

**MEETING MINUTES
PUBLIC SAFETY COMMITTEE MEETING
APRIL 4, 2016
GERMANTOWN POLICE DEPARTMENT ANNEX**

CALL: The meeting was called to order at 5:32 p.m. by Chairman Hughes.

ROLL CALL: Chairman Hughes and Trustees Baum and Daniels. Trustee Myers arrived at 5:46 p.m.

Also present were Police Chief Hoell, Police Captain Snow and Fire Chief Weiss.

PUBLIC COMMENT: no discussion.

APPROVAL OF MINUTES: a motion was made by Baum, seconded by Daniels, to approve the minutes of the March 7, 2016 Public Safety Committee Meeting. Motion carried unanimously.

A motion was made by Baum, seconded by Daniels, to go to item F under New Business, Application for Fireworks User Permit to Lynn Grgich. Motion carried unanimously.

APPLICATION FOR FIREWORKS USER PERMIT, JULY 4, 2016 FIREMAN'S PARK, LYNN GRGICH: Lynn Grgich was present for this discussion. A motion was made by Baum, seconded by Daniels, to forward this application for fireworks user permit for July 4th at Fireman's Park to Village Board with a recommendation of approval. Motion carried unanimously.

POLICE DEPARTMENT MONTHLY REPORT: Hoell reported on the following:

- 2 new officers started today, P.O. Schulz and P.O. Spreiter, and the department will be at full staff when the officers have completed their Field Training
- The department is investigating an armed robbery which occurred at Walgreens, suspect was identified within 2 hours of posting his photo on Facebook
- Homicide charges have been filed against the driver of the fatal car vs. bicycle accident
- The department participated in the Law Enforcement Explorer Challenge at Milwaukee Police Department
- Severe weather awareness week is coming up and the department will participate in the tornado drills on Thursday, April 14th

FIRE DEPARTMENT MONTHLY REPORT: Weiss reported on the following:

- 155 fire inspections for the month, will be around 300 for this month, they do approximately 1000 inspections every 6 months
- Grant for portable water tank and training
- 2 firefighters attending MPO training and nearing completion
- 2 firefighters have passed EMT training
- Brush truck repairs/updates will be completed by Friday
- Daniels requested clarification on Class B vs. Class A inspections
- Weekend crews are doing Knox Box maintenance

OVERTIME REPORTS FOR POLICE & FIRE DEPARTMENT: Police Department - Hoell advised that reimbursements from the state for officer overtime are still pending causing the overtime report to look higher than it is.

Fire Department - Weiss advised the department is tracking as expected and overtime costs have decreased from March 2014 to present. Their numbers for the month were higher than previous due to off time and vacations.

POLICY UPDATES: Police Department - Hoell reported that the Police Department has none.
Fire Department - Weiss reported that the Fire Department has none.

PURCHASE REPLACEMENT 911 SYSTEM - POLICE DEPARTMENT: Communications Supervisor Schmidt stated the department had sought 3 bids for the 911 system for three police department consoles and received bids from AT&T, Baycom and Intrado for all hardware, software, instant recall, analytics, installation and training costs. AT&T provided a bid of \$128,392.54 which did not include all of the requested items; Intrado provided a quote of \$126,199.04 but they sell a V-VIPER system and a VESTA system is preferred; Baycom provided a quote of \$136,842.02. Schmidt advised the department would prefer to use Baycom for this purchase, their bid was complete and included everything that was requested. Schmidt added that there would be additional costs associated with this purchase as it gets implemented, but would still remain within budget.

A motion was made by Baum, seconded by Daniels, to forward this purchase request to Village Board with a recommendation of approval for the purchase of a replacement 911 system through Baycom for \$136,842.02, account 40-521-570-8460. Motion carried unanimously.

Trustee Myers arrived at this time, 5:46 p.m.

