

**VILLAGE OF GERMANTOWN
PARK & RECREATION COMMISSION MINUTES
CONFERENCE ROOM A
September 9, 2015**

CALL TO ORDER: The meeting was called to order at 5:31 p.m. by Chair Coulthurst.

- I. ROLL CALL:** Chair Coulthurst, Commissioners Stapelman, Depies, Trustee Rep. Miller and School Board Rep. Medved. Absent and excused was Commissioner Knop. Absent was Commissioner Lieftring. Also present were Director Schroeder, Recreation Supervisor Breest and Secretary Lemke.
- II. APPROVAL OF MINUTES:** *Motion by Miller, seconded by Medved to approve the minutes from August 12, 2015 as presented with the stated correction: on page 4, "Special Events", Amazing Race "tan" should have read "than". Motion unanimously carried.*
- III. PUBLIC INPUT:** Nothing
- IV. UNFINISHED BUSINESS:**
 - 1. ALT BAUER PARKING LOT/PATHWAY AND BASKETBALL COURT - UPDATE:** Mark stated paving has begun. The acrylic surface and color coating will be the next process. That process is weather/temperature dependent.
 - 2. OLD FIRE COMPANY AGREEMENT FOR USE OF FIREMAN'S PARK SHELTER - UPDATE:** The Village Attorney is finalizing the agreement. The Fire Company representatives have viewed the agreement and had concerns regarding "Right of Usage", "The Village's Park and Recreation Program and individuals paying rental fees for the usage of the Firemen's Park Shelter shall have priority in usage of the shelter." Schroeder stated that changing the wording to read "Shelter reservations for the calendar year will be taken on a first come, first serve basis, following the same rental policies and procedures that apply to the general public" will hopefully clarify the intent of the agreement.
 - 3. CONSIDERATION OF PEDESTRIAN ACCOMMODATIONS FOR WISCONSIN DEPARTMENT OF TRANSPORTATION INTERSTATE 41 BRIDGE REHABILITATION PROJECT:** Mark stated that the Department of Transportation has indicated that the bridge replacement, including the pedestrian lanes on Freistadt and/or Holy Hill Road bridges will not take place until possibly 20-30 years down the road after the bridge maintenance has been completed.
- V. NEW BUSINESS**
 - 1. DHEINSVILLE PARK SHELTER – REVIEW & DISCUSSION:** Jeff Dhein stated that the Germantown Historical Society have been discussing constructing a large shelter at Dheinsville Park through donations. It would be 80X140 in size and an "open air" shelter. At this point they have been renting a 60X120 tent for Oktoberfest. The reservations would be handled through the Recreation Department. The current cost projections for this project, including a concrete slab and electrical is \$500,000.00. The Park & Recreation Commission gave positive feedback for the Germantown Historical Society to keep moving forward on fundraising efforts.

- 2. PARK SITE EVALUATIONS:** The Commissioners are to evaluate Schoen Laufen, Wiedenbach and Dheinsville Parks and submit their evaluation sheets prior to the October meeting to the Park & Recreation Department office.

VI. VILLAGE BOARD REPORT: Trustee Miller stated that the budget process will be starting with the first meeting on September 23rd.

VII. SCHOOL BOARD REPORT: Medved stated nothing to update at this time.

Medved excused at 6:00p.m.

VIII. DIRECTOR'S REPORT:

Directors Report

- 1) **Alt Bauer Parking Lot/Pathway and Basketball Court** – Work began on the project on August 20th with excavation and placement of stone on the pathways. Stone has been installed on all pathways and the basketball court with paving work scheduled to start on September 9th. The asphalt must cure a minimum of 14 days, and temperatures need to be 50 degrees and above at night for the acrylic latex color coating to cure properly on the new basketball court.
- 2) **Old Fire Company Agreement For Use of Fireman's Park Shelter** – At the March 11, 2015 meeting, the Park & Recreation Commission forwarded the agreement to the General Government & Finance Committee to formalize the agreement relative to the use of the shelter by Fire Company families. On May 20th, GGF made a motion to direct staff and legal counsel to update said agreement. The village attorney has drafted the agreement which was reviewed by the volunteer fire company. The agreement will tentatively go before GGF on September 15th.
- 3) **Kiwanis Outdoor Performing Arts Pavilion** – The Germantown Kiwanis has submitted plans for Site Plan Review for the approximate 1,627 SF Gehl Foods Performing Arts Pavilion. The construction of the building will be precast concrete panels with brick inlay walls, concrete slab and metal roof structure. The site work includes modifying the necessary grading and asphalt walk to locate the building with the option for a "patio" to be installed in front of the pavilion. This item is scheduled to go before the Plan Commission on September 14th.
- 4) **2016 Operating & CIP Budgets** – Staff has completed work on the Proposed 2016 Budget. The budgets are currently being reviewed by Finance for distribution to the Village Board in mid-September. Capital projects that have been submitted include replacement of the Alt Bauer Playground Equipment, resurfacing of the Haupt Strasse and Alt Bauer Tennis Courts, and pathway lighting at Weidenbach Park.

