

**MEETING MINUTES
PUBLIC SAFETY COMMITTEE MEETING
JANUARY 4, 2016
VILLAGE HALL BOARD ROOM**

CALL: The meeting was called to order at 5:32 p.m. by Chairman Hughes.

ROLL CALL: Chairman Hughes, Trustees Baum, Daniels and Myers.

Also present were Police Captain Snow, Fire Chief Weiss and Communications Supervisor Schmidt.

PUBLIC COMMENT: no discussion.

APPROVAL OF MINUTES: a motion was made by Baum, seconded by Daniels, to approve the minutes of the December 7, 2015 Public Safety Committee Meeting. Motion carried unanimously.

POLICE DEPARTMENT MONTHLY REPORT: Snow reported on the following:

- Increased activity in Traffic/Other due to traffic grants
- Recent activity including busy holiday season and wrong lane driver on 41
- 4 officers currently in Field Training, 3 will be on solo patrol in mid-January
- Application process ongoing for 2 open officer positions

FIRE DEPARTMENT MONTHLY REPORT: Weiss reported on the following:

- December a busy month with calls for gas leak, brush fire, combine fire, structure fire, vehicle fire and dumpster fire
- Department had a cardiac save
- Adjustments made to fees for fire inspections have increased revenue
- Calls for service increased 8.3% from 2014 to 2015

OVERTIME REPORTS FOR POLICE & FIRE DEPARTMENT: Snow reported that the police department overtime is still tracking higher than normal due to staffing shortages, and the month of December will also show higher overtime numbers, but these numbers should offset with lesser amounts coming out of the salary budget.

Weiss reported that the overtime costs are tracking lower than normal due to most of their calls coming in during daytime hours. He added that December's numbers will show higher numbers due to more nighttime calls and a busy night during the snowstorm.

POLICY UPDATES: Police Department - Snow advised the police department had none.

Fire Department - Weiss advised the fire department had none at this time, but were in the process of preparing a policy for Progressive Discipline.

UNFINISHED BUSINESS: at the request of Chief Weiss, a motion was made by Baum, seconded by Daniels, to pull items A (Discussion of Fire Department Manning Issues) and B (Discussion on Staffing for Vietnam Moving Wall Event - Fire Department) from the agenda. Motion carried unanimously.

REVIEW OF 2016 CAPITAL BORROWING: Hughes advised that General Government and Finance had forwarded a memorandum to all Departments requesting that they review their 2016 Capital Borrowing items and prioritize the list, then forward that information to Administrator Schornack.

Baum added that the Village Board has concerns about the amount they would need to borrow for Capital Borrowing.

Discussion followed with Weiss advising the fire department had already removed their request for a new tender truck from the budget and the only item remaining in Capital Borrowing was their new ambulance. He explained that ambulance styles were changing and would be less of a budgetary burden in the future as they will be made so the box can be removed and only the chassis and cab will need to be replaced.

C.S. Schmidt advised that Chief Hoell would be in charge of any prioritizing of the police department's Capital Borrowing items. She went on to state that the items listed for the police department are necessary replacements, such as the 911 system which is at the end of its time, and the ProPhoenix interface which will be required by the State for the D.A.'s office. Schmidt added that the security system updates will be done keeping as much intact as possible from the 2009 remodel, and that the department did their best to keep costs down by using old items when possible.

Hughes advised that further discussion of Capital Borrowing would be happening at the Village Board level.

SQUAD PURCHASE/SQUAD EQUIPMENT & CHANGEOVER - POLICE DEPARTMENT: Snow advised that there was a late change in price from Schmit Ford which put them higher than Ewald, so the low bid would now be from Ewald at \$26,533 per squad, and the department was requesting two Ford SUV Police Interceptors with changeover costs for a total of \$81,066.00.

A motion was made by Daniels, seconded by Myers, to forward this purchase request to Village Board with a recommendation of approval for the purchase of two Ford SUV Police Interceptors from Ewald Automotive Group in Oconomowoc at \$26,533 per squad, \$53,066 for both, and equipment/changeover costs of \$28,000.00, not to exceed \$81,066.00 from account 10-521-570-8100. Motion carried unanimously.

UPGRADE/REPAIR EMERGENCY LIGHT ON TRUCK 71 IN THE AMOUNT OF \$3960.00 - FIRE DEPARTMENT: Weiss advised that the wiring on Truck 71 has become corroded and is in need of an upgrade. He stated they have available funds in their 2015 budget and are requesting to carry those funds over to cover this repair using account 10-522-530-5400.

A motion was made by Baum, seconded by Daniels, to forward this purchase request to Village Board with a recommendation of approval to repair emergency lighting for the side intersection lighting and one rotator with LED lights on truck 71, using the services of Light It Up EVS, for a cost of \$3960 using funds from the 2015 budget and added to the Budget Carryover Resolution. Motion carried unanimously.

PAY ANNUAL SUPPORT FOR PROPHOENIX FIRE/RMS/WDA AND NETMOTION IN THE AMOUNT OF \$9652.68 - FIRE DEPARTMENT: Weiss advised this request is to cover the annual support fees for ProPhoenix for 2016.

A motion was made by Baum, seconded by Myers, to forward this item to Village Board with a recommendation of approval to pay the annual support fees to ProPhoenix for Fire/RMS/WDA and Netmotion in the amount of \$9652.68 for 2016. Motion carried unanimously.

REVIEW OF 2016 CAPITAL BORROWING - (CONTINUED): Trustee Zabel advised that he wished to add to the prior discussion of the 2016 Capital Borrowing. He advised that the final numbers for the Capital Borrowing items just needed to be reviewed and refined if necessary. He noted that early on in the budget process, the numbers submitted can be an approximation of what the actual costs may be.

NEXT MEETING: Hughes advised that next month's meeting would be held on Monday, February 1, 2016 at 5:30 p.m. at the Village Hall Boardroom.

ADJOURNMENT: There being no further business, the meeting was adjourned at 6:00 p.m.

Recorded by,

Julie L. Barth
Secretary