

VILLAGE OF GERMANTOWN
N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022

MEETING: **PARK & RECREATION COMMISSION**

DATE AND TIME: **WEDNESDAY, June 8, 2016 at 5:30p.m.**

LOCATION: **GERMANTOWN CONFERENCE ROOM A**
N112 W17001 Mequon Road

CALL TO ORDER: This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.

- I. **ROLL CALL:**
- II. **APPROVAL OF MINUTES:** May 18, 2016
- III. **PUBLIC INPUT:** Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there be a three (3) minute time period, per person, with time extensions per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received, however, NO ACTION will be taken under public comments.
- IV. **UNFINISHED BUSINESS:**
 1. Eagle Scout Project at Schoen Laufen Park – Review & Approval of Request by Quinn Burnham
- V. **NEW BUSINESS**
 1. Alt Bauer Park Play Equipment Project – Review & Recommendation
- VI. **VILLAGE BOARD:**
- VII. **SCHOOL BOARD REPORT:**
- VIII. **DIRECTOR'S REPORT:**
- IX. **ANNOUNCEMENTS OF PUBLIC INTEREST:**

The next Park & Recreation Commission meeting will be **July 20th @ 5:30p.m.**
- X. **ADJOURNMENT:**

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Clerk's Office at (262)250-4740 at least 2 days prior to the meeting.

**VILLAGE OF GERMANTOWN
PARK & RECREATION COMMISSION MINUTES
CONFERENCE ROOM A
May 18, 2016**

CALL TO ORDER: The meeting was called to order at 5:30 p.m. by Chair Coulthurst.

- I. ROLL CALL:** Chair Coulthurst, Commissioners Stapelman, Depies, Leukert, School Board Rep. Medved and Trustee Rep. Miller. Absent and excused was Commissioner Knop. Guests included Eagle Scout Ryan Miller, along with his parents Chris and Kelly Miller. Also present were Director Schroeder, Recreation Supervisor Katie Rodger and Secretary Lemke.
- II. APPROVAL OF MINUTES:** *Motion by Depies, seconded by Medved to approve the minutes from April 20, 2016 as presented. Motion unanimously carried.*
- III. PUBLIC INPUT:**
- IV. INTRODUCTION & WELCOME TO NEW COMMISSION MEMBER – Kim Leukert** – Kim stated that he and his wife, Lindsay have lived in Germantown for 6 years and they have two, four-year old children. Kim is currently coaching a Germantown Park & Recreation Pee Wee Soccer team.

Motion by Medved, seconded by Miller to move to Unfinished Business V., Item #2. Motion unanimously carried.

V. UNFINISHED BUSINESS:

- 1. KINDERBERG PARK TENNIS COURT BACKBOARD – REVIEW & RECOMMENDATION:** Director Schroeder stated that he has had discussion with Jay Olszewski, Department of Public Works and Scott Anderson, Department of Public Works Foreman regarding the tennis backboard at Kinderberg Park. Director Schroeder has contacted Mr. Dohl regarding setting up a meeting at Kinderberg Park and Mr. Dohl's response has now changed to "reconsider my approach" on how to resolve the situation. The general consensus from the Commission is to remove this item from the agenda.
- 2. EAGLE SCOUT PROJECT @ SCHOEN LAUFEN PARK – REVIEW & APPROVAL OF REQUEST BY RYAN MILLER** – Ryan stated that he has been working with Director Schroeder on adding 5 more benches throughout Schoen Laufen Park. Ryan stated that he will be contacting area businesses seeking donations of supplies and/or monetary. The benches will be constructed of treated timbers. The benches will be anchored into concrete with cables.

Motion by Medved, seconded by Miller to accept the Eagle Scout Project presented by Ryan Miller, construction of 5 benches, for placement in Schoen Laufen Park as presented. Motion unanimously carried.

VI. NEW BUSINESS

1. **ALT BAUER PARK PLAY EQUIPMENT PROJECT – REVIEW & DISCUSSION** – Director Schroeder went over the bid proposals from the 6 different playground companies that submitted packets, with a total of 13 different designs plans. The commission viewed the different designs and chose the 6 playground designs that they felt would be a design that they would like to see in the park. Letters will be mailed to residents around Alt Bauer Park, (300ft. radius) as well as posted on Facebook, for an “Open House” on June 2nd, from 4:30 – 7:00 p.m. at the Village Hall for viewing of the playground designs and to “cast” their vote for the playground of their preference. The timeline of installation would be in August or September with a tentative date of September 23 for completion of the project.

VII. VILLAGE BOARD REPORT: Rick stated that the road work on Pilgrim is almost complete. The Donges Bay work will continue throughout the summer, including a roundabout on Donges Bay and Hwy 145 (Fond du Lac Avenue). I-41 is being repaved as well and Hwy 175 in Richfield is being widened and repaved. There will be a roundabout going in on Lannon Road and Hwy 175 (Appleton Avenue) in 2017.

VIII. SCHOOL BOARD REPORT: Brian stated the district is considering a referendum for November. Talks have been completed with the community with what they want to see in the schools. Some of the options are; upgrades at all of the schools, possible pool, a fieldhouse, an auditorium. The board now will decide what their options are and what the tax increase will be.

