VILLAGE OF GERMANTOWN
N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022

MEETING: REGULAR MEETING OF THE VILLAGE BOARD

DATE AND TIME: MONDAY, June 1, 2015 7:00 p.m.

LOCATION: Germantown Village Hall Board Room

I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*

II. **ROLL CALL**

III. **PLEDGE OF ALLEGIANCE**

IV. **PRESIDENT'S REPORT**

V. **ANNOUNCEMENTS OF FORTHCOMING EVENTS OF PUBLIC INTEREST/COMMITTEE REPORTS:**
The following individuals will be given the opportunity to make announcements of future municipal activities: Village President, Village Board Members, Village Administrator, Village Attorney and Village Clerk.

VI. **CITIZEN INPUT/PUBLIC APPEARANCE on items not subject to a public hearing:**
Please be advised per §19.84(2), information will be received from the public. It is the policy of this municipality that there be a three (3) minute time period, per person, with time extension per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments. (15 minutes)

VII. **STATE OF THE COUNTY PRESENTATION AND Q & A**

VIII. **CONSENT AGENDA:**

A. Minutes – May 18, 2015 Regular Village Board Meeting

B. Accounts payable/payroll

1.	May 19, 2015	Payroll (hourly)	$ 210,379.78
2.	May 25, 2015	Accounts Payable	$ 223,641.01
3.	May 29, 2015	Payroll (salary)	$ 80,142.88

C. Operator Licenses: July 1, 2015 – June 30, 2016

D. Renewal Applicants: Nicholas Aldridge, Judy Arnold, Eric Ashlock, Jacob Barthe, Alicia Beltron, Josh Biesel, Jeff Bird, Katherine Buenger, Marie Chilicki, Samantha Cloyd, Sandra Comerford, Ann Davis, Kevin Dobson, Ashley Dorshak, Susan Drexler, Carol Feit, Cassandra Feuerstahler, Christine Feuerstahler, Janice Fogle, Dawn Fouche, Erin Fritch, Bobbi Jo Gabrielsen, Kim Gamroth, Adam Gaulthier, Diane Goetsch, Crystal Goodwill, Jewelia Gorzynski, Justin Gresbach, Judith Greve, Katheryn Hanson, Susan Hanson, Shakiea Harris,

VIII. **CONSENT AGENDA continued:**

James Heimann, Cynthia Heyman, David Iverson, Robert Kannenberg, April Kintopp, Morgan Klick, John Kneifl, David Kamine, Scott Kolosick, Danielle Konstanz, Heather Lazar, Lisa Leider, Cassidy Liederbach, Vicki Linton, James Manseau, Daniel Marchewka, Vickie Matt, Alaine McKnight, Tabitha Milczarek, Anne Mitts, Jennifer Murray, Michael Nardelli, Debra Nelson, Ashley Nowak, Erin Olson, Cameron Ottoson, Mishal Panchal, Soni Paresh, Mahmood Parvez, Michelle Pawlukiewicz, Amber Pintar, Tammi Perkins, Christopher Reason, Cedric Reed, Amanda Repka, Susan Schmit, James Schramm, Nicole Selsing, Cynthia Singsheim, Heather Smith, Tara Smith, Patricia Stengel, Randy Strumberger, Melissa Timmerman, Sara Turner, Jessica Urban, Courtney Utecht, Roberta VonAsten, Rebecca Waldron, Thomas Wood

New Applicants: Naseem Abbas, Lori Doubeck, Brett Dzik, Daniel Frailing, Melissa Herrera, Jamie Hewitt, Jayme Hoff, Bradley Jakubowski, Amy Keller, Joseph Kelly, Maggie Koslowski, Christine Livangood, Heather Manthe, Luanna Naputi, Kimberly Parish, Lashann Renee Parish, Cynthia Vogel, Paula Warnke, Dana Wells, and Stephanie Wolf

The following items were forwarded from the Public Works Committee with a unanimous recommendation:

E. Contract with Wachtel Tree Service – EAB Detailed Plan/Consulting, On a Time and Materials Basis, Not to Exceed $15,000, with funds allocated from Acct. #10-553-530-5290 [Recommended Approval]

The following items were forwarded from the Public Safety Committee with a unanimous recommendation:

Recommended Approval for all License Applications conditional upon compliance of all code violations/requirements and monies owed to the village paid prior to issuance of licenses in addition to any other conditions noted.

F. **"Class B" Fermented Malt Beverage and Intoxicating Liquor Licenses**
[Recommended Approval]

1. Aldo's Pizza & Pub, LLC, Dwayne Ketterer, Agent, 584 Jordan Circle, Colgate, WI, 53017, d/b/a **Aldo's Pizza & Pub**, W156 N11058 Pilgrim Road, Germantown, WI, 53022. (includes an outside dining area of approximately 30 feet in front of building to be open until 10:00 p.m.; an outside extension into the parking lot for a Classic Car Cruise Night on Tuesdays from 5:00 p.m. to 9:00 p.m. from July 1, 2015 through September 30, 2015 and from May 25, 2016 through June 30, 2016
2. WI Bier Stube LLC, Charles B. Hastings, Agent, 644 Hwy. K, Erin, WI, 53027, d/b/a **Von Rothenburg Bier Stube,** N116 W15863 Main Street, Germantown, WI, 53022. (includes outside fenced beer garden extended to parking lot open until 10:00 p.m.)
3. Blackstone Creek Golf Club Ltd., Troy D. Schmidt, Agent, N105 W14467 Wilson Circle, Germantown, WI 53022, d/b/a **Blackstone Creek Golf Club,** N112 W17300 Mequon Road, Germantown, WI 53022. (includes golf course property of 187 acres)
4. Blazin Wings, Inc., Jillian Cabanatuan, Agent, N96 W20309 County Line Rd., Germantown, WI 53022, d/b/a **Buffalo Wild Wings,** N96 W17990 County Line Road, Germantown, WI 53022 (includes attached patio with hours restricted between 10:00 p.m. and 8:00 a.m.)

VIII. **CONSENT AGENDA continued:**

5. Maple Road, LLC, Radomir Buzdum, Agent, N9661 Boje Ct., Watertown, WI, 53094, d/b/a **Buzdum's Pub & Grill,** W188 N10515 Maple Road, Germantown, WI, 53022. (Includes an outdoor patio area and bleacher area until 9:00 p.m.)
6. ERJ Dining III, LLC, Paul S. Thompson, Agent, 6812 W. Greyhawk Court, Franklin, WI 53132, d/b/a **Chili's Grill & Bar**, N96 W18640 County Line Road, Germantown, WI 53022.
7. Eastern Kettle Moraine Moose Lodge #1238, Dan Frailing, Agent, 4602 N. 126th St., Butler, WI 53007, d/b/a **E.K.M. Moose Lodge #1238**, W198 N10217 Appleton Avenue, Germantown, WI 53022. (includes outside pavilion 22' x 20', and open area for Lodge picnics including buildings to be open until 10:00 p.m.)
8. Florian Park, Inc., Ryan Rahl, Agent, 311 Preserve Way, Colgate, WI 53017, d/b/a **Florian Park Conference & Event Center,** N111 W18611 Mequon Road, Germantown, WI 53022. (includes outside premise Willow Path, Willow Gardens, and Willow Point on south end of Willow Pond to be open until 10:00 p.m. and outdoor designated smoking area to the north of property)
9. JK GAM, LLC, Jon R. Gamroth, Agent, N104 W15303 Donges Bay Road, Germantown, WI 53022, d/b/a **Gamroth's Kuhburg Junction,** W140 N10385 Fond du Lac Avenue, Germantown, WI 53022.
10. Northridge Automotive Enterprises, Inc., David L. Iverson, Agent, N166 W19523 Ravens Way, Jackson, WI 53037, d/b/a **Ivee's at Main**, W157 N11618 Fond du Lac Avenue, Germantown, WI 53022. (includes outside patio in front of building until 10:00 p.m.)
11. Gerald Louis Wagner, Agent, 20315 Sutter Creek Dr., #127, Brookfield, WI 53045, d/b/a **KJ's Bar and Grill**, N112 W21209 Mequon Road, Germantown, WI, 53022. (Includes outside 20' x 25' deck to be open until 10:00 p.m.)
12. La Chimenea LLC, Ricardo Jimenez, Agent, 3625 W. Orchard Street, Milwaukee, WI 53215, d/b/a **La Chimenea**, N112 W15251 Mequon Road, Germantown, WI 53022. (includes 1100 sq. ft. outside patio to be open until 10:00 p.m.)
13. Lone Star, LLC, Karen Ann Pritzlaff, Agent, W204 N11912 Goldendale Road, Germantown, WI 53022, d/b/a **Lone Star**, W204 N11912 Goldendale Road, Germantown, WI 53022. (includes horseshoe courts, path, outside fenced area to be open until 10:00 p.m., and outside front porch area)
14. Metro Cigars, LLC, Jennifer Lynn Groh, Agent, 1671 Holy Hill Lane, Hubertus,WI 53033, d/b/a **Metro Cigars, LLC**, W182 N9606 Appleton Avenue #104, Germantown, WI 53022
15. Nardo's, Inc., Christopher R. Mastronardo, Agent, 445 Wildwood Ridge, Colgate, WI, 53017, d/b/a **Nardo's Passport Inn**, W204 N11498 Goldendale Rd., Germantown, WI 53022. (includes 8' x 55' outside area to be open until 10:00 p.m.)
16. Old Town WI, LLC, Charles B. Hastings, Agent, 644 Hwy. K, Erin, WI, 53027, d/b/a **Old Town Inn,** N116 W15841 Main Street, Germantown, WI, 53022. (includes outdoor deck open until 10:00 p.m.)

VIII. **CONSENT AGENDA continued:**

17. Riversbend Country Club, Inc., Charles L. Schmit, Agent, N132 W18021 Rockfield Road, Germantown, WI, 53022, d/b/a **Riversbend Golf Club,** N96 W18034 County Line Road, Germantown, WI 53022. (includes a 36' trailer and service on the golf course from a motorized beverage cart)
18. K&K Acquisitions, LLC, Kristine M. Gintner, Agent, W163 N10564 Ridgeview Lane, Germantown , WI 53022, d/b/a **Sheer Lounge,** N112 W16560 Mequon Road, Germantown, WI 53022. (includes an outside premise extension of 24' x 8' on the sidewalk from 3:00 p.m. to 10:00 p.m.)
19. Robin L. Bird, LLC, Robin L. Bird, Agent, W188 N13367 Maple Road, Richfield, WI 53076, d/b/a **Sports Corner Bar & Grill**, W187 N12793 Fond du Lac Avenue, Germantown, WI 53022. (includes outside volleyball courts and smoking room to be open until 10:00 p.m.)
20. Christine A. Brockman, W157 N11638 Fond du Lac Avenue, Germantown, WI 53022, d/b/a **Tiny T's**, W157 N11638 Fond du Lac Avenue, Germantown, WI 53022. (includes fenced outside premise on July 4, 2015)

G. **Class "B" Fermented Malt Beverage and "Class C" Wine Licenses**

1. Zhengren Zheng, N111 W16424 Esquire Ct., Germantown, WI 53022, d/b/a **China Kitchen**, N112 W16560 Mequon Road, Germantown, WI 53022
2. Hung Hao LLC, Hung D. Lu, Agent, N109 W12628 Coneflower Cir., Germantown, WI 53022, d/b/a **Hung Hao Restaurant**, N112 W15800 Mequon Road, Germantown, WI 53022

