

**VILLAGE OF GERMANTOWN
PARK & RECREATION COMMISSION MINUTES
CONFERENCE ROOM A
August 12, 2015**

CALL TO ORDER: The meeting was called to order at 5:31 p.m. by Chair Coulthurst.

- I. ROLL CALL:** Chair Coulthurst, Commissioners Stapelman, Knop (arrived @ 5:35 p.m.), Depies, Trustee Rep. Miller and School Board Rep. Medved. Absent and excused was Commissioner Lieftring. Present were Director Schroeder and Secretary Lemke.
- II. APPROVAL OF MINUTES:** *Motion by Medved, seconded by Miller to approve the minutes from July 8, 2015 as presented. Motion unanimously carried.*
- III. PUBLIC INPUT:** Nothing
- IV. UNFINISHED BUSINESS:**

- 1. IGA (Intergovernmental Agreement with Germantown School District):**
The agreement was approved by the Germantown School Board and the Germantown Building Committee. The only modification made to the 3 year agreement was that the agreement would not automatically renew for additional terms.
- 2. ALT BAUER PARKING LOT/PATHWAY AND BASKETBALL COURT:**
Mark stated that the existing basketball hoop poles have been removed along with clearing trees from around the court. The basketball court layout will be rotated. (The court will now run North and South) Payne and Dolan should be starting the project around the end of August.
- 3. OLD FIRE COMPANY AGREEMENT FOR USE OF FIREMAN'S PARK SHELTER:** The agreement is still with the Village Attorney.

V. NEW BUSINESS

- 1. CONSIDERATION OF PEDESTRIAN ACCOMMODATIONS FOR WISCONSIN DEPARTMENT OF TRANSPORTATION INTERSTATE 41 BRIDGE REHABILITATION PROJECT:** Mark gave an overview of information received from the Wisconsin Department of Transportation regarding the bridge rehab project on Interstate 41 that would take place in approximately 2020-2021. The bridges are Freistadt Road and Holy Hill Road. The DOT is wondering if the 5 foot wide bike/pedestrian lanes would be sufficient enough or if the Village would like to widen them. Anything over the 5 foot wide path would require Village funding. Trustee Rep. Miller stated that in his speaking with the DOT that they are only "raising" the bridges to get them to the standard height for "Interstate" bridges.

The commission would like clarification on the 5ft on "both" sides of the bridge and also if the DOT is just "raising" the bridges and not rebuilding them.

- VI. **VILLAGE BOARD REPORT:** Miller stated that Donges Bay Road should be completed the week of August 17, 2015. There is a “high pressure” gas main that runs through Spassland Park that WE Energies will be reconstructing in Germantown through Mequon starting in 2016. There are 3 different routes for this project and WE Energies is proposing the route that runs through Spassland Park ending on Pilgrim Road, then running North, then East on Donges Bay Road. That will coincide with the second half of the Donges Bay Road project. The Public Service Commission will be approve which route they will be using.
- VII. **SCHOOL BOARD REPORT:** Medved stated their annual meeting is in September. There will be planning meetings in October discussing the facility study, the survey and looking towards the future with our buildings.

Medved excused @ 6:00 p.m.

VIII. **DIRECTOR’S REPORT:**

Directors Report

- 1) **IGA (Intergovernmental Agreement with the Germantown School District)** – The agreement was approved by the Germantown Village Board on July 20th, followed by review and approval by the School District Building Committee and Board of Education on July 27th. The 3-year term of the agreement will commence on September 1, 2015, and terminate on August 31, 2018. A modification was made to remove the following language related to the agreement term, *“The term shall be renewable for additional renewal periods upon a written agreement signed by both parties.”*
- 2) **Alt Bauer Parking Lot/Pathway and Basketball Court** – A meeting was held on August 6th with the contractor and village engineering staff to discuss the project which should commence in the next two weeks. The highways, buildings and parks staff was on site August 7th to clear and grub vegetation around the new basketball court. The surface lift of asphalt for the parking lot will be completed after the basketball court and pathways are paved.
- 3) **Old Fire Company Agreement For Use of Fireman’s Park Shelter** – At the March 11, 2015 meeting, the Park & Recreation Commission forwarded the agreement to the General Government & Finance Committee to formalize the agreement relative to the use of the shelter by Fire Company families. On May 20th, GGF made a motion to direct staff and legal counsel to update said agreement. Currently the Village Attorney’s office is working on the agreement for review at the September GGF meeting.
- 4) **Kiwanis Outdoor Performing Arts Pavilion** – The Germantown Kiwanis is hosting the third and final “Taste of Germantown” on August 13th at Firemen’s Park. The Kiwanis extends an invitation to attend the event to help support this project. The theme is “Celebrating Summer”, and will include music by the Germantown High School Band, as

well as a performance by the Washington County Fair, Battle of the Bands winner, Max Templin, of Germantown.

