

VILLAGE OF GERMANTOWN
N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022

MEETING: **BOARD OF REVIEW**

DATE AND TIME: **TUESDAY, JUNE 30, 2015** **9:00 a.m.**

LOCATION: **Germantown Village Hall Board Room
W112 N17001 Mequon Rd**

- I. Call To Order: *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*
- II. Roll Call
- III. Approval of Minutes from June 3, 2015
- IV. Policies Related to Testimony and Waiver of Hearings
- V. Review Roll
- VI. Hear Objections
- VII. Deliberations And Decisions On Objections
- VIII. Adjournment

**MEMBERS – PLEASE NOTIFY VILLAGE CLERK’S OFFICE
IMMEDIATELY IF YOU ARE UNABLE TO ATTEND THIS MEETING**

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Village Clerk at (262)250-4740 at least 2 days prior to the meeting.

NOTICE is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State ex rel. Badke v. Greendale Village Board, even though the Village Board will not take formal action at this meeting.

BOARD OF REVIEW
MEETING MINUTES
JUNE 3, 2015
VILLAGE HALL BOARD ROOM

Call To Order

The 2015 Board of Review was called to order at 9:02 a.m. by Village Clerk Goeckner.

Roll Call

Present were: Members present were: Miller, Niggemeier, Schneider, Shadid and Kling and alternates Simoneau and Leukert. Also present was Clerk Goeckner.

Election Of Chairperson

MOTION (Schneider/Kling) to appoint Shadid as Chairperson for the 2015 Board of Review, carried.

Election Of Vice Chairperson

MOTION (Niggemeier/Schneider) to appoint Kling as Vice Chairperson for the 2015 Board of Review, carried.

Verification Of Mandatory Training

Clerk Goeckner verified the following members attended training on April 16, 2015 and meet the requirement for mandatory training for the 2015 Board of Review:

Sam Schneider, Lynn Miller and William Shadid. The required certification was filed with the Department of Revenue on April 28, 2015.

Approval Of Minutes – September 17, 2014

MOTION (Schneider/Kling) to approve the minutes of September 17, 2014, carried.

Review Procedures

The Clerk outlined the procedures for the 2015 Board of Review.

Policies Related to Testimony and Waiver of Hearings

Clerk Goeckner explained two new laws went into effect early in 2015 for Board of Review. The Board was provided with procedures prepared by Village Attorney Sajdak regarding the new law changes for Requesting Under Wis. Stat. ss. 70.47(8m) to Waive a Board of Review Hearing and also the Waiver of Hearing and For Sworn Telephone or Written Testimony Before the Board of Review.

Waiver of Hearing Procedure

Board discussed the procedure provided and had questions regarding when a waiver would be requested and the timing. Would the objector have to appear the day of the Board of Review to determine if the waiver was granted and if the waiver was not granted, would the objector have his/her objection heard at that time, or would they get rescheduled to another date to be heard? **MOTION (Kling/Miller) to postpone action on this procedure until the June 30th meeting and request information from Village Attorney regarding the question, carried.**

Testimony By Telephone And Written Testimony:

This law will provide for objectors to give testimony over the telephone, or to provide written testimony. Discussion of possible complications for allow such testimony: difficulties in hearing through the conference call, difficulty in questioning the witness, verifying who is speaking. With written testimony, no opportunity to ask questions of the person providing testimony etc. When would we be notified of attendance by telephone or writing and how this would be handled if notice was at the last minute, right at time of Board of Review? Question on the language within #1 on the procedure presented – states ‘first scheduled’ meeting. Current meeting is the ‘first’ scheduled meeting, but only for purposes of housekeeping items and adjourning to a later date. Need Attorney input for possible change of wording or further clarification. **MOTION (Schneider/Kling) to postpone action on this procedure until the June 30th meeting and request information from Village Attorney regarding the questions, carried.**

Further discussion on need for the attorney to attend the Board of Review meeting on June 30th.

MOTION (Shadid/Schneider) to require the presence of the Village Attorney at the Board of Review meeting on June 30, 2015, carried.

BOARD OF REVIEW SET TO LATER DATE TO HEAR APPEALS ON 2015 ASSESSMENTS

MOTION (Shadid/Kling) to set the Board of Review date to June 30, 2015 at 9:00 a.m. due to the assessment roll not being ready at this time, carried.

ADJOURNMENT

MOTION (Schneider/Kling) to adjourn the meeting at 9:35 a.m., carried unanimously.

Respectfully submitted,

Barbara K. D. Goeckner MMC/WCPC
Village Clerk