VILLAGE OF GERMANTOWN
N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022

MEETING: **PARK & RECREATION COMMISSION**

DATE AND TIME: **WEDNESDAY, August 12, 2015 at 5:30p.m.**

LOCATION: **GERMANTOWN VILLAGE HALL CONFERENCE ROOM A**
N112 W17001 Mequon Road

CALL TO ORDER: This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.

I. **ROLL CALL:**

II. **APPROVAL OF MINUTES:** July 8, 2015

III. **PUBLIC INPUT:** Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there be a three minute time period, per person, with time extensions per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received, however, NO ACTION will be taken under public comments.

IV. **UNFINISHED BUSINESS:**
1. IGA (Intergovernmental Agreement with Germantown School District) – Update
2. Alt Bauer Parking Lot/Pathway and Basketball Court – Update
3. Old Fire Company Agreement For Use of Fireman's Park Shelter - Update

V. **NEW BUSINESS**
1. Consideration of Pedestrian Accommodations for Wisconsin Department of Transportation Interstate 41 Bridge Rehabilitation Project

VI. **VILLAGE BOARD:**

VII. **SCHOOL BOARD REPORT:**

VIII. **DIRECTOR'S REPORT:**

IX. **ANNOUNCEMENTS OF PUBLIC INTEREST:**
The next Park & Recreation Commission meeting will be **September 9th @ 5:30p.m.**

X. **ADJOURNMENT:**

UPON REASONABLE NOTICE, *efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Clerk's Office at (262)250-4740 at least 2 days prior to the meeting.*

Notice is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State ex rel. Badke v. Greendale Village Board, even though the Village Board will not take formal action at this meeting.

VILLAGE OF GERMANTOWN
PARK & RECREATION COMMISSION MINUTES
CONFERENCE ROOM A
July 8, 2015

CALL TO ORDER: The meeting was called to order at 5:41 p.m. by Chair Coulthurst.

I. **ROLL CALL:** Chair Coulthurst, Commissioners Knop, Trustee Rep. Miller and School Board Rep. Medved. Absent and excused were Commissioners Stapelman, Depies and Lieffring. Present were Interim Director Heinen, Rec. Supervisor Breest, Intern Zoe Arnold, Buildings, Grounds and Highway Superintendent Jay Olszewski and Secretary Lemke.

II. **APPROVAL OF MINUTES:** ***Motion by Miller, seconded by Medved to approve the minutes as presented with the stated corrections; page 2, number 4 Farmer's Market time should be indicated as 8 a.m. to 12 p.m. and under "Roll Call" change "Medved was absent and excused from the April 15, 2015 meeting." Motion unanimously carried.***

III. **PUBLIC INPUT:** Nothing

IV. **<u>UNFINISHED BUSINESS</u>:**

1. **KINDERBERG PARK TENNIS COURT BACKBOARD:** Jay Olszewski, Building, Grounds and Highway Superintendent, stated that staff did research into alternatives. One of them being a "rebounder net" for an approximate cost of $750.00 the other alternative may be a "sound reducer backboard" for the cost of $8300.00. Public Works did a "test" study on a 4X8 sheet of plywood by spraying it with insulation (sandwiched together), however they did not see any kind of noise reduction at this time.

   Further discussion continued.

   Motion by Medved, seconded by Coulthurst to make a sign indicating the tennis court "Backboard" use time at Kinderberg Park is from 8:00 a.m. to 8:00 p.m. Motion unanimously carried.

2. **IGA (Intergovernmental Agreement with Germantown School District)** Heinen stated that the IGA agreement passed with one change removing the wording under #4 "This agreement will automatically renew for successive three (3) year terms unless either party provides written notice of non-renewal at least sixty (60) days prior to the termination date of the term."

3. **ALT BAUER PARKING LOT/PATHWAY AND BASKEBALL COURT:** Heinen was told by the Engineering Department that Payne and Dolan is looking at completing the project in August. Payne and Dolan is currently working on the Donges Bay Road project. The court and pathway will be completed prior to the parking lot. The Public Works Committee approved the installment of the basketball pole and backboard.

V. NEW BUSINESS

1. **FALL/WINTER PROPOSED PROGRAM FEES & CHARGES:** Heinen stated that there are a few minor fee increases. ($.25/$.50) The commission would like to see a participation column added to the reports for reference. Some programs were canceled due to lack of participation, business closings and/or no instructor. Heinen and Breest went over the new programs offerings for Fall/Winter.

Motion by Medved, seconded by Knop to accept the Fall/Winter Proposed Program Fees & Charges as presented. Motion unanimously carried.

