

GERMANTOWN COMMUNITY LIBRARY BOARD

REGULAR MEETING

February 24, 2016

GCL Meeting Room

The regular meeting of the Germantown Community Library Board was called to order by President Joyce Nelson at 6:00 p.m. on Wednesday, February 24, 2016. **Members present:** Joyce Nelson, Dennis Myers, Charlene Brady, Ronald Seiser, Kim Musbach, Darlene Vosen, Brenda O'Brien. **Members absent:** None. **Also present:** Library Director Roberta Olson, GCL staff member Trisha Smith. Proper notification of the meeting had been given. MOTION (Myers, Seiser): Approve the agenda as published. Motion carried (7-0). MOTION (Myers, Seiser): Approve the minutes of the January 27, 2016 meeting with the exception that the following changes are made: delete second "adding" under Treasurer's Report, change "\$15,00" to "\$15,000" under Treasurer's Report, change "Olsen" to "Olson" under New Business, and add "on" between "limitation" and "group" under New Business. Motion carried (7-0). PUBLIC INPUT. None.

FINANCIAL MATTERS

TREASURER'S REPORT. Balances as of February 24, 2016: Board Checking Account - \$395.95; Board Savings Account - \$5,983.12; DML Building Fund - \$51,495.57 [Penny Jug - \$998.86]; Building Fund CD Account #1- \$15,000; Building Fund CD Account #2- \$15,000; Building Fund CD Account #3- \$15,000; GCL/Rao Account - \$6,979.70; Dhein Memorial Account - \$3,042.86; Hampel Memorial Account - \$2,080.97. MOTION (Nelson, Brady): Accept the Treasurer's Report. Motion carried (7-0).

Discussion: A plaque for the donor wall was purchased in the amount of \$7.50. A third CD was purchased in the amount of \$15,000. Vosen will look into possible CDs in the next six months to split or roll over additional funds. The money in the checking account will be left where it is at this time. Seiser stated that he completed the audit and there were no issues. There are no further suggestions.

ACCOUNTS PAYABLE. MOTION (Vosen, Myers): Approve the schedule of operating vouchers for January and forward them to Village Hall for payment. ROLL CALL VOTE: President Nelson, aye; Trustee Vosen, aye; Trustee Myers, aye; Trustee Brady, aye; Trustee Musbach, aye; Trustee Seiser, aye; Trustee O'Brien, aye.

BUDGET PRINTOUT. The budget printout was reviewed.

Discussion: The total amount spent on utilities was lower than the original estimated amount for the year 2015. Olson elaborated on the funds given to the library from Washington County.

REPORTS

VILLAGE/COUNTY/SYSTEM.

VILLAGE. Myers: A bill is in the final stages of being passed by the State of Wisconsin to allow exceptions to library privacy laws in order to collect overdue fines from patrons and discussed options. Olson explained how the current process works when fines are not paid and/or materials are not returned to the library.

COUNTY/SYSTEM. Vosen: The next county library board meeting will take place in April.

PRESIDENT'S REPORT. Nelson: MOTION (Seiser, Vosen): Approve the letter from the Friends of the Germantown Community Library to formally accept the painting from the 2015 Purchase Award Art Contest. Motion carried (7-0).

DIRECTOR'S REPORT. Olson: The Germantown School District is registering kindergarteners for fall enrollment in the lobby of the library building tonight. The art teachers of the Germantown School District have set up the art work created by K-12 students around the library. There will be a reception on Tuesday, March 1 and the art work will be on display until the end of the month.

UNFINISHED BUSINESS

TRIO/MWFLS Update: Washington and Dodge counties are functioning well as a system. MWFLS is currently in the process of looking for an established system to merge with and should have a final decision

by mid-June. The board discussed positive and negative aspects of merging with the Eastern Shores library system. Olson explained the negotiations that will need to take place when this merge happens, especially concerning the automation system.

NEW BUSINESS

County Carryover – Information/Discussion/Possible Action: Olson reported that the county carryover for 2015 is estimated to be between \$30,000 and \$33,000. These unspent funds from Washington County have previously been used for raises and/or bonuses for library employees, the Summer Reading Program, and added funds for specific library collections such as audio visual and books. Olson will create a list of proposals for the next meeting.

Statement Concerning Public Library System Effectiveness: The board discussed the “Statement Concerning Public Library System Effectiveness” for the previous year. MOTION (Seiser, Myers): The Germantown Community Library Board of Trustees hereby states that in 2015, the MWFLS did not provide effective leadership and adequately meet the needs of the library. Motion carried (7-0).

ANNOUNCEMENTS AND ADJOURNMENT

The next regular meeting of the Library Board will be Wednesday, March 23, 2016, in the Germantown Community Library large study. Nelson declared the meeting adjourned at 7:16 p.m.

Patricia A. Smith
Administrative Assistant