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- 5) **Emerald Ash Borer Update** – On August 18th, DPW & Parks and Recreation staff met with Wachtel Tree Science and M & M Tree Services to review and discuss the EAB Treatment Project. The project scope includes materials and labor to perform trunk injection treatments with the product Emamectin Benzoate. The treatment is 98% effective on healthy ash tree according to industry reports. A total of 163 ash trees will be treated in the village parks, and on library, village hall, police station, and senior center grounds. Ash trees marked with two green dots are those slated for treatments. The project started on September 2nd, and will be completed by September 18th. The project is funded in part by a 2015 WDNR Urban Forestry Grant. Staff is currently working on a 2016 WDNR Urban Forestry Grant Application that will include the second phase of ash tree treatments, as well as replacement tree plantings. The deadline for grant applications is September 30th, 2015.
- 6) **WE Energies High Pressure Gas Main Relay Project** – This item has been before the Board of Public Works and Village Board in August. In your packets are the project plans which include the section of the project along Revere Lane extended through Spassland Park.
- 7) **Germantown Oktoberfest** – The Germantown Historical Society's Oktoberfest celebration will be held on Saturday and Sunday, September 26th and 27th at Dheinsville Park.

Recreation Report

Registration started on August 17th for residents and school district residents and August 19th for Non-residents.

We have 45 programs starting in September including: Dance, Belly Dancing, Poms, Gymnastics, Little Gridders, Pee Wee & U6 Soccer, Oodles Of Art, Music Fun, Pre-school Play group, Family Scavenger Hunt, Open Volleyball, Open Basketball, Softball Pitching Clinic, Intro To Tae Kwon Do, Group Rock Climbing, Learn To Skate, Intro To Hockey, Kids Klub, Free Pickleball Clinic, Pickball/Open Pickleball, Jiu-Jitsu, Running 101, Babysitter's Training, Old Family Photos & The Digital Age, The Camera in your Smartphone, Advanced Digital Photography, Goggle Drive Basics, Painting Party for Adults, Painting Party for Youth, STEM – Junior Science, Dinomite Days, Back to School Success, Group Power, Yoga, Pulse, Volleyball Instruction, Restore Your Core, Clutter: Taming Toys, Beginning Guitar, Proper Pruning and Maintenance Techniques, Scrapbooking Crop, Circuit 101, Learn To Wood Carve.

Upcoming events include the following:

Germantown Youth Futures Recruitment Event: This will be held on September 16th from 6:30 – 7:30 p.m. at Firemen's Park. We will hold a short meeting, eat pizza, sundaes and play Ultimate Frisbee.

Bucketeer Basketball Registration Deadline is Sept. 28th.

- IX. ANNOUNCEMENTS OF PUBLIC INTEREST:** John Krause, Germantown Kiwanis gave an update on the Kiwanis Outdoor Performing Arts Pavilion. They are currently looking at parking availability for events. Park Avenue has approximately 100 spots, the

Senior Center has 60 spots and Fond du Lac Avenue (between Park Avenue & Crusader Court) has approximately 40 spots. Kennedy Middle School has 180 spots on

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their grounds. John stated that he has spoken with Jim Barnes, Community Band, that they usually have 200-300 in attendance for Community Band performances. Fundraising is half way complete. Over the next 6 months Kiwanis will be working on the remainder of the fundraising needs to start the project.

- X. ADJOURNMENT:** There being no further business, the meeting was adjourned at 6:59p.m.

Shannon Lemke
Secretary