H. **Class "B" Fermented Malt Beverage Licenses**

1. Marko's Pizza of Germantown, Inc., Mark Caldwell, Agent, 3041 Nostalgic Ct., Hubertus, WI 53033, d/b/a **Marko's Pizza**, W156 N9664 Pilgrim Road, Germantown, WI 53022
2. PH Hospitality Group, LLC, Richard Tomczek, Agent, 11514 N. Buntrock Avenue, Mequon, WI 53092, d/b/a **Pizza Hut**, N112 W15800 Mequon Road, Germantown WI 53022

I. **"Class A" Fermented Malt Beverage and Intoxicating Liquor Licenses**

1. Aldi Inc., Lucy E. Scharrer, Agent, 6152 St. Anthony Road, Allenton, WI, 53002, d/b/a **Aldi #67**, N96 W18838 County Line Road, Germantown, WI, 53022
2. Cost Plus, Inc., Dean M. Zachman, Agent, 2627 N. 94th Street, Wauwatosa, WI, 53226, d/b/a **Cost Plus World Market**, N96 W18970 County Line Road, Germantown, WI 53022
3. Colgate Gas, Inc., Didar Singh, Agent, W150 N7248 Paseo Lane, Menomonee Falls, WI 53051, d/b/a **County Line BP**, N96 W21962 County Line Road, Germantown, WI 53022
4. Ultra Mart Foods, LLC., Patricia L. Chastain, Agent, W63 N238 Fairfield Street, Cedarburg, WI 53012, d/b/a **Pick 'n Save #6357**, N112 W16200 Mequon Road, Germantown, WI 53022
5. Sendik's Germantown LLC, Theodore Balistreri, Agent, 5566 N. Diversey Blvd., Whitefish Bay, WI 53217, d/b/a **Sendik's Food Market**, N112 W15800 Mequon Road, Germantown, WI 53022
6. Wal-Mart Stores East, LP, Duane C. Van Straten, Agent, 1212 Lily Ave., West Bend, WI 53090, d/b/a **Wal-Mart #1515**, W190 N9855 Appleton Avenue, Germantown, WI 53022

VIII. **CONSENT AGENDA continued:**

7. Kalim Beg, 2715 W. Country Club Drive, Mequon, WI 53092, d/b/a **KAL Service Willow Creek BP**, W201 N10451 Appleton Avenue, Germantown, WI 53022.

J. Class "A" Fermented Malt Beverage Licenses

1. Kwik Trip, Inc., Bethany A. Ohde, Agent, 6639 W. Bonniwell Road, Mequon, WI 53097, d/b/a **Kwik Trip #631,** W188 N10963 Maple Road, Germantown, WI 53022
2. B & B, Inc. of Milwaukee, Asif Vadsaria, Agent, W151 N11492 Potomac Cir., Germantown, WI 53022, d/b/a **Quick Pick Food Mart,** N128 W21760 Holy Hill Road, Richfield, WI 53076

IX. UNFINISHED BUSINESS:

X. PUBLIC HEARINGS – 7:00 P.M. OR LATER: ***The purpose of said hearing(s) is to hear any and all parties, their attorneys or agents, for or against the application(s) filed by the petitioner(s).***

XI. NEW BUSINESS:

A. Amendment to Traffic Impact Analysis for TID #6 – RA Smith National, Inc.
B. TID #6 Update
C. Contract for TID #6 Sanitary and Water Utilities
D. Appointment of Interim Director of Park & Recreation
E. Authorization to Advertise for a Director of Public Works
F. Appointment of Interim Director of Public Works
G. Request for Approval of Public Grant Application – Kiwanis Club of Germantown
H. **Resolution No. 21-15** Adopting Donges Bay Road Relocation Order
I. Water Use Agreement With A Large Water User. The Village Board may enter into closed session as per Wis. Stat. §19.85(1)(e) for the purpose of deliberating or negotiating, when competitive or bargaining reasons require a closed session and then may re-enter open session to take such action as it deems appropriate.
J. Request Approval For Contract With Baker Tilly For Revenue Analysis
K. Potential Land Sale Agreement For Lot 34 (CSM 6396) In the Germantown Business Park. The Village Board may enter into closed session as per Wis. Stat. §19.85(1)(e) for the purpose of deliberating or negotiating, when competitive or bargaining reasons require a closed session and then may re-enter open session to take such action as it deems appropriate.

XII. ADJOURNMENT

The next Village Board meeting will be on June 15, 2015 at 7:00 p.m.

UPON REASONABLE NOTICE, *efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For Additional information or to request this service please contact the Village Clerk at (262)250-4740 at least 2 days prior to the meeting.*

VILLAGE OF GERMANTOWN
VILLAGE BOARD MEETING MINUTES
May 18, 2015

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by President Wolter
ROLL CALL: President Wolter, Trustees Baum, Daniels, Hughes, Kaminski, Miller, Myers, Warren and Zabel. Also present: Administrator Schornack, Attorney Sajdak, Engineer Bischke, Police Chief Hoell, Wastewater Supt. Zimmerman, Fire Chief Weiss and Clerk Goeckner

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.

PRESIDENT'S REPORT: President Wolter spoke at the Police Memorial Service held at Washington County Fair in honor of officers in duty and those who have fallen in the line of duty. Very nice ceremony and well attended by officers and public as well.

ANNOUNCEMENTS OF FORTHCOMING EVENTS OF PUBLIC INTEREST/COMMITTEE REPORTS: Trustees provided information on upcoming meetings and events.

CITIZEN INPUT/PUBLIC APPEARANCE on items not subject to a public hearing:
Chris Yatchak – N116W15041 Brownstone Court, Germantown – thanked President Wolter as honorary Burger Meister, those Trustees who attended and also volunteered, all Village Departments who assisted with the event, those sponsors who provided financial support and all guests who attended and supported the event as well as the over 100 volunteers that put in all the work to accomplish this festival.

CONSENT AGENDA:

A. Minutes – May 4, 2015 Regular Village Board Meeting

B. Accounts payable/payroll:

1.	April, 2015	Accounts Payable	$ 50,193.83
2.	May 5, 2015	Payroll (hourly)	$ 212,537.53
3.	May 10, 2015	Accounts Payable	$ 847,932.06
4.	May 15, 2015	Payroll (salary)	$ 80,942.20

C. RENEWAL Operator Licenses: July 1, 2015 – June 30, 2015
Kalpana K. Adhikari, Emily Atkielski, Barbar Awve, Therese Bach, Julie Bartelt, Kathleen Belfiori, William Brockman IV, Burton Brody, Boro Buzdum, Robert Campbell, John Curtis, Rebecca Douglas, Laura Erdmann, Shawn Frank, Nicholas Green, Paul Groh, Yvonne Hall, Pamela Halverson, Anita Hauner, Christopher Huwatcheck, Cheryl Jacobs, Jeffrey Jacobs, Timothy Jacobs, Rudolph Janzen Jr., Bijaya Khanal, Nicholas Koeppler, Ronald Kohls, Diana Koszykowski, Jan Krueger, Jeffrey Krull, Paul McLeod, Janet Miller-Parkison, Whitney Miszewski, Joshua Neureuther, William Numrich, Luis Ortega, Benjamin Popies, David Sagert, Deanna Schmitt, Eileen Stroud, Carlton Tatreau, Joel Timmerman Jr., Amy Todryk, Justin Wallschlager, Ashley Welnicke and Joshua Wilkinson [Recommended Approval]
The following items were forwarded from the Public Safety Committee with a unanimous recommendation:

D. Request To Purchase Duty Ammunition In The Amount Of $5,040.96, With The Use Of Funds Raised From Sale Of Old Rifles To Offset Expense By $4,700.00 And $340.96 Allocated From Acct #10-521-530-3820 [Recommended Approval]

E. Applications for Dance Licenses (four separate dates), Dheinsville Olde Time Bier Garden, Germantown Historical Society, Dheinsville Park, N128 W18780 Holy Hill

DRAFT

CONSENT AGENDA continued

Road, Germantown, WI, Entire Park: May 30, 2015, June 27, 2015, July 25, 2015 and August 29, 2015, each 12:00 pm – 9:00 pm [Recommended Approval]

F. Application for Dance License, Oktoberfest, Germantown Historical Society, N128 W18780 Holy Hill Road, Germantown, WI – September 26 & 27, 2015, 11:00 a.m. – 11:00 p.m. [Recommended Approval]

The following items were forwarded from the Public Works Committee with a unanimous recommendation:

G. Request to Fill Operator Vacancy – Highways, Parks, Buildings and Grounds & Authorize Updated Job Description [Recommended Approval]

H. Request to Approve Fire Hydrant Lead Maintenance Agreement – Sunlite Plastics for a Private Water Main Operation, Inspection and Maintenance Agreement [Recommended Approval]

I. Request to Approve Purchase Truck Box from Casper's at a Price of $10,067 [Recommended Approval]

J. Request to Approve Contract with Ruekert–Mielke to Perform a 5-year Audit Plan as per MMSD requirements in Capacity, management, Operation and Maintenance Program (CMOM) at a Cost of $7,800 [Recommended Approval]

K. Request to Approve Award Contract to All-Ways Contractors for Catie Vista Storm Sewer Relay, Storm Sewer Installation Along Right of Way of Sylvan Circle and Francese Drive at a Cost of $99,250 [Recommended Approval]

MOTION (Baum/Miller) to approve consent agenda Items A-K, by roll call vote, carried.

UNFINISHED BUSINESS: None

PUBLIC HEARINGS – 7:00 P.M. OR LATER:

A. Village of Germantown and the Southeastern Wisconsin Regional Planning Commission (SEWRPC) for Proposed Sanitary Sewer Service Area Amendment in Accordance with the Provisions of Chapter NR 110 of the Wisconsin Administrative Code

David Schilling presented information regarding the sewer service area plans.

President Wolter opened the public hearing at 7:18 p.m.
No one spoke regarding the hearing.
President Wolter closed the public hearing at 7:20 p.m.

NEW BUSINESS:

A. Request to Approve Certified Survey Map to Adjust a Property Line: Village of Germantown, Property Owner of Parcel #GTNV221-983 (Firemen's Park), and the Germantown Little League, property Owner of Parcel #GTNV221-962;

MOTION (Baum/Hughes) to approve as presented pending review and approvals by staff and all easements included, carried.

B. **RESOLUTION NO. 20-15** for Sanitary Sewer Service Area Amendment Including TID #6 Lands (Tax Key No. GTNV 321-981)

MOTION (Baum/Myers) to approve as presented. Discussion of process and timing. **Carried.**

DRAFT

NEW BUSINESS continued

C. PUBLIC GRANT Application – Lynn Grgich, 4th of July Event Coordinator, On Behalf Of Kiwanis Club Of Germantown For July 4th Events
MOTION (Kaminski/Baum) to approve as requested, carried.

D. ***Commissions/Boards/Committees***

1. Board of Zoning Appeals

Chair Patrick McDonnell 05/01/2015 – 04/30/2016

2. County Advisory Committee For Farmland Preservation

Correction to term ending date

Trustee Representative Terry Kaminski 04/21/2015 – 04/16/**2018**

MOTION (Baum/Miller) to approve the appointment of Chair for Board of Zoning Appeals, carried. MOTION (Baum/Zabel) to approve Kaminski ending date, carried.

