

**VILLAGE OF GERMANTOWN
VILLAGE BOARD MEETING MINUTES
January 18, 2016**

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Village Board President Wolter.

ROLL CALL: President Wolter, Trustees Baum, Daniels, Hughes, Kaminski, Miller, Myers, and Zabel. Trustee Warren was absent and excused. Also present: Administrator Schornack, Attorney Sajdak, Public Works Director Ratayczak, Park & Rec Director Schroeder, Superintendent of Highways Olszewski, Water Superintendent Driver, Engineer Bischke, Police Capt. Snow, Fire Chief Weiss and Clerk Goeckner

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.

PRESIDENT'S REPORT: None

ANNOUNCEMENTS OF FORTHCOMING EVENTS OF PUBLIC INTEREST/COMMITTEE REPORTS: Trustees provided information on upcoming meetings and events. Trustee Zabel informed the Board of information received at the Mid-Moraine Legislative Committee meeting.

CITIZEN INPUT/PUBLIC APPEARANCE on items not subject to a public hearing: None

CONSENT AGENDA:

- A. Approval of Village Board Minutes: January 4, 2015
- B. Accounts payable/payroll
 - 1. January 10, 2016 Accounts Payable \$ 808,057.65
 - 2. January 12, 2016 Payroll (hourly) \$ 203,510.30
 - 3. January 15, 2016 Payroll (salary) \$ 79,769.09
- C. Operator Licenses: January 19, 2016 – June 30, 2016 [Recommended Approval]
Kristin Corbett, Daniel Edmonds, Christopher Gioffre, Michael Gorzynski Jr., Abigail Schwartzmiller, Jessica Taylor

The following items were forwarded from the Public Works Committee with a unanimous recommendation:

- D. Request to Amend the WE Energies Distribution Easement at N104 W13956 Donges Bay Road to Include Electrical Service [Recommended Approval]
- E. Authorize Staff to Solicit Bids for the Inspection and Repair of Well #3 [Recommended Approval]
- F. Authorize Staff to Contract with Ruekert & Mielke to Upgrade the SCADA System to Include Software, Hardware and Programming at a cost of \$80,000 With Funds Allocated From the 2016 Capital Budget Acct. #50-180-184-3972 and #60-180-184-3721 [Recommended Approval]
- G. Authorize Staff to Purchase One New Welder from Weld Specialty for an Amount not to Exceed \$5,097 with funds allocated from Acct. #10-542-570-8100 [Recommended Approval]
- H. Authorize Contract with Wachtel Tree Science at an Amount not to Exceed \$15,000 for the Specific Consultation Services related to Emerald Ash Borer (EAB) [Recommended Approval]

CONSENT AGENDA continued:

- I. Authorize Wisconsin DOT to Include Traffic Signal Design in the State-Municipal Agreement for the Mequon Road-Country Aire Drive Intersection Project [Recommended Approval]
- J. Accept the Private Water Main Maintenance Agreement with Xtreme Stainless, W194 N11005 Kleinmann Drive [Recommended Approval]

The following items were forwarded from the Public Safety Committee with a unanimous recommendation:

- K. Request To Purchase (2) Ford SUV Police Interceptors From Ewald Automotive Group In Oconomowoc At \$26,533 Per Squad (\$53,066 For Both) And Equipment/Changeover Costs Of \$28,000, For A Total Amount Of \$81,066.00, Allocated From Acct.#10-521-570-8100 [Recommended Approval]
- L. Request To Repair Emergency Lighting For Side Intersection Lighting And One Rotator With LED Lights On Fire Dept. Truck 71 Using The Services Of Light It Up EVS - Brent Biedenbender In An Amount Of \$3,960 Allocated From Acct. #10-522-530-5400 With The Funds Taken From 2015 Budget And Added To The Budget Carryover Resolution [Recommended Approval]
- M. Request Approval To Pay Annual Support Fees To ProPhoenix For Fire/Rms/Wda And Netmotion In The Amount Of \$9622.68 From Acct #40-522-570-8460 (\$825) And Acct #10-522-530-7730 (\$8,827.68) [Recommended Approval]

