	**9**	**85**	**1.6**	**28**	**39**	**67**	**1.2**	**152**	**2.8**
Waushara County											
Plainfield Pd	865	2	0	2	2.3	0	0	0	0.0	2	2.3
Waushara Co SO	21,401	22	2	24	1.1	12	16	28	1.3	52	2.4
Wautoma PD	2,221	5	0	5	2.3	0	1	1	0.5	6	2.7
County Total	**24,487**	**29**	**2**	**31**	**1.3**	**12**	**17**	**29**	**1.2**	**60**	**2.5**

Table 1: Full-Time Law Enforcement Employees by County, 2012

Agency	Population	Full-Time Sworn Employees				Full-Time Civilian Employees				Total Full-Time	
	2011	Male	Female	Total	Rate/ 1,000	Male	Female	Total	Rate/ 1,000	Total	Rate/ 1,000
Marquette County											
Endeavor PD	470	0	0	0	0.0	0	0	0	0.0	0	0.0
Marquette Co SO	11,172	30	6	36	3.2	0	2	2	0.2	38	3.4
MontelloPD	1,498	2	0	2	1.3	0	1	1	0.7	3	2.0
Oxford PD	608	0	0	0	0.0	0	0	0	0.0	0	0.0
Westfield PD	1,256	3	0	3	2.4	0	0	0	0.0	3	2.4
County Total	**15,004**	**35**	**6**	**41**	**2.7**	**0**	**3**	**3**	**0.2**	**44**	**2.9**
Menominee County											
Menominee Co SO	0	7	2	9	0.0	0	8	8	0.0	17	0.0
Menominee Tribal PD	4,348	22	2	24	5.5	10	8	18	4.1	42	9.7
County Total	**4,348**	**29**	**4**	**33**	**7.6**	**10**	**16**	**26**	**6.0**	**59**	**13.6**
Milwaukee County											
Bayside PD	4,411	12	2	14	3.2	5	15	20	4.5	34	7.7
Brown Deer PD	12,061	24	7	31	2.6	1	2	3	0.2	34	2.8
Cudahy PD	18,359	30	1	31	1.7	2	9	11	0.6	42	2.3
Fox Point PD	6,734	14	3	17	2.5	0	1	1	0.1	18	2.7
Franklin PD	35,620	48	10	58	1.6	2	14	16	0.4	74	2.1
Glendale PD	12,935	37	5	42	3.2	2	3	5	0.4	47	3.6
Greendale PD	14,117	27	2	29	2.1	2	6	8	0.6	37	2.6
Greenfield PD	36,903	49	5	54	1.5	4	16	20	0.5	74	2.0
Hales Corners PD	7,730	16	0	16	2.1	0	3	3	0.4	19	2.5
Milwaukee Co SO	0	251	71	322	0.0	383	351	734	0.0	1,056	0.0
Milwaukee PD	597,867	1,572	334	1,906	3.2	241	430	671	1.1	2,577	4.3
Oak Creek PD	34,626	49	9	58	1.7	3	17	20	0.6	78	2.3
River Hills PD	1,604	11	1	12	7.5	0	0	0	0.0	12	7.5
Saint Francis PD	9,411	20	1	21	2.2	1	4	5	0.5	26	2.8
Shorewood PD	13,228	21	4	25	1.9	0	5	5	0.4	30	2.3
South Milwaukee PD	21,262	28	4	32	1.5	2	4	6	0.3	38	1.8
UW-Milwaukee	0	34	10	44	0.0	11	0	11	0.0	55	0.0
Wauwatosa PD	46,629	79	10	89	1.9	3	20	23	0.5	112	2.4
West Allis PD	60,714	115	19	134	2.2	7	19	26	0.4	160	2.6
West Milwaukee PD	4,228	16	3	19	4.5	2	3	5	1.2	24	5.7
Whitefish Bay PD	14,182	22	2	24	1.7	0	3	3	0.2	27	1.9
County Total	**952,621**	**2,475**	**503**	**2,978**	**3.1**	**671**	**925**	**1,596**	**1.7**	**4,574**	**4.8**
Monroe County											
Cashton PD	1,111	2	0	2	1.8	2	0	2	1.8	4	3.6
Monroe Co SO	24,692	21	2	23	0.9	7	7	14	0.6	37	1.5
Sparta PD	9,602	15	2	17	1.8	0	2	2	0.2	19	2.0
Tomah PD	9,169	17	3	20	2.2	0	2	2	0.2	22	2.4
County Total	**44,574**	**55**	**7**	**62**	**1.4**	**9**	**11**	**20**	**0.4**	**82**	**1.8**

VII. L

BUSINESS OF THE PUBLIC SAFETY COMMITTEE

GERMANTOWN, WI

Fire Department

MEETING DATE: May 4, 2015

AGENDA ITEM: New Business

ITEM TITLE: Employee Vacancy Replacement Request

SUBMITTED BY: Chief Gary L. Weiss GW

SUMMARY EXPLANATION:

The Fire Department respectfully requests permission to move forward to the Village Board the replacement of a Regular Part Time Position (Firefighter/EMT). This position became vacant by the resignation of an 11.75 year member of the department. We plan on filling the vacancy from our pool of qualitied POC members. This will save money in training and equipping the firefighter plus all us to have a seamless transition.

ATTACHMENT: ORDINANCE___ RESOLUTION_____ OTHER_X___

Employee Vacancy Justification Worksheet

RECOMMENDATION:

The Fire Department respectfully requests the Public Safety Committee moving forward to the Village Board.

EMPLOYEE VACANCY JUSTIFICATION WORKSHEET

All positions left vacant by retirement, quitting, or termination need to complete the following worksheet before the vacant position may be advertised or filled. This worksheet shall not pertain to temporary, seasonal, and sworn public safety employees.