E. Request to Fill Officer/Lieutenant, Captain Vacancy – Police Department
MOTION (Myers/Hughes) to approve. Discussion of filling from within, management organization within department and need for new organizational chart to be brought before the board if filling a new position. **Roll call vote, 8 in favor, 1 opposed, (Zabel) carried.**

F. Request to Purchase Ford Explorer – Fire Department
MOTION (Miller/Myers) to approve as requested. Chief stated it will come in under budget with everything. **Roll call vote, carried.**

G. Fire Department Referendum Talking Points
MOTION (Kaminski/Myers) to approve. Discussion of items to be cleaned up, clarified and additional items to be added. Clean up all typos; Remove the $500,000 from the budget regarding the hydrant costs – others don't have it. Budget amount will then be $1.3 million; should say 'most similar sized communities'; Middleburg should be Middleton; Add Neenah information; Correct Walmart; discussion of what it says in bold is the firefighters can say it only on duty, remove it. It indicates they are allowed to say what they want outside of duty. State 'These talking points should be used whenever you are representing the Fire Department; add the cost of approximately $1,000,000 to be added to levy. Stay away from per thousand statement; State response time in ranges; State 'We are well within the range of the acceptable standards' in regards to response time; comparison between '90's and today for number of calls should arrange bullets orderly and would be more effective to list the number of crashes on Highway 41 in each time period; Break out number of ER calls between fire and EMT; Put in the number of calls for 2004; review comparatives for staffing and volumes for same time periods; List years for calls. **MOTION (Kaminski/Myers) to amend the motion to clean up the document as discussed and allow the Fire Chief, Attorney and Administrator to ascertain it meets our expectations, carried. Motion as amended, carried.**

There being no further business, the meeting adjourned at 8:22 p.m.

Barbara K. D. Goeckner MMC/WCPC
Village Clerk

DRAFT

VIII. E

BUSINESS OF THE VILLAGE BOARD
GERMANTOWN, WI

MEETING DATE: Monday June 1st, 2015

AGENDA ITEM: New Business

ITEM TITLE: Award of Contract Wactel Tree Service to Contract for Professional Arbicultural Consulting Services- EAB Detailed Plan/Consulting

SUBMITTED BY: Jay Olszewski, Highway Superintendent

SUMMARY EXPLANATION:
Staff is requesting permission to contract with Wactel Tree Service to provide specific consultation services as it relates to the handling of Emerald Ash Borer (EAB). Wactel has worked with the Village in the past and is very familiar with our tree inventory. Wactel drafted the initial EAB plan for the Village a number of years ago as well as inventoried all of Village's street, and park trees. The new plan will detail which trees should be removed, treated, observed etc. EAB is a complex, fluid situation that requires constant assessment and attention. Staff believes that the best course of action is to seek the assistance of experts who are familiar with this specific problem. Staff fully expects to use Village forces as much as possible in this process. Other communities such as Elm Grove and Whitefish Bay are working with Wactel and having success with their EAB plan. The cost of the service will be on a time and material basis in the amount not to exceed $15,000. While Wactel tree service is slightly higher in their hourly rate staff believes that their familiarity with the Village, and current tree inventory makes them a better value at this time. Staff feels that it is safe to assume that difference in in hourly rate will be recovered in less time spent, due to Wactel's current knowledge of the Village's tree inventory.

Wactel Tree Service	$130/ hr.
First Choice Tree Service	$125/hr.
Buckley Tree Service	Do not provide
M&M Tree Service	Do not provide

ATTACHMENT: ORDINANCE_____ RESOLUTION_____ OTHER __x___

RECOMMENDATION:
Staff recommends contracting with Wactel Tree Service. If approved funds shall be allocated from Parks Line Item account 10-553-530-5290.

BOARD ACTION:
Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

XI. A

BUSINESS OF THE VILLAGE BOARD
GERMANTOWN, WI

MEETING DATE: June 1, 2015

AGENDA ITEM: New Business

ITEM TITLE: Amendment to Transportation Impact Analysis – RA Smith National

SUBMITTED BY: Dan Ludwig, P.E., Director of Public Works

SUMMARY EXPLANATION:

RA Smith National traffic engineer Pat Hawley met with the WISDOT to layout the steps needed to have the TIA reviewed and approved for TID #6.

ATTACHMENT: ORDINANCE_____ RESOLUTION____ OTHER _X_

RA Smith email dated 5/22/15 outlining WISDOT requirements for TIA review and approval. WISDOT preliminary review of revised TIA dated May 19, 2015.

RECOMMENDATION:

Staff recommends the Village Board to approve the amendment to the contract with RA Smith National to proceed with the Transportation Impact Analysis for TID #6 for a fee not to exceed $15,800. This amount includes the work that may be necessary at the intersections with US 41/45 for DOT's review.

BOARD ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

Dan Ludwig

From: Hawley, Pat E. [Pat.Hawley@rasmithnational.com]
Sent: Friday, May 22, 2015 10:41 AM
To: Brionne Bischke; Dan Ludwig
Cc: Bruggeman, John
Subject: Germantown TID #6 Traffic Updates

Hi Brionne and Dan,

We looked over DOT's original scoping letter and then talked with Art about the next steps for the traffic study. If the Village intends to submit the study to DOT for their review and approval, the following tasks would need to be included (they were not included in the Graef study):

- General format of WisDOT TIA (Chapters, Sections, Exhibits, Etc) – relatively minor, but it adds some text and exhibits.
- Conceptual drawings of improvements
- Signal Warrant Analysis at the proposed Nimitz intersection
- Intersection Control Evaluation (ICE) at the proposed Nimitz intersection. Comparison of signals vs roundabout vs all-way stop.
- Sight Distance Photos/Evaluation at the proposed Nimitz intersection
- Initial Review (IR) update. Given the significant changes in access, trip generation and trip distribution since the original IR was submitted, Art and I agreed it would be beneficial to provide a quasi-IR that addressed these updates.

To update the Graef study and incorporate the above additional tasks would cost around $13,800.

There are two other potential modifications to the scope and fee.

1. DOT's August 2014 scoping letter requested the intersections at the US 41/45 interchange be included in the study (they weren't). With the revised trip distribution shifting more traffic to the County Q interchange, we *might* be able to avoid this analysis. We will identify the volumes in the IR, and if Art is ok with their magnitude, we won't need to include the interchange. If the interchange needs to be included, it would add another $2000 to compile existing count data, update analysis files for each year and build condition, and incorporate the findings into the report (text and exhibits).
2. We didn't include any intersections to the south along Appleton Avenue. Given that WIS 175 is connecting highway here, we don't foresee DOT requiring additional study intersections, but we wanted to raise the issue as a heads up.

Please review the information in this email and let me know if you have any questions or comments. We'd be happy to discuss the above on the phone or in person to ensure we're on the same page.

Enjoy the holiday weekend!

Pat Hawley, P.E., PTOE, Associate
Senior Project Manager
262-317-3204
414-405-2725 mobile

R.A. Smith National, Inc.
16745 West Bluemound Road, Suite 200, Brookfield, WI 53005-5938

Design with vision | Deliver excellence | Provide the most responsive service to our clients

Dan Ludwig

Subject: FW: Log #169708 - Willow Creek Business Park (TID 6) Development, USH 41/45, WIS 175 and County Y/Lannon Road, Washington County

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From: Hawley, Pat E. [mailto:Pat.Hawley@rasmithnational.com]
Sent: Tuesday, May 19, 2015 11:42 AM
To: Brionne Bischke; Bruggeman, John
Cc: Dan Ludwig
Subject: RE: Log #169708 - Willow Creek Business Park (TID 6) Development, USH 41/45, WIS 175 and County Y/Lannon Road, Washington County

Thanks Brionne. One minor clarification on Art's email that John caught. Art notes 60% to/from the south and splitting that 20%/40% between Lannon and Q. I talked with Art and his intent was to split the south US 41 traffic 1/3 and 2/3 between Lannon and Q, depending on the direction of travel, but he wasn't aware of the 10% south on Appleton Avenue. Therefore, under his directional distribution comment, replace the 20% with 17% and replace the 40% with 33% as shown below.

Art's suggested modifications should still result in significantly fewer improvements than shown in the original Graef study.

Pat Hawley, P.E., PTOE, Associate
R.A. Smith National, Inc.
262-317-3204
414-405-2725 mobile

From: Baumann, Art - DOT [mailto:Art.Baumann@dot.wi.gov]
Sent: Tuesday, May 19, 2015 9:37 AM
To: Brionne Bischke
Subject: RE: Log #169708 - Willow Creek Business Park (TID 6) Development, USH 41/45, WIS 175 and County Y/Lannon Road, Washington County

Brionne,

After reviewing both the Graef and RA Smith studies, I have the following comments:

- I question the use of the 50% FAR for the Willow Creek Business Park (Graef study) unless the Village is allowing the building sites to use the environmental areas as part of the open space for the parcels. If the environmental area is not used as open space for the parcels, the FAR should be lower.
- Overall I am acceptable of a 30% FAR for the on and off site developments based on my survey of area business/industrial parks (I got a range of 15% to 50% dependent on the parcel). It does appear that overall the Germantown Business Park has lower FARs (15-35%), but I don't know how many of those sites are set up to allow for future expansion of the buildings.
- The use of the regression equation in the trip generation (RA Smith study) for the industrial park use is correct though the language in the ITE manual is not clear and I can understand why Graef used the average trip rate.
- I disagree with some of the trip distribution percentages used in both studies. Based on the location of the access and how online mapping software provides directions, I recommend the following distribution changes:
    - Inbound from the south
        - § 33% ~~40%~~ from CTH Q
        - § 17% ~~20%~~ from Lannon Road

- Outbound to the south
  - 17% ~~20%~~ to CTH Q
  - 33% ~~40%~~ to Lannon Road

These routes will result in most vehicles making right turns to get to or depart from the sites. In turn, this should minimize the improvements needed at the development access as well as adjacent intersections.

Keep in mind that these are just my opinions on the study. This does not mean that the opinions of Graef or RA Smith are incorrect.

