

VILLAGE OF GERMANTOWN
N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022

****AMENDED AGENDA****

September 17, 2015 @ 1:30 p.m.

MEETING: PUBLIC SAFETY COMMITTEE

DATE AND TIME: MONDAY, SEPTEMBER 21, 2015 5:30 p.m.

LOCATION: Village Hall Board Room
N112 W17001 Mequon Road

- I. **CALL TO ORDER:** This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.
- II. **ROLL CALL:** Chairperson Hughes, Trustees Baum, Daniels and Myers.
- III. **PUBLIC COMMENT:** *Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there be a three minute time period, per person, with time extensions per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received. However, NO ACTION will be taken under public comments.*
- IV. **APPROVAL OF MINUTES:** August 3rd Regular Meeting
- V. **REPORTS:**
 - A. Police Department
 1. Monthly
 - B. Fire Department
 1. Monthly
 - C. Overtime Reports
 1. Police Department
 2. Fire Department
 - D. Policy Updates
 1. Police Department:
 2. Fire Department:
 - a. SOG-0802.03 – Live Fire Training
- VI. **UNFINISHED BUSINESS:** None

VII. **NEW BUSINESS:**

- A. Application for Amendment of "Class B" Fermented Malt Beverage & Intoxicating Liquor License Outside Premises Extension, Gamroth's Kuhburg Junction, W140N10385 Fond Du Lac Ave., Germantown WI. 20' x 30' tent, back yard area, southwest of building, Saturday October 3, 2015 from 11:00 a.m. – 6:00 p.m.
- B. **Emergency Siren Review
- C. Use of Capital Borrowing Funds – Fire Dept.
- D. Purchase of 2 Panasonic CF-19 Computers – Fire Dept.
- E. Use of Funds from Sale of Dive Gear – Fire Dept.
- F. Intraosseous IV Charges – Fire Dept.

VIII. **NEXT MEETING:** Set October 2015 Meeting Date and Time

IX. **ADJOURNMENT:**

***UPON REASONABLE NOTICE**, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Village Clerk at (262)250-4740 at least 2 days prior to the meeting.*

***NOTICE** is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State ex rel. Badke v. Greendale Village Board, even though the Village Board will not take formal action at this meeting.*

**MEETING MINUTES
PUBLIC SAFETY COMMITTEE MEETING
AUGUST 3, 2015
GERMANTOWN VILLAGE HALL BOARD ROOM**

CALL: The meeting was called to order at 5:35 p.m. by Chairman Hughes.

ROLL CALL: Chairman Hughes, Trustees Daniels and Myers. Trustee Baum was absent and excused.

Also present were Police Captain Snow and Fire Chief Weiss.

PUBLIC COMMENT: no discussion.

APPROVAL OF MINUTES: a motion was made by Myers, seconded by Daniels, to approve the minutes of the June 15, 2015 Special Meeting and July 6, 2015 Public Safety Committee Meeting. Motion carried unanimously.

POLICE DEPARTMENT MONTHLY REPORT: Snow reported on the following:

- Traffic numbers are similar to last year's numbers
- Officers are actively working with the grants
- Daytime burglaries/motor vehicle thefts, all are under investigation
- K9 rummage sale will be held on Saturday, August 8, 2015, there has been a good community response with donations
- Abandoned 911 calls have increased mainly due to pocket dials and accidental calls, in-house files are kept on those calls to monitor repeat offenders

FIRE DEPARTMENT MONTHLY REPORT: Weiss reported on the following:

- numbers for emergency responses are staying about the same along with response times
- 3 civilian fire injuries from structure fire at McDonald's on County Line Road
- Also had structure fire on Cheyenne Ct.
- Cardiac arrest save on Country Aire
- New engine is in service
- Transmission repair done on ladder truck 1771

OVERTIME REPORTS FOR POLICE & FIRE DEPARTMENT: Snow reported that the police department's overtime numbers are close to last year's numbers, with a slight increase due to grant overtime and staffing shortage. He added the new officer was currently in Field Training and was anticipated to be on his own by late September or early October.

Weiss reported that the fire department numbers look better than last year, and that the POC numbers show an increase due to increased calls, otherwise overtime seems to be tracking normally.

POLICY UPDATES: Police Department - Snow advised the police department had none.

Fire Department - Weiss stated the fire department is continuing the process of rewriting their policies and this month's updated policies are in the packet and include 204.01 to 1001.03. Weiss advised the updated policies would be distributed to staff.

APPLICATION FOR DANCE LICENSE, ST. BONIFACE CONGREGATION, W204 N11940 GOLDENDALE ROAD, GERMANTOWN, SEPT. 4, 5 & 6, 2015 3:00PM - 12:00AM: a motion was made by Daniels, seconded by Myers, to forward the application for Dance License for St. Boniface to Village Board with a recommendation of approval. Motion carried unanimously.

REPLACEMENT FOR POLICE CLERK VACANCY: Snow advised the police clerk was resigning and the department was requesting to fill the position which duties include typing priority reports for the District Attorney's Office.

Discussion followed and no requirements with regards to wages or term limits were set with this request to fill a vacancy. A motion was made by Daniels, seconded by Myers, to forward this request to Village Board with a recommendation of approval. Motion carried unanimously.

