VILLAGE OF GERMANTOWN
VILLAGE BOARD MEETING MINUTES
March 7, 2016

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Village Board President Wolter.

ROLL CALL: President Wolter, Trustees Baum, Daniels, Kaminski, Miller, Myers, Warren and Zabel. Trustee Hughes was absent and excused. Also present: Administrator Schornack, Attorney Sajdak, Finance Director Rath, Public Works Director Ratayczak, Superintendent of Highways Olszewski, Park & Rec Director Schroeder, Police Capt. Snow, Fire Chief Weiss and Clerk Goeckner

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was recited.

PRESIDENT'S REPORT: None

ANNOUNCEMENTS OF FORTHCOMING EVENTS OF PUBLIC INTEREST/COMMITTEE REPORTS: Trustees provided information on upcoming meetings and events. Fire Chief Weiss mentioned a planned active shooter drill on March 16th at 8:30 a.m. at Buffalo Wild Wings on County Line Road.

CITIZEN INPUT/PUBLIC APPEARANCE on items not subject to a public hearing:
Dan Wing – spoke regarding TID #6 and provided handout to board regarding item from June 12, 2014 Joint Review Board meeting.

CONSENT AGENDA:

A. Approval of Village Board Minutes: February 1, 2016 and Special Village Board Minutes: February 23, 2016

B. Accounts payable/payroll

1.	February 25, 2016	Accounts Payable	$1,398,666.44
2.	February 23, 2016	Payroll (hourly)	$ 206,931.77
3.	February 29, 2016	Payroll (salary)	$ 79,259.00
4.	February for 2015	Accounts Payable	$ 26,877.33

C. Operator Licenses: March 8, 2016 – June 30, 2016: [Recommended Approval]
Heidi S. Casetta, Margaret A. Casey, Rose G. Dobrogowski, Alan R. Marquardt, Ejaz Rasool

The following items were forwarded from the General Government and Finance Committee with a unanimous recommendation:

D. **Resolution No. xx-16** Resolution to Charge off 2014 Delinquent Personal Property Tax [Recommended Approval]

E. **Resolution No. xx-16** Resolution Approving Amendments to the 2016 Budget – Capital Account and General Fund Carry Over [Recommended Approval]

F. State of Wisconsin Debt Collection Agreement – Ambulance Billing Collections [Recommended Approval]

G. Vantage Trust II Multiple Collective Investment Funds Trust – VantageCare Retirement Health Savings Plan [Recommended Approval]

H. 2016 Payment of $10,000 to Economic Development Washington County [Recommended Approval]

I. **Resolution No. xx-16** Resolution Establishing a Fee Schedule for Weights & Measures Devices Required Under Section 12.26 of the Municipal Code

CONSENT AGENDA continued:

The following items were forwarded from the Public Works Committee with a unanimous recommendation:

J. **Resolution No. xx-16** Village Labor and Equipment Rates for 2016 [Recommended Approval]

K. Agreement with General Communications at a Cost of $1,360 per Year for Maintenance of the Village's Radio System for Three Times Per Year with an Hourly Rate of $90/hr. for Actual Repairs During Term of Agreement [Recommended Approval]

L. Pay Invoice for CTW Corporation, in the Amount of $14,986.00 for Pump Repair at Well #2 [Recommended Approval]

M. Contract with Washington County Highway Dept. to Paint Edge Lines and Centerlines on Village Streets with Funds to be Allocated from Account #10-542-530-3540 [Recommended Approval]

N. Purchase of Crack Filling Material for Village Roads from Sherwin Industries at a Cost of $.5554 Per Pound not to Exceed $24,000 with Funds to be Allocated from Acct. #10-542-530-3505 [Recommended Approval]

O. Purchase of New Vermeer BC1500 Wood Chipper from Vermeer of Wisconsin for Cost not to Exceed $56,165.00 and Contingent Upon Village Borrowing Approvals with Funds to be Allocated from Acct. #40-553-570-8530 [Recommended Approval]

P. Purchase of New Hydraulic Box Hoist System from Casper Truck for Public Works Department in an Amount not to Exceed $6,342.46 with Funds to be Allocated from Acct. #10-542-570-8100 [Recommended Approval]

MOTION (Baum/Miller) to approve Consent Agenda, Items A-P, roll call vote, carried.

UNFINISHED BUSINESS: None

PUBLIC HEARINGS – 7:00 P.M. OR LATER: None

NEW BUSINESS:

A. **Resolution No. xx-16** Resolution Authorizing the Borrowing of Not to Exceed $4,500,000; And Providing for the Issuance and Sale of General Obligation Promissory Notes Therefor
MOTION (Zabel/Kaminski) to go with Option #1 and to approve the Resolution Authorizing the Borrowing not to Exceed $4,500,000; and Providing for the Issuance and Sale of General Obligation Promissory Notes Therefore, roll call vote, 7 in favor, 1 opposed (Baum), carried.

B. Purchase of New Police Squad Vehicle and Equipment with Installation
MOTION (Baum/Myers) to approve purchase of new police squad and equipment with installation, roll call vote, carried.

C. Germantown Soccer Club – Field Usage Agreement 2016-2018
MOTION (Baum/Warren) to approve agreement as presented, carried.