Position to be filled: **Regular Part Time Firefighter/EMT**

Department: **Fire Department**

Pay: **See Attached Contract Section on Wages**

How long was the previous personnel in position: **11.75 year of employment**

Can the Position be:

Deferred for a period of time? ☐ Yes ☒ No: April

Why: **The current employee will be resigning on March 28, 2015. The position has a very high level of responsibility with operations of the ambulance and fire apparatus. It is imperative the position is filled quickly to avoid a decrease in operations. The goal is to have a person in place by early to mid-March.**

Transferred or shared with existing staff: ☐ Yes ☒ No:

Why: **It is not feasible to transfer or share the position with other Departments as this position required Firefighter 2, Motor Pump Operator and EMT IV Technician Certifications. Additionally the workload dictates a standalone position. The position requires the individual to master all of the department's apparatus and equipment, know Village geography, operational procedures and regulations in a fast pace and highly evolving emergency and non-emergency hazardous environment.**

Consolidated with another position? ☐ Yes ☒ No:

Why: **The position cannot be consolidated as workloads dictates replacement position.**

Privatized/Contractual? ☐ Yes ☒ No:

Why: **This position has multiple responsibilities within the fire department including but not limited to Ambulance responses and patient care, fire response with fire pumper truck and specialized apparatus, fire ground operations, fire inspections, prefire plans, training of Paid on Call Members, station and vehicle basic maintenance and assisting the Fire Chief (as all members do) in completing the Mission of the Fire Department and Village. A person from a private company may not function properly if all other co-workers are not privatized.**

Gary W. Ellis

Department Director
Signature/approval

4-17-15

Date

Sally R. Schmidt

Village Administrator
Signature/Approval

4-27-15

Date

APPENDIX A

WAGE SCALE

Full-Time Employees

May 1, 2004 – Dec. 31, 2004	Jan. 1, 2005 – Dec. 31, 2005	Jan. 1, 2006 – Dec. 31, 2006
$15.50	$16.04	$16.60

Part-Time Employees

May 1, 2004 – Dec. 31, 2004	Jan. 1, 2005 – Dec. 31, 2005	Jan. 1, 2006 – Dec. 31, 2006
$13.00	$13.50	$14.00

During the first six months of employment for new full-time employees and part-time employees who start during the term of this Agreement, the new employee shall receive 90% of the wage rate offered. During the second six months of employment, the employee shall receive 95% of the wage rate offered.

After January 1, 2006, part-time employees working in paid-on-call status shall receive the part-time employee wage offered by the Village for any hours worked in paid-on-call status.

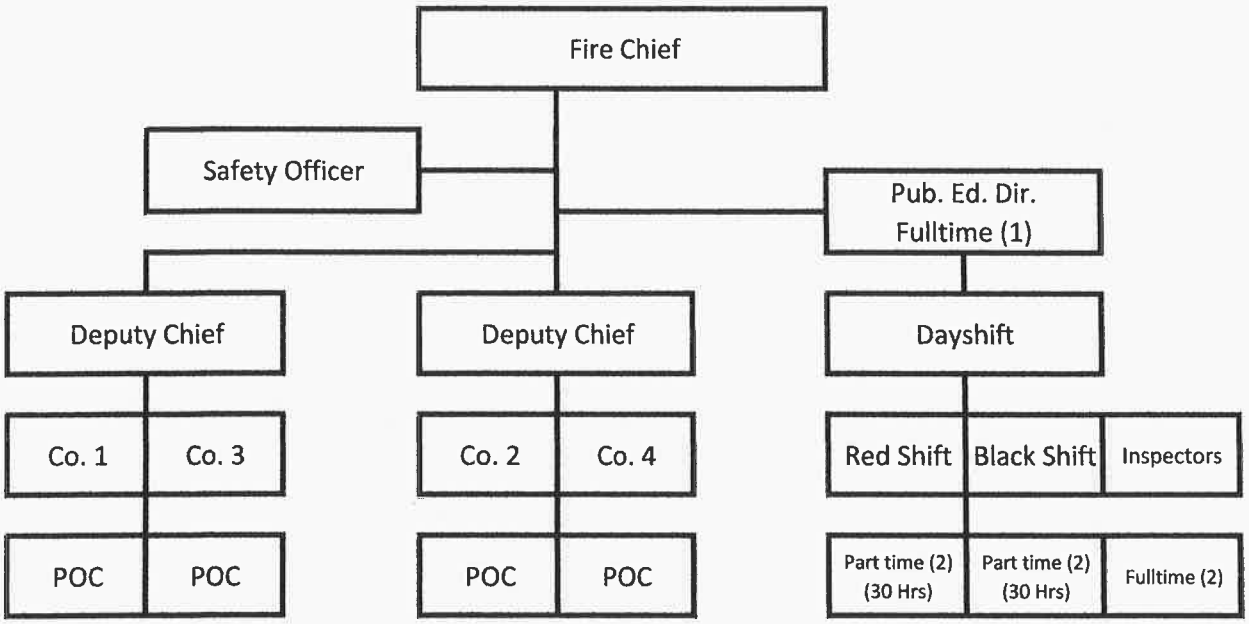
Current Pay Rate

First Six Months (90% Rate) = $15.65

Second Six Months (95% Rate)= $16.52

Start of Second Year Rate= $17.38

All Pay Rate are as per Finance Department


Fire Chief
Safety Officer
Pub. Ed. Dir.
Fulltime (1)
Deputy Chief
Deputy Chief
Dayshift
Co. 1
Co. 3
Co. 2
Co. 4
Red Shift
Black Shift
Inspectors
POC
POC
POC
POC
Part time (2)
(30 Hrs)
Part time (2)
(30 Hrs)
Fulltime (2)