

GERMANTOWN COMMUNITY LIBRARY BOARD

REGULAR MEETING

March 23, 2016

GCL Large Study Room

The regular meeting of the Germantown Community Library Board was called to order by President Joyce Nelson at 6:00 p.m. on Wednesday, March 23, 2016. **Members present:** Joyce Nelson, Dennis Myers (late), Charlene Brady, Ronald Seiser, Kim Musbach, Darlene Vosen, Brenda O'Brien. **Members absent:** None. **Also present:** Library Director Roberta Olson, GCL staff member Trisha Smith. Proper notification of the meeting had been given. MOTION (Vosen, O'Brien): Approve the agenda as published. Motion carried (6-0). MOTION (Seiser, Vosen): Approve the minutes of the February 24 meeting. Motion carried (6-0).

PUBLIC INPUT. None.

FINANCIAL MATTERS

TREASURER'S REPORT. Balances as of March 23, 2016: Board Checking Account - \$395.95; Board Savings Account - \$5,983.22; DML Building Fund - \$51,496.43 [Penny Jug - \$998.86]; Building Fund CD Account #1- \$15,000; Building Fund CD Account #2- \$15,000; Building Fund CD Account #3- \$15,000; GCL/Rao Account - \$6,979.81; Dhein Memorial Account - \$3,042.86; Hampel Memorial Account - \$2,080.97. MOTION (Seiser, Nelson): Accept the Treasurer's Report. Motion carried (6-0).

ACCOUNTS PAYABLE. MOTION (Vosen, Seiser): Approve the schedule of operating vouchers for February and forward them to Village Hall for payment. ROLL CALL VOTE: President Nelson, aye; Trustee Vosen, aye; Trustee Brady, aye; Trustee Musbach, aye; Trustee Seiser, aye; Trustee O'Brien, aye.

BUDGET PRINTOUT. The budget printout was reviewed.

REPORTS

VILLAGE/COUNTY/SYSTEM.

VILLAGE. None.

COUNTY/SYSTEM. Vosen: The Washington County Library Services Board Meeting has been moved from Thursday, April 21 to Thursday, April 14. There will be some turnover and new membership in the near future. Olson: MWFLS and the Merger Committee are continuing the preliminary process of merging with the Eastern Shores Library System. The live date for the merge will potentially take place in early January. There are a lot of aspects to work out between MWFLS and Eastern Shores, specifically loan periods, delivery, and automation. Members stressed the importance of these aspects for the Germantown patrons and hope this will be a smooth transition.

PRESIDENT'S REPORT. None.

DIRECTOR'S REPORT. Olson: Wisconsin Library Association sent out a document for immediate release on February 29, 2016 explaining the Bill to assist return of library materials signed by Governor Scott Walker. GCL has an estimated amount of \$17,000 of uncollected money due to unreturned library materials. Seiser suggests looking at the top five or ten patrons and seeing what would be involved in going through the process of collecting the unpaid fees. Olson will talk to Patrick at MWFLS to create a report that shows the breakdown of the top patrons that owe the largest amount of money.

UNFINISHED BUSINESS

TRIO/MWFLS Update: Vosen: Recommends that the best way to express concern at the Washington County level would be to write a letter as a board to the MWFLS System Board and the Washington County Library Services Board. Members agreed that they did not feel a need to write a letter at this time. Several members discussed the possibility of merging with the BRIDGES System that consists of Waukesha and Jefferson County. Olson reports that BRIDGES will not be ready to take on any additional Counties for at least two years.

NEW BUSINESS

Allocation of FY 2015 County Carryover Funds to FY 2016 Budget: Olson reported that the county carryover for 2015 is \$36,550. The Village of Germantown will be funding a 1.5% salary increase for all village employees, including all library staff. This will appear on the next paycheck and will be backdated to the first of the year. Members agreed that the funds should go into other budget lines as oppose to an additional increase in library staff wages. Olson recommended the following: Audio/Visual (\$21,500), Books (\$10,000), Book Processing Supplies (\$1,000), Summer Reading Program (\$4,500). MOTION (Seiser, Nelson): The Washington County carryover funds will go to the recommended budget lines for the 2016 fiscal year. Motion carried (7-0).

ANNOUNCEMENTS AND ADJOURNMENT

The next regular meeting of the Library Board will be Wednesday, April 27, 2016, in the Germantown Community Library meeting room. Nelson declared the meeting adjourned at 6:34 p.m.

Patricia A. Smith
Administrative Assistant