REPLACEMENT FOR POLICE DETECTIVE VACANCY: Snow stated that Detective Miller had requested to leave his position as Detective with the department and return to patrol duties for personal reasons. Snow stated the 2 remaining detectives were handling all caseloads and the department was requesting to fill this vacancy as quickly as possible.

Discussion followed with Myers questioning whether there was a list from the last promotion process, Snow explained that list had expired and a new list was required. He added that the promotion would be made from within the department. No requirements with regards to wages or term limits were set with this request to fill a vacancy.

A motion was made by Daniels, seconded by Myers, to forward this request to Village Board with a recommendation of approval, motion carried unanimously.

INVOICE FOR REPAIRS TO TRUCK 1771 - FIRE DEPARTMENT: Weiss reported to the committee that the transmission on 1771 had gone out requiring repairs which had been completed. He stated there was enough money in the budget to cover the costs which totaled \$11,977.88 and was requesting approval for payment of these invoices.

A motion was made by Myers, seconded by Daniels, to forward this request to Village Board with a recommendation of approval to pay invoices from Inland Power Group #1462271-00 for \$4227.88 and #1464078 for \$7750.00 for a total of \$11,977.88 from account 10-522-530-5500 for transmission repairs to Unit 1771. Motion carried unanimously.

EMERGENCY LIGHTING FOR FIRE CHIEF NEW VEHICLE: Weiss advised he had received 3 bids for emergency lighting on his new vehicle, with those bids coming from General Communications, General Fire Equipment and Brent Biedenbender. Weiss stated General Communications did not have all the items needed, Brent Biedenbender was not insured and used after-market equipment, so he was requesting to go with the bid from General Fire Equipment at \$9991.96 which was under budget.

A motion was made by Myers, seconded by Daniels, to forward this purchase request to Village Board with a recommendation of approval for the purchase of emergency lighting from General Fire Equipment in the amount of \$9991.96 which includes install of radios, computer and cradle point system from account 40-522-570-8520. Motion carried unanimously.

UPDATED AND NEW POSITION DESCRIPTIONS - FIRE DEPARTMENT: Weiss advised that in the event the referendum passes this fall, the department would require updated job descriptions and job

descriptions for the new positions that would be created. He added that experience and educational requirements had been updated and he had the Village Administrator look over the changes. The updated job descriptions include Assistant Chief, Captain, Firefighter/Motor Pump Operator, Firefighter/Paramedic, and Fire Inspector.

A motion was made by Myers, seconded by Daniels, to forward the updated and new position descriptions to Village Board with a recommendation of approval. Motion was amended by Myers, seconded by Daniels, to have the updated and new job descriptions reviewed by the labor attorney also. Amended motion and original motion carried unanimously.

NEXT MEETING: Zabel requested that next month's agenda include repainting left turn lines on the two left turn lanes at Rivercrest and County Line Road by McDonald's. Myers advised he would talk to the Highway Commissioner the following day to see if he could take care of that repainting project.

Hughes advised next month's meeting would take place on Monday, September 21, 2015 at the Village Hall Board Room at 5:30 p.m. or 6:00 p.m., and he would verify the time with the Clerk's office.

ADJOURNMENT: There being no further business, the meeting was adjourned at 6:05 p.m.

Recorded by,

Julie L. Barth
Secretary

BUSINESS OF PUBLIC SAFETY COMMITTEE

GERMANTOWN, WI

Fire Department

V.D. 2

MEETING DATE: September 21, 2015

AGENDA ITEM: New Business

ITEM TITLE: SOG-0802.03- Live Fire Training

SUBMITTED BY: Chief Gary L. Weiss



SUMMARY EXPLANATION:

Attached is the fire department new policy related to Live Fire Training. This policy meets the intent of NFPA 1404-Standards for Live Fire Training.

ATTACHMENT: ORDINANCE___ RESOLUTION___ OTHER_X___

SOG 0802.03

RECOMMENDATION:



0802.03 LIVE FIRE TRAINING

Chapter VIII Operations

Chapter 03 Training

Topic 03 Live Fire Training

A. PURPOSE

The purpose of this standard shall be to provide a process for conducting live fire training evolutions to ensure that they are conducted in safe facilities and that the exposure to health and safety hazards for the fire fighters receiving the training is minimized.

Live fire training is intended to provide the safest and best experience possible under both realistic and controlled circumstances.

B. SCOPE

This standard shall contain the minimum requirements for training all fire suppression personnel engaged in firefighting operations under live fire conditions.

The minimum requirements for training shall comprise a basic system that can be adapted to local conditions to serve as a standard mechanism for live fire training.

C. TERMS AND DEFINITIONS

Instructor-in-Charge. An individual qualified as an instructor and designated by the authority having jurisdiction to be in charge of the live fire training evolution.

Live Fire. Any unconfined open flame or device that can propagate fire to the building, structure, or other combustible materials.

Participant. Any student, instructor, safety officer, visitor, or other person who is involved in the live fire training evolution within the operations area.

Personal Accountability Report (PAR). A report requested by and communicated to the incident commander from fire crews operating at a scene as to their location and situation.



