

VILLAGE OF GERMANTOWN
N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022

MEETING: **PUBLIC WORKS & HIGHWAY COMMITTEE**

DATE AND TIME: **WEDNESDAY July 1, 2015** *****5:00 P.M.*****

LOCATION: **Germantown Village Hall Board Room**

- I. **CALL TO ORDER:** This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.
- II. **ROLL CALL:** Chairman Kaminski, Trustees Miller, Warren and Zabel
- III. **APPROVAL OF MINUTES:** June 3, 2015
- IV. **PUBLIC COMMENT:** Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there be a three minute time period, per person, with time extensions per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received, however, NO ACTION will be taken under public comments.
- V. **NEW BUSINESS:**
 - A. Resolution to Adopt the 2014 Compliance Maintenance Annual Report (CMAR)
 - B. Rejection of Bids – Fire Station No. 2 Driveway
 - C. Consideration of WDOT Invoice – Donges Bay Road (Division Road to STH 145)
 - D. Adoption of the 2016 Road Reconstruction Projects
 - E. Consideration of Pedestrian Accommodations for WisDOT Interstate 41 Bridge Rehabilitation Project
 - F. Award of Contract-Northway Fence – Install Basketball Poles/Backboards at Alt Bauer Park
 - G. Set August Meeting Date and Time
- VI. **ANNOUNCEMENTS:**
- VII. **ADJOURNMENT:**

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Village Clerk at (262)250-4740 at least 2 days prior to the meeting.

*** Notice is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State ex rel. Badke v. Greendale Village Board, even though the Village Board will not take formal action at this meeting.

PUBLIC WORKS & HIGHWAY COMMITTEE MEETING MINUTES

June 3, 2015
Village Hall Board Room

CALL: Chm. Kaminski called the meeting to order at 5:00 p.m.

ROLL CALL: Chm. Kaminski, Trustee Members Miller, Warren, and Zabel. Also present were Dir. Ludwig, Engr. Bischke, and Secretary Wick.

PREVIOUS MINUTES:

MOTION made by Warren, seconded by Miller to approve the Minutes of May 12, 2015.

Motion carried unanimously.

PUBLIC COMMENT:

Holly Basting, N104 W16053 Donges Bay Road, opposed any more money being wasted on Donges Bay Road and felt there was a lot of money already wasted. Outsourcing the inspection services could be taken care of in-house. The Donges Bay Road project has been a money pit and getting worse. Ms. Basting also asked for clarification on the full-depth reconstruction vs. field proof rolls for possible reduction of full-depth reconstruction areas. Ms. Basting also opposed any changes on the Ordinance repealing and recreating Subsection 13.29(8) of the Village Code relating to the Regulation of Private Sanitary Sewer Laterals.

Larry Prodoehl, W140 N10111 Fond du Lac Avenue, opposed any new addition or Code to the Sewer Lateral Ordinance.

DONGES BAY ROAD – CONTRACT AMENDMENT RECONSIDERATION: As directed by the Committee at its May 12, 2015 meeting, John Elkin, R.A. Smith National submitted a revised contract amendment to the original design services contract authorized Aug. 8, 2014.

Mr. Elkin clarified the Committee received the updated revised contract amendment showing the breakdown of additional services requested. Mr. Elkin gave a brief summary of the additional tasks including path design, curb and gutter/urban roadway design at the Jefferson Ditch, curb and gutter and ramp design at the intersections and storm sewer and inlet design including 6 structures.

Engr. Bischke noted the storm sewer design had to be changed several times. There was conflicting data from the GIS and as-builts. The FEMA Analysis was extremely complicated and data issues with the hydrology model complicated the design efforts.

Trustee Warren felt the path design effort, curb/gutter urban roadway design at the Jefferson Ditch, curb/gutter and ramp design at intersections were part of the original scope. He agreed the storm sewer and inlet design was an extra service and agreed to the additional cost.

MOTION made by Warren, seconded by Kaminski to approve the additional cost of \$3,820.00 for the storm sewer and inlet design as part of the Donges Bay Road Contract Amendment.

Trustee Zabel referenced the original contract which stated if there were changes to the design contract, there were procedures to be followed. With any additional work, there were three directives within the contract on how to proceed with the work. The Contract copy presented for Committee viewing had no initials referencing the directive chosen. Engr. Bischke stated Mr. Elkin notified him of the possible change order. At that time it was unknown if the changes would reach the lump sum value when R.A. Smith was at that stage of the work. It was agreed to monitor the work. This has been the one case where the aggregated cost exceeded the initial lump sum proposal.

Trustee Warren did not agree with the policy that if there was extra work that we wait until the end of the job to see if there was any money left. Extras should be discussed at the time to see if you want to spend the cost. Engr. Bischke stated the issues were brought before the Village Board. In the future Engr. Bischke will make sure if there are extras that there needed to be costs associated with those extras.

Motion carried 3-1 (Zabel)

AWARD OF CONTRACT – EPOXY PAINT HYDRANTS: The Water Utility requested authorization to contract the services of a firm to sandblast and epoxy coat fire hydrants in the Village. Three bids were received ranging from \$85/per hydrant to \$135/per hydrant. Discussion followed.

MOTION made by Warren, seconded by Miller to forward to the Village Board with a positive recommendation to contract Davies Water Equipment Co. to sandblast and epoxy coat approximately 235 Village fire hydrants at a cost not to exceed \$20,000. Funds to be allocated from Acct. #50-742-530-6770.

Motion carried 3 -1 (Zabel)

CONSIDERATION OF INVOICE – WDNR 2015 WATER USE FEES: Water Supt. Driver explained the WDNR started implementing a water use fee in 2011. If you draw water from the Lake Michigan Basin, you are charged a fee based on the gallons drawn. Supt. Driver creates a spreadsheet disclosing the monthly gallons pumped from all sources and submits that information to the WDNR yearly.

MOTION made by Miller, seconded by Warren authorizing the payment of \$3,752.00 to the Wisconsin DNR for the 2015 Water Use Fees. Funds allocated from Acct. #50-711-530-6030.

Motion carried unanimously.

DISCUSSION TO CONTRACT OUT CLEANING OF PUBLIC BUILDINGS: Supt. Olszewski reported all buildings with the exception of Village Hall and DPW are cleaned by a private contractor. The outside contract that has been in place for six years will expire at the end of Dec., 2015. Staff looked for direction to continue providing custodial services for the balance of the buildings. Supt. Olszewski noted that upon the retirement of one custodian, outsourcing the cleaning did not meet the same level of service as an in-house custodian especially at the Library and Police Department. In closing, Supt. Olszewski looked to the

Committee for parameters as to what direction they would like to see going forward. A cost analysis was provided to the Committee members. Discussion included;

- The more we can outsource the better. Consider outsourcing the current full time custodial position. All possibilities should be looked at.
- Could the Library fund their own cleaning service?
- Currently the full-time position and cleaning service expenditure is approx. \$135,000 for year 2015;
- Some of the locations with minimal workload hours could be handled by seasonal staff or absorbed by a full time employee;
- Survive Alive House custodial maintenance should be discussed with the School District;
- Staff should move forward with RFP's.

AUTHORIZATION TO PURCHASE – 1 TON PICKUP TRUCK – HWY. DEPT.

Supt. Olszewski reported two bids received of the four solicited for the purchase of a one ton 3500 chassis with dump body pickup truck for the Highway Dept.

MOTION made by Warren, seconded by Miller to forward to the Village Board with a positive recommendation authorizing the purchase of a new 3500 chassis and dump body pickup truck for the Highway Dept. from Bob Fish for an amount not to exceed \$40,563.00. Funds to be allocated from Account #40-542-570-8520.

Motion carried unanimously.

AUTHORIZATION TO PURCHASE – 1 TON PICKUP TRUCK – PARKS DEPT. Supt. Olszewski reported three bids received ranging from \$45,693 to \$46,523 for the purchase of a new 2016, 5500 chassis with dump body. This specific front line truck with larger sander and plow will be used for plowing the municipal parking lots.

MOTION made by Miller, seconded by Warren to forward to the Village Board with a positive recommendation authorizing the purchase of a new Dodge Ram 5500 for the Park's Department from 5 Corners for an amount not to exceed \$45,693.00. Funds to be allocated from Acct. #40-553-570-8520.

Motion carried unanimously.

RECOMMENDATION ON WDOT/VILLAGE AGREEMENT REGARDING RESPONSIVE SIGNAL CONTROL ALONG CTH "Q" CORRIDOR: Dir. Ludwig presented for review a Letter of Agreement Regarding Responsive Signal Control between the WISDOT and the Village. In an effort to improve the signal timing along the CTH "Q" corridor, the Village is able to take advantage of a system improvement along the USH 41/45 corridor providing traffic responsive control coordination along the critical side roads. The first phase in 2015 will include pulling fiber optic cable between the controllers along CTH "Q". The second phase in 2016 will include upgrading traffic controller equipment to be able to synchronize with WISDOT's freeway equipment. Six traffic signals will be affected. The Village will still own all of the equipment and will continue to maintain the signals. WDOT

will manage the response control and monitoring of the signals. There is no cost to the Village other than equipment upgrades. Village funds have been budgeted to begin the system upgrade to interconnect with the DOT's upgrade in 2016. In the event of a problem, there is a clause within the Agreement that if both parties cannot satisfactorily resolve the problem, the Village can concurrently dissolve the Agreement. Supt. Olszewski stated monitoring would be more adaptive and responsive allowing traffic through the congested corridor at a much more consistent rate. The fiber optic conduit is in place and has been tested. A contract to pull the fiber optic lines will be presented to the Committee at a later date. Trustee Zabel requested the Village Attorney review the document and suggested the WDOT and Menomonee Falls locations be included in the agreement along with their location responsibilities.

MOTION made by Kaminski, seconded by Warren to forward to the Village Board with a positive recommendation to approve the letter of agreement between the WISDOT/Village regarding the responsive signal control along the CTH "Q" Corridor pending Village Attorney review.

Motion carried unanimously.