Art Baumann
WisDOT Traffic Operations Engineer
(262) 548-5626
art.baumann@dot.wi.gov

From: Brionne Bischke [mailto:bbischke@village.germantown.wi.us]
Sent: Tuesday, April 28, 2015 9:44 AM
To: Baumann, Art - DOT
Cc: Cain, Douglas - DOT; Dan Ludwig; Tom.Wondra@co.washington.wi.us
Subject: Log #169708 - Willow Creek Business Park (TID 6) Development, USH 41/45, WIS 175 and County Y/Lannon Road, Washington County

Hi Art:

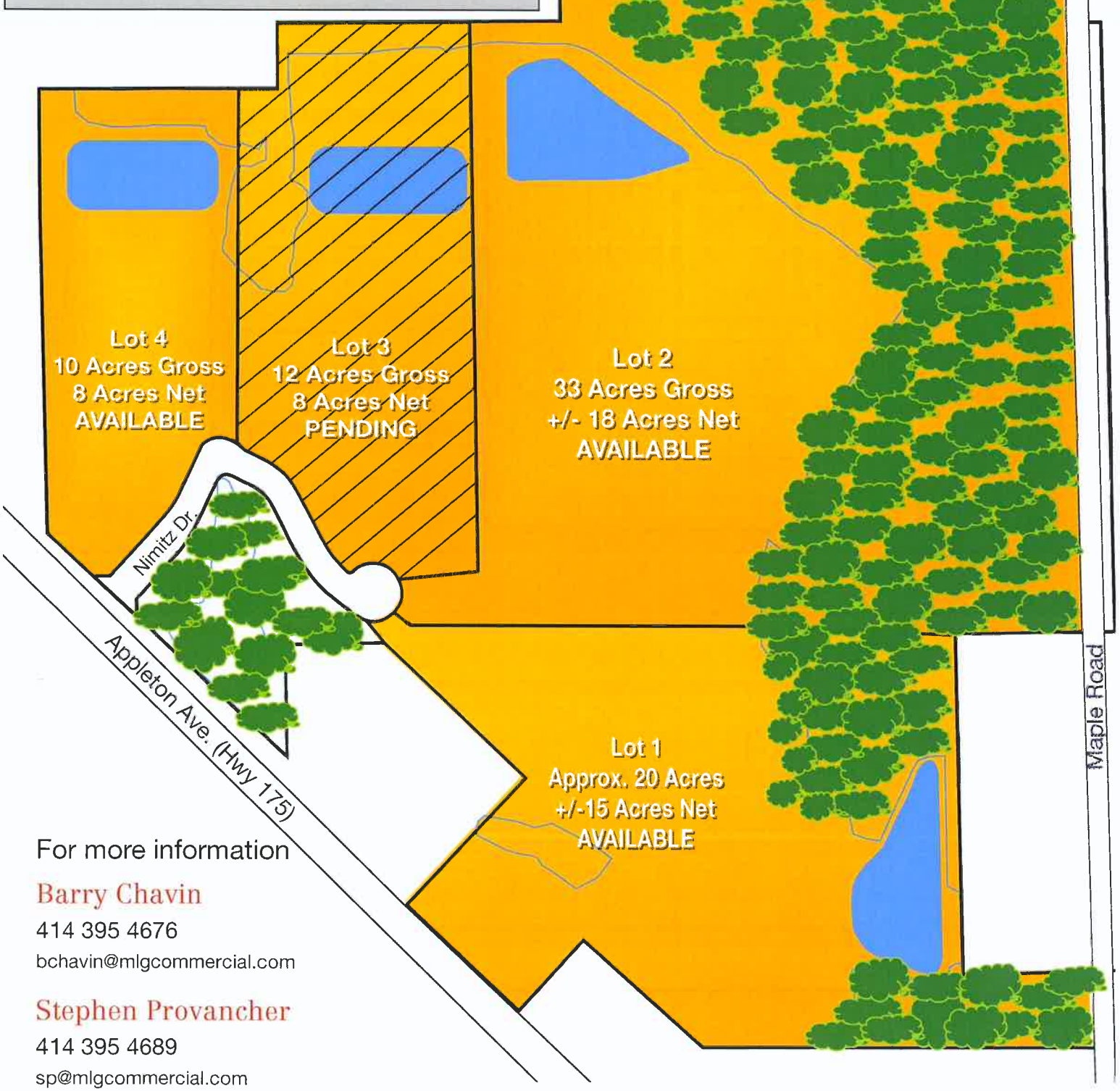
Since your Aug. 15, 2014 review letter, the Village had contracted Graef to perform and update a Traffic Impact Analysis (Feb. 16, 2015) for the development's single entrance on STH 175 (both WisDOT owned lands and the CTH Y entrance were eliminated from the development). Graef's proposed improvements far exceeded the TID 6 development's budget, so the Village contracted R.A. Smith National to perform a TIA Peer Review (Apr. 21, 2015). R.A. Smith National's peer review is much more aligned with the TID 6 budget.

Would you be able to review R.A. Smith National's peer review to see if its assumptions and findings would be agreeable to the WisDOT?

I've included the Graef report for your convenience.

TID #6 Update

Willow Creek Business Park of Germantown



For more information

Barry Chavin
414 395 4676
bchavin@mlgcommercial.com

Stephen Provancher
414 395 4689
sp@mlgcommercial.com

NAI MLG Commercial
COMMERCIAL REAL ESTATE SERVICES WORLDWIDE

Information shown herein was provided by the Seller, Lessor and/or other third parties and has not been verified by the broker unless otherwise indicated.

757 North Broadway Street, Suite 700
Milwaukee, WI 53202
414 347 9400
mlgcommercial.com
Offices also in Appleton and Madison, WI

35708

XI. C

BUSINESS OF THE VILLAGE BOARD
GERMANTOWN, WI

MEETING DATE: June 1, 2015

AGENDA ITEM: New Business

ITEM TITLE: Contract for TID #6 Sanitary and Water Utilities

SUBMITTED BY: Dan Ludwig, P.E., Director of Public Works

SUMMARY EXPLANATION:

This item was brought before the Village Board on October 20, 2014 and received approval to award the contract to Advanced Construction with a contingency of having a developer agreement signed prior to awarding. Due to changes in the TID #6 development, staff is requesting removing the contingency for the signed developer agreement.

ATTACHMENT: ORDINANCE____ RESOLUTION____ OTHER _X_

Minutes from the October 20, 2014 Village Board Meeting.

RECOMMENDATION:

Staff recommends the Village Board allow awarding the contract to Advance Construction to install the underground utilities in TID #6 without the contingency of having a signed developer agreement.

BOARD ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

CONSENT AGENDA continued:

F. Recommend Approval to Contract Jerry Smith's Tree Service to Trim Village Trees at a cost of $120/Per Tree, Not to Exceed $20,000 and Funds to be Allocated from Acct. #10-553-530-

G. Recommend Acceptance of Proposal from Ahern for an Amount Not To Exceed $15,000 for the Nitrogen Generation System for Village Hall Fire Suppression with Funds to be Allocated From Acct. #10-519-570-8201

H. Recommend Approval to Pay the D.F. Tomasini Invoice in the Amount of $6,058.26 for the Emergency Water Distribution Repair at Western Avenue Behind Lake Park Homes With Funds to be Allocated from Acct. #50-742-530-6730

I. Recommend Approval to Incorporate $45,000 in the TIF #4 Year 2015 Budgeted Funds for the Surface Course of Asphalt on Spaten Court with Funds to be Allocated from Acct. #44-574-530-4500

MOTION (Vanderheiden/Kaminski) to approve Consent Agenda Items A-I excepting Minutes of October 15th as they are incomplete, carried. (Lettering incorrect on agenda and adjusted appropriately for the approval.)

UNFINISHED BUSINESS:

PUBLIC HEARINGS – 7:00 P.M. OR LATER – None.

NEW BUSINESS:

A. Follow-up Resolution for Water Utility Rate Increase Approved at Village Board October 6, 2014
MOTION (Kaminski/Daniels) to approve the Resolution for Water Utility Rate Increase. Discussion regarding increase and needs of the Water Utility including information provided by Baker & Tilly. **7 in favor, 1 opposed (Zabel), carried.**

B. Resolution and Request for Approval of Wastewater Utility Rate Increase
Director Ludwig presented information on the request including information on MMSD increases, need to get sewer project completed at same time as other road projects, projected loss in 2015. Discussion of MMSD fees/increases, phosphorous regulations and costs and costs to homeowners due to increase. **MOTION (Vanderheiden/Warren) to approve the Resolution for Wastewater Utility Rate Increase as presented.** Discussion of rate increase, formulas used, various rate levels for commercial/industrial and residential, and rates based on equalized value vs. other methods. **By roll call vote, 7 in favor, 1 opposed (Zabel), carried.**

C. Request to Award Contract for TID #6 Sanitary and Water Utilities
Engineer Bischke presented information on the request to award the contract. Low bid was Advanced Construction with an amount of $1,122,920 contingent upon agreement with TJ Hale as tenant in TID #6 and withhold signatures until the development agreement is signed. Discussion regarding proposed development within TID #6 and when agreements will be finalized. **MOTION (Hughes/Kaminski) to award the Contract to Advanced Construction for an amount of $1,122,920 with contingency on developer's agreement being signed.** Discussion of outstanding easement agreement for this area. **MOTION**

NEW BUSINESS continued:

(Zabel/Kaminski) to amend the motion to have a signed easement agreement also. Attorney Sajdak stated we have an agreement with Panda Express who has allowed us access to go on their property. **Motion to amend carried. Motion as amended carried.**

D. Request for Approval to Purchase 2 Radar Units Using DOT Grant
MOTION (Hughes/Warren) to approve purchase as requested. Grant will cover 100% of cost of the units for $4,018.00. Carried.

E. Recommendation Regarding County Radio System and Possible Purchases
Administrator Schornack provided information regarding the problems with the Countywide radio system and using the handhelds for the Police and Fire Departments unable to get signal out when in certain buildings. County is proposing an overlay to the current system with an approximate expenditure of $4.25 million and asking municipalities to replace all handheld radios. Germantown has approximately 70 of these at a 'discounted' cost of $3,674 each for roughly $250,000 for replacement cost. Police Chief Hoell stated the 700 system is proposed due to users not satisfied with current coverage inside buildings. This is to enhance that system. Uncomfortable with making this decision without having an outside consultant/engineer to review proposal and information and help with the decision. Because the municipalities contribute to the County tax base, also feel the County should see it through and pay for the enhancements. Discussion of whether or not the upgrade would alleviate the current issues or not, other communities not in favor of this either, compromising coverage in buildings for public safety issues, building coverage requirements dropped in original installation of the system – after contract was awarded, radio replacement and costs, amplifiers, funding left from original installation put into County General Fund rather than held out to pay for future problems, request to bring forward a resolution for County to cover the expenses to make the system work. **MOTION (Kaminski/Zabel) to bring back a resolution stating we do not want to commit $250,000 to this, carried.**

F. Request for Approval of Germantown Jaguars Baseball Club Agreement
MOTION (Zabel/Hughes) to approve the agreement with the Germantown Jaguars Baseball Club as presented, carried.

G. Fire Department Request to Proceed with Preparations for a Public Spring 2015 Referendum to Increase the 2016 Village of Germantown Levy Limit for the Purpose of Funding Full Time Staffing in the Fire Department
Fire Chief Weiss presented a Power Point regarding his request for a referendum to go to full time staffing, comparing services with Fitchburg, DePere, Grand Chute, Pleasant Prairie and Watertown. Cost to Germantown residents of approximately $61.90 per resident, allowing to go to referendum and increase levy would allow him to upgrade the department to the paramedic level with infrastructure currently in place. Could recoup some money through higher rate charge for ambulance calls. There would be no more overtime with a sample shift schedule of a 48 hour work week. Cost of $1,000,000 is a high number but would calculate to

XI. D

BUSINESS OF THE VILLAGE BOARD
GERMANTOWN, WI

MEETING DATE: June 1, 2015

AGENDA ITEM: New Business

ITEM TITLE: Appointment of Interim Park and Recreation Director

SUBMITTED BY: Dave Schornack, Village Administrator

SUMMARY EXPLANATION:
The Village Board needs to appoint an interim Park and Recreation Director until the position of Park and Recreation Director is filled. I am recommending that the salary for the interim Director be set at $57,193. This is an $8,000 increase over the Recreation Supervisor's current salary of $49,193. The $8,000 is an annual amount, so if a new Director starts in three months, the actual cost would be around $2,000. The $8,000 interim increase is approximately the same amount given to the Recreation Supervisor (Joe) when the Director (Brett) left in 2012. The current Director's salary is $61,819. The present Director's last day on the job is June 3, 2015. The General Government & Finance Committee voted unanimously to approve appointing current recreation supervisor Patti Heinen as interim Park and Recreation Director effective June 4, 2015 at a salary of $57,193.