0802.03 LIVE FIRE TRAINING

Acquired Structure. A building or structure acquired by the authority having jurisdiction from a property owner for the purpose of conducting live fire training evolutions.

Live Fire Training Structure. A structure specifically designed for conducting live fire training evolutions on a repetitive basis.

D. GUIDELINES

1. Student Prerequisites.

- a) Prior to being permitted to participate in live fire training evolutions, the student shall have received training to meet the minimum job performance requirements for Fire Fighter I in NFPA 1001.
- b) **Safety Officer.** A safety officer shall be appointed for all live fire training evolutions.
- c) All live fire training instructors and safety officers shall be trained on the application of the requirements contained in this standard.
- d) The safety officer shall have the authority, regardless of rank, to intervene and control any aspect of the operations when, in his or her judgment, a potential or actual danger, potential for accident, or unsafe condition exists.
- e) The responsibilities of the safety officer shall include, but not be limited to, the following: (1) Prevention of unsafe acts (2) Elimination of unsafe conditions
- f) 4The safety officer shall provide for the safety of all persons on the scene, including students, instructors, visitors, and spectators.

2. Instructor in Charge and Instructors

- a) The instructor-in-charge shall assign the following personnel:
 - 1) 4.6.4 The instructor-in-charge shall assign the following personnel:
 - (1) One instructor to each functional crew, each of which shall not exceed five students
 - (2) One instructor to each backup line



0802.03 LIVE FIRE TRAINING

(3) One additional instructor for each additional functional assignment

3. All instructors shall be qualified by the AHJ to deliver live fire training.
4. Prior to the ignition of any fire, instructors shall ensure that all protective clothing and equipment specified in this chapter are being worn according to manufacturer's instructions.
5. Instructors shall take a personal accountability report (PAR) when entering and exiting the structure or prop during an actual attack evolution conducted in accordance with this standard.
6. Instructors shall monitor and supervise all assigned students during the live fire training evolution.

3) Fire Control Team

- a) A fire control team shall consist of a minimum of two personnel.
- b) One person who is not a student or safety officer shall be designated as the "ignition officer" to ignite, maintain, and control the materials being burned.
- c) The ignition officer shall be a member of the fire control team.
- d) One member of the fire control team shall be in the area to observe the ignition officer ignite and maintain the fire, and to recognize, report, and respond to any adverse conditions.
- e) The decision to ignite the training fire shall be made by the instructor-in-charge in coordination with the safety officer.
- f) The fire shall be ignited by the ignition officer.
- g) The fire control team shall wear full personal protective clothing, including SCBA, when performing this control function.
- h) A charged hose line shall be available when the fire control team is igniting or tending to any fire.



0802.03 LIVE FIRE TRAINING

- i) Fires shall not be ignited without an instructor visually confirming that the flame area is clear of personnel being trained. 4.8 Personal Protective Clothing.
- j) All students, instructors, safety personnel, and other personnel shall wear all protective clothing and equipment specified in this chapter according to manufacturer's instructions whenever they are involved in any evolution or fire suppression operation during the live fire training evolution.
- k) All participants shall be inspected by the safety officer prior to entry into a live fire training evolution to ensure that the protective clothing and SCBA are being worn correctly and are in serviceable condition.

4. Emergency Medical Services (EMS).

- l) Basic life support (BLS) emergency medical services shall be available on site to handle injuries.
- m) For acquired structures, BLS emergency medical services with transport capabilities shall be available on site to handle injuries.

5. Water Supply.

- 1. The instructor-in-charge and the safety officer shall determine the rate and duration of water flow necessary for each individual live fire training evolution, including the water necessary for control and extinguishment of the training fire, the water supply necessary for backup line(s) to protect personnel, and any water needed to protect exposed property.
- 2. Each hose line and backup line(s) shall be capable of delivering a minimum of 95 gpm (360 L/min).
- 3. Backup line(s) shall be provided to ensure protection for personnel on training attack lines.

6. Fuel Materials.

- a) The fuels that are utilized in live fire training evolutions shall only be wood products.



0802.03 LIVE FIRE TRAINING

- b) Pressure-treated wood, rubber, plastic, polyurethane foam, upholstered furniture, and chemically treated or pesticide-treated straw or hay shall not be used.
- c) Flammable or combustible liquids, as defined in NFPA 30, Flammable and Combustible Liquids Code, shall not be used in live fire training evolutions.
- d) Combustible liquid with a flash point above 100°F (38°C) shall be permitted to be used in a live fire training structure or prop that has been specifically engineered to accommodate a defined quantity of the fuel.
- e) Unidentified materials, such as debris found in or around the structure or prop that could burn in unanticipated ways, react violently, or create environmental or health hazards, shall not be used.
- f) Propane lighters, butane lighters, fusees (safety flares), kitchen-type matches, and similar devices are permitted to be used to ignite training fires if the device is removed immediately after ignition of the training fire.
- g) Fuel materials shall be used only in the amounts necessary to create the desired fire size.
- h) The fuel load shall be limited to avoid conditions that could cause an uncontrolled flashover or backdraft.
- i) The instructor-in-charge and the safety officer shall assess the selected fire room environment for factors that can affect the growth, development, and spread of fire.