ORDINANCE REPEALING AND RECREATING SUBSECTION 13.29(8) OF THE GERMANTOWN CODE OF ORDINANCES RELATING TO THE REGULATION OF PRIVATE SANITARY SEWER LATERALS:

Trustee Warren reported the Utility Advisory Committee met on this topic and motioned to the Public Works Committee in favor not to repeal and recreate Subsection 13.29(8) of Ordinances. Arguments presented were that the existing ordinances provided the necessary police power to investigate residential homes for potential I&I problems. Further discussion found the emergencies and the frequency of them was minimal. The other argument in favor of re-writing the ordinance was to have all of the issues related to private property I&I in one ordinance. The Utility Advisory Committee felt those who needed to access this information knew where the information was. It may be helpful to a resident but how many residents are searching the ordinances. Reasons to change the Ordinance were not strong enough to warrant the change.

Engr. Bischke explained Wastewater Supt. Zimmerman gave an extensive outline to the Utility Advisory Committee on the 10 year history to make the necessary changes. This topic has gone through an extensive evaluation.

MOTION made by Miller, seconded by Zabel not to approve recreating Ordinance Subsection 13.29(8) of the Germantown Code of Ordinances relating to the regulation of private sanitary sewer laterals.

Dir. Ludwig stated no one person had the power over all other related I&I ordinances as the current Code was written. An updated Code puts all scenarios in one document under one staff member's authority. The current code is extremely restrictive.

Chm. Kaminski stated a revised ordinance would put everything under one umbrella so it would be easy to explain and understand for the staff person who will oversee the program as opposed to piecing things together with other departments.

Trustee Zabel noted that the Code being referred to was the Plumbing Code. The current code states the Director of Public Works or his designee and not the plumbing person has the right to enforce. If staff has a reason to suspect, they have the right to tell the resident of the rules and regulations. Dir. Ludwig clarified staff would not be allowed to enter a property unless permission was granted or there was a court order. With the proposed program, it was unlikely everyone would allow entry and court orders would be timely.

Motion carried 3 – 1 (Kaminski)

EDUCATION AND OUTREACH FOR A PRIVATE PROPERTY INFILTRATION/INFLOW PROJECT PLAN:

Engr. Bischke indicated should a program move forward, education and outreach could include a public informational meeting, mailing to all waste water utility users, door hangers with pertinent information, handouts at Village Hall counters and/or posting on the Village's website. Committee discussion suggested;

- Contacting affected homeowners looking for volunteers to participate in sanitary sewer lateral repairs with a cost benefit; if the resident chooses not to participate, they will need to be made aware that a lateral repair bill will be their responsibility.
- A work plan, project, and funding be set up through MMSD first. Once approvals are given, then staff can proceed with the outreach to try and get people to volunteer.
- Engr. Bischke noted a work plan will be an annual project. The Village Board could choose to fund the program one year and not the next year or priorities could change over the year.
- Education can start by using the Village's website home page alerting the residents what the future holds and how the program will be handled;
- There is a centralized site on the Village's website and Facebook; there have been Facebook responses.
- If staff chooses to use door hangers, it wouldn't hurt to knock on the door to supply additional information. Depending on feedback, then maybe conduct a public informational meeting.

In closing, the Committee understood how critical public education and outreach was and suggested staff start with the Village's website as a public informational tool.

COST SHARING PROPORTIONS FOR A PRIVATE PROPERTY INFILTRATION/INFLOW PROJECT PLAN:

Engr. Bischke indicated a resolution has yet to be determined on the cost share of the project plan. Some suggestions were the Village pays 100% to the MMSD reimbursement funds, or there should be a cost share yet simple. It was determined the program would be for private homeowners only. Apartments and condos were considered acceptable per the definition of the Department of Safety and Professional Services if the apartments or condos were four families or under. Three neighborhoods underwent an analysis. The Committee recommended first taking a look at the priority number one in all three neighborhoods and spending the funds until they were totally expended or, when repairs reached 80% of what had been allocated. It had been discussed that if top priorities were spread through three neighborhoods, lateral lining costs could accelerate due to the daily set up. The greater the number of laterals along a single reach, the cheaper the per capita lateral lining cost.

On a neighborhood basis, you would capture more PPI/I and satisfy MMSD's program by doing a single neighborhood. Committee discussion;

- Thought there was only one area we were looking at which was the only one in the packet. The intent was to tell the whole subdivision what the plan was. You would then look for volunteers. The 80% was not to spend 100% of the monies in reserve but only do enough that we save 20% for the end of the year 2020 time frame.
- 20% of funds could be used for investigative work.
- All of the investigation work was not done to the same extent in Glenwood Park subdivision.
- In order for things to fall in under Milwaukee rules, MMSD is looking for a metered area and wants to know if it is cost effective to do private I&I. They want to go into an area where they know how much flow is increasing. By doing private I&I they can determine how much flow is decreasing.
- MMSD wants to know if it's worthwhile to invest capital funds into its upcoming Year 2050 Facilities Plan. So the intent is to go into the metered areas where MMSD can determine if it is an effective program. In order for you to get the money back from MMSD you have to enter into an agreement with MMSD to fund and improve it.
- Chm. Kaminski reiterated we're going to inform the neighborhood, achieve the economy of scale and let residents know you either jump on board or see you later.

Wastewater Supt. Zimmerman stated the Committee should keep in mind that with recent policy changes at MMSD, when you hit a certain threshold of failure, MMSD wants you to do the entire neighborhood. Extensive dye water flooding was done in the Glenwood Park area and it was found that there was over an 80% failure rate of the laterals inspected. There was an 80% positive response to look at the laterals to quantify the data. This allows Germantown to automatically be eligible do the entire neighborhood whether it is a "1" or "5". You can then walk away from the neighborhood, everything is sealed up and you acquire good quality data off the flow meters. Three other specific areas were identified; Kuhn's Pleasant View Addt. #1, Kuhn's Pleasant View Addt. #2, as well as the Potomac/Vicksburg area.

- At 100% how many homes could the Village afford to do and still have enough for staff to complete a dye test, etc.? Supt. Zimmerman estimated approximately \$8 – \$10 thousand per home for an estimated maximum total of 200 homes.
- Chm. Kaminski: We're using 100% of the funds to cover approximately 200 homes that need lateral repairs and yet we haven't looked at downtown Germantown who may also have issues yet there will be no money available to them. Chm. Kaminski did not agree with using 100% of the funds in certain areas. We have to make the money stretch where ever there is an issue in Village. That is why the Village should fund 60% or 70% and not 100%.
- Trustee Warren: It has been found in other communities that people just don't volunteer. This is a pilot program and we're going to hit the worst homes. There is a sunset clause. The Village will use the money up and pay the 100% in the worst areas and see how effective it was. MMSD gets their feedback, the Village gets their feedback. Now, do we want to continue with this program with our own money?
- Trustee Miller: This is a pilot program. If you need volunteers, you're not going to get it at 80%-20% cost share, or even at 100% you're still going to have a problem getting volunteers. Let's spend the money in the worst areas for people who want to use the money.

- Chm. Kaminski felt you would get a lot of volunteers at 100%. It was very unfair to others who have the same problem in the Village and could use that money in the future. Those residents are in position as everyone else in those neighborhoods. There are a lot of homes continuing to age that may also have lateral issues. It was agreed it was a test so let's test one neighborhood.
- Trustee Warren: There is a criteria that has to be set up. Because there is only so much money and we want to eliminate as much clear water as possible, you need to identify the worst areas and unfortunately you may not be in that area. When informing the public on the website, it needs to be made clear that this is a volunteer program but you have to be in the drainage basin and the reason those basins were established. It would be inefficient to open this program to everyone as there may be only a few volunteers in one area, a few in another area, i.e.
- Chm Kaminski understood the reasons but could not support it. A "step" program could be established to determine areas of most need. There are 4500 residents on sewer and water and we're letting them subsidize a couple of neighborhoods for a test. There is no funding left for them. Their money went to MMSD through utility payments and is now coming back to a select group of people.
- Trustee Zabel: MMSD's criteria prioritizes areas in which PPI/I increases with rainfall. Germantown needs to take care of the areas that are bad. Other areas may not need it. Overall, if Germantown is one of the drier communities and we have areas that exceed 6-1 that MMSD requires to meet the sewer and water shed area to do the study program that they want and give the money back, one of the points is if the Village does not have any of those areas the Village could do other things. The Village does have those areas, so let's use the money where the money was directed to be used. If the numbers go up, this may be a program MMSD keeps going. We won't know that until the studies have been done.
- Trustee Miller questioned if the entire Village was eligible for the pilot program. Supt. Zimmerman stated MMSD left it up to the community to develop how they wanted to designate the funds. If the Village wanted to capture a portion of the money back in to the Utility to be used Village wide for private property I&I, it could. Or you could spend it basin by basin, neighborhood by neighborhood. The community sees fit for spending. MMSD would like the community to target the under-performing sewer sheds first.
- Trustee Zabel referenced MMSD's Statement of Policy for Private I&I and stated this information is on their website.

MOTION made by Warren, seconded by Miller to forward to the Village Board recommending the Village pay 100% of the cost of the private property infiltration/inflow repair to be reimbursed by MMSD until the funds run out.

Motion carried 3-1 (Kaminski)

MOTION made by Zabel, seconded by Miller to forward to the Village Board to clarify the Infiltration/Inflow Program is for residential properties only.

Motion carried unanimously.

MOTION made by Miller, seconded by Zabel to forward to the Village Board with a positive recommendation to implement the most cost efficient program in the defined meter shed to maximize Private Property Infiltration/Inflow reduction.

Motion carried unanimously.