ATTACHMENT: ORDINANCE_____ RESOLUTION_____ OTHER_____

RECOMMENDATION:
To recommend to the Village Board the appointment of Patti Heinen as interim Park and Recreation Director effective June 4, 2015 at a salary of $57,193.

XI. E

BUSINESS OF VILLAGE BOARD
GERMANTOWN, WI

MEETING DATE: June 1, 2015

AGENDA ITEM: New Business

ITEM TITLE: Authorization to Advertise for the Position of Director of Public Works

SUBMITTED BY: Dave Schornack, Village Administrator

SUMMARY EXPLANATION:

With the retirement of Director of Public Works Dan Ludwig the Village should immediately start to advertise for a new Director. It is customary to include in the advertisement a starting salary or starting salary range. The current Director is making $91,957. Earlier this year when the Village conducted a salary survey of municipalities in the area, the median salary for a Director of Public Works was $85,000. I am trying to follow the non-union pay plan as much as possible to keep some uniformity among the different positions. The position of Director of Public Works is in pay grade 25. I would recommend that the advertisement include the following salary range of $83,545 (Pay Range-minimum) to $94,486 (Pay Range-mid-range).

Once applications have been received, the Village Board will conduct interviews and select a new Director of Public Works.

ATTACHMENT: ORDINANCE_____ RESOLUTION_____ OTHER__X__

- Copy of 2015 Non-Union Compensation Plan
- Employee Vacancy Justification Worksheet
- Director of Public Works Position Description
- Tentative Timeline for Filling Director of Public Works Position

RECOMMENDATION:

Recommend to the Village Board to authorize advertising for a new Director of Public Works with a starting salary range of $83,545 to $94,486.

2015

Village of Germantown

Non-Represented Positions

Pay Grade Assignments

Position	Paygrade
Recreation Secretary*	4
Accounts Payable Clerk*	6
Police Department Clerk*	6
Senior Coordinator	7
Building Inspection Secretary*	8
Planning/Zoning Assistant*	8
Utiltity Accounts Clerk*	8
Communication Officers (up to 2 years)*	9
Communication Officers (2 years and after)*	10
Public Works Secretary*	10
Administrative Assistant Police*	10
Recreation Supervisor	10
Deputy Clerk*	10
Civil Engineer*	12
Deputy Treasurer	13
Engineering Assistant*	13
Assistant to the Administrator	16
Foreman of Parks, Highways, Buildings & Grounds	16
Land Surveyor*	16
Communication Supervisor	17
Highway Superintendent	18
Water Superintendent	18
Wastewater Superintendent	18
Village Clerk	19
Director of Parks & Recreation	19
Finance Director	20
Planner/Zoning Administrator	20
Police Lieutenant	20
Police Captain	22
Village Engineer	23
Fire Chief	24
Police Chief	25
Director of Public Works	25
Village Administrator	27

* Non-Exempt Employees

2015

Village of Germantown

Non-Represented Positions

Pay Grade Structure

Matrix was increased by 1.5% which was approved by the Village Board on 3-2-15

Pay Grade	Pay Range		
	Minimum	Mid-Range	Maximum
1	25,045	28,325	30,811
2	26,334	29,784	32,397
3	27,690	31,317	34,063
4	29,116	32,929	35,817
5	30,614	34,624	37,661
6	32,190	36,405	39,600
7	33,847	38,280	41,638
8	35,589	40,250	43,782
9	37,421	42,322	46,036
10	39,348	44,501	48,405
11	41,374	46,791	50,896
12	43,503	49,201	53,517
13	45,743	51,733	56,272
14	48,097	54,397	59,168
15	50,573	57,196	62,214
16	53,176	60,141	65,416
17	55,913	63,236	68,784
18	58,792	66,492	72,325
19	61,819	69,915	76,048
20	65,000	73,514	79,963
21	68,346	77,298	84,079
22	71,865	81,277	88,407
23	75,564	85,461	92,959
24	79,454	89,860	97,744
25	83,545	94,486	102,775
26	87,845	99,349	108,066
27	92,367	104,464	113,628

EMPLOYEE VACANCY JUSTIFICATION WORKSHEET

The Department Director and/or Supervisor for any position left vacant by retirement, resignation, or termination shall complete this worksheet before the vacant position can be advertised or filled. This worksheet does not pertain to temporary, seasonal, and sworn public safety employees. Submit the current position description and department organizational chart with this worksheet to the Village Administrator.

Vacancy Justification Worksheet

Position to be filled: Director of Public Works

Department: Public Works

Pay: Pay Grade 25 (Pay Range-minimum $83,545 to Pay Range-mid-range $94,486)

How long was the previous person in the position?: 7 years

Can filling the position be deferred for a period of time? No

Can the position be transferred or shared with existing staff? No

Can the position be consolidated with another position? No

Can the position be privatized or contractual? No

Recommendation(s): Advertise for a new Director of Public Works

Respectfully Submitted:

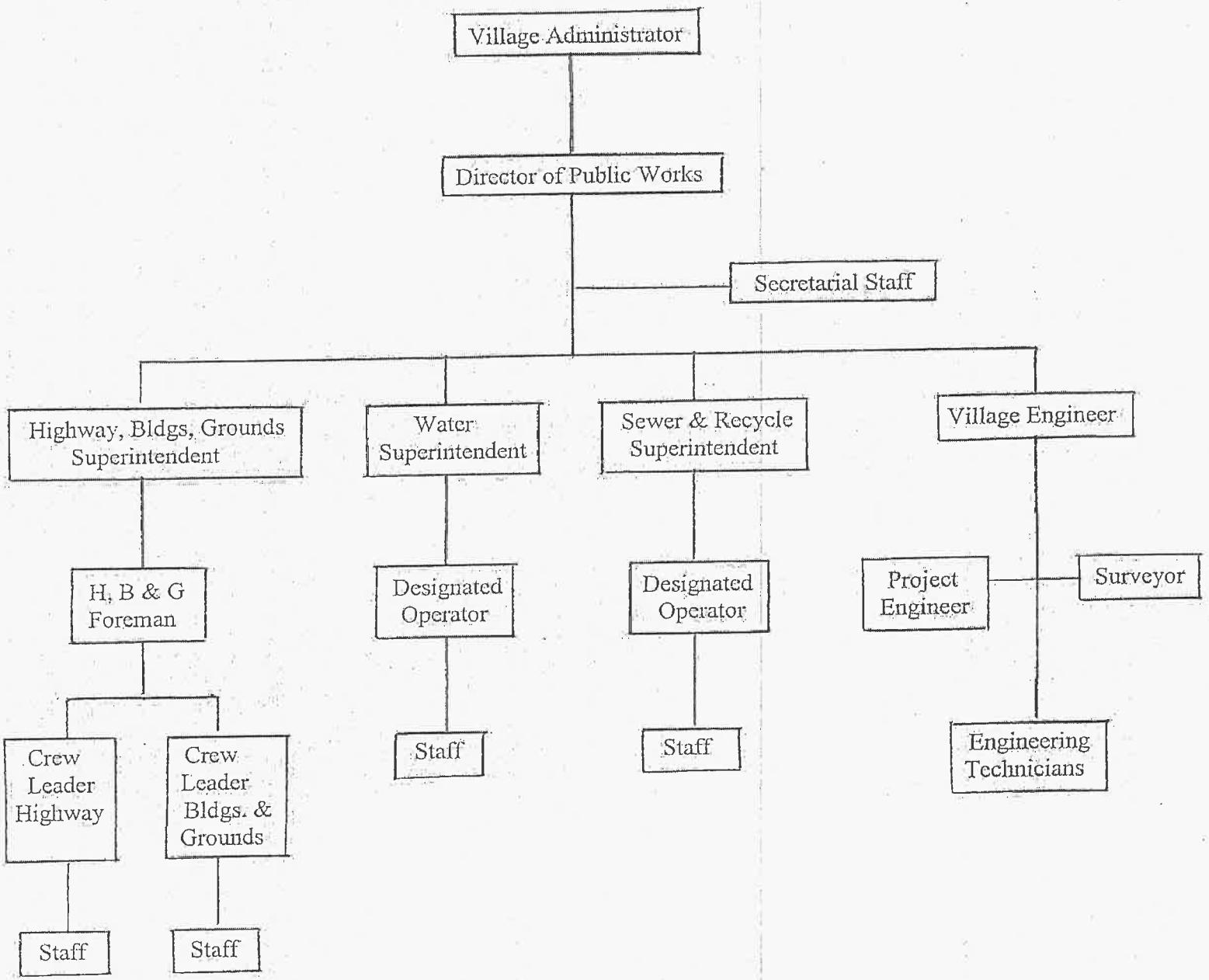
David R. Schornack

David R. Schornack, Village Administrator

May 11, 2015

Date

Village of Germantown
Department of Public Works



DIRECTOR OF PUBLIC WORKS

GENERAL STATEMENT OF DUTIES:

Plans, coordinates and supervises the activities of the highway department, engineering office, wastewater and water utility and building and grounds; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS

This position involves engineering and supervisory work in the overall coordination of the Village's public works programs. Supervision is exercised over Village Engineering, superintendents and foremen in the highway, wastewater and water utility, recycling, and building and grounds. Direct supervision is received from the Administrator.

EXAMPLES OF DUTIES PERFORMED: (Illustrative Only)

- Sets goals, standards and programs for Public Works Department operations;
- Furnishes technical advice and recommendations to department heads, Administrator, and elected officials;
- Confers with subordinates on problems and matters that need immediate attention in the Village or the department;
- Attends meetings in behalf of the activities of the various departments under this employee's direction;
- Creates and reviews development agreements;
- Provides developers and developer representatives with appropriate information regarding present and future development projects and plans of the Village;
- Reviews plans for new construction projects;
- Keeps current of developments in the public works field;
- Coordinates the refuse and recycling collection function of the Village and negotiates solid waste contract;
- Responsible for public works budgets;
- Oversees development of Tax Incremental Finance Districts;
- Assists in negotiating Public Works Department labor agreement;
- Working knowledge of computer programs relative to position;
- Performs related duties as required.

ESSENTIAL KNOWLEDGE, SKILLS AND ABILITIES:

Comprehensive knowledge of modern principles and practices of public works administration; comprehensive knowledge of civil engineering as applied to municipal public works activities; thorough knowledge of the laws and regulations related to public works activities; thorough knowledge of sources of engineering information and the application of engineering methods; thorough knowledge of the water industry including potable water distribution and wastewater conveyance; demonstrated ability to direct and supervise public works activities in a coordinated manner; ability to

establish and maintain effective working relationships with subordinates, other departments, other agencies and the public; initiative and resourcefulness in handling general public works problems.

DESIRED EXPERIENCE AND TRAINING:
Extensive responsible professional experience in the field of public works management and municipal engineering and graduation from a college or university of recognized standing with major course work in civil or related engineering, preferably supplemented by graduate work or additional courses in public works administration; or any equivalent combination of experience and training which provides the required knowledge, skill, and ability.

PHYSICAL DEMANDS:
The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is frequently required to sit and talk or hear, use hands to finger, handle, feel, or operate objects, tools, or controls; and reach with hands and arms. The employee is occasionally required to walk. The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision and the ability to adjust focus.

WORK ENVIRONMENT:
The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. This work environment has a moderate noise level.

ADDITIONAL REQUIREMENTS:
Registration as a Professional Engineer in the State of Wisconsin. Residency is not required, but is recommended.

