

**VILLAGE OF GERMANTOWN
GENERAL GOVERNMENT & FINANCE COMMITTEE MEETING MINUTES
December 21, 2015**

CALL TO ORDER: The meeting was called to order at 6:00 p.m. by Chairperson Zabel.

ROLL CALL: Chairperson Zabel, Trustee Members Daniels, Kaminski, and Warren were present. Also present: Village Administrator Schornack, Director of Park & Recreation Schroeder, Director of Public Works Ratayczak and Deputy Clerk Tamborino.

APPROVAL OF MINUTES: ***MOTION (Kaminski/Warren) to approve the minutes from the November 17, 2015 meeting, motion carried.***

PUBLIC COMMENT: None

UNFINISHED BUSINESS:

Firemen's Park Facility Use Agreement – Germantown Fire Company:

MOTION (Daniels/Kaminski) to forward the Firemen's Park Facility Use Agreement with the Germantown Fire Company to the Village Board with recommended approval. Motion carried unanimously and will be placed on the Consent Agenda of the next Village Board meeting.

NEW BUSINESS: None

REPORTS:

Monthly Year to Date Financials: The committee reviewed the financials and placed them on file. No issues were discussed.

Revenue and Expense Report – All Funds: The committee reviewed the reports and placed on file.

Health and Dental Plans: Both plans were discussed having a healthy balance going into 2016. The Village will receive more claims yet for December.

Impact Fees Financial Reports: Discussion on the water impact fees.

Accounts Payable: Items on the Accounts Payable report were discussed and the report was placed on file.

Monthly Code Violation Reports: Building Inspection Department and Planning Department: The committee reviewed the report and discussed violations that have recently been added.

C.I.P. PROJECTS: The committee reviewed the projects. The department directors will be working on a list of Capital Improvement projects to submit in 2016.

Letter of Credit Summaries: Building Inspection Department, Public Works

Department and Planning Department: The committee would like the lists to be in order of expiration date. Administrator Schornack will look into the Carriage Hills letter of credit on the Public Works reports that is due January 6, 2016.

Summary of all Village Contracts: Administrator Schornack summarized the Village contracts.

NEXT MEETING: Tuesday, January 26, 2016 at 6:00 p.m.

ADJOURNMENT: There being no further business, the meeting adjourned at 6:23 p.m.

Respectfully Submitted,

Timmerly Tamborino
Deputy Clerk