

**VILLAGE OF GERMANTOWN
SENIOR CENTER ADVISORY COMMITTEE
MEETING MINUTES
October 22, 2015**

I. CALL TO ORDER:

The meeting was called to order at 5:30 p.m. by Chairperson Daniels.

II. ROLL CALL:

Present: Chairperson Shane Daniels, Trustee Jeffery Hughes, Trustee Dennis Myers, Citizen Representative Norine Janzen, Senior Club Representative Arline Flesch.

Staff: Park & Recreation Director Mark Schroeder, Senior Coordinator Katie Rodger;

Audience: Trustee Art Zabel, Trustee David Baum, John Krause, Cathie McCaffrey, and Laura Lee.

III. APPROVAL OF MINUTES:

Motion by Janzen seconded by Hughes to approve the April 16, 2015 meeting minutes; motion carried unanimously.

IV. PUBLIC INPUT:

None

V. OLD BUSINESS:

- A. Senior Transportation Program: At the last meeting in April, the committee reviewed the fee structure and policies of the senior transportation program. With a look to the future, and noting increasing expenses and decreasing ridership, the committee approved increasing the senior van fees for the first time since the program began 17 years ago. Senior Coordinator Rodger noted there have been no complaints from the senior van patrons on the fee increases, and the program is going well in 2015.
- B. Security Camera System: At the April meeting, it was reported that the six interior cameras were installed, and that a few of the exterior cameras were no longer working. Currently seven of the nine exterior cameras do not work. Senior Coordinator Rodger contacted MCR Services who provided a quote of \$450 per camera including installation. Staff will meet with MCR Services, and DPW/Building & Grounds staff to determine the most important camera locations taking in mind access to the building entrances and parking areas, and overall safety to building users. Following discussion, a motion was made by Janzen, seconded by Flesch to approve a not to exceed amount of \$2,000 to replace 3-4 exterior cameras at the Senior Center. Motion carried unanimously.
- C. Senior Accreditation: Senior Coordinator Rodger provided an update on the senior center accreditation. Schroeder and Rodger will work together to try and complete it by the end of 2016.

VI. NEW BUSINESS:

- A. 2016 Senior Center Budget: Director Schroeder indicated that the Village Board has reviewed the 2016 Senior Center Operating Budget, and forwarded as part of the overall budget for the Public Hearing on November 16, 2015. The proposed 2016 Senior Center Budget is \$117,890 which is a 2% increase over the 2015 Budget of \$115,548. It was recommended that in the future the committee include the budget review on the July agenda as this is the time department begins the annual budget process.

- B. Kiwanis Performing Arts Pavilion: Director Schroeder welcomed Village Trustee David Baum, and Kiwanis Member John Krause to the meeting. Mark provided a brief background on the meeting discussions that have been held in 2015 regarding the site location for this facility, which is now called the Gehl's Performing Arts Pavilion. In September, the Kiwanis Club went before the Village Plan Commission for site and architectural plan review. Based on comments/feedback received at that meeting, a joint meeting was held at Firemen's Park last week with the Park & Recreation Commission and the Building Construction Oversight Committee to review the original proposed location at the south end of the park, as well as three new locations at the north end of the park. Following discussion at the October 14th joint meeting, approval was given to locate the performing arts pavilion at the north end of the park just east of the Senior Center with a southeast orientation. Trustee Baum offered his professional architectural services to draft a park master plan which was presented to the Senior Center Advisory Committee. The master plan incorporates the performing arts pavilion, with existing park amenities as well as potential future park shelter/restrooms, and lighted pathways taking into account current and future community uses. John Krause of the Kiwanis Club provided an update on the fundraising for this project. The feedback was very positive from the committee on this exciting project.

VII. DIRECTOR'S REPORT:

Senior Coordinator Rodger informed the committee that the Senior Newsletter will now be printed professionally through a company called Liturgical Publications, Inc. This will begin the first of the year.

VIII. ANNOUNCEMENTS OF PUBLIC INTEREST:

The Senior Club Christmas Party will be held on December 9, 2015 at the American Legion. Invitations for the Advisory Committee will be sent out at a later date.

IX. ADJOURNMENT:

Chairperson Daniels adjourned the meeting at 6:40pm.

Respectfully Submitted: Katie Rodger