Prepared by: Administrator Office
June 29, 1981
Updated: November 25, 1996
May 20, 1998
October 4, 2001
July, 2002

Tentative Timeline for Filling Director of Public Works position 5-12-15

May	Meet with Public Works staff to let them know what is going on
May	Prepare Village Board agenda narrative Prepare Employee Vacancy Justification Worksheet Prepare Ad
May 18th	Village Board-authorization to advertise for Director
May	Review/update position description, if needed
May/June	Advertise The Municipality Magazine Public Sector Job Bulletin Village Web Site Public Works trade websites
May	Prepare Village Board agenda narrative for Interim Director for Village Board and GGF
May 20th	GGF Committee-recommend interim Director and pay for interim Director
June 1st	Village Board-appoint interim Director and establish pay for interim Director
June 16th	Dan's last day of work
June 26th	Applications close
June	Select candidates to interview
Early July	First round of interviews
Mid July	Second round of interviews, if needed
Mid July	Extend offer to successful candidate
Late July	Mail letters to unsuccessful candidates
First of Sept.	New Director starts

XI.F

BUSINESS OF THE VILLAGE BOARD
GERMANTOWN, WI

MEETING DATE: June 1, 2015

AGENDA ITEM: New Business

ITEM TITLE: Appointment of Interim Director of Public Works

SUBMITTED BY: Dave Schornack, Village Administrator

SUMMARY EXPLANATION:
The Village Board needs to appoint an interim Director of Public Works until the position of Director of Public Works is filled. I am recommending that the salary for the interim Director be set at $83,565. This is an $8,000 increase over the Village Engineer's current salary of $75,565. The $8,000 is an annual amount, so if a new Director starts in three months, the actual cost would be around $2,000. The current Director's salary is $91,957. The present Director's last day on the job is June 16, 2015. The General Government & Finance Committee voted unanimously to approve appointing current Village Engineer Brionne Bischke as interim Director of Public Works effective June 17, 2015 at a salary of $83,565.

ATTACHMENT: ORDINANCE_____ RESOLUTION_____ OTHER_____

RECOMMENDATION:
To recommend to the Village Board the appointment of Brionne Bischke as interim Director of Public Works effective June 17, 2015 at a salary of $83,565.

XI. G

BUSINESS OF THE VILLAGE BOARD
VILLAGE OF GERMANTOWN

MEETING DATE: June 1, 2015

AGENDA ITEM: New Business

ITEM TITLE: PUBLIC Grant Application –Kiwanis Club of Germantown

SUBMITTED BY: Barbara K. D. Goeckner, Village Clerk

SUMMARY EXPLANATION:
Kiwanis Club of Germantown has submitted their Application for PUBLIC Grant Program for their 2015 events and activities, including: Coin operated machines at various locations within Germantown, Taste of Germantown (3 dates), 4th of July Celebration, Holiday Parade/Celebration and Breakfast with Santa.

At the March 2, 2015 Village Board meeting Amendments to the Ordinance and Policy for the Public Grant program were approved, which included that all applications must be received by the Village Clerk no later than **60** days before the event is scheduled and also the change that "Inspection, building, zoning and sign permit fees are not eligible to receive PUBLIC Grant program funds."

The July 4th Celebration was approved by separate application at the May 18, 2015 Village Board Meeting.

The Licenses for the coin operated machines renew on July 1, 2015 and therefore the PUBLIC Grant application for this request is outside the minimum requirement of 60 days to apply and should be denied for failure to comply with requirements.

The other requested waivers are for Sign Permits, which are not eligible for waiver through the PUBLIC Grant process according to the ordinance and policy.

ATTACHMENT: ORDINANCE_____ RESOLUTION _____ OTHER __X__

RECOMMENDATION:
Approve the PUBLIC Grant Application but deny the request for Coin Operated Machine License due to late application and deny the Sign Permit fees due to ineligibility.

RECEIVED

MAY 18 2015

OFFICE OF VILLAGE CLERK
VILLAGE OF GERMANTOWN

VILLAGE OF GERMANTOWN
APPLICATION FOR PUBLIC GRANT PROGRAM

Application Date: 5/14/15 ****DEADLINE 60 DAYS BEFORE FIRST EVENT**

Organization/Group Name: Kiwanis Club of Germantown
Address: PO Box 531 Germantown, WI 53022
Phone: 262-255-2161

Applicant
Name: George Herro
Address: PO Box 531 Germantown WI 53022
Phone: 262-255-2161
Email: georgeherrocpa.com

Purpose or Mission Statement: Our mission is to make our community part of a Better World, one child + one community at a time. Kiwanis, through guidance + example, works to develop future generations of leaders.

EVENT #1: _____ Date(s) Of Event: Year round
Event Description: Coin operated candy machines

Estimated Attendance: _____ Times of Event: _____
Location of Event: ALDO's Pizza, BMO Harris Bank, Germantown Police, Germantown Fire Dept First Bank, Virginia Highlands, River Crest Chiropractic
Permits, Licenses & User fee(s) requested for waiver: (list every permit, license and user permit separately along with fee(s) for each and attach application for each)
Request waiver of $25/machine x 7 machines = $175

EVENT #2: US Bank Taste of Germantown Date(s) Of Event: 6/18/15
Event Description: Food + Drink Provided By Local vendors will Be Provided for A Small Cost To public With Entertainment
Estimated Attendance: 200 Times of Event: 5:00-9:00pm
Location of Event: Firemen's Park
Permits, Licenses & User fee(s) requested for waiver: (list every permit, license and user permit separately along with fee(s) for each and attach application for each)
Request To Waiver Sign permit fee. Not eligible

EVENT #3: July 4th Celebration Date(s) Of Event: 7/4/15

Event Description: Community event held in Firemen's Park Celebrating National Holiday

Estimated Attendance: 500 Times of Event: NOON - @ 10:00p

Location of Event: Firemen's Park

Permits, Licenses & User fee(s) requested for waiver: (list every permit, license and user permit separately along with fee(s) for each and attach application for each)

Request waiver of Sign permit fee. Not eligible

US Bank

EVENT #4: Taste of Germantown Date(s) Of Event: 7/16/15

Event Description: Food + Drink Provided By local Vendors will Be provided For A Small Cost to public WITH entertainment

Estimated Attendance: 200 Times of Event: 5:00 - 9:00 pm

Location of Event: Firemen's Park

Permits, Licenses & User fee(s) requested for waiver: (list every permit, license and user permit separately along with fee(s) for each and attach application for each)

Request waiver of Sign permit fee. Not eligible

US Bank

EVENT #5: Taste of Germantown Date(s) Of Event: 8/13/15

Event Description: Food + Drink provided By local Vendors will Be provided For A Small Cost to public WITH entertainment

Estimated Attendance: 200 Times of Event: 5:00 - 9:00 pm

Location of Event: Firemen's Park

Permits, Licenses & User fee(s) requested for waiver: (list every permit, license and user permit separately along with fee(s) for each and attach application for each)

Request waiver of Sign permit fee Not eligible

(If more space is needed for additional events, please attach additional pages.)

How will the event(s) benefit the Village of Germantown? All Clubs will Try To Bring Awareness to Club + to Show Community through other Clubs, which Raise money will Be used for AND to foster + Help Children Needs in Community.

#6
EVENT ~~#3~~: Germantown Holiday Parade/Celebration Date(s) Of Event: 11/14/15

Event Description: Community event celebrating Holiday Season Kiwanis to provide food & Drink during event for A small fee/cost

Estimated Attendance: 200 Times of Event: 9:00 Am – 2:00 pm

Location of Event: Germantown Public Library Entrance.

Permits, Licenses & User fee(s) requested for waiver: (list every permit, license and user permit separately along with fee(s) for each and attach application for each)

Request waiver of Sign permit fee not eligible

#7
EVENT ~~#4~~: Breakfast with Santa Date(s) Of Event: 12/13/15

Event Description: Community event celebrating Holiday Season Kiwanis to provide pancake breakfast to community for A small cost

Estimated Attendance: 300 Times of Event: 9:00 – noon

Location of Event: American Legion Post

Permits, Licenses & User fee(s) requested for waiver: (list every permit, license and user permit separately along with fee(s) for each and attach application for each)

Request waiver of Sign permit fee. not eligible

EVENT #5: _____ Date(s) Of Event: _____

Event Description: _____

Estimated Attendance: _____ Times of Event: _____

Location of Event: _____

Permits, Licenses & User fee(s) requested for waiver: (list every permit, license and user permit separately along with fee(s) for each and attach application for each)

(If more space is needed for additional events, please attach additional pages.)

How will the event(s) benefit the Village of Germantown? _____

Kiwanis Club of Germantown organization or individual shall hold harmless, defend and indemnify the Village of Germantown and its officers, agents, officials, employees and volunteers from and against any and all liability, loss damage, expense, costs (including without limitation costs and fees of litigation) of every nature arising out of or in connection with the organization's or individual's performance or work related to the event(s) or gathering(s) which are the subject of the grant award or any failure to comply with any obligations or conditions contained in the Public Grant Program, except such loss or damage which was caused by the sole negligence or willful misconduct of the Village.

Date: 5/14/15

Signature

George Herro
Print Name of Signature

PO Box 531
Street Address

Germantown WI 53022
City, State & Zip Code

Additional information to be included with submission of application:

☒ Insurance submitted $1,000,000 (minimum limit) – required for events having over 100 people in attendance. **Must also name the Village of Germantown as additional insured.**

☒ A budget stating projected expenses, revenues and funding source(s) specific to the event(s) or gathering(s), which projects a break-even or profitable event(s) or gathering(s) when calculated using the Grant request.

☒ Proof of non-profit status or like capacity

☒ Applications for or issued permits, licenses and use permits required for event.

PLEASE RETURN TO: VILLAGE OF GERMANTOWN
CLERK'S DEPARTMENT
N112 W17001 MEQUON ROAD, P.O. BOX 337
GERMANTOWN, WI 53022-0337
Phone: 262-250-4740 Fax: 262-253-8255

(Office use only)

Date received by Village Clerk: 5-18-15

Date to Village Board: 6-1-15

Approval by Village Board: (YES OR NO) _____ Date: _____

Verify which fee(s) listed on application were approved or note those which were not approved:

_____
Date and signature of Clerk staff verification

Notification to Departments of fees waived: _____
(List Dept. and Amount, date and initials of Clerk staff notifying them)

Request to Finance Department for reimbursement to Organization/Individual of fees granted:

_____
Date submitted, initials of person submitting request & amount requested

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 1/29/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME: Adam Reiff
Hylant Group Inc-Indianapolis 301 Pennsylvania Parkway, #201 Indianapolis IN 46280	PHONE (A/C, No, Ext): 317-817-5139 FAX (A/C, No): E-MAIL ADDRESS: adam.reiff@hylant.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Lexington Insurance Company	19437
INSURER B : Evanston Insurance Co.	35378
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED	
Kiwanis International, All Clubs and Their Members 3636 Woodview Trace Indianapolis IN 46268	KIWAN03

COVERAGES CERTIFICATE NUMBER: 636759808 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY	Y		013136005	11/1/2014	11/1/2015	EACH OCCURRENCE	$2,000,000
	X COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	$500,000
	CLAIMS-MADE X OCCUR						MED EXP (Any one person)	$5,000
	X Agg Per District						PERSONAL & ADV INJURY	$2,000,000
	X Liquor Liability						GENERAL AGGREGATE	$2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG	$2,000,000
	POLICY PRO-JECT LOC						Liquor Liability	$1,000,000
A	AUTOMOBILE LIABILITY			013136005	11/1/2014	11/1/2015	COMBINED SINGLE LIMIT (Ea accident)	$1,000,000
	ANY AUTO						BODILY INJURY (Per person)	$
	ALL OWNED AUTOS / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS / X NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
							Aggregate	$3,000,000
B	UMBRELLA LIAB X OCCUR			XONJ486614	11/1/2014	11/1/2015	EACH OCCURRENCE	$9,000,000
	X EXCESS LIAB CLAIMS-MADE						AGGREGATE	$9,000,000
	DED RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N						WC STATU-TORY LIMITS / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	N/A					E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$
A	Self-Insured Retention			013136005	11/1/2014	11/1/2015	All Claims	$75,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, If more space is required)

Certificate Holder is named as Additional Insured as respects to General Liability only regarding the following Kiwanis event (setup, take down & rain date(s) are included):
07-03-15 & 07-03-15 or any future dates during the policy term. Fourth of July parade with fireworks and activities @ Fireman's Park Germantown, WI. (Kiwanis Club of Germantwon).