1. Preburn Plan/Briefing.

- a) A preburn plan shall be prepared and shall be utilized during the preburn briefing sessions.
- b) All features of the training areas shall be indicated on the preburn plan.



0802.03 LIVE FIRE TRAINING

- c) Prior to conducting actual live fire training evolutions, a preburn briefing session shall be conducted by the instructor-incharge with the safety officer for all participants.
- d) All facets of each evolution to be conducted shall be discussed.
- e) Assignments shall be made for all crews participating in the training session.
- f) The location of the manikin shall not be required to be disclosed, provided that the possibility of victims is discussed in the preburn briefing.
- g) Prior to conducting any live fire training, all participants shall have a knowledge of and familiarity with the prop or props being used for the evolution.
- h) Prior to conducting any live fire training, all participants shall be required to conduct a walk-through of the acquired structure, burn building, or prop in order to have a knowledge of and familiarity with the layout of the acquired structure, building, or prop and to facilitate any necessary evacuation.

8. Acquired Structures

- a) Structures and Facilities.
- b) Any acquired structure that is considered for a structural fire training exercise shall be prepared for the live fire training evolution.
- c) Buildings that cannot be made safe as required by this chapter shall not be utilized for interior live fire training evolutions. 5.1.2 Adjacent buildings or property that might become involved shall be protected or removed.
- d) Preparation shall include application for and receipt of required permits and permissions.
- e) Ownership of the acquired structure shall be determined prior to its acceptance by the AHJ.
- f) Evidence of clear title shall be required for all structures acquired for live fire training evolutions.



0802.03 LIVE FIRE TRAINING

- g) Written permission shall be secured from the owner of the structure in order for the fire department to conduct live fire training evolutions within the acquired structure.
- h) A clear description of the anticipated condition of the acquired structure at the completion of the evolution(s) and the method of returning the property to the owner shall be put in writing and shall be acknowledged by the owner of the structure.
- i) Proof of insurance cancellation or a signed statement of nonexistence of insurance shall be provided by the owner of the structure prior to acceptance for use of the acquired structure by the AHJ.
- j) The permits specified in this chapter shall be provided to outside, contract, or other separate training agencies by the AHJ upon the request of those agencies.
- k) A search of the acquired structure shall be conducted to ensure that no unauthorized persons, animals, or objects are in the acquired structure immediately prior to ignition.
- l) No person(s) shall play the role of a victim inside the acquired structure.
- m) Only one fire at a time shall be permitted within an acquired structure.
- n) In preparation for live fire training, an inspection of the structure shall be made to determine that the floors, walls, stairs, and other structural components are capable of withstanding the weight of contents, participants, and accumulated water.
- o) All hazardous storage conditions shall be removed from the structure or neutralized in such a manner as to not present a safety problem during use of the structure for live fire training evolutions.
- p) Closed containers and highly combustible materials shall be removed from the structure.
- q) Oil tanks and similar closed vessels that cannot be removed shall be vented to prevent an explosion or overpressure rupture.
- r) Any hazardous or combustible atmosphere within the tank or vessel shall be rendered inert.



0802.03 LIVE FIRE TRAINING

- s) All hazardous structural conditions shall be removed or repaired so as to not present a safety problem during use of the structure for live fire training evolutions.
- t) Floor openings shall be covered to be made structurally sound.
- u) Missing stair treads and rails shall be repaired or replaced.
- v) Dangerous portions of any chimney shall be removed.
- w) Holes in walls and ceilings shall be patched.
- x) Roof ventilation openings that are normally closed but can be opened in the event of an emergency shall be permitted to be utilized.
- y) Low-density combustible fiberboard and other highly combustible interior finishes shall be removed.
- z) Extraordinary weight above the training area shall be removed.
- aa) All hazardous environmental conditions shall be removed before live fire training evolutions are conducted in the structure.
- bb) All forms of asbestos deemed hazardous shall be removed by an approved manner and documentation provided to the AHJ.
- cc) Debris creating or contributing to unsafe conditions shall be removed.
- dd) Any toxic weeds, insect hives, or vermin that could present a potential hazard shall be removed.
- ee) Trees, brush, and surrounding vegetation that create a hazard to participants shall be removed.
- ff) Combustible materials, other than those intended for the live fire training evolution, shall be removed or stored in a protected area to preclude accidental ignition.
- gg) Utilities. Utilities shall be disconnected. 5.3.2 Utility services adjacent to the live burn site shall be removed or protected.
- hh) 5.4 Exits, Exits from the acquired structure shall be identified and evaluated prior to each training burn.



0802.03 LIVE FIRE TRAINING

- ii) Participants of the live fire training shall be made aware of exits from the acquired structure prior to each training burn.
- jj) Fires shall not be located in any designated exit paths.
- kk) Rapid Intervention Crew (RIC). A RIC trained in accordance with NFPA 1407, Standard for Training Fire Service Rapid Intervention.