DONGES BAY ROAD CONSTRUCTION INSPECTION – CONSIDERATION OF

AWARD: Dir. Ludwig presented three proposals ranging from \$27,952 to \$44,620 for the construction inspection of the Donges Bay Road project. R.A. Smith was the apparent low bidder. Due to the staffing availability, and/or qualifications, and the various projects forthcoming, Dir. Ludwig asked the Committee to consider outsourcing the construction inspection service for the Donges Bay Road project. The preliminary GANTT chart by Payne & Dolan proposes 57 days for Donges Bay Road reconstruction. Discussion included:

- The inspection services will be charged on time and materials.
- Material testing costs should be the responsibility of the Contractor found under the Technical Specifications of the contract;
- How are mileage charges calculated? Engr. Bischke did not believe there was a written policy. His personal practice was to subtract out the distance from home to the office.
- There should only be construction inspectors on site, not project managers. This will keep the costs down.
- It is a small investment to have this oversight. It only takes one big mistake to cost thousands of dollars to remedy. Inspectors/managers are our eyes and ears monitoring the contract to make sure the rules are followed per the plans and specifications;

MOTION made by Warren, seconded by Miller to forward to the Village Board with a positive recommendation to award a construction inspection services contract to R.A. Smith National for an estimated fee of \$27,952.00 for the Donges Bay Road project. Funds allocated from Acct. #40-542-570-8810. Discussion continued on the need of an onsite construction manager.

Motion carried 3 -1 (Zabel)

SET JULY, 2015 MEETING DATE AND TIME: It was the consensus of the Committee to hold the next Public Works and Highway Committee meeting on Wednesday, July 1, 2015 at 5:00 p.m.

ANNOUNCEMENTS: Chm. Kaminski congratulated Dir. Of Public Works Dan Ludwig on his upcoming retirement and wished him well.

ADJOURNMENT: There being no further business, the meeting was adjourned at 7:25 p.m.



Janice Wick, Recording Secretary

**BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE
GERMANTOWN, WI**

MEETING DATE: 1 July 2015

AGENDA ITEM: New Business

ITEM TITLE: Compliance Maintenance Annual Report

SUBMITTED BY: Timothy K. Zimmerman – Wastewater Superintendent

SUMMARY EXPLANATION:

I am presenting for your review the 2014 CMAR (Compliance Maintenance Annual Report). This requirement went into effect on January 1, 2006 as part of the renewal of our WPDES (Wisconsin Pollutant Discharge Elimination System) General Permit under the authority of Chapter 283, Wisconsin Statutes and the requirements of ch. NR 208 Wisconsin Administrative Code. The report must be accepted by resolution by the governing body (Village Board) before submission to the Department of Natural Resources.

ATTACHMENT: ORDINANCE_____ RESOLUTION X OTHER X

RECOMMENDATION:

It is my recommendation to send forward to the Village Board the 2014 CMAR and adopt its results by resolution of the full Village Board.

COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

STATE OF WISCONSIN VILLAGE OF GERMANTOWN WASHINGTON COUNTY

RESOLUTION NO. ____-15

A RESOLUTION ADOPTING THE 2014 WISCONSIN POLLUTION DISCHARGE
ELIMINATION SYSTEM COMPLAINT MAINTENANCE ANNUAL REPORT

WHEREAS, the by action taken in Resolution NO. ____-15, the Village is a participant in the Wisconsin Pollutant Discharge Elimination System ("WPDES") program; and

WHEREAS, participants in the WPDES program are required to renew their General Permits issued under that program; and

WHEREAS, the permit renewal requires the Village to complete and submit a Compliance Maintenance Annual Report ("CMAR"); and

WHEREAS, the Village's Public Works Committee reviewed the attached CMAR report and forwarded the same to the Village Board with a recommendation for adoption; and

WHEREAS, the Village Board having reviewed the same concurs with the recommendation of the Public Works Committee;

NOW, THEREFORE, BE IT RESOLVED that the Village Board of the Village of Germantown, Wisconsin, do hereby adopt the attached Compliance Maintenance Annual Report.

BE IT FURTHER RESOLVED that the Village Wastewater Superintendent is hereby directed and authorized to include the attached CMAR in the Village's application for the renewal of its WPDES General Permit.

Introduced by Trustee:

Adopted: July 20, 2015 Vote: Ayes: Nays: Absent:

Dean Wolter, Village President

ATTEST:

Barbara K.D. Goeckner, Village Clerk

Compliance Maintenance Annual Report

Germantown Village

Last Updated: Reporting For:

6/25/2015

2014

Financial Management

1. Provider of Financial Information		
Name:	Timothy K. Zimmerman	
Telephone:	(262)253-7765	(XXX) XXX-XXXX
E-Mail Address (optional):	gtsewer@bizwi.rr.com	
2. Treatment Works Operating Revenues		
2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ?		
☒ Yes (0 points)		
☐ No (40 points)		
If No, please explain:		
2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised?		
Year: 2014		0
☒ 0-2 years ago (0 points)		
☐ 3 or more years ago (20 points)		
☐ N/A (private facility)		
2.3 Did you have a special account (e.g., CWFP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?		
☒ Yes (0 points)		
☐ No (40 points)		
REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]		
3. Equipment Replacement Funds		
3.1 When was the Equipment Replacement Fund last reviewed and/or revised?		
Year: 2014		
☒ 1-2 years ago (0 points)		
☐ 3 or more years ago (20 points)		
☐ N/A		
If N/A, please explain:		
3.2 Equipment Replacement Fund Activity		
3.2.1 Ending Balance Reported on Last Year's CMAR	\$	593,074.80
3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)	\$	0.00
3.2.3 Adjusted January 1st Beginning Balance	\$	593,074.80
3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)	+	\$ 33,756.10
3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*)	-	\$ 0.00
3.2.6 Ending Balance as of December 31st for CMAR Reporting Year	\$	626,830.90

Compliance Maintenance Annual Report

Germantown Village

Last Updated: Reporting For:

6/25/2015

2014

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

3.3 What amount should be in your Replacement Fund? \$

Please note: If you had a CWFP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the HELP link under Info in the left-side menu.

0

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

● Yes

○ No

If No, please explain.

4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

● Yes - If Yes, please provide major project information, if not already listed below.

○ No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	Private property I/I remiation	800000	2017
2	48" Interceptor Rehabilitation 6400 lin. ft. 2015 cost 2.1 million	4600000	2015

5. Financial Management General Comments

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Germantown Village

Last Updated: Reporting For:

6/25/2015

2014

Sanitary Sewer Collection Systems

1. CMOM Program

1.1 Do you have a Capacity, Management, Operation & Maintenance (CMOM) requirement in your WPDES permit?

- ☒ Yes
- ☐ No

1.2 Did you have a documented (written records/files, computer files, video tapes, etc.) sanitary sewer collection system operation & maintenance (O&M) or CMOM program last calendar year?

- ☒ Yes (Continue with question 1)
- ☐ No (30 points) (Go to question 2)

1.3 Check the elements listed below that are included in your O&M or CMOM program.

☒ Goals

Describe the specific goals you have for your collection system:

Maintain and improve current I/I levels and maintain current levels of service.
Continue to be proactive on all aspects of collection system maintenance.

☒ Organization

Do you have the following written organizational elements (check only those that apply)?

- ☒ Ownership and governing body description
- ☒ Organizational chart
- ☒ Personnel and position descriptions
- ☒ Internal communication procedures
- ☒ Public information and education program

☒ Legal Authority

Do you have the legal authority for the following (check only those that apply)?

- ☒ Sewer use ordinance Last Revised Date (MM/DD/YYYY) 01/01/2003
- ☒ Pretreatment/industrial control Programs
- ☒ Fat, oil and grease control
- ☒ Illicit discharges (commercial, industrial)
- ☒ Private property clear water (sump pumps, roof or foundation drains, etc.)
- ☒ Private lateral inspections/repairs
- ☒ Service and management agreements

☒ Maintenance Activities (provide details in question 2)

☒ Design and Performance Provisions

How do you ensure that your sewer system is designed and constructed properly?

- ☒ State plumbing code
- ☒ DNR NR 110 standards
- ☒ Local municipal code requirements
- ☒ Construction, inspection, and testing
- ☒ Others:

Accepted best practices and published Village standards for construction.

☒ Overflow Emergency Response Plan:

Does your emergency response capability include (check only those that apply)?

- ☒ Alarm system and routine testing
- ☒ Emergency equipment
- ☒ Emergency procedures
- ☒ Communications/notifications (DNR, internal, public, media, etc.)

☒ Capacity Assurance:

How well do you know your sewer system? Do you have the following?

- ☒ Current and up-to-date sewer map

Compliance Maintenance Annual Report

Germantown Village

Last Updated: Reporting For:

6/25/2015

2014

- ☒ Sewer system plans and specifications
- ☒ Manhole location map
- ☒ Lift station pump and wet well capacity information
- ☒ Lift station O&M manuals

Within your sewer system have you identified the following?

- ☒ Areas with flat sewers
- ☒ Areas with surcharging
- ☒ Areas with bottlenecks or constrictions
- ☐ Areas with chronic basement backups or SSOs
- ☒ Areas with excess debris, solids, or grease accumulation
- ☐ Areas with heavy root growth
- ☒ Areas with excessive infiltration/inflow (I/I)
- ☐ Sewers with severe defects that affect flow capacity
- ☒ Adequacy of capacity for new connections
- ☐ Lift station capacity and/or pumping problems

0

☒ Annual Self-Auditing of your O&M/CMOM Program to ensure above components are being implemented, evaluated, and re-prioritized as needed

☒ Special Studies Last Year (check only those that apply):

- ☒ Infiltration/Inflow (I/I) Analysis
- ☐ Sewer System Evaluation Survey (SSES)
- ☐ Sewer Evaluation and Capacity Management Plan (SECAP)
- ☐ Lift Station Evaluation Report
- ☐ Others:

2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	48.61	% of system/year
Root removal	0	% of system/year
Flow monitoring	100	% of system/year
Smoke testing	0	% of system/year
Sewer line televising	.01	% of system/year
Manhole inspections	14	% of system/year
Lift station O&M	270	# per L.S./year
Manhole rehabilitation	0	% of manholes rehabbed
Mainline rehabilitation	.01	% of sewer lines rehabbed
Private sewer inspections	0	% of system/year
Private sewer I/I removal	0	% of private services

Please include additional comments about your sanitary sewer collection system below:

Do to the cost of relining 3360' of 48" interceptor sewer in 2014, and road projects being outside of the service area, remaining resources for 2014 were focused on cleaning efforts and lift station maintenance.