CERTIFICATE HOLDER

Village of Germantown
Attn: Dave Schoranack
PO Box 337
Germantown WI 53022

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Judy K. Wilson

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2015 INCOME/EXPENSE PROJECT SUMMARY

	Revenues	Expenses	Porjected Profit/Loss
Candy Machine	900.00	450.00	450.00
US Bank Taste of Germantown-3 events	12,000.00	6,000.00	6,000.00
4th of July Celebration	24,000.00	20,000.00	4,000.00
Holiday Parade/Celebration	4,000.00	2,000.00	2,000.00
Breakfast with Santa	4,000.00	2,000.00	2,000.00
Totals	**32,000.00**	**24,000.00**	**8,000.00**

Kiwanis
International

www.kiwanis.org

3636 Woodview Trace, Indianapolis, IN 46268 USA • kiwanismail@kiwanis.org
Worldwide: 1-317-875-8755 • USA and Canada: 1-800-KIWANIS • Fax: 1-317-879-0204

September 6, 2012

To Whom It May Concern:

Please consider this your official notification that the:

Kiwanis Club of Germantown (K09122)

Located: Germantown, Wisconsin

is a club in good standing with Kiwanis International.

Kiwanis International qualifies as a not-for-profit organization under Internal Revenue Code, Section 501(c)(4), and has been in existence for more than 95 years.

In addition, the aforementioned club has been in existence since April 12, 1978 and also qualifies under Group Exemption number 0026 as a 501(c)(4) organization.

If further information is needed, please do not hesitate to contact me.

Yours truly,

William W. Parker, Controller
Finance Department
Kiwanis International

WWP/jaf

P.S. For your information, the Federal Tax Identification Number for the above club is 39-1341812.

XI. H

STATE OF WISCONSIN VILLAGE OF GERMANTOWN WASHINGTON COUNTY

RESOLUTION NO. 21-15

A RESOLUTION FOR THE DECLARATION OF PUBLIC NECESSITY AND RELOCATION ORDER TO RECONSTRUCT DONGES BAY ROAD FROM DIVISION ROAD TO PILGRIM ROAD

WHEREAS, the Village of Germantown has determined it is necessary and in the public interest to reconstruct Donges Bay Road from Division Road to Pilgrim Road in the Village of Germantown; and

WHEREAS, the Village Board has determined it necessary to acquire certain lands within the limits of the public improvement project as set forth in the Relocation Order and Right-of-Way Plat, which is attached hereto as Exhibit A and incorporated herein by reference; and

WHEREAS, this Relocation Order is in accordance with Section 61.34(3) and (3m) of the Wisconsin Statutes, and Subsection 32.05(1) for the purpose of the within described public improvement project; and

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Germantown, Wisconsin, do hereby approve and adopt this Declaration of Public Necessity and Relocation Order.

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall be filed with the Milwaukee County Clerk within twenty (20) days of it adoption and final approval.

Introduced by Trustee:

Adopted: _____, 2015 Vote: Ayes: Nays: Absent:

_____
Dean Wolter, Village President

ATTEST:

_____
Barbara K.D. Goeckner, Village Clerk

RELOCATION ORDER

Project	Municipality	County
Reconstruct of Donges Bay Road – From Division Road to Pilgrim Road	Village of Germantown	Washington County

Description of Termini of Project

The project is located within the following:

ADD LEGAL (REFERENCE TO SECTIONS)

The project termini are as follows:

□Begin: Sta. 10+00.00, located 0.00 feet North and 0.00 feet East of the Southeast corner of Section 25, T-6-N, R-20-E. End: Sta. 90+08.93, located 42.43 feet North and 0.07 feet West of the East 1/4 corner of Section 24, T-6-N, R-21-E.

To properly establish, lay out, widen, enlarge, extend, construct, reconstruct, improve, or maintain a portion of the highway designated above, it is necessary to relocate or change and acquire certain lands or interests in lands as shown on the right of way plat for the above project.

To effect this change, pursuant to authority granted under Section 61.34, Wisconsin Statutes, the Village of Germantown order that:

1. The said highway is laid out and established to the lines and widths as shown on the plat.

2. The required lands or interests in lands as shown on the attached ROW plat shall be acquired by the Village of Germantown in the name of the Village of Germantown, pursuant to the provisions of Sections 61.34(3) and 61.34(3m), Wisconsin Statutes.

3. This order supersedes and amends any previous order issued by the City or the Village.

VILLAGE OF GERMANTOWN

Dean M. Wolter, Village President (Date)

ATTEST:

Barbara K.D. Goeckner, Village Clerk

LEGAL DESCRIPTION

A **Permanent Limited Easement** (PLE) for the right to construct and maintain an drainage facility, including for such purpose the right to operate the necessary equipment thereon and the right of ingress and egress as long as required for such public purpose, including the right to preserve, protect, remove or plant there on any vegetation that the highway authorities may deem necessary or desirable, but without prejudice to the owner's right to make or construct improvements on said lands or to flatten the slopes, providing said activities will not impair or otherwise adversely affect the highway facilities within the right of way, in and to the following tract of land in the Village of Germantown, Washington County, State of Wisconsin, described as:

That part of the Southeast ¼ of the Southeast ¼ of Section 27, Township 9 North, Range 20 East, in the Village of Germantown, described as follows:

Commencing at a concrete monument with brass cap marking the Southeast corner of Section 27; thence South 88°26'56" West along the South line of said ¼ Section, 338.97 feet; thence North 01°33'04" West, 33.00 feet to the north right of way line of Donges Bay Road and the point of beginning of the lands to be described;

Thence South 88°26'56" West along said north right of way line, 20.00 feet; thence North 01°29'49" West, 45.00 feet; thence North 88°30'11" East, 20.00 feet; thence South 01° 29'49" East, 45.00 feet to the point of beginning

This parcel contains 900 square feet (0.021 acres, more or less).

Also, **Temporary Limited Easement** (TLE) for the right to construct, cut and/or fill slopes, including for such purpose the right to operate the necessary equipment thereon and the right of ingress and egress as long as required for such public purpose, including the right to preserve, protect, remove, or plant thereon any vegetation that the highway authorities may deem necessary or desirable, in and to the following tract of land in Milwaukee County, State of Wisconsin, described as:

That part of the Southeast ¼ of the Southeast ¼ of Section 27, Township 9 North, Range 20 East, in the Village of Germantown, described as follows:

Commencing at a concrete monument with brass cap marking the Southeast corner of Section 27; thence South 88°26'56" West along the South line of said ¼ Section, 268.97 feet; thence North 01°33'04" West, 33.00 feet to the north right of way line of Donges Bay Road and the point of beginning of the lands to be described;

Thence South 88°26'56" West along said north right of way line, 70.00 feet; thence North 01°29'49" West, 10.00 feet; thence North 88°26'56" East and parallel with said north right of way line, 70.00 feet; thence South 01°29'49" East, 10.00 feet to the point of beginning.

This parcel contains 700 square feet (0.016 acres, more or less).

The above easement is to terminate upon the completion of this project or on the day the highway is open to the traveling public, whichever is later.

LEGAL DESCRIPTION

Also, **Temporary Limited Easement** (TLE) for the right to construct, cut and/or fill slopes, including for such purpose the right to operate the necessary equipment thereon and the right of ingress and egress as long as required for such public purpose, including the right to preserve, protect, remove, or plant thereon any vegetation that the highway authorities may deem necessary or desirable, in and to the following tract of land in Village of Germantown, Washington County, State of Wisconsin, described as:

That part of the Northwest ¼ of the Northeast ¼ of Section 34, Township 9 North, Range 20 East, in the Village of Germantown, described as follows:

Commencing at a concrete monument with brass cap marking the North ¼ corner of said Section 34 thence North 88°26'56" East along the North line of said ¼ Section, 751.43 feet; thence South 01°33'04" East, 33.00 feet to the south right of way line of Donges Bay Road and to the point of beginning of the lands to be described:

Thence North 88°26'56" East along the south right of way line, 60.00 feet; thence South 01°24'23" East, 10.00 feet; thence South 88°26'56" West, and parallel with said south right of way line, 60.00 feet; thence North 01°33'04" West, 10.00 feet to the south right of way line and to the point of beginning.

This parcel contains 600 square feet (0.014 acres, more or less).

The above easement is to terminate upon the completion of this project or on the day the highway is open to the traveling public, whichever is later.

LEGAL DESCRIPTION

Also, **Temporary Limited Easement** (TLE) for the right to construct, cut and/or fill slopes, including for such purpose the right to operate the necessary equipment thereon and the right of ingress and egress as long as required for such public purpose, including the right to preserve, protect, remove, or plant thereon any vegetation that the highway authorities may deem necessary or desirable, in and to the following tract of land in Milwaukee County, State of Wisconsin, described as:

That part of the Northeast ¼ of the Northeast ¼ of Section 34, Township 9 North, Range 20 East, in the Village of Germantown, described as follows:

Commencing at a concrete monument with brass cap marking the Northeast corner of said Section 34 thence South 88°26'56" West along the North line of said ¼ Section, 398.88 feet; thence South 01°33'04" East, 33.00 feet to the South line of Donges Bay Road and to the point of beginning of the lands to be described:

Thence South 01°24'23" East, 10.00 feet; thence South 88°26'56" West and parallel with said south right of way line, 119.63 feet; thence North 01°24'23" West, 10.00 feet to the south right of way line; thence North 88°26'56" East, 119.65 feet to the point of beginning.

This parcel contains 1196 square feet (0.028 acres, more or less).

The above easement is to terminate upon the completion of this project or on the day the highway is open to the traveling public, whichever is later.

LEGAL DESCRIPTION

Also, **Temporary Limited Easement** (TLE) for the right to construct, cut and/or fill slopes, including for such purpose the right to operate the necessary equipment thereon and the right of ingress and egress as long as required for such public purpose, including the right to preserve, protect, remove, or plant thereon any vegetation that the highway authorities may deem necessary or desirable, in and to the following tract of land in the Village of Germantown, Washington County, State of Wisconsin, described as:

That part of the Northeast ¼ of the Northeast ¼ of Section 34, Township 9 North, Range 20 East, in the Village of Germantown, described as follows:

Commencing at a concrete monument with brass cap marking the Northeast corner of said Section 34 thence South 88°26'56" West along the North line of said ¼ Section, 328.44 feet; thence South 01°33'04" East, 33.00 feet to the South line of Donges Bay Road and to the point of beginning of the lands to be described:

Thence continuing South 01°33'04" East, 10.00 feet; thence South 88°26'56" West and parallel with said south right of way line, 70.47 feet; thence North 01°24'23" West, 10.00 feet to the south right of way line; thence North 88°26'56" East, 70.44 feet to the point of beginning.