9) Non-Gas Fired Live Training Structures

- a) Structures and Facilities. This section pertains to all interior spaces where nongas-fired live fire training exercises occur.
- b) Live fire training structures shall be left in a safe condition upon completion of live fire training evolutions.
- c) Debris hindering the access or egress of fire fighters shall be removed prior to the beginning of the training exercises.
- d) Inspection and Testing Live fire training structures shall be inspected visually for damage prior to live fire training evolutions.
- e) Damage shall be documented, and the building owner or AHJ shall be notified. Where the live fire training structure damage is severe enough to affect the safety of the participants, training shall not be permitted.
- f) All doors, windows and window shutters, railings, roof scuttles and automatic ventilators, mechanical equipment, lighting, manual or automatic sprinklers, and standpipes necessary for the live fire training evolution shall be checked and operated prior to any live fire training evolution to ensure they operate correctly.
- g) All safety devices, such as thermal sensors, oxygen and toxic and combustible gas monitors, evacuation alarms, and emergency shutdown switches, shall be checked prior to any live fire training evolutions to ensure they operate correctly.
- h) The structural integrity of the live fire training structure shall be evaluated and documented annually by the building owner or AHJ.
- i) 7.3 Sequential Live Fire Burn Evolutions.



0802.03 LIVE FIRE TRAINING

- j) The AHJ shall develop and utilize a safe live fire training action plan when multiple sequential burn evolutions are to be conducted per day in each burn room.
- k) A burn sequence matrix chart shall be developed for the burn rooms in a live fire training structure.
- l) The burn sequence matrix chart shall include the maximum fuel loading per evolution and maximum number of sequential live fire evolutions that can be conducted per day in each burn room.
- m) The burn sequence for each room shall define the maximum fuel load that can be used for the first burn and each successive burn.
- n) The burn sequence matrix for each room shall also specify the maximum number of evolutions that can be safely conducted during a given training period before the room is allowed to cool.
- o) The fuel loads per evolution and the maximum number of sequential evolutions in each burn room shall not be exceeded under any circumstances.

10) General Safety

- a) Participants involved in the live fire training evolutions should be instructed to report to a predetermined location for a roll call if evacuation of the acquired structure is signaled. Instructors should immediately report any personnel not accounted for to the instructor-in-charge.
- b) Live Fire Evolution Checklist



0802.03 LIVE FIRE TRAINING

LIVE FIRE EVOLUTION SAMPLE CHECKLIST PERMITS, DOCUMENTS, NOTIFICATIONS, INSURANCE

. ____ 1. Written documentation received from owner:

- ☐ Permission to burn structure
- ☐ Proof of clear title
- ☐ Certificate of insurance cancellation
- ☐ Acknowledgment of post-burn property condition

____ 2. Local burn permit received

____ 3. Permission obtained to utilize fire hydrants

____ 4. Notification made to appropriate dispatch office of date, time, and location of burn

____ 5. Notification made to all affected police agencies:

- ☐ Received authority to block off roads
 - ☐ Received assistance in traffic control
- ____ 6. Notification made to owners and users of adjacent property of date, time, and location of burn

____ 7. Liability insurance obtained covering damage to other property

____ 8. Written evidence of prerequisite training obtained from participating students from outside agencies

PREBURN PLANNING.

____ 1. Preburn plans made, showing the following:

- ☐ Site plan drawing, including all exposures
- ☐ Floor plan detailing all rooms, hallways, and exterior openings
- ☐ Location of command post
- ☐ Position of all apparatus
- ☐ Position of all hoses, including backup lines
- ☐ Location of emergency escape routes
- ☐ Location of emergency evacuation assembly area
- ☐ Location of ingress and egress routes for emergency vehicles

____ 2. Available water supply determined

____ 3. Required fire flow determined for the acquired structure/live fire training structure/burn prop and exposure buildings



0802.03 LIVE FIRE TRAINING

- _____ 4. Required reserve flow determined (50 percent of fire flow)
- _____ 5. Apparatus pumps obtained that meet or exceed the required fire flow for the building and exposures
- _____ 6. Separate water sources established for attack and backup hose lines
- _____ 7. Periodic weather reports obtained
- _____ 8. Parking areas designated and marked: ☐ Apparatus staging ☐ Ambulances ☐ Police vehicles ☐ Press vehicles ☐ Private vehicles
- _____ 9. Operations area established and perimeter marked
- _____ 10. Communications frequencies established, equipment obtained

TRAINING STRUCTURE PREPARATION.

- _____ 1. Training structure inspected to determine structural integrity
- _____ 2. All utilities disconnected (acquired structures only)
- _____ 3. Highly combustible interior wall and ceiling coverings removed
- _____ 4. All holes in walls and ceilings patched
- _____ 5. Materials of exceptional weight removed from above training area (or area sealed from activity)
- _____ 6. Ventilation openings of adequate size precut for each separate roof area _____ 7. Windows checked and operated, openings closed
- _____ 8. Doors checked and operated, opened or closed, as needed
- _____ 9. Training structure components checked and operated:
 - ☐ Roof scuttles
 - ☐ Automatic ventilators
 - ☐ Mechanical equipment ☐ Lighting equipment
 - ☐ Manual or automatic sprinklers
 - ☐ Standpipes