PURCHASE UPGRADE TO BUILDING SECURITY AND SURVEILLANCE SYSTEM - POLICE DEPARTMENT: Communications Supervisor Schmidt advised there was \$50,000 budgeted for the maintenance and upgrade of the security and surveillance system for the police department and annex building, which includes 13 cameras, video server, client workstation, audio and video recording systems in 3 interview rooms and an additional monitor in the communications center. Schmidt stated the upgrades were started during the 2009 remodel project and said her preference would be to stay with the same vendor who started the project and is familiar with the system, H&S Protection. Schmidt advised they provided a quote of \$46,658.00 for the upgrade.

A motion was made by Baum, seconded by Myers, to forward this purchase request to Village Board with a recommendation of approval for the upgrade of building security and surveillance system through H&S Protection Systems for \$46,658.00, account 40-521-570-8450, which would include replacing and upgrading 13 cameras, the video server and the client workstation, a 40" monitor for communications center, audio/video recording systems for 3 interview rooms. Motion carried unanimously.

DISCUSSION/ACTION ON RE-CHASSIS AMBULANCE VS NEW AMBULANCE - FIRE DEPARTMENT: Weiss advised that the budget allows for the purchase of a new ambulance in an amount not to exceed \$250,000. He then explained that instead of purchasing a new ambulance he would like to re-chassis two ambulances in an effort to increase the lifespan of the fleet. Weiss added he has been doing some checking on the costs and believes he can get 2 ambulances refurbished for approximately \$270,000. He said he would like to get a formal bid that would not exceed \$270,000 and understands he would need to get Board approval for the additional cost of \$20,000.

Weiss went on to explain the process used for re-chassis and that the cost would cover everything but the new striping. He stated that radios would be transferred along with computers.

A motion was made by Myers, seconded by Daniels, to forward this item to Village Board with a positive recommendation to spend \$270,000 to revamp/re-chassis two of the current ambulances instead of purchasing a new ambulance for \$250,000 which was approved during the budget process, with the Board to determine where the additional \$20,000 will come from.

Discussion followed with Baum questioning whether the old ambulance could be sold to provide some of the additional funds needed for the re-chassis process, Weiss explained that the County had approached him about using the old ambulance as a rehab unit for the county's use, and they would cover all maintenance costs. Weiss was also questioned about warranties for this process, he did not have the numbers at this time but indicated he believed standard warranties were used.

Motion to approve carried unanimously.

DEPUTY FIRE POSITION - FIRE DEPARTMENT: Weiss advised he is requesting a fulltime deputy chief which is a new position to replace the POC Deputy Chief position left vacant by Maury's retirement. He said he would like to open the position to fulltime firefighters and fill it with a promotion; the position would receive a 10% increase to their base pay which would increase it to \$68,330, and the position is an exempt position with no overtime offered. Weiss stated that the position would assist with administrative duties, support and training. He noted that if this request is approved by Village Board, he would post the position and the applicants would appear before the Police & Fire Commission. Hughes questioned whether this matter had been discussed with the Village Attorney, Weiss stated a meeting was being held on the 12th and he would discuss it at that time.

A motion was made by Baum, seconded by Myers, to forward this request to Village Board with a recommendation of approval, motion carried unanimously.

Hughes requested that this item not be placed on the consent agenda, he would like the Board members to have an opportunity to discuss it further.

DISCUSSION ON INTERFACULTY TRANSPORTS: Weiss advised that he is looking into the possibility of their rescue squads being used for transports from Community Memorial Hospital to patient homes when the patients are discharged. He said he is waiting for state approval and a response from Community Memorial Hospital. Weiss went on to explain the program, stating it would be an additional source of revenue for the Village and there would always be a unit available in the Village for emergencies. Weiss said if the program is approved, they would be starting with ER patients and if that works out satisfactorily, they would progress to patients that have been admitted. He also advised they are only looking at Germantown residents at this time.

NEXT MEETING: Next meeting date set for Monday, May 2, 2016 at 5:30 p.m. at the Village Hall Boardroom.

ADJOURNMENT: There being no further business, the meeting was adjourned at 6:17 p.m.

Recorded by,



Julie L. Barth
Secretary