Trustee Zabel requested to pull item 'I'. **MOTION (Baum/Miller) to approve Consent Agenda, Items A-M excluding Item 'I', roll call vote, carried.**

Trustee Zabel stated committee had agreed to go with the authorization to include the traffic signal design in the State-Municipal Agreement for the Mequon Road-Country Aire Drive Intersection Project, but wondered if TIF funds could still be used for this. Discussion of contract letting date and where funding will come from. 20 cars shy of requirement for signaling, timing to do this within current project rather than waiting. **MOTION (Zabel/Baum) authorize Wisconsin DOT to include traffic signal design in the State-Municipal Agreement for the Mequon Road-Country Aire Drive intersection.** No money being spent at this time. **Carried.**

UNFINISHED BUSINESS: None

PUBLIC HEARINGS – 7:00 P.M. OR LATER: None

NEW BUSINESS:

- A. Authorization for Blanket Purchase Order – Water Meters
MOTION (Kaminski/Baum) to approve the blanket purchase order for water meters. Roll call vote, 7 in favor, 1 opposed (Zabel), carried.
- B. Request Authorization to Purchase Tandem Axle Patrol Truck
Presented through Public Works Committee. Discussion of need, possibility to be approved with capital borrowing, tandem most important vehicle to purchase. Further discussion of needs for department, length of time to get vehicle after ordering, timing of meetings for approval, not taking anything off the capital list, capital budget was approved by the board previously, now have to find funding. **MOTION (Hughes/Baum) to postpone until the next Village Board meeting, carried.**

NEW BUSINESS continued:

- C. Request Approval to Purchase Single Axle Patrol Truck
MOTION (Hughes/Baum) to postpone until next meeting, carried
- D. Request To Award Contract To WisDOT's Engineering Design Consultant To Include Roundabout Expansion For The Lannon Road/Appleton Avenue Intersection To Accommodate TID 6 Traffic
Engineer Bischke explained request forwarded by Public Works Committee. Now considering 2018 construction schedule, but need for consultant to complete 90% of plans in order to achieve it. Further statement of what needs to be done. Design expense about twice as much as estimated. Construction cost about \$33,000, plan change costs more than work itself. DOT deadline with plans needing to be complete by March 1st. Discussion of how extensive work is, impact, need for additional bypass lane, options to consider, is this a direct result of our TIF, lack of funds, number of lanes, round about. **MOTION (Baum/Kaminski) to postpone this until we have more information. 7 in favor, 1 opposed (Myers), carried.**
- E. Approve Eliminating Industrial Park Sign at NE Corner of Donges Bay Rd & Fond Du Lac Ave
DPW Director Ratayczak presented information on sign built in 2008 at a cost of nearly \$50,000. In the way of DOT roundabout at intersection. Discussion of cost to relocate more than original cost, option to destroy sign, salvage flag poles and lighting if destroyed, who owns sign and responsibility for removal, consultation of other business park businesses. **MOTION (Hughes/Miller) to direct staff to eliminate sign and if replacement to be constructed will do so after road construction is complete.** Discussion. Director to approach DOT to take sign down. **Carried.**
- F. Non-Union Employee Compensation Increases for 2016
Administrator Schornack presented information on 2% funding for non-union employee compensations, which is in 2016 budget. Discussion of need for evaluations – those were just completed. Item needs to go to GGF committee. **MOTION (Zabel/Baum) direct Administrator to bring this to GGF meeting, carried.**
- G. **MOTION (Baum/Miller) to go into closed session at 8:09 p.m. as per Wis. Stats. §19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and then re-enter open session to take such action as it deems appropriate regarding the Community Development Director/Planner Position, with Administrator Schornack and Attorney Sajdak remaining, carried.** Administrator Schornack will take the remaining minutes.
Trustee Daniels left at 8:30 p.m.

There being no further business, the meeting adjourned at 8:43 p.m.

Barbara K. D. Goeckner MMC/WCPC
Village Clerk