0802.03 LIVE FIRE TRAINING

- ____ 10. Stairways made safe with railings in place
- ____ 11. Chimney checked for stability
- ____ 12. Fuel tanks and closed vessels removed or adequately vented
- ____ 13. Unnecessary inside and outside debris removed
- ____ 14. Porches and outside steps made safe
- ____ 15. Cisterns, wells, cesspools, and other ground openings fenced or filled
- ____ 16. Hazards from toxic weeds, hives, and vermin eliminated
- ____ 17. Hazardous trees, brush, and surrounding vegetation removed
- ____ 18. Exposures such as buildings, trees, and utilities removed or protected
- ____ 19. All extraordinary exterior and interior hazards remedied
- ____ 20. Fire "sets" prepared:
 - ☐ Class A materials only ☐ No flammable or combustible liquids
 - ☐ No contaminated materials

PREBURN PROCEDURES.

- ____ 1. All participants briefed:
 - ☐ Training structure layout
 - ☐ Crew and instructor assignments
 - ☐ Safety rules
 - ☐ Training structure evacuation procedure
 - ☐ Evacuation signal (demonstrate)
- ____ 2. All hose lines checked:
 - ☐ Sufficient size for the area of fire involvement
 - ☐ Charged and test flowed
 - ☐ Supervised by qualified instructors
 - ☐ Adequate number of personnel
- ____ 3. Necessary tools and equipment positioned
- ____ 4. Participants checked:



0802.03 LIVE FIRE TRAINING

- ☐ Approved full protective clothing
- ☐ Self-contained breathing apparatus (SCBA) ☐ Adequate SCBA air volume
- ☐ All equipment properly donned

POSTBURN PROCEDURES.

- ____ 1. All personnel accounted for
- ____ 2. Remaining fires overhauled, as needed
- ____ 3. Training structure inspected for stability and hazards where more training is to follow (see Training Structure Preparation)
- ____ 4. Training critique conducted
- ____ 5. Records and reports prepared, as required:
 - ☐ Account of activities conducted
 - ☐ List of instructors and assignments ☐ List of other participants
 - ☐ Documentation of unusual conditions or events
 - ☐ Documentation of injuries incurred and treatment rendered
 - ☐ Documentation of changes or deterioration of live fire training structure
 - ☐ Acquired structure release
 - ☐ Student training records
 - ☐ Certificates of completion
- ____ 6. Building and property released to owner, release document signed



0802.03 LIVE FIRE TRAINING

RESPONSIBILITIES OF PERSONNEL INSTRUCTOR-IN-CHARGE

- ____ 1. Plan and coordinate all training activities
- ____ 2. Monitor activities to ensure safe practices
- ____ 3. Inspect training structure integrity prior to each fire _
- ____ 4. Assign instructors: ☐ Attack hose lines ☐ Backup hose lines
☐ Functional assignments
☐ Teaching assignments
- ____ 5. Brief instructors on responsibilities:
☐ Accounting for assigned students
☐ Assessing student performance ☐ Clothing and equipment inspection
☐ Monitoring safety
☐ Achieving tactical and training objectives
- ____ 6. Assign coordinating personnel, as needed:
☐ Emergency Medical Services
☐ Communications
☐ Water supply
☐ Apparatus staging
☐ Equipment staging
☐ Breathing apparatus
☐ Personnel welfare
☐ Public relations
- ____ 7. Ensure adherence to this standard by all persons within the training area

INSTRUCTOR

- ____ 1. Monitor and supervise assigned students (no more than five per instructor)
- ____ 2. Inspect students' protective clothing and equipment
- ____ 3. Account for assigned students, both before and after evolutions

SAFETY OFFICER

- ____ 1. Prevent unsafe acts
- ____ 2. Eliminate unsafe conditions
- ____ 3. Intervene and terminate unsafe acts
- ____ 4. Supervise additional safety personnel, as needed
- ____ 5. Coordinate lighting of fires with instructor- in-charge
- ____ 6. Ensure compliance of participants' personal equipment with applicable standards:



0802.03 LIVE FIRE TRAINING

- ☐ Protective clothing
- ☐ Self-contained breathing apparatus (SCBA)
- ☐ Personal alarm devices, where used

____ 7. Ensure that all participants are accounted for, both before and after each evolution

PARTISPANT

- ____ 1. Acquire prerequisite training
- ____ 2. Become familiar with building layout
- ____ 3. Wear approved full protective clothing
- ____ 4. Wear approved SCBA
- ____ 5. Obey all instructions and safety rules
- ____ 6. Provide documentation of prerequisite training, where from an outside agency

MEMORANDUM

TO: Public Safety Committee
Village Board

FROM: Timmerly Tamborino, Deputy Clerk

DATE: September 14, 2015

SUBJECT: Amended Outside Premise Extension – Gamroth's Kuhburg Junction

Attached is an application submitted by Gamroth's Kuhburg Junction, W140 N10385 Fond du Lac Avenue to hold an outdoor cribbage tournament on October 3, 2015.

The application has been approved by the Police Chief and Fire Chief. Letters have been sent to adjacent property owners notifying them of the event. They are aware of the Public Safety meeting, in case they have any objections.

