

GERMANTOWN COMMUNITY LIBRARY
N112 W16957 MEQUON ROAD
GERMANTOWN, WI 53022

MEETING: **GERMANTOWN COMMUNITY LIBRARY BOARD**

DATE AND TIME: **WEDNESDAY August 26, 2015 6:00 pm**

LOCATION: **GERMANTOWN COMMUNITY LIBRARY
COMMUNITY MEETING ROOM**

- I. **CALL TO ORDER:** This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.
- II. **ROLL CALL:**
- III. **APPROVAL OF AGENDA:**
- IV. **APPROVAL OF MINUTES: July 22, 2015**
- V. **PUBLIC INPUT:** Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there will be a three minute time period, per person, with time extension per the Chief Presiding officer's discretion: be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.
- VI. **FINANCIAL MATTERS:**
 - A. Treasurer's Report
 - B. Accounts Payable
 - C. Budget Printout
- VII. **REPORTS:**
 - A. Village/County/System Reports
 - B. President's Report
 - C. Director's Report
- VIII. **UNFINISHED BUSINESS:**
 - A. TRIO/MWFLS Update: Information
- IX. **NEW BUSINESS:**
 - A. FY2016 Budget-/Discussion/Approval
- X. **ADJOURNMENT:**

Forthcoming meeting: Regular Library Board: September 23, 2015 – Community Meeting Room-
Germantown Community Library

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Library Director at (262)253-7760 at least 2 days prior to the meeting.

Notice is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State ex rel. Badke v. Greendale Village Board, even though the Village Board will not take formal action at this meeting.

GERMANTOWN COMMUNITY LIBRARY BOARD

REGULAR MEETING

June 24, 2015

GCL Meeting Room

The regular meeting of the Germantown Community Library Board was called to order by President Joyce Nelson at 6:02 p.m. on Wednesday, June 24, 2015. **Members present:** Kim Musbach, Joyce Nelson, Darlene Vosen, Charlene Brady, Dennis Myers, Ronald Seiser. **Members absent:** Brenda O'Brien (unex.) **Also present:** Library Director Roberta Olson. Proper notification of the meeting had been given. MOTION (Brady, Myers): Approve the agenda as published. Motion carried (6-0). MOTION (Vosen, Seiser): Approve the minutes of the May 27, 2015, meeting as amended. [Treasurer's report amended to include 2 First Bank Building Fund CDs] Motion carried (6-0). There was no public input.

FINANCIAL MATTERS

TREASURER'S REPORT. Balances as of June 24, 2015: Board Checking Account - \$622.62; Board Savings Account - \$5,982.32; DML Building Fund - \$64,501.81 [Penny Jug - \$933.92]; Building Fund CD Account #1 - \$15,000.00; Building Fund CD Account #2 - \$15,000.00; GCL/Rao Account - \$6,978.76; Dhein Memorial Account - \$3,042.56; Hampel Memorial Account - \$2,080.76. MOTION (Nelson, Seiser): Accept the Treasurer's Report. Motion carried (6-0).

ACCOUNTS PAYABLE. MOTION (Nelson, Vosen): Approve the schedule of operating vouchers and forward them to Village Hall for payment. ROLL CALL VOTE: President Nelson, aye; Trustee Vosen, aye; Trustee Myers, aye; Trustee Brady, aye; Trustee Musbach, aye; Trustee Seiser, aye; Trustee O'Brien, n/p.

BUDGET PRINTOUT. The budget printout was reviewed.

REPORTS

VILLAGE/COUNTY/SYSTEM.

VILLAGE. No report.

COUNTY. Vosen: The August meeting time has been moved up one-half hour. Action on the May GCL Board motion recommending that the Washington County Library Services Board research alternatives to MWFLS and that Washington County and Dodge County remain a 2 county system through 2016 will be completed by Vosen.

SYSTEM. Some System Board members were unaware of the many issues that have preceded recent member library actions. The System Board was informed that a strategic plan is in process. System budget discussions will begin soon. The Library System Director resigned effective the end of 2015. An Interim Director will be in place through 2016. A full-time technician has been retained; other current System office staff members will remain with reduced hours. There has been some discussion about selling the System office building. MWFLS libraries (Dodge and Washington Counties) have had preliminary discussions about steps to take and costs involved in moving out of MWFLS and joining a different System.

PRESIDENT'S REPORT. Nelson: There will be a closed session scheduled on the July agenda to discuss the library director annual evaluation.

DIRECTOR'S REPORT. Olson: The Summer Reading Program is going strong with excellent participation numbers and program attendance. One staff member retired and a new staff member is in place. One staff member resigned and a replacement will be hired soon. Three or four more staff retirements are expected by the end of 2015. There have been some good candidates. Seiser raised the possibility of name tags for staff members in place of the current generic staff name tags. This will be revisited at a later date.

UNFINISHED BUSINESS

TRIO/MWFLS Update: Information

Randolph Library sent a letter of intent to leave MWFLS and join South Central Library System. Because Randolph straddles the line between Dane and Dodge Counties, the library can make a change without

having to follow the same procedure Jefferson County followed in order to leave MWFLS and join Waukesha County Library Services. Olson again described the deadlines and process involved if Washington County libraries should decide to move to another system. A formal motion must be introduced by the Washington County Library Services Board before libraries can begin exploring a move. Vosen has agreed to present the motion [she is a member of the County Library Services Board].

NEW BUSINESS

FY2016 Budget-Preliminary Information/Discussion

No Village budget information is available at this time. County budget requests have already been discussed.

ANNOUNCEMENTS AND ADJOURNMENT

The next regular meeting of the Library Board will be Wednesday, July 22, 2015, in the Germantown Community Library meeting room. Nelson declared the meeting adjourned at 6:45 p.m.

Janine L. Moffitt
Administrative Assistant