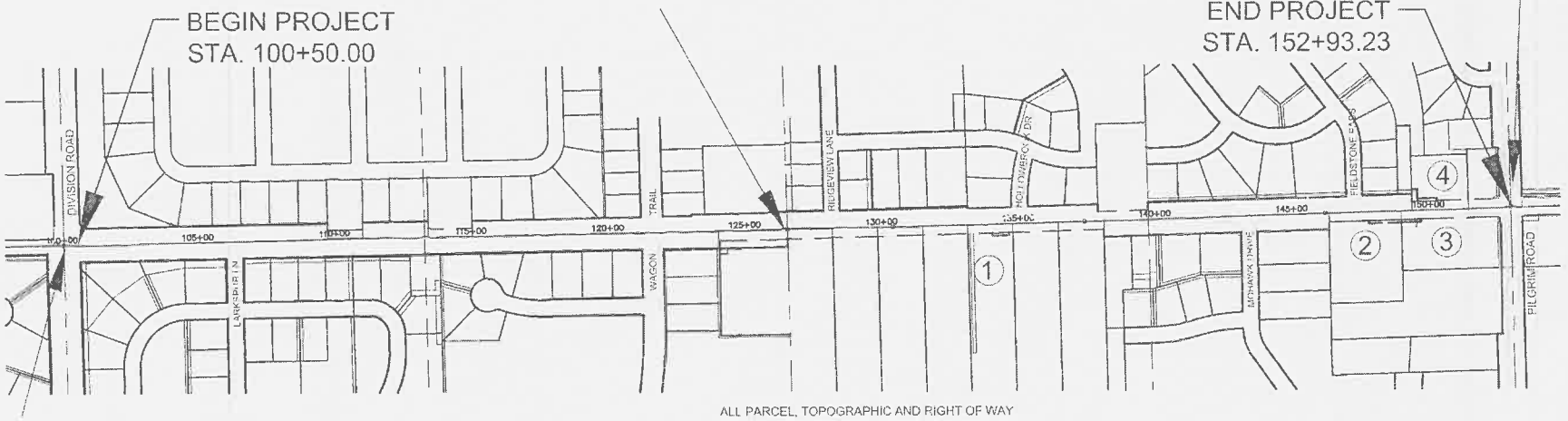
This parcel contains 704 square feet (0.016 acres, more or less).

The above easement is to terminate upon the completion of this project or on the day the highway is open to the traveling public, whichever is later.

DONGES BAY ROAD RECONSTRUCTION
PHASE 1 AREA
DIVISION ROAD TO PILGRIM ROAD

SCALE IN FEET

400' 0 400'



ALL PARCEL, TOPOGRAPHIC AND RIGHT OF WAY MAPPING PROVIDED BY R.A. SMITH & ASSOCIATES

SCHEDULE OF LANDS & INTERESTS REQUIRED

AREAS SHOWN IN THE TOTAL ACRES COLUMN MAY BE APPROXIMATE AND ARE DERIVED FROM TAX ROLLS OROTHER AVAILABLE SOURCES AND MAY NOT INCLUDE LANDS OF THE OWNER WHICH ARE NOT CONTIGUOUS TO THE AREA TO BE ACQUIRED.

OWNER'S NAMES ARE SHOWN FOR REFERENCE PURPOSES ONLY AND ARE SUBJECT TO CHANGE PRIOR TO THE TRANSFER OF LAND INTERESTS TO THE DEPARTMENT.

PARCEL NUMBER	SHEET NUMBER	OWNER	INTEREST REQUIRED	TOTAL ACRES	R/W ACRES REQUIRED			TOTAL REMAINING ACRES	TLE ACRES	PLE ACRES	DESCRIPTION
					NEW	EXISTING	TOTAL				
1	2	MARK & KATE OSTRENGA	TLE	5.00	0.00	0.00	0.00	5.00	0.013	0.00	GRADING PURPOSES ONLY
2	3	STANLEY J & MARY K. KENDZIORSKI JR.	TLE	2.00	0.00	0.00	0.00	2.00	0.027	0.00	GRADING PURPOSES ONLY
3	3	BRANDON R HARTLEBEN	TLE	1.80	0.00	0.00	0.00	1.80	0.016	0.00	GRADING PURPOSES ONLY
4	3	BERNARD J WOOD	TLE, PLE	0.95	0.00	0.00	0.00	0.95	0.016	0.021	GRADING PURPOSES ONLY–TLE DRAINAGE PURPOSES ONLY–PLE

DESIGNED BY RAS 5/19/2015
DRAWN BY RCB 5/28/2015
APPROVED BY BRB 5/28/2015
DOCUMENT PATH: J:\1409\Survey\Exhibits\1409 EXHIBIT A.dwg
© 2015 VILLAGE OF GERMANTOWN ENGINEERING DEPARTMENT

EXHIBIT A
EASEMENT ACQUSITIONS
VILLAGE OF GERMANTOWN
DONGES BAY ROAD

ENGINEERING DEPARTMENT
Germantown
Wisconsin

PROJECT NUMBER 1409
PROJECT FILE
SCALE AS SHOWN
SHEET NUMBER 1

EXHIBIT A
EASEMENT ACQUISITIONS
VILLAGE OF GERMANTOWN
DONGES BAY ROAD

DRAWN BY	RCB	5/28/2015
CHECKED BY	RAS	5/19/2015
APPROVED BY	RAS	5/28/2015

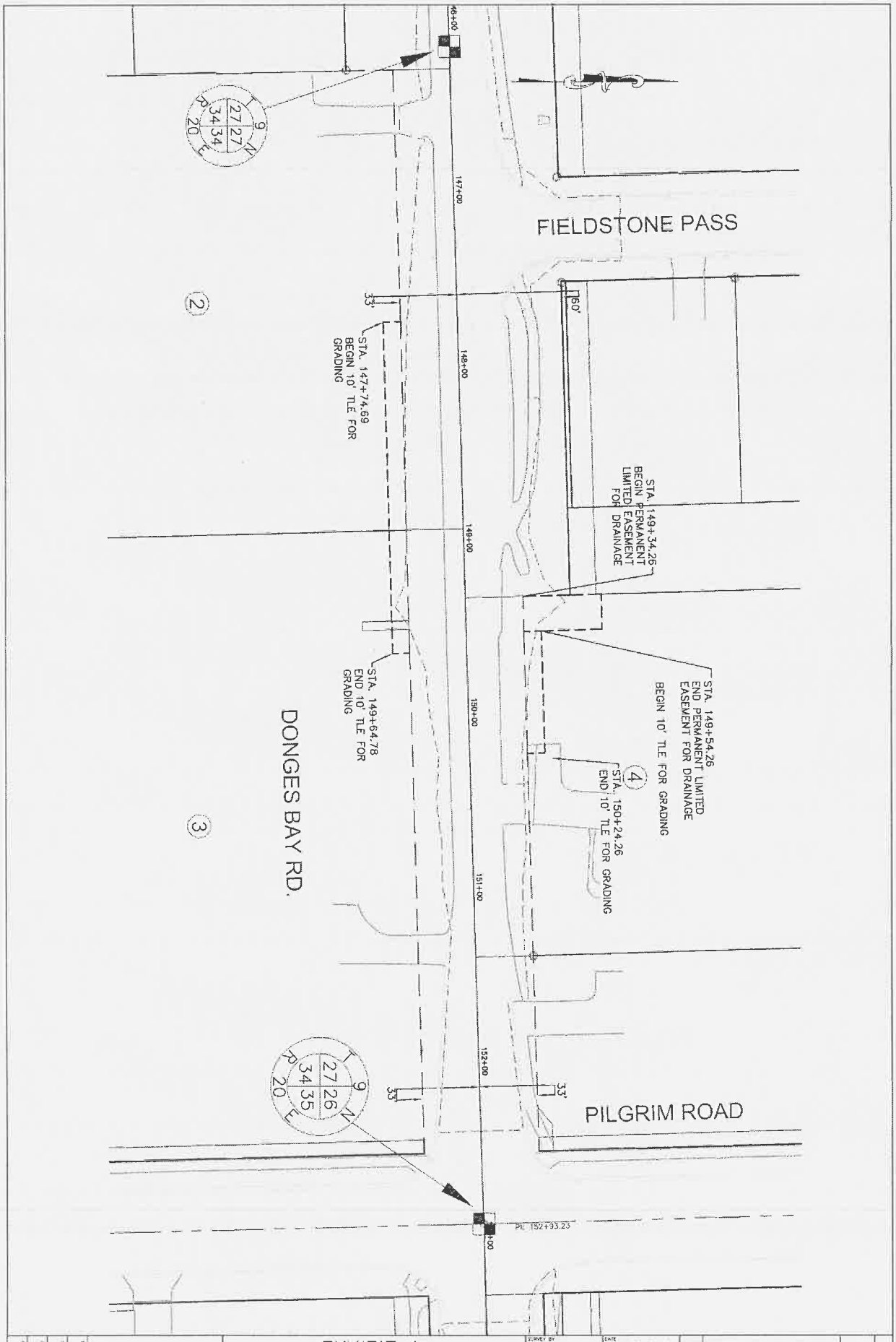
© 2015 VILLAGE OF GERMANTOWN ENGINEERING DEPARTMENT

ENGINEERING DEPARTMENT
Germantown
WISCONSIN

PROJECT NUMBER
1409

SCALE
AS SHOWN

SHEET NUMBER
2



ENGINEERING DEPARTMENT
Village of Germantown ...Willkommen

EXHIBIT A
EASEMENT ACQUISITIONS
VILLAGE OF GERMANTOWN
DONGES BAY ROAD

SURVEY BY	RAS	DATE 5/19/2015
DRAWN BY	RCB	DATE 5/28/2015
APPROVED BY	BRB	DATE 5/28/2015

CADFILE: f:\eng\parcel and\1408\dwg

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NO.	DESCRIPTION	DATE	BY

SHEET NUMBER 3 | SCALE AS SHOWN | PROJECT FILE | PROJECT NUMBER 1408

XI. J

BUSINESS OF THE VILLAGE BOARD
GERMANTOWN, WI

MEETING DATE: June 1, 2015

AGENDA ITEM: New Business

ITEM TITLE: Request Approval for Contract Amendment to Baker Tilly Rate Case to Include a Revenue Analysis

SUBMITTED BY: Dan Ludwig, P.E., Director of Public Works

SUMMARY EXPLANATION:

Large Water User is requesting additional information to be provided in the discussion of refining a water use agreement. Baker Tilly identified the work that is needed by Large Water User would be defined in a revenue analysis which was not part of their scope of work in the rate case for the water utility. The revenue analysis would be done for a fee of $8,000.

ATTACHMENT: ORDINANCE_____ RESOLUTION_____ OTHER ___

RECOMMENDATION:

Staff recommends the Village Board approve a contract amendment to Baker Tilly Rate Case to include a revenue analysis for a fee of $8,000 to be taken from account 50-712-530-6140.

BOARD ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.