D. **Resolution No. xx-16,** Resolution for Village Endorsement of the Comprehensive Economic Development Strategy (CEDS) for Southeastern Wisconsin: 2015-2020
MOTION (Baum/Kaminski) to support the CEDS plan and Resolution as presented, 7 in favor, 1 opposed (Zabel), carried.

NEW BUSINESS continued:

E. **Resolution No. xx-16,** Approving the Salaries and Compensation for Exempt Employees and other Non-Represented Support Staff

Administrator Schornack presented information with the Resolution for a 1.5% increase retroactive to January 1, 2016 for all non-union staff, with exception of anyone who may be on a performance improvement plan. The remaining .5% will be held until year end and distributed based on performance evaluations. Provided information on other communities increases and salaries. Discussion of salary amounts, .5% would be for 2016, funds in budget, need to discuss at GGF some employees more than 20% below median average, method of implementation for additional increase, .5% for performance based pay is not a one-time bonus. **MOTION (Zabel) to approve a 1% rate increase with another 1% going for a merit based increase with the Administrator and Department Heads putting out to those under them. Motion fails for lack of a second. MOTION (Baum/Kaminski) approve the salary resolution giving all non-union members 1.5% increase in 2016 plus the ½% being allocated as a performance based pay increase, by the Village Administrator and Department Directors as presented.** Zabel – what is the 3. **MOTION (Kaminski/Myers) to amend the motion that anyone receiving the 1.5% increase or any additional increase should have an average job rating of a 3.** Discussion of 3 rating definition - meets and sometimes exceeds all requirements of the position, other ratings, first time process by Dept. Directors, needs more training and work toward consist application by all. Trustees Kaminski and Myers withdraw their amendment based on discussion. **MOTION (Miller/Kaminski) to amend the .5% increase has to have at least a rating of a 3, 7 in favor, 1 opposed (Warren), carried. Motion as amended, by roll call vote, 7 in favor, 1 opposed (Zabel), carried.**

F. Request to Award Contract to Payne & Dolan for $1,897,276.99 for 2016 Road Projects

MOTION (Baum/Kaminski) to approve as presented, by roll call vote, carried.

G. Request to Award Contract for 2016 Lannon-Appleton Water Main Extension Phases #2 & #3 Project

MOTION (Kaminski/Daniels) to approve as presented, by roll call vote, 7 in favor, 1 opposed (Zabel), carried.

H. Request to Award Contract for 2016 TID #6 Phase #1 Grading & Erosion Control Project

Discussion of project and costs. Bid about $600,000 lower than last year with configuration of project & bid change. Barry Chavin of MLG presented information on business spark and progress. Need for infrastructure to be placed. President Wolter read letters from Paul Stangl and Jeff Vilione in support of ready to build sites for businesses and TID #6. Jim Mann of Ehlers providing information regarding TID #6 program, increment and timeline. Discussion: proposed TIF legislation, number of buildings and value/increment projection, grading approval, need to move forward. **MOTION (Kaminski/Myers) to award bid to Super Western, by roll call vote, 7 in favor, 1 opposed (Baum), carried.**

NEW BUSINESS continued:

I. Request for Approval to Award Contract for TID #6 Neu-NMMR Geotechnical Inspection Services
Contract to call in as needed with an estimate around $50,000, same contract as 2014 with updated numbers. **MOTION (Kaminski/Warren) to approve and award contract as presented, by roll call vote, carried.**

J. Request to Award Contract for 2016 TID #6 Phase #1 Sanitary & Water Utilities Project
DPW Director Ratayczak presented information on bid. Same company for low bidder as earlier item (Super Western) (Super Excavators). Discussion of benefits of same contractor on both projects, already paying interest charges whether doing project or not, developer agreements, funding spent. **MOTION (Kaminski/Myers) to approve and award contract to low bidder of Super Excavators.** Discussion: need to move forward, Village Attorney comments on easements and having all easement documents on hand prior to signing contract and time to take to get easements. Confident easements will be completed. **Roll call vote, 6 in favor, 2 opposed (Baum, Zabel), carried.**

K. Request to Award Contract for 2016 TID #6 Phase #1 Nimitz Paving & Lighting Project
DPW Director Ratayczak presented information on bid by Payne & Dolan in the amount of $185,855.90. Discussion. **MOTION (Kaminski/Warren) to approve and award contract as presented. MOTION (Zabel/Baum) to amend not to sign agreement until we have a developer's agreement in hand.** Discussion. **1 in favor (Zabel), 7 opposed, motion to amend fails. By roll call vote, 6 in favor, 2 opposed (Baum, Zabel), carried.**

L. Request to Award Contract for TID #6 Phase #1 Appleton Paving & Lighting Project
DPW Director Ratayczak presented information on this bid. **MOTION (Kaminski/Warren) to approve and award contract to low bidder.** Discussion of easements needed. **MOTION (Kaminski/Baum) to postpone this item until the next Village Board meeting, carried.**

M. Request to Accept Memorandum of Understanding with WisDOT for Future TID #6 Appleton Ave. – Lannon Rd. Roundabout Intersection Improvements
DPW Director Ratayczak presented information on the Memorandum of Understanding. Discussion. **MOTION (Zabel/Baum) to delay action on this until the next Village Board meeting, carried.**

There being no further business, the meeting adjourned at 9:52 p.m.

Barbara K. D. Goeckner MMC/WCPC
Village Clerk