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3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

27.89	Total actual amount of precipitation last year in inches
28.76	Annual average precipitation (for your location)
99.04	Miles of sanitary sewer
8	Number of lift stations
0	Number of lift station failures
0	Number of sewer pipe failures
10	Number of basement backup occurrences
2	Number of complaints
2.999	Average daily flow in MGD (if available)
3.991	Peak monthly flow in MGD (if available)
	Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

0.00	Lift station failures (failures/year)
0.00	Sewer pipe failures (pipe failures/sewer mile/yr)
0.00	Sanitary sewer overflows (number/sewer mile/yr)
0.10	Basement backups (number/sewer mile)
0.02	Complaints (number/sewer mile)
1.3	Peaking factor ratio (Peak Monthly:Annual Daily Avg)
0.0	Peaking factor ratio (Peak Hourly:Annual Daily Avg)

4. Overflows

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OFERFLOWS REPORTED **

Date	Location	Cause	Estimated Volume (MG)
None reported			

** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

☐ Yes

☒ No

If Yes, please describe:

5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

☐ Yes

☒ No

If Yes, please describe:

5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:

None

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Germantown Village

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5.4 What is being done to address infiltration/inflow in your collection system?

Flow monitoring at 100% Active in house manhole grouting

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Germantown Village

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6/25/2015

2014

Grading Summary

WPDES No: 0047341

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			4	16
GRADE POINT AVERAGE (GPA) = 4				

Notes:

A = Voluntary Range (Response Optional)

B = Voluntary Range (Response Optional)

C = Recommendation Range (Response Required)

D = Action Range (Response Required)

F = Action Range (Response Required)

Compliance Maintenance Annual Report

Germantown Village

Last Updated: Reporting For:
6/25/2015 **2014**

Resolution or Owner's Statement

Name of Governing
Body or Owner:

Date of Resolution or
Action Taken:

Resolution Number:

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F. Regardless of grade, required for Collection Systems if SSOs were reported):

Financial Management: Grade = A

Collection Systems: Grade = A

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS (Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