PAID

SEP -3 2015

VILLAGE OF GERMANTOWN
N112 W17001 Mequon Road; P.O. Box 337
Germantown WI 53022

VILLAGE OF GERMANTOWN

**APPLICATION FOR AMENDMENT OF "CLASS B"
FERMENTED MALT BEVERAGE & INTOXICATING LIQUOR LICENSE
OUTSIDE PREMISES EXTENSION**

SEE ATTACHED GUIDELINES

Administrative Fee: \$25.00

NAME of Licensed Premises: LAMROTH'S KUHNSBURG JUNCTION

ADDRESS: W 140 N 10385 FOND DU LAZ AVE

CITY / STATE / ZIP: GERMANTOWN, WI 53022

Person in Charge of Event: KIM A LAMROTH

Phone Number: 414 758 9066

Current Liquor License Number: 15-11

Purpose for requesting the outside extension:

OUTDOOR CRIBbage TOURNAMENT

Dates of Event: SAT OCT 3 2015

Time of Event: 11:00 AM - 6:00 PM

Describe area of outside extension (INCLUDE A DETAILED DRAWING OF THE AREA with dimensions):

BACK YARD AREA W/SMOKING LOUNGE

INCLUDES 20X30 TENT

PLEASE NOTE: Additional permits or approvals may be required by other Village Departments (sign permits, temporary use permits, electrical permits, etc.). You are responsible for obtaining those permits prior to your event. Contact the Community Development Department at 262-250-4735 for further information.

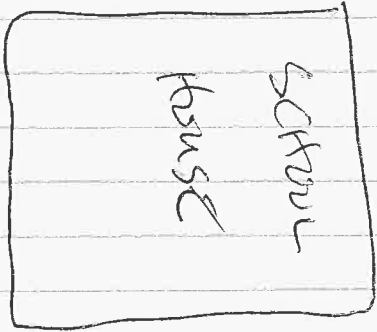
J R Lamroth
Signature of Owner

9-03-15
Date

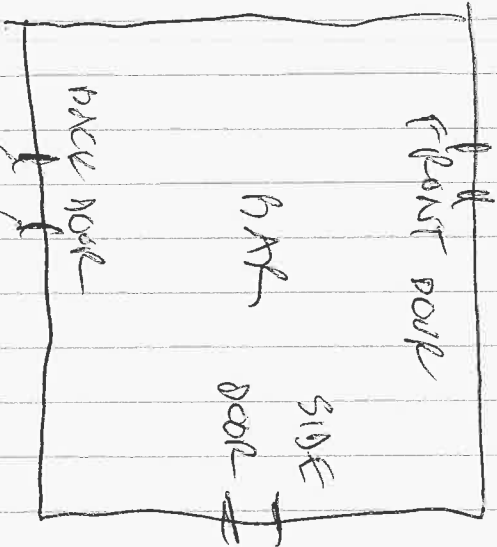
Referred to Police Chief: <u>9.4.15</u>	Referred to Fire Chief: <u>9.4.15</u>
Public Safety Committee Recommendation:	
Approve: _____;	Deny: _____; Date: _____
Village Board Action:	
Approve: _____;	Deny: _____; Date: _____

DONGES BAT RD

FOOD RD LANE AVE

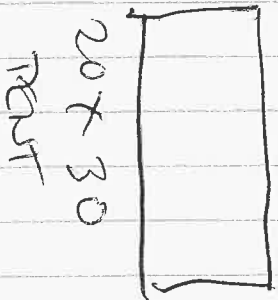


PRELIM IS NOT



SMALLER AREA

BACK YARD



BACK YARD

BUSINESS OF THE PUBLIC SAFETY COMMITTEE
GERMANTOWN, WI
Fire Department

MEETING DATE: September 21, 2015

AGENDA ITEM: New Business

ITEM TITLE: Use of Funds Capital Borrowing Funds

SUBMITTED BY: Chief Gary L. Weiss



SUMMARY EXPLANATION:

The GFD would like to some excess fund from the 2014 Capital Borrowing account #40-522-8460 to purchase a station Security System for fire station 2. The cost is approximately \$15,000.

ATTACHMENT: ORDINANCE___ RESOLUTION___ OTHER___

RECOMMENDATION:

The Fire Department respectfully requests approval to utilize the funds.

VII. C

BUSINESS OF THE PUBLIC SAFETY COMMITTEE

GERMANTOWN, WI

Fire Department

MEETING DATE: September 21, 2015

AGENDA ITEM: New Business

ITEM TITLE: Purchase 2 Panasonic CF-19 Computers

SUBMITTED BY: Chief Gary L. Weiss 

SUMMARY EXPLANATION:

The GFD is requesting to purchase 2 CF-19 Panasonic Toughbook Computers to be used as Bedside Computers for EMS Calls.

This is to replace 2 older computers. This will be purchased out of account 40-522-570-8460.

Total Cost: \$6,310.00

ATTACHMENT: ORDINANCE___ RESOLUTION___ OTHER___

RECOMMENDATION:

The Fire Department respectfully requests approval to move this item to the Board of Trustee's.