IX. DIRECTOR’S REPORT:

- 1) **Kinderberg Park Tennis Court Backboard Review & Recommendation** – Staff is in the process of scheduling a meeting with resident Armin Dohl to discuss potential options for reducing the sound from the tennis backboard.
- 2) **Eagle Scout Project at Schoen Laufen Park – Review & Approval of Request by Ryan Miller**
Ryan Miller will attend the meeting to present his project to build and install five wooden park benches for the trail system at Schoen Laufen Park, as well as place stone along areas of the park trails.
- 3) **Alt Bauer Park Play Equipment Project – Review & Discussion** – The department sent Request for Proposals (RFP’s) to seven playground vendors, with 6 vendors responding by the May 16th deadline. Staff is currently reviewing all proposals. The community will be offered the opportunity to view the proposals via Facebook invite, as well as letters sent to residents in the Alt Bauer Park neighborhood. Proposals will be on display from May 31st to June 10th. Staff has also scheduled an Open House for Wednesday, June 1st from 4:30 to 6:30 p.m. at the Germantown Village Hall. Final review of the playground design proposals, and recommendation from the commission will take place at the June 15th meeting, with Village Board Award of Contract on June 20th. Completion of the project is planned for mid to late September.
- 4) **Farmer’s Market** – The market began on Saturday, May 7th. The location has been changed to the parking lot of village hall. A total of 13 vendors have registered and paid.

- 5) **Community Garden** – The Community Garden Work Day was held on Saturday, May 14th. All 20 available plots have been reserved.
- 6) **Arbor Day Tree Planting** – The department held the Arbor Day Tree Planting event on Friday, April 22nd at County Line School. Approximately 40 students of the department's Kid's Klub Program helped plant a maple tree to help commemorate Arbor Day. Special thanks to Wendland Nursery for donating the tree, and participating in the activities.
- 7) **MacArthur Girl Scout Troop 4363 Community Service Project at Schoen Laufen Park** – On Friday, May 6th, MAC Girl Scout Troop 4363 completed their community service projects at Schoen Laufen Park. Approximately 35 students and parent leaders installed 15 new interpretative signs in the refurbished sign frames for educational stations along the nature trail, installed a new cedar split rail fence at the entrance to the park, as well as mulching areas along the fence, and around various trees near the park entrance. Kudos to the volunteers for doing a great job to improve the education experience, and to beautify Schoen Laufen Park!

Recreation Division Report

The department has 18 programs that started in April and May including: Tae Kwon Do, Babysitter's Training, Firefighters Are Your Friends, PULSE, Track Invite, Container Gardening, Garden Art, STEM Classes, Archery, Lego Fun Days, Perfect Portions Workshop, Daytime Adult Golf Lessons, Repel Bugs the Natural Way, Bee Keeping, Advanced Bee Keeping, Pickleball, Belly Dancing, and Night T-ball. Programs cancelled due to low enrollment: Clutter-Free Garage & Basement, Zumba

Family Glow Walk – An estimated 625 youth and adults attended the 2nd Annual Glow Walk, sponsored by 1st Bank Financial Centre. Participants enjoyed numerous fun activities and glowing giveaways at stations along the walk. Based on the large turnout and limited parking, staff is looking to cap registration for the 2017 event at 700 people.

Upcoming events include the following:

Summer programs are slated to start the week of June 13th.

Night T-ball Coaches meeting: Will be held on Thursday, May 19th. To date we have 104 Jr. T-ball participants with 19 coaches and 106 Sr. T-ball participants with 24 coaches signed up. Night T-ball will begin on May 31/June 2 and will have 8 teams each with 13/14 per team.

Track Invite: Along with our 83 Track Program participants we have another 14 signed up plus the St. Boniface team who will participate in this invite held at the GHS Track Saturday, May 21st.

Highway Garage Field Trip: To be held on Friday, June 3rd from 10:00 – 11:00 a.m. at DPW. Kids and parents will see all the trucks that are used in the sandbox in their real form.

Safety Town Teen Volunteer Meeting: A teen volunteer meeting has been set for Monday, June 6th from 4-4:45 p.m. (returning teens) or 4:00 – 5:00 p.m. (for new volunteers) at the Germantown Village Hall. Volunteers will be given an orientation on what to do/expect.

Movies in the Park: Our first Movies in the Park event of the summer season will be held on Friday, June 10th and will feature the movie "The Good Dinosaur". The next movie will be on Friday, July 22nd featuring "The Minions Movie" and will be held in conjunction with our Family Campout at Kinderberg Park. Back by popular demand we will have face painting and balloon animals done by the clowns, Cuddles & Billy.

Theatre Auditions: Auditions for Sleeping Beauty Kids will take place on Monday, June 13th from 6-8pm at GHS on the stage.

X. ANNOUNCEMENTS OF PUBLIC INTEREST: The June meeting will be changed from June 15th to June 8th.

XI. ADJOURNMENT: There being no further business, the meeting was adjourned at 7:12 p.m.



Shannon Lemke
Secretary