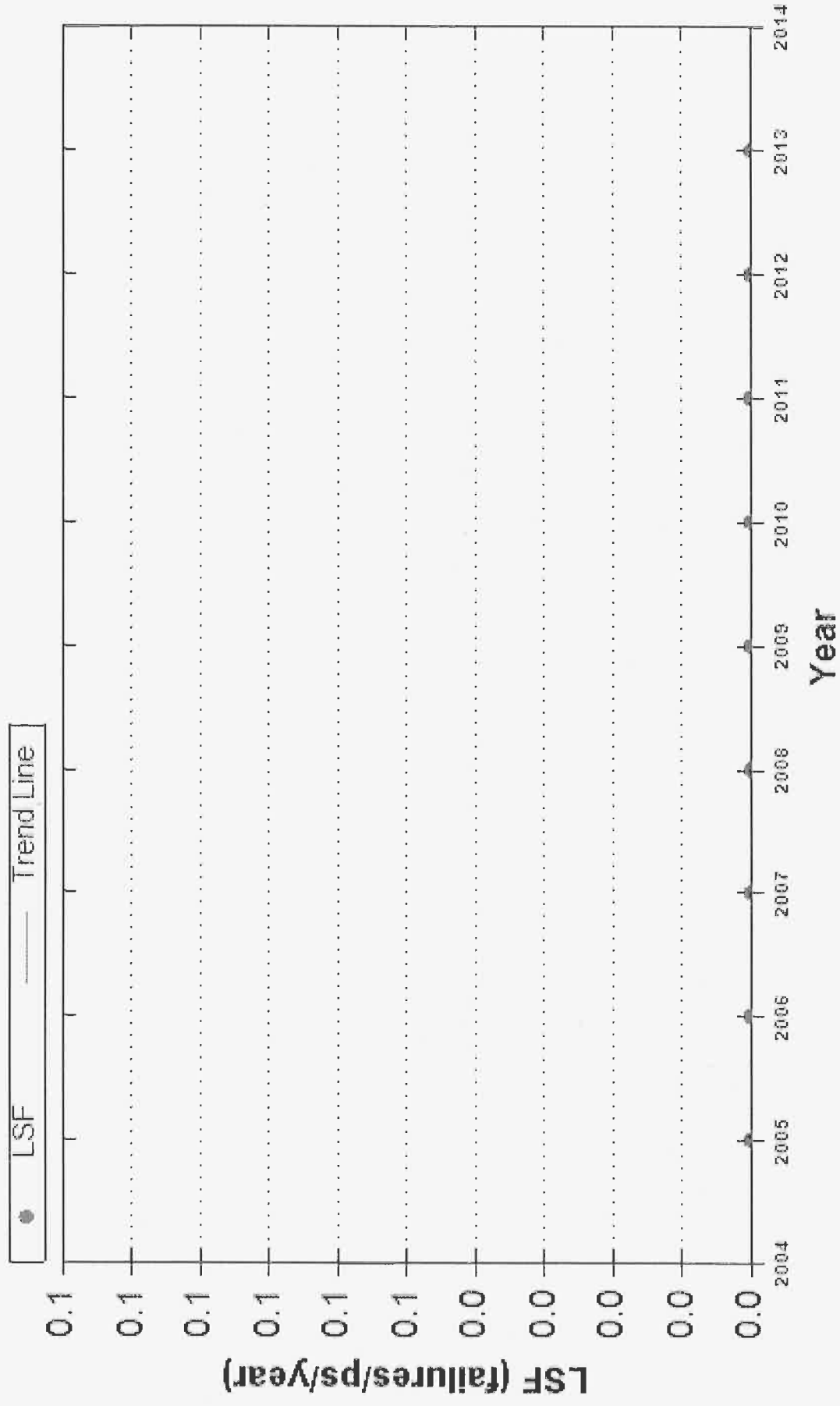
G.P.A. = 4

Facility: Germantown Village

Years of CMAR Data: 2005 - 2014

Linear Equation used for Trend Line: LSF: $y = 0x + 0$

Collection System O&M Performance Indicators: LSF - Lift Station Failures

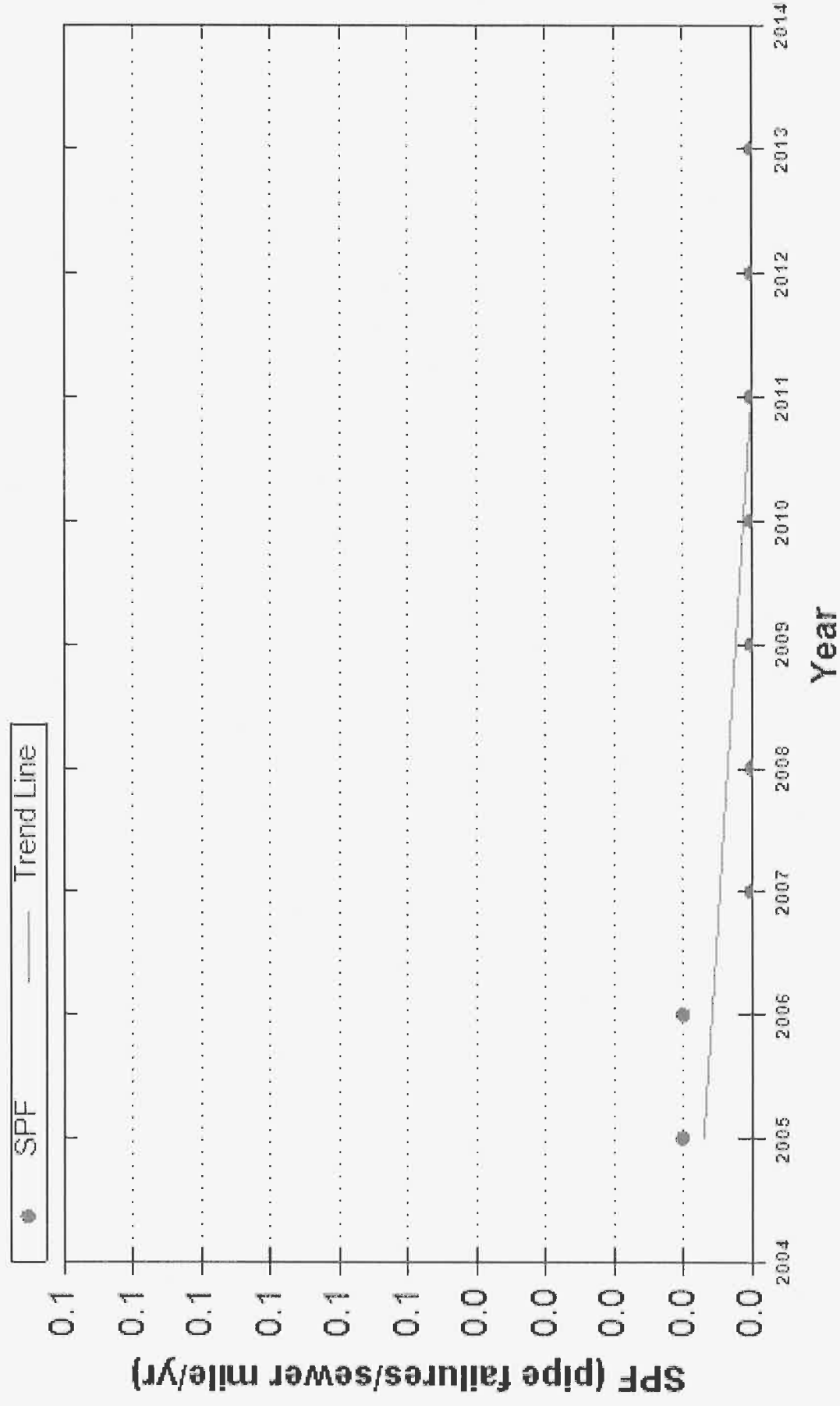


Facility: Germantown Village

Years of CMAR Data: 2005 - 2014

Linear Equation used for Trend Line: $SPF: y = -0.001167x + 0.01$

Collection System O&M Performance Indicators: SPF - Sewer Pipe Failures

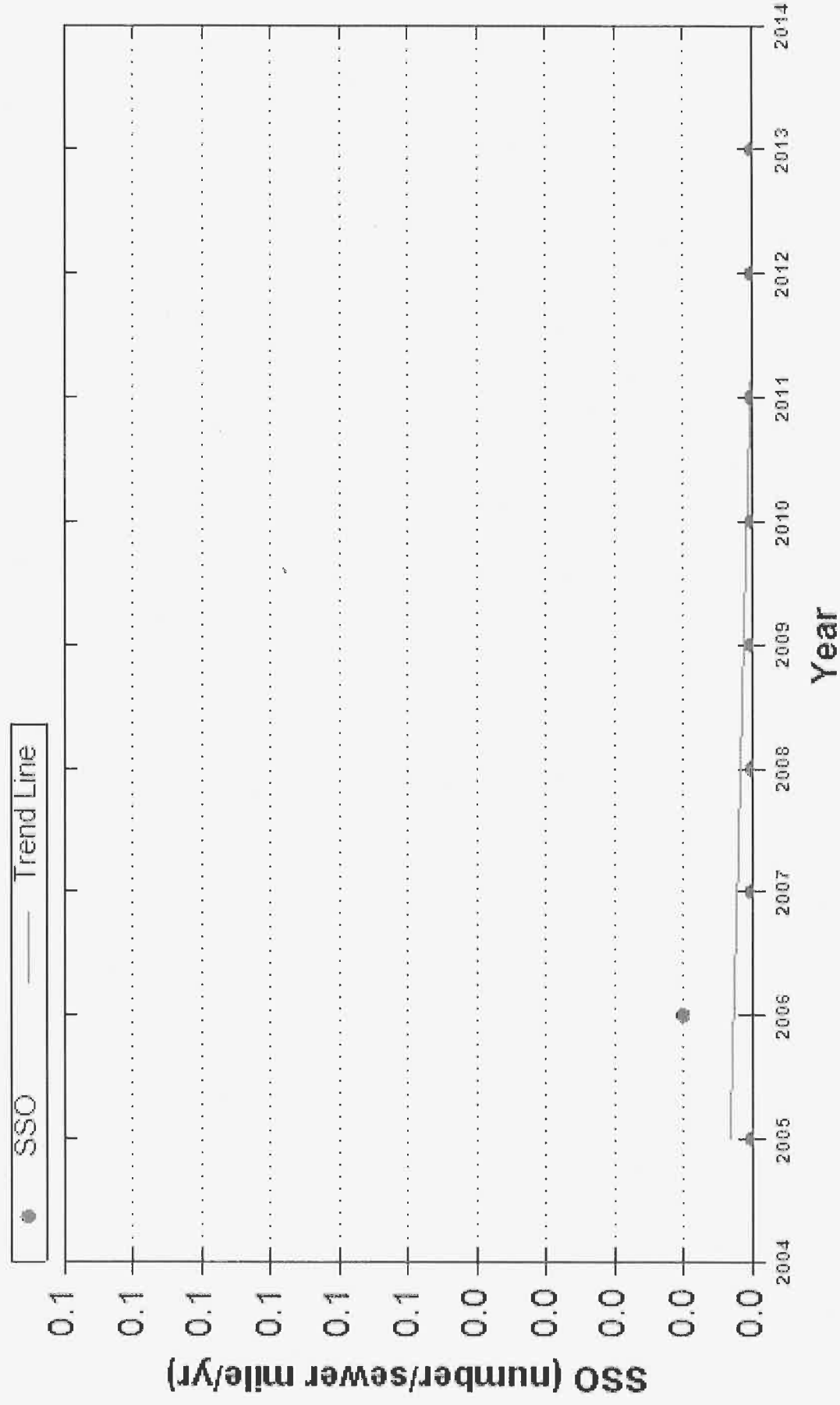


Facility: Germantown Village

Years of CMAR Data: 2005 - 2014

Linear Equation used for Trend Line: $SSO: y = -0.000500 x + 0.00$

Collection System O&M Performance Indicators: SSO - Sanitary Sewer Overflows

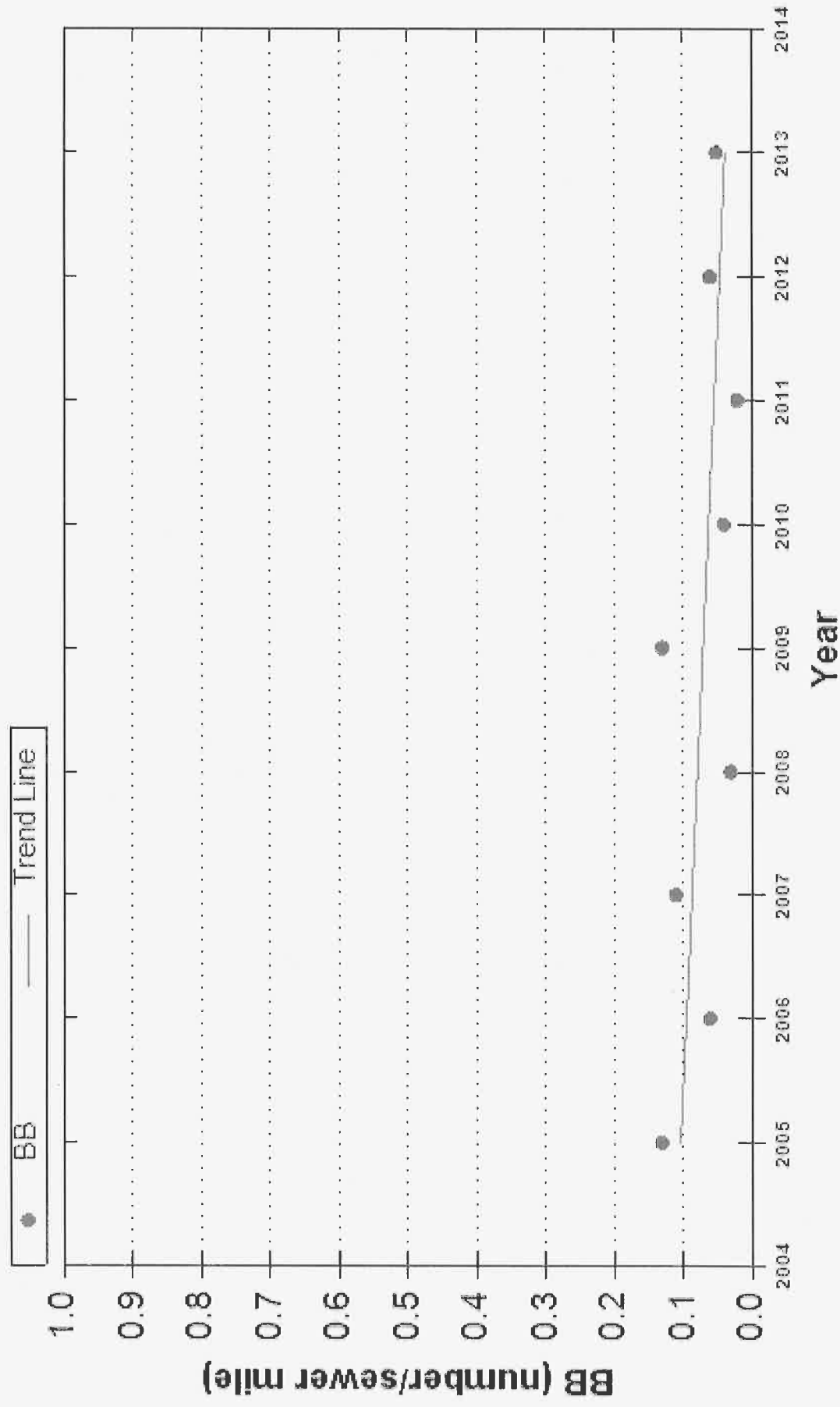


Facility: Germantown Village

Years of CMAR Data: 2005 - 2014

Linear Equation used for Trend Line: $BB: y = -0.008166x + 0.11$

Collection System O&M Performance Indicators: BB - Basement Backups

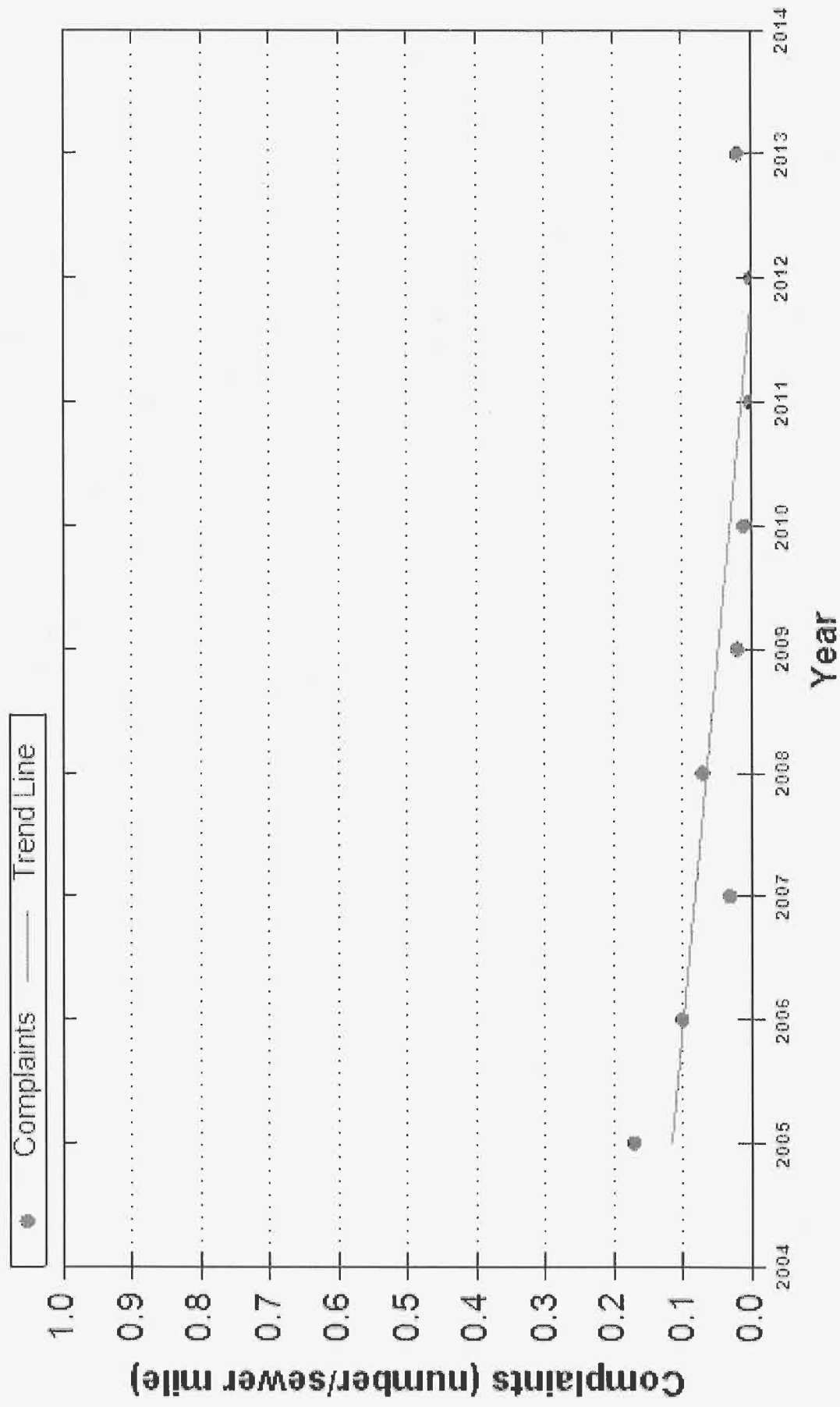


Facility: Germantown Village

Years of CMAR Data: 2005 - 2014

Linear Equation used for Trend Line: Complaints: $y = -0.017002x + 0.13$

Collection System O&M Performance Indicators: Complaints

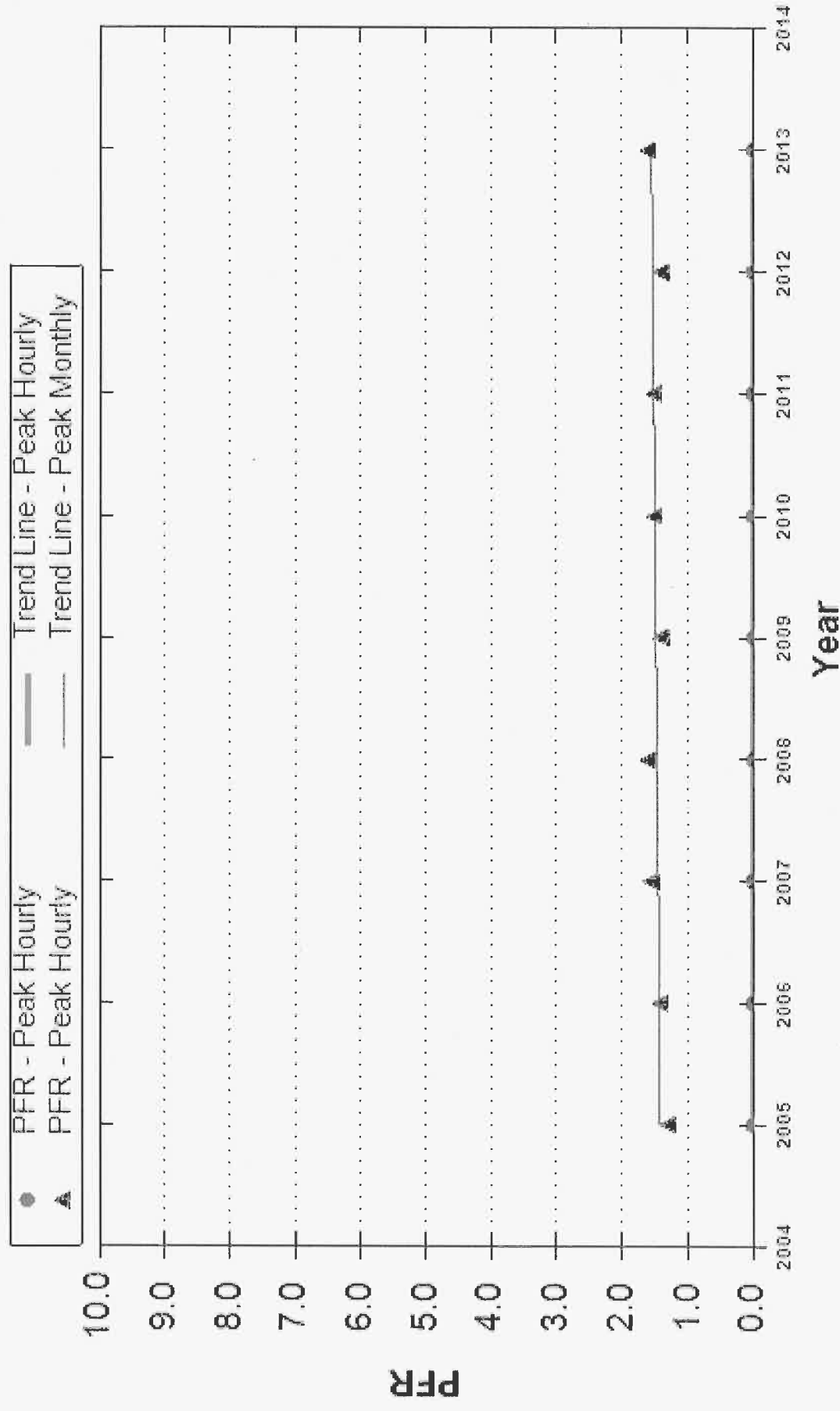


Facility: Germantown Village

Years of CMAR Data: 2005 - 2014

Linear Equations used for Trend Lines: PFR - Peak Hourly: $y = 0x + 0$ PFR - Peak Monthly: $y = 0.015667x + 1.40$

Collection System O&M Performance Indicators: PFR - Peaking Factor Ratio (Hourly and Monthly)



**BUSINESS OF THE PUBLIC WORKS & HIGHWAY COMMITTEE
GERMANTOWN, WI**

MEETING DATE: July 1, 2015

AGENDA ITEM: New Business

ITEM TITLE: Rejection of Bids – Fire Station No. 2 Driveway

SUBMITTED BY: Brionne R. Bischke, P.E., Interim DPW Director / Village Engineer 

SUMMARY EXPLANATION:

During last year's development of the 2015 budget, a quote was received from TP Concrete estimating the cost of replacing the driveway at \$43,750.00

Bid documents were let on May 14, 2015 and the bid opening occurred on May 28, 2015. The low bidder DC Burbach bid \$60,000.00, exceeding the budget by over \$15,000.00.

As you may know, the Wisconsin State Legislature is considering elevating prevailing wage thresholds. If this occurs within this construction season, the Village could eliminate the contract's prevailing wage requirement and rebid the project. We will be monitoring this issue as it works its way through the Legislature.