TKK Electronics
117 W. Walker Street, #24
Milwaukee WI 53204
888-968-6844

ESTIMATE

Bill To

Village of Germantown Fire Department

PO Box 337
Germantown, WI
53022

Estimate# 30660
Estimate Date 09/14/15
Sales Person Stacey Naumczik

Item	Description	Qty	Rate	Amount
Panasonic	Win7, Intel Core i5-3340M 2.70GHz, vPro, 10.1" XGA Dual Touch, 500GB(7200rpm), 4GB, Intel WiFi a/b/g/n, TPM, Bluetooth, Dual Pass (Upper:WWAN/Lower:WLAN), 56k Modem (RJ11), No Drive, Toughbook Preferred	2	2,960.00	5,920.00
Panasonic	Emissive Backlit Keyboard	2	195.00	390.00

For questions and/or to place your order,
please contact your Sales Rep toll free at: 1-888-968-6844

Sub Total 6,310.00

Total \$6,310.00

Stacey - ext. 402 / Juan - ext. 403 / Mike - ext. 407 / Mimi - ext. 410

Due Upon Receipt - Check or Credit Card. - This Quote is valid for 30 days
and is subject to availability, unless otherwise noted above.

Terms & Conditions

Due to the restrictions set by the USA distributors & MFG, Panasonic Toughbooks Computers, GETAC Computers & Accessories may NOT be returned under any circumstances. Warranties for all non-Panasonic products must be handled through the mfg of the item. Returns will not be accepted. — By agreeing to purchase items from TKK Electronics you are agreeing to all of our standard terms and conditions. You can request a copy of these terms and conditions via US Mail or email. The terms can also be viewed on our website.

BUSINESS OF THE PUBLIC SAFETY COMMITTEE

GERMANTOWN, WI

Fire Department

MEETING DATE: September 21, 2015

AGENDA ITEM: New Business

ITEM TITLE: Use of Funds from the Sale of the Dive Gear

SUBMITTED BY: Chief Gary L. Weiss 

SUMMARY EXPLANATION:

The GFD is in the process of placing the diver gear on the Government Auction site. I would like authorization to use the funds collected to repair the Brush Truck. Currently in the Fire Departments 20 Year Plan there is a line for brush truck repair in 2017 for \$50,000.00. I am proposing to use the fund from the dive gear sale (and possibility the sale of Engine 61, a 1989 Mack/Marion Pumper if the pump capacity is not needed for the ISO). I would also suggest putting off the purchase of the Gator until 2020.

ATTACHMENT: ORDINANCE___ RESOLUTION___ OTHER__X__

20 Year Capital Improvement Plan

RECOMMENDATION:

The Fire Department respectfully requests approval to utilize the fund from the sale of the drive gear for the Brush Truck.

	Year																
Equipment	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
Mobile Computer	20																
Newwork Computer	23																
Heart Monitors	105																
Turn Out Gear	50																
Rescue Engine	788																
Replace 1753 (2001)		300															
Replace 1761 (1989)			Delete							500							
Replace 1780 (1980)				50*													
Replace 1754 (2003)					325												
Replace 1790 (1995)						300											
Replace 1770							Delete**										
Replace SCBA's								225									
Replace 1756									350								
Replace 1751 (2011)										50***							
Replace 1785 (2012)											50***						
Replace 1760													Delete****				
Replace 1752 (2001)													350				
Add Engine															Delete****		
Replace 1771							1.5									Delete	
Staff Vehicle X 2		70															

Comments: * After discussing unit 1780 (Brush Unit) with the the mechanic at DPW, he feel a new bed can be purchased for < \$1000, paint the vehicle and some other basic work and this unit will be in good shape.
 For the amount of brush/grass fires that the department responds to it not worth spending \$75,000 for a vehicle that you are going to drive into the wood. The other fund would be used to purchase a Gator Type Vehicle that can be a multi purpose vehicle for special events, etc. This unit can be used by both the FD and PD.

** This was listed as a replacement for the old ladder truck, Depending on the ISO requirement for ariel apparatus we most likely would not need to purchase an additional Ladder Truck

*** This may not be needed, depending up use and manning. To be annually re-evaluated.

**** Deleted due to purchase of Rescue Engine in 2014

BUSINESS OF THE PUBLIC SAFETY COMMITTEE
GERMANTOWN, WI
Fire Department

MEETING DATE: September 21, 2015

AGENDA ITEM: New Business

ITEM TITLE: Intraosseous IV Charges

GW

SUBMITTED BY: Chief Gary L. Weiss

SUMMARY EXPLANATION:

The GFD Firefighter-EMT Technicians will be authorized to establish Intraosseous (IO) IV's. Currently our charge of an IO is \$175.00 dollars. The cost of the needle is \$121.00, the multi-use drills are \$295.00. The cost range in the area is \$190.00 to \$250.00. I would suggest an increase of our charge to \$220.00.

ATTACHMENT: ORDINANCE___ RESOLUTION___ OTHER___

RECOMMENDATION:

The Fire Department respectfully requests approval to go to the Board of Trustees with the rate adjustment for IO's. If there are no objections from the PSC, I would like to take this to the Board today as our protocol of IO's goes into effect on October 1, 2015.