VI. VILLAGE BOARD REPORT: Miller stated that they have interviewed 4 candidates for the Park & Recreation Department Director position. Administrator Schornack is hoping to have someone by September. At this point, the village is looking to change to automated garbage collection.

VII. SCHOOL BOARD REPORT: Medved stated the Rockfield School expansion has been approved and is moving forward. J.P. Cullen has been hired as the managing contractor. The board is hoping to have more details as to when the project is starting and finishing. There will be 8 new classrooms added. The district is looking into boundaries within the district to flex new kids in the district to different schools to fit the needs for space. Interviews were completed today for Principal job opening at Rockfield Elementary.

DIRECTOR'S REPORT:

Directors Report

1) **Farmer's Market** – There are now 20 vendors at the farmers' market. Last year we had 21 vendors at this time.

2) **Kiwanis Outdoor Performing Arts Pavilion** – The Germantown Kiwanis is hosting their second "Taste of Germantown" on July 16th in Firemen's Park. The Kiwanis wants me to extend an invitation to support and attend the event. Along with the event there will be a ballgame held in conjunction with Leadership Germantown.

3) **Emerald Ash Borer (EAB) -** The presence of EAB has been confirmed in Germantown. Based on a tree inventory conducted in 2007 the Village has roughly 800 ash trees. The Village will begin to remove street and park ash that are identified as weak and declining. The Village will also identify specific ash trees that we will treat with trunk injections. To assist Village staff in making these decisions the Village has contracted with Wachtel Tree Service.

On our website under Public Works Department, Streets & Highways there is information about EAB with links which provide numerous amounts of information for the public on identifying ash trees and symptoms of EAB. It also includes information on treatment options and lists of contractors for inspection/consultation, treatment, and removal.

Recreation Report

1) **Movies in the Park/Family Camp Out:** Our next movie will be on Friday, July 24th featuring Paddington and it will be held in conjunction with our Family Campout at Kinderberg Park. We already have 151 (up by 41 at this time from last year) people signed up to camp (36 families).

   Our last Movies in the Park held in June with over 200 people, cooler weather makes a difference in the turnout. The movie was Big Hero 6 and we provided fun crafts and face painting/balloon art.

2) **Germantown Children's Theatre Performance:** We are excited to present "Peter Pan Jr." our 23rd musical production held on Thursday and Friday, July 16th and July 17th at 6:30 p.m. at the Germantown High School Stage. Hopefully you can join us for a night of entertainment. Cost is $3/adults, $2/children (Ages 3-14), Ages 2 and under are free.

3) **Booster Night:** Robert's Frozen Custard Booster Night was held on July 6th!

4) **Bergstrom Chevrolet Grand Slam Event:** For the fifth year in a row Bergstrom Chevrolet has chosen our department's tball/baseball/girls softball to sponsor. In May they gave our department equipment totaling over $500.00. In June we had a Grand Slam event where they provided food, t-shirts, and also presented our department with a check for $500.00. Those who came also received Brewer's tickets. Also for every test drive they awarded us with $25.00. We had over 40 attend the event, we wish we could get more people to come.

5) **Community Band Concert:** Our first summer Concert in the Park was be held Wednesday, July 1st at Firemen's Park. The July 15th concert will include Octoberfest in July and August 5th will feature American music.

6) **Kids Klub:** The Before/After School program increased over the school year from the previous school. Year. The Summer Kids Klub program currently is up by 19.09% from last year.

7) **Rec Carnival:** We had over 500 people pre-register for this event and probably roughly 800 attend. The 500 pre-registered was more than had come last year. The Kids Klub field trip loved all the new inflatables and games we had this year. We added a section for 6 year olds and under.

   Other Events in July: We have Wipe Out on July 17 and Amazing Race on July 31.

VIII. ANNOUNCEMENTS OF PUBLIC INTEREST:

IX. ADJOURNMENT: There being no further business, the meeting was adjourned at 6:25 p.m.

Shannon Lemke

Shannon Lemke
Secretary

GERMANTOWN
PARK & RECREATION

Germantown Park and Recreation Department
N112 W17001 Mequon Road
P.O. Box 337
Germantown, Wisconsin 53022-0337

(262) 250-4710 Fax (262) 255-2920
Information Line (262) 250-4711

Meeting Date: August 12, 2015

To: Park & Recreation Commission

From: Mark Schroeder, Park & Recreation Director

Re: Consideration of Pedestrian Accommodations for WDOT Interstate 41 Bridge Rehabilitation Project

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The Wisconsin Department of Transportation will be rehabilitating bridges along the I-41 corridor. The state is asking the village whether WisDOT'S standard provision of 5' wide bike/pedestrian lanes would be sufficient, or if the Village would want to widen these bridges. It should be noted that any village-requested improvements over the standard 5' lanes would require substantial or complete Village funding.