ATTACHMENTS:

TP Concrete quote

INTERIM DPW DIRECTOR RECOMMENDATION TO COMMITTEE:

Reject all bids received for this project.

COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

T.P. Concrete, Inc.
8407 HIGHWAY M
FREDONIA, WI 53021

Proposal

Phone: 262-692-9273
Fax: 262-692-2215

Date	Proposal #
8/15/2014	6268

To:
VILLAGE OF GERMANTOWN P.O. BOX 337 GERMANTOWN, WI 53022

Job
Fire Station 2 Work Germantown

Item No.	Description	Qty	Unit	Rate	Total
	SOUTH SIDE DRIVE TO DOORS				
	8" CONCRETE PAVEMENT #4 RODS 2 FOOT ON CENTER	4,350	SF	8.00	34,800.00
	REMOVE ASPHALT PAVEMENT & AND EXCAVATE FOR 8" PAVEMENT	4,350	SF	2.00	8,700.00
	REMOVE & REPLACE 30" CURB & GUTTER	10	LF	25.00	250.00
	SUBTOTAL SOUTH SIDE (\$43750.00)				43,750
	NORTH SIDE DRIVE TO CATCH BASIN				
	8" CONCRETE PAVEMENT #4 RODS 2 FOOT ON CENTER	4,455	SF	8.00	35,640.00
	REMOVE ASPHALT PAVEMENT & EXCAVATE FOR 8" PAVEMENT	4,650	SF	2.00	9,300.00
	SUBTOTAL NORTH SIDE TO CATCH BASIN (\$44940.00)				
	NORTH SIDE DRIVE CATCH BASIN TO DRIVE				
	8" CONCRETE PAVEMENT #4 RODS 2 FOOT ON CENTER	2,025	SF	8.00	16,200.00
	REMOVE ASPHALT PAVEMENT	2,225	SF	2.00	4,450.00
	SUBTOTAL NORTH SIDE CATCH BASIN TO DRIVE (\$20650.00)				
	NOTES: LANDSCAPE RESTORATION BY OTHERS				65,590

We hereby propose to furnish labor & materials - complete in accordance with the above specifications

Total \$109,340.00

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs, will be executed only upon written orders, and will become an extra charge over and above estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

NOTICE OF LIEN RIGHTS: As required by the Wisconsin Construction Lien Law, builder hereby notifies owner that persons or companies furnishing labor or materials for the construction on owner's land may have lien rights, in addition to the undersigned builder, are those who contract directly with the owner of those who give the owner notice within 60 days after they first furnish labor or materials for the construction. Accordingly, owner probably will receive notices from those who furnish labor or materials for the construction, and should give a copy of each notice received to his mortgage lender, if any. Builder agrees to cooperate with the owner and his lender, if any, to see that all potential lien claimants are duly paid.

AUTHORIZED SIGNATURE: _____

TERMS: NET 30 DAYS

A 1-1/2% late payment penalty will be charged on all accounts over 30 days.

