

GERMANTOWN COMMUNITY LIBRARY BOARD

REGULAR MEETING

January 27, 2016

GCL Meeting Room

The regular meeting of the Germantown Community Library Board was called to order by President Joyce Nelson at 6:00 p.m. on Wednesday, January 27, 2016. **Members present:** Joyce Nelson, Darlene Vosen, Charlene Brady, Dennis Myers, Ronald Seiser. **Members absent:** Kim Musbach (unex.), Brenda O'Brien (exc.). **Also present:** Library Director Roberta Olson, GCL staff member Trisha Smith. Proper notification of the meeting had been given. MOTION (Vosen, Myers): Approve the agenda as published. Motion carried (5-0). MOTION (Vosen, Myers): Approve the minutes of the December 15, 2015 meeting with the exception that the amount of the DML Building Fund be changed from \$66,328.88 to the correct amount of \$66,328.38. Motion carried (5-0). PUBLIC INPUT. None.

FINANCIAL MATTERS

TREASURER'S REPORT. Balances as of January 27, 2016: Board Checking Account - \$403.45; Board Savings Account - \$5,983.02; DML Building Fund - \$66,494.45 [Penny Jug - \$998.86]; Building Fund CD Account #1- \$15,000.00; Building Fund CD Account #2- \$15,000.00; GCL/Rao Account - \$6,979.58; Dhein Memorial Account - \$3,042.86; Hampel Memorial Account - \$2,080.97. MOTION (Seiser, Nelson): Accept the Treasurer's Report. Motion carried (5-0).

Discussion: Darlene emptied the penny jar and added \$64.94 to the Guaranty Band Building Fund Account. A \$500 donation for a plaque will be taken out of the checking account. The board discussed adding an additional CD in the amount of \$15,000. MOTION (Seiser, Nelson): Add \$15,000 to the First Bank Building Fund CD Account from the Guaranty Band Building Fund Account in 2016 as was done in 2014 and 2015. Motion carried (5-0). Darlene is checking the 37 month interest on the CD Fund. Members discussed moving accounts from Guaranty Bank to First Bank. Darlene will keep the checking accounts at Guaranty Bank, but will look into moving the building accounts to First Bank. Darlene will also work on getting the auditing completed by the February meeting.

ACCOUNTS PAYABLE. MOTION (Seiser, Vosen): Approve the schedule of operating vouchers for November and December and forward them to Village Hall for payment. ROLL CALL VOTE: President Nelson, aye; Trustee Vosen, aye; Trustee Myers, aye; Trustee Brady, aye, Trustee Musbach, N/P; Trustee Seiser, aye; Trustee O'Brien, N/P.

BUDGET PRINTOUT. The budget printout was reviewed.

Discussion: Olsen explained that Zinio (a service used to electronically view magazines) will be unavailable as of February 1, 2016. Patrons can access some magazines using Overdrive. Myers asked what the total number of fines that patrons still owe to the library from last year. Olsen will run a report on this number. Board members discussed options of handling overdue fines that are not paid after a certain time period.

REPORTS

VILLAGE/COUNTY/SYSTEM.

VILLAGE. Myers: Negative comments from the Village Board meeting were expressed on heating the unused second floor of the library building. Jefferson county is now part of the Waukesha County Library System. Board members discussed library system options available to Washington county.

COUNTY/SYSTEM. Vosen/Myers: MWFLS will look at merging with the Eastern Shores Library System. Eastern Shores has provided documents to Dodge and Washington counties about this merge. A merging committee has been formed to discuss this transition. Board members discussed positives and negatives of this merge in relation to the impact on the library and our patrons.

PRESIDENT'S REPORT. None.

DIRECTOR'S REPORT. None.

UNFINISHED BUSINESS

TRIO/MWFLS Update: information - discussed under County/System.

NEW BUSINESS

Review/possible revisions to Meeting Room Policy. Olson reviewed the incident that happened on Saturday, December 5, 2015 where a group was using the library's lobby space. Board members discussed the public comments made at the previous meeting and possible changes that could be made to the current Meeting Room Policy. Comments were made about different community groups that use the library meeting rooms and the lobby for various purposes and the option of placing limitations on groups that use library spaces. MOTION (Seiser, Vosen): The Germantown Community Library Meeting Room Policy will not be changed at this time. Motion carried (5-0).

ANNOUNCEMENTS AND ADJOURNMENT

The next regular meeting of the Library Board will be Wednesday, February 24, 2016, in the Germantown Community Library meeting room. Nelson declared the meeting adjourned at 7:43 p.m.

Patricia A. Smith
Administrative Assistant