GERMANTOWN COMMUNITY LIBRARY
N112 W16957 MEQUON ROAD
GERMANTOWN, WI 53022

MEETING: **GERMANTOWN COMMUNITY LIBRARY BOARD**

DATE AND TIME: **WEDNESDAY June 24, 2015 6:00 pm**

LOCATION: **GERMANTOWN COMMUNITY LIBRARY**
COMMUNITY MEETING ROOM

I. **CALL TO ORDER:** This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.

II. **ROLL CALL:**

III. **APPROVAL OF AGENDA:**

IV. **APPROVAL OF MINUTES: May 27, 2015**

V. **PUBLIC INPUT:** Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there will be a three minute time period, per person, with time extension per the Chief Presiding officer's discretion: be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.

VI. **FINANCIAL MATTERS:**
- A. Treasurer's Report
- B. Accounts Payable
- C. Budget Printout

VII. **REPORTS:**
- A. Village/County/System Reports
- B. President's Report
- C. Director's Report

VIII. **UNFINISHED BUSINESS:**
- A. TRIO/MWFLS Update: Information
- B.

IX. **NEW BUSINESS:**
- A. FY2016 Budget-Preliminary Information/Discusssion

XI. **ADJOURNMENT:**

Forthcoming meeting: Regular Library Board: July 22, 2015 – Community Meeting Room-Germantown Community Library

UPON REASONABLE NOTICE, *efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Library Director at (262)253-7760 at least 2 days prior to the meeting.*

Notice *is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State ex rel. Badke v. Greendale Village Board, even though the Village Board will not take formal action at this meeting.*

GERMANTOWN COMMUNITY LIBRARY BOARD

REGULAR MEETING
April 22, 2015
GCL Meeting Room
[Myers name spelling corrected 6/15/15]

The regular meeting of the Germantown Community Library Board was called to order by President Joyce Nelson at 6:00 p.m. on Wednesday, April 22, 2015. **Members present:** Joyce Nelson, Darlene Vosen, Charlene Brady, Dennis Myers, Ronald Seiser, Brenda O'Brien. **Members absent:** Kim Musbach (exc.) **Also present:** Library Director Roberta Olson. Proper notification of the meeting had been given. MOTION (Vosen, Brady): Approve the agenda as published. Motion carried (6-0). MOTION (Brady, Seiser): Approve the minutes of the March 25, 2015, meeting as printed. Motion carried (6-0). There was no public input.

FINANCIAL MATTERS

TREASURER'S REPORT. Balances as of April 22, 2015: Board Checking Account - $629.61; Board Savings Account - $5,982.12; DML Building Fund - $64,499.26 [Penny Jug - $933.92]; Building Fund CD Account #1- $15,000.00; Building Fund CD Account #2- $15,000.00; GCL/Rao Account - $6,978.53; Dhein Memorial Account - $3,042.25; Hampel Memorial Account - $2,080.55. MOTION (Myers, Nelson): Accept the Treasurer's Report. Motion carried (6-0).

Discussion: Vosen replaced the penny jug with one that was donated. Hampel and Dhein Memorial Account cds will mature in May.

MOTION (Seiser, Nelson): Reimburse Vosen $6.99 for the penny jug sticker decorations. Motion carried (6-0). MOTION (Nelson, Myers): Roll over the cds for another 6 months at best rates available at maturation. Motion carried (6-0).

ACCOUNTS PAYABLE. MOTION (Seiser, O'Brien): Approve the schedule of operating vouchers and forward them to Village Hall for payment. ROLL CALL VOTE: President Nelson, aye; Trustee Vosen, aye; Trustee Myers, aye; Trustee Brady, aye, Trustee Musbach, n/p; Trustee Seiser, aye; Trustee O'Brien, aye.

Discussion: Olson-The current magazine jobber will no longer provide library subscriptions. GCL is investigating other options for subscriptions.

BUDGET PRINTOUT. The budget printout was reviewed.

Discussion: The information received regarding questions from the GCL Board about the unidentified dollars noted on the March General Ledger Trial Balance Line 3031 is that those funds have been posted on the ledger for several years, according to the Village Finance Director. Vosen suggested that the funds might have been part of the County Capital dollars transferred by the Village in order to maximize interest rates. If not, is the money in Line 3031 available for use? Olson will ask for a more thorough explanation from Finance Director, Kim Rath.

REPORTS

VILLAGE/COUNTY/SYSTEM.

VILLAGE. No report.

COUNTY. Vosen / Olson: Vosen spoke with County Clerk Brenda Jaszewski requesting that Library concerns about MWFLS be added to the April agenda. Jaszewski recommended waiting for the return of the regular chairman, who has been absent, before bringing it to the attention of the Board because of the seriousness of the proposed action.

SYSTEM. Olson: Copies of Jefferson County's letter of intent to leave MWFLS were distributed to the Board. Jefferson County is moving ahead with the process and is expected to be successful. The 2016 extra costs for GCL once Jefferson County leaves are estimated at over $7,000.00. Brady stated that the biggest loss will be the access to the Jefferson County library materials. Vosen revisited the issue and its history for Trustee Myers. Olson gave him printed materials that detail the legalities and how Jefferson County has proceeded.

PRESIDENT'S REPORT. Nelson: Ron Sieser and Kim Musbach have been reappointed to the GCL Board for another 3-year term. The FofGCL Book Sale earned over $5,000.00 to be used for library materials, programming, etc. at the discretion of the FofGCL.
DIRECTOR'S REPORT. Olson: A staff member has given notice that she will be retiring as of June 1, 2015. Seiser asked if there is some way, other than name tags, for Board members to identify the staff members.

UNFINISHED BUSINESS
trio Update: Information
The automation system is improving; voice notification has been activated and is working well. Nelson and Olson explained the recent migration and changes to Myers. Seiser stated that the problems during the migration are actually contract failure which is due cause for libraries' concerns about System management. Vosen explained the basic steps required at the County Library Services Board level before any action can be taken to change system alliances. Statewide, library systems seem to be stable, which again raises concerns about MWFLS. O'Brien asked what options would be available for Washington County libraries. Olson explained choices that Washington County would have if the County Library Services Board decides to move ahead with the process. Chapter 43 of Wisconsin Statutes specifically outlines the process county libraries must take when moving from one system to another. A motion from the County Library Services Board asking county libraries to begin investigations would be the first step toward formalizing the current concerns.
MOTION: (Nelson, Seiser) The GCL Board would like Trustee Vosen [as a member of the Washington County Library Services Board] to recommend that the Washington County Library Services Board look into exploring opportunities for joining another library system. Motion carried (6-0).
Discussion: Seiser stated that MWFLS personnel did not seem to make an obvious effort to resolve the issues presented by Beaver Dam and Jefferson County libraries in order to keep them in the system. Olson reminded the Board that Beaver Dam is still a member of MWFLS but does not participate in *trio*. Vosen will read the Statement concerning public library system effectiveness that was submitted by GCL to the state before introducing the motion at the County Library Services Board meeting April 23, 2015.
Library-School District Partnership
GCL Children's Librarian Stephanie Reister will begin school visits within the next few weeks. Trustee O'Brien will bring in the kindergarten sign up flyers for the Summer Reading Program bags.
MWFLS – update
Discussed earlier.

NEW BUSINESS
No new business.

ANNOUNCEMENTS AND ADJOURNMENT

The next regular meeting of the Library Board will be Wednesday, May 27, 2015, in the Germantown Community Library meeting room. Nelson declared the meeting adjourned at 7:05 p.m.

Janine L. Moffitt
Administrative Assistant