NOTE: This proposal may be withdrawn by us if not accepted within 30 days.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Accepted:

Signature: _____

Date: _____

Signature: _____

[illegible]

**BUSINESS OF THE PUBLIC WORKS & HIGHWAY COMMITTEE
GERMANTOWN, WI**

Although early amortized payments would be easier on Village budgets, it doesn't take advantage of the time value (i.e., devalue) of money. And late payments would overly burden future Village budgets. The following schedules would take advantage of the time value of money and be easier for future Village budgets to accommodate:

Year	\$1,000.00	\$1,500.00	\$2,000.00
2016	\$27,989.93	\$26,489.93	\$24,989.93
2017	\$28,989.93	\$27,989.93	\$26,989.93
2018	\$29,989.93	\$29,489.93	\$28,989.93
2019	\$30,989.93	\$30,989.93	\$30,989.93
2020	\$31,989.93	\$32,489.93	\$32,989.93
2021	\$32,989.93	\$33,989.93	\$34,989.93
2022	\$33,989.93	\$35,489.93	\$36,989.93
	\$216,929.52	\$216,929.52	\$216,929.52

ATTACHMENTS:

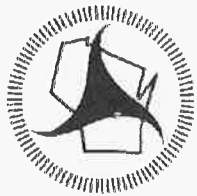
Wisconsin DOT Invoice

INTERIM DPW DIRECTOR RECOMMENDATION TO COMMITTEE:

Year	
2016	\$26,489.93
2017	\$27,989.93
2018	\$29,489.93
2019	\$30,989.93
2020	\$32,489.93
2021	\$33,989.93
2022	\$35,489.93
	\$216,929.52

COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.



DIVISION OF BUSINESS MANAGEMENT
Bureau Of Business Services
PO Box 7366
Madison, WI 53707-7366

**PROGRESS INVOICE - THIS IS NOT A FINAL BILL
SOUTHEAST REGION**

FOR ADDITIONAL INFORMATION CONTACT THE REGION OFFICE (262) 548-6895

To: BARBARA GOECKNER
VILLAGE OF GERMANTOWN
PO BOX 337
GERMANTOWN WI 53022-0337

JUNE 4, 2015

Invoice: L37303

State Project No.: 2712-00-01
DONGES BAY ROAD
DIVISION ROAD TO STH 145
PE/RECONDITIONING

Local Unit ID : 66131
Local Appropriation : 276

VILLAGE OF GERMANTOWN: \$271,087.23

PREVIOUS PAYMENTS AND WORK CREDITS: \$54,157.71

Balance Due: \$216,929.52

***** **BALANCE DUE - PAYMENT DUE WITHIN 30 DAYS OF RECEIPT** *****

VENDOR #	_____
ACCT. #	40-541-570-8908
DISC. #	_____
APPROVAL	_____

(Please refer to the above state project number and invoice number for all inquiries)
(Please detach the part below & return with your payment - Retain the rest for your records)

Invoice Number: L37303
Date: 2015-06-04

Balance Due: \$216,929.52

Amount Paid: _____

Make Checks Payable To:
WISCONSIN DEPT. OF TRANSPORTATION

Mail To:
WISCONSIN DEPT. OF TRANSPORTATION
Bureau of Business Services
P.O. Box 7366
Madison, WI 53707-7366

***** **BALANCE DUE - PAYMENT DUE WITHIN 30 DAYS OF RECEIPT** *****
**** **FOR PROPER CREDIT, RETURN THIS PART WITH YOUR REMITTANCE** ****

Category # 0010 DESIGN

Including Engineering	Category To Date	Funding	Limit	Pty	%W/In Pty	Fed Appr
\$271,087.23	\$271,087.23	VILLAGE OF GERMANTOWN	UNLIMITED	1	100.000%	
\$271,087.23	\$271,087.23					

DISTRIBUTION OF COSTS TO DATE

Including Engineering	Category Costs To Date	Funding	Federal Appr
\$271,087.23	\$271,087.23	VILLAGE OF GERMANTOWN	
\$271,087.23	\$271,087.23		

**BUSINESS OF THE PUBLIC WORKS & HIGHWAY COMMITTEE
GERMANTOWN, WI**

MEETING DATE: July 1, 2015

AGENDA ITEM: New Business

ITEM TITLE: Adoption of 2016 Road Reconstruction Projects

SUBMITTED BY: Brionne R. Bischke, P.E., Interim DPW Director / Village Engineer



SUMMARY EXPLANATION:

The Village's geotechnical engineering consultants have already completed surveys, evaluations and reconstruction recommendations for the following roads:

Old Farm East Subdivision:

Project	Consultant Recommendation	2013 PASER Rating	Average Daily Traffic	Est. Cost
Auburn Ln (Fieldstone Pass to Hedge Way)	Remove & Replace Asphalt ¹	3	80 (Yr. 2000)	\$145±K
Brook Hollow Ct (Termini to Brook Hollow Dr)	Remove & Replace Asphalt ¹	4	40 (Yr. 2000)	\$21±K
Brook Hollow Dr (Hedge Way to Old Farm Rd)	Remove & Replace Asphalt ¹	4	150 (Yr. 2000)	\$111±K
Fieldstone Pass (Wagon Trl to Donges Bay Rd)	Remove & Replace Asphalt ¹	3 5 (528')	150 (Yr. 2000)	\$344±K
Hedge Way (Ridgeview Ln to Old Farm Rd)	Remove & Replace Asphalt ¹	3 4 (158')	40 (317' Yr. 2000) 150 (Yr. 2000)	\$120±K
Old Farm Rd (Wagon Trl to Field Stone Pass)	Remove & Replace Asphalt ¹	3	150 (Yr. 2000)	\$289±K
Ridgeview Ln (Old Farm Rd to Donges Bay Rd)	Remove & Replace Asphalt ¹	3	150 (Yr. 2000)	\$145±K
Timberline Ct (Old Farm Rd to Termini)	Remove & Replace Asphalt ¹	3	80 (Yr. 2000)	\$111±K
Subdivision Total				\$1.286± million

¹ GZA GeoEnvironmental Geotechnical Engineering Report, Aug. 23, 2012

Other Projects:

Project	Consultant Recommendation	2013 PASER Rating	Average Daily Traffic	Est. Cost
Donges Bay Rd (Pilgrim Rd to Magnolia Dr)	Pulverize & Overlay w/ EBS ⁵	3	2,400 (Yr. 1998)	\$822±K
Concord Rd (Division Rd S to Pilgrim Rd)	Full depth Removal & Reconstruction ²	3	350 (Yr. 2000)	\$475±K
Concord Rd. (Nigbor Dr to Water St)	Connect water main system gap ³	n/a	n/a	\$251±K ⁴
Maple Rd (Cedar Ln to Rockfield Rd)	Pulverize & Overlay ¹	2	350 (Yr. 2003)	\$294±K

² PSI Geotechnical Engineering Services Report, Sep. 16, 2011

³ Earth Tech Water System Master Plan, Nov., 2003

⁴ Other funding source (e.g., Water Utility, Special Assessment)

⁵ R.A. Smith National Pavement Type Selection Report, Dec. 21, 2012

It would be prudent stewardship to complete this existing menu of projects before adding projects that would require additional geotechnical engineer survey, evaluation and recommendation.

**BUSINESS OF THE PUBLIC WORKS & HIGHWAY COMMITTEE
GERMANTOWN, WI**

We project that this existing menu of projects would be depleted in Year 2017; therefore, it would be prudent to develop another five year (2018-2022) list of projects and contract a geotechnical engineer in Year 2017 to survey, evaluate and make reconstruction recommendations.

ATTACHMENTS:

1. Wisconsin DOT Rudimentary Needs exhibit
2. Wisconsin DOT Condition Needs exhibit

STAFF RECOMMENDATION TO COMMITTEE:

Adopt the following roads into the 2016 Road Reconstruction Projects:

Project	Consultant Recommendation	2013 PASER Rating	Average Daily Traffic	Est. Cost
Donges Bay Rd (Pilgrim Rd to Magnolia Dr)	Pulverize & Overlay w/ EBS	3	2,400 (Yr. 1998)	\$822±K
Maple Rd (Cedar Ln to Rockfield Rd)	Pulverize & Overlay	2	350 (Yr. 2003)	\$294±K
Fieldstone Pass (Wagon Trl to Donges Bay Rd)	Remove & Replace Asphalt	3 5 (528')	150 (Yr. 2000)	\$344±K
Mequon Rd. Sidewalk (south side east of Pilgrim Rd.) ⁶	N/A	N/A	N/A	\$37±K
Year 2016 Total				\$1.497± million