- 5) **2016 Operating & CIP Budgets** – Staff is currently working on the 2016 Budget for review at an upcoming meeting. Staff will be meeting with Parks, Buildings, Grounds, & Highways staff to review and coordinate park improvements projects for inclusion in the capital budget. One project of high priority will be re-submittal of the Alt Bauer Playground Equipment Project.
- 6) **RecTrac Upgrade** – The department will be undergoing an update to the registration program registration/facility reservation software. The new system is web based, and the upgrade process could be compared more to implementing an entirely new application. RecTrac has provided some training tools to assist staff in preparing for the live upgrade which has been scheduled for the week of September 21st.

Recreation Report

- 1) **Summer Programs** – Most of the summer programs are completed with the exception Awesome August, Archery, and Specials such as Mad Science Camp, Learn Magic, and Are You Ready for School.
- 2) **Fall Programs** – The Fall/Winter Recreation Guide has been mailed, with registration starting on August 17th for Village & School District Residents, and August 19th for Non-Residents. There are 42 programs starting in September including: Dance, Belly Dancing, Poms, Gymnastics, Running 101, STEM Days, Junior Science & Dinomite Days, Jiu Jitsu, Little Gridders, Pew Wee & U-6 Soccer, Oodles of Art, Pre School Play Group. Music Fun, Family Scavenger Hunt, Open Volleyball, Open Basketball, Softball Pitching Clinic, Intro to Tae Kwon Do, Pickleball, Group Rock Climbing, Learn to Skate, Intro to Hockey, Kid's Klub, Co- Rec Volleyball League, Thursday, Women's Volleyball League, Restore your Core, Yoga, PULSE, Babysitter's Training, Volleyball Instruction, The Clutter Coach, Taming Toys, Beginning Guitar, Proper Pruning & Maintenance Techniques, Scrapbooking, Circuit 101, Learn to Wood Carve, Painting Parties for Adults, Google Drive Basics, Old Family Photos and the Digital Age, The Camera in your Smartphone, Advance Digital Photography, and Painting Parties for Youth.

Upcoming Events include the following:

Flag Football: Coaches Meeting held on August 5th. There are 4 teams in 1st grade, 4 teams in 2nd grade, 4 teams in 3rd grade, and 6 teams for 4th-6th graders. This is the same number of teams as last year. There are also 53 volunteer coaches.

Soccer/Gridders: Pee Wee & U6 Soccer and Little Gridders Football will be starting on September 12th. Coaches meetings are set for August 27th and September 2nd to help coaches prepare for the upcoming season.

Awesome August: The Kid's Klub Awesome August program begins on August 17, and continues through the last week of summer. As of right now sign-ups for the program is larger than it has ever been. The program includes 3 field trips per week, and include the Milwaukee Museum, bowling, Brewer's Game, Cool Waters, Chuck-E-Cheese, and the Marcus movie theatre.

Before & After School Program: The Kid's Klub Before & After School Program officially begins August 27th at St. Boniface School, and August 31st within the Germantown School District. The program takes place from 6:00 a.m. to the start of school, and from the end of the school day to 6:00 p.m.

July Special Events:

Wipe Out: Program registration totaled 122 participants. It was a very hot day, but perfect for water fun!

Family Camp Out/Movie in the Park: The movie was "Paddington." A total of 41 families registered for the camp-out. The weather was great, and many came out to participate in this event.

Amazing Race: This year we had 107 people and 24 families/teams participate in the race which is held around the Village of Germantown. This year we had the most teams make it through the whole race and finish in recent memory!

IX. ANNOUNCEMENTS OF PUBLIC INTEREST:

X. ADJOURNMENT: There being no further business, the meeting was adjourned at 6:37 p.m.

Shannon Lemke
Secretary