

**VILLAGE OF GERMANTOWN
PARK & RECREATION COMMISSION MINUTES
CONFERENCE ROOM A
June 8, 2016**

CALL TO ORDER: The meeting was called to order at 5:31 p.m. by Chair Coulthurst.

- I. ROLL CALL:** Chair Coulthurst, Commissioners Stapelman, Knop (arrived @ 5:36 p.m.), Depies, Leukert, School Board Rep. Medved and Trustee Rep. Miller (arrived @ 5:32 p.m.). Guests included Eagle Scout Quinn Burnham and his father Mike Burnham and Linda Mcalpine, Daily News Reporter. Also present were Director Schroeder and Secretary Lemke.
- II. APPROVAL OF MINUTES:** *Motion by Medved, seconded by