⁶

Public Works & Highway Committee, Mar. 3 and Apr. 7, 2015

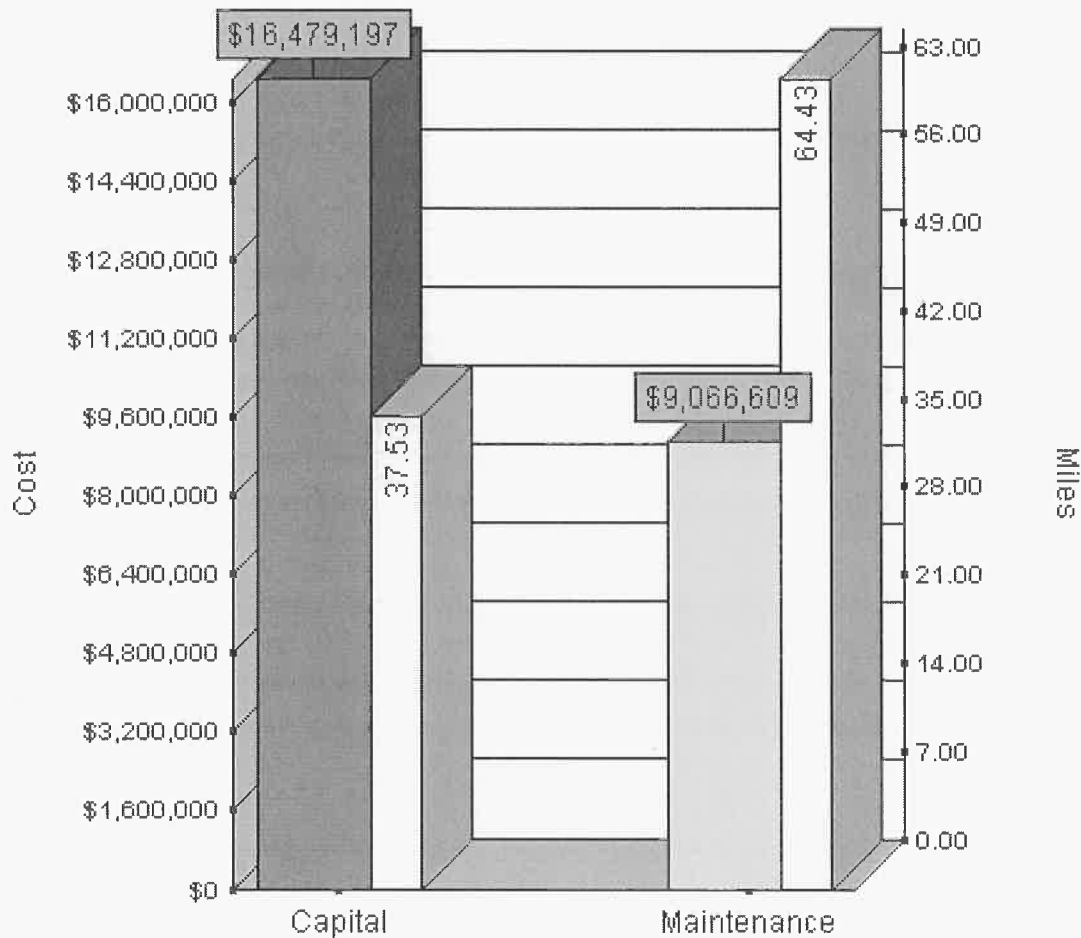
COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

Rudimentary Needs Analysis

Village of Germantown

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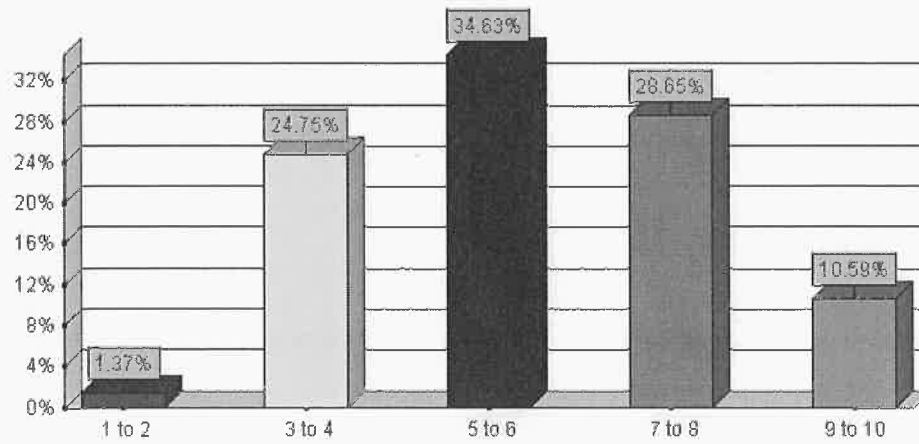
- 0.00% of needs attributed to this year's data
- 0.00% of needs attributed to one year old data
- 98.09% of needs attributed to two year old data
- 1.91% of needs are potentially unreliable - Rating Data > 2 years old
- 0.00% of needs are estimated - No Data
- 0.00% of needs are estimated - Data Too Old (> 5 years old)

***The information shown is based on actual data. Pavement sections without actual rating data were not included in this analysis.*

There are 130.37 miles of rated roadways and 0.00 miles of unrated roadways. Please note that mileage listed with the graph shown above is the portion of the rated roadway miles indicating need (designated as capital or maintenance).

Condition Frequency Report - Paved Village of Germantown

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Rating Range

- Based on 130.37 miles of rated roadways.
- Paved: 45,50,52,55,57,60,65,70,75

**BUSINESS OF THE PUBLIC WORKS & HIGHWAY COMMITTEE
GERMANTOWN, WI**

MEETING DATE: July 1, 2015

AGENDA ITEM: New Business

ITEM TITLE: Consideration of Pedestrian Accommodations for WDOT Interstate 41 Bridge Rehabilitation Project

SUBMITTED BY: Brionne R. Bischke, P.E., Interim DPW Director / Village Engineer 

SUMMARY EXPLANATION:

Wisconsin DOT will be rehabilitating bridges along the I-41 corridor. WisDOT is asking the Village whether WisDOT's standard provision of 5' wide bike/pedestrian lanes would be sufficient or if the Village would want to widen the bridges to accommodate more substantial bike/pedestrian facilities. It is notable that Village-requested improvements would most probably require substantial or complete Village funding.

Other Village committees may share jurisdiction over this matter, such as the Park & Recreation Committee and the Plan Commission.

INTERIM DPW DIRECTOR RECOMMENDATION TO COMMITTEE:

It would be prudent for the Committee to posit that the 5' wide bike/pedestrian lanes are sufficient, and then send this agenda item with the Committee's position to the Village Park & Recreation Director and the Village Planner for their discretion of whether or not to schedule them on the Park & Recreation Committee and the Plan Commission agendas for consideration.

ATTACHMENTS:

E-mail from Joshua Jacak, Wisconsin DOT, to Jeff Retzlaff

COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

From: Jeff Retzlaff
Sent: Monday, June 08, 2015 10:28 AM
To: Brionne Bischke
Cc: Dave Schornack
Subject: FW: 1100-43-00 IH 41 Bridge Rehab Project

Please read below.

*Jeffrey W. Retzlaff, AICP
Community Development Director
Zoning Administrator
Village of Germantown
N112 W17001 Mequon Road
Germantown, WI 53022
262-250-4735
jretzlaff@village.germantown.wi.us*

From: Jacak, Joshua M - DOT [<mailto:Joshua.Jacak@dot.wi.gov>]
Sent: Monday, June 08, 2015 10:26 AM
To: Jeff Retzlaff
Cc: DOT 11004300-USH 41 (Wash to 33)
Subject: 1100-43-00 IH 41 Bridge Rehab Project

Jeff,

Per our phone conversation we are currently in the planning stages of a bridge rehab project on Interstate 41 in Washington County (1100-43-00). This project is currently scoped for construction in 2020 or 2021. Right now we are evaluating each bridge for bike and pedestrian accommodations per Trans 75 and ADA requirements. This entails looking at each Village/Town/City's comprehensive plan and the corresponding future land use plans and transportation plans. The Village of Germantown has an "Existing and Proposed Non-Motorized Pathways" Map that shows proposed off-street non-motorized trails that go over two of the bridges in our rehabilitation project, Freistadt Rd. and Holy Hill Rd. At this time we would just be interested in knowing if you would like to start any preliminary planning efforts to get these bridges widened to accommodate these trails. Otherwise it is likely that the State would just provide the standard 5' bike lanes on the structures. We are still in the 30% planning stage of this project so I would just like to get this conversation going early on in the design process. Look forward to hearing any input the Village has to offer.

Other bridges that are included in this project are: CTH Q, Maple Rd., Lannon Rd., and Mequon Rd. (any major projects near these structures or future land use changes near these structures would also be appreciated)

Thanks,

Joshua Jacak, E.I.T.
Transportation Engineer
30% Design Team
WisDOT, DTSD, SE Region

**BUSINESS OF THE PUBLIC WORKS & HIGHWAY COMMITTEE
GERMANTOWN, WI**

MEETING DATE: July 1, 2015

AGENDA ITEM: New Business

ITEM TITLE: Award Contract to Northway Fence to Install Basketball Poles/Backboards at Alt Bauer Park

SUBMITTED BY: Brionne R. Bischke, P.E., Interim DPW Director / Village Engineer 

SUMMARY EXPLANATION:

As you may recall, replacing Alt Bauer Park's basketball courts and pathway was included in the Village's 2015 road projects in order to take advantage of economies of scale. Because installation of the basketball poles/backboards is a specialty service, however, it wasn't included in the contract for the road projects. Yet it does need to be coordinated with the road projects.

Therefore, former Park & Recreation Director Casperson asked me to undergo the contract award process with the Committee and to manage coordination between Northway Fence and our road contractor Payne & Dolan.

INTERIM DPW DIRECTOR RECOMMENDATION TO COMMITTEE:

Award a contract with Northway Fence for \$4,470.00 to install the basketball poles/backboards.

ATTACHMENTS:

Northway Fence quote

COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.



Date 6/2/2015

Number of pages including cover sheet 1

To: Justin Caperson	
	Village of Germantown
Phone	
Fax Phone	
email:	jcasperson@village.germantown.wi.us

From: Tim Cassidy	
Address	N57 W13250 Shenandoah Dr. Menomonee Falls, WI 53051
Phone	262-781-7382
Fax	262-781-3130
Email	

REMARKS:

☐ Urgent ☒ For your review ☐ Reply ASAP ☐ Please comment

**Re: Village of Germantown
Basketball Standards**

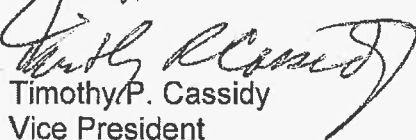
Per your request, we are pleased to provide the necessary labor, equipment and materials to furnish and install (2) Basketball Standards with hoops and backboards provided by the Village. We will furnish the concrete for the post foundations.

Price For Above Work: \$4470.00

Note: Above price is valid for 30 days.

Please review the above proposal and let me know if you have any questions.

Sincerely,


Timothy P. Cassidy
Vice President

**BUSINESS OF THE PUBLIC WORKS AND HIGHWAY COMMITTEE
GERMANTOWN, WI**

MEETING DATE: July 1, 2015

AGENDA ITEM: New Business

ITEM TITLE: Set August Meeting Date and Time

SUBMITTED BY: Chairman Kaminski

SUMMARY EXPLANATION:

Set the Public Works and Highway Committee Meeting for August, 2015.

ATTACHMENT: ORDINANCE_____ RESOLUTION_____ OTHER X

RECOMMENDATION:

BOARD ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.