The Village of Germantown has an "Existing and Proposed Non-Motorized Pathways" Map that shows proposed off-street non-motorized trails that cross over two of the bridges in the rehabilitation project. These are Freistadt Road and Holy Hill Road. In checking with engineering staff, both of these bridges currently provide lanes 5' in width.

This item has been sent to the Plan Commission and Parks and Recreation Commission for review and recommendation to the Public Works & Highways Committee. Both the Village Planner and Village Engineer are recommending proceeding with the 5' bike/pedestrian lanes for this project. This would be my recommendation to the commission as well.

Enclosures: Memo from WDOT Transportation Engineer, and Report to the Public Works & Highways Committee

BUSINESS OF THE PUBLIC WORKS & HIGHWAY COMMITTEE
GERMANTOWN, WI

MEETING DATE: July 1, 2015

AGENDA ITEM: New Business

ITEM TITLE: Consideration of Pedestrian Accommodations for WDOT Interstate 41 Bridge Rehabilitation Project

SUBMITTED BY: Brionne R. Bischke, P.E., Interim DPW Director / Village Engineer

SUMMARY EXPLANATION:

Wisconsin DOT will be rehabilitating bridges along the I-41 corridor. WisDOT is asking the Village whether WisDOT's standard provision of 5' wide bike/pedestrian lanes would be sufficient or it the Village would want to widen the bridges to accommodate more substantial bike/pedestrian facilities. It is notable that Village-requested improvements would most probably require substantial or complete Village funding.

Other Village committees may share jurisdiction over this matter, such as the Park & Recreation Committee and the Plan Commission.

INTERIM DPW DIRECTOR RECOMMENDATION TO COMMITTEE:

It would be prudent for the Committee to posit that the 5' wide bike/pedestrian lanes are sufficient, and then send this agenda item with the Committee's position to the Village Park & Recreation Director and the Village Planner for their discretion of whether or not to schedule them on the Park & Recreation Committee and the Plan Commission agendas for consideration.

ATTACHMENTS:

E-mail from Joshua Jacak, Wisconsin DOT, to Jeff Retzlaff

COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

From: Jeff Retzlaff
Sent: Monday, June 08, 2015 10:28 AM
To: Brionne Bischke
Cc: Dave Schornack
Subject: FW: 1100-43-00 IH 41 Bridge Rehab Project

Please read below.

Jeffrey W. Retzlaff, AICP
Community Development Director
Zoning Administrator
Village of Germantown
N112 W17001 Mequon Road
Germantown, WI 53022
262-250-4735
jretzlaff@village.germantown.wi.us

From: Jacak, Joshua M - DOT [mailto:Joshua.Jacak@dot.wi.gov]
Sent: Monday, June 08, 2015 10:26 AM
To: Jeff Retzlaff
Cc: DOT 11004300-USH 41 (Wash to 33)
Subject: 1100-43-00 IH 41 Bridge Rehab Project

Jeff,

Per our phone conversation we are currently in the planning stages of a bridge rehab project on Interstate 41 in Washington County (1100-43-00). This project is currently scoped for construction in 2020 or 2021. Right now we are evaluating each bridge for bike and pedestrian accommodations per Trans 75 and ADA requirements. This entails looking at each Village/Town/City's comprehensive plan and the corresponding future land use plans and transportation plans. The Village of Germantown has an "Existing and Proposed Non-Motorized Pathways" Map that shows proposed off-street non-motorized trails that go over two of the bridges in our rehabilitation project, Freistadt Rd. and Holy Hill Rd. At this time we would just be interested in knowing if you would like to start any preliminary planning efforts to get these bridges widened to accommodate these trails. Otherwise it is likely that the State would just provide the standard 5' bike lanes on the structures. We are still in the 30% planning stage of this project so I would just like to get this conversation going early on in the design process. Look forward to hearing any input the Village has to offer.

Other bridges that are included in this project are: CTH Q, Maple Rd., Lannon Rd., and Mequon Rd. (any major projects near these structures or future land use changes near these structures would also be appreciated)

Thanks,

Joshua Jacak, E.I.T.
Transportation Engineer
30% Design Team
WisDOT, DTSD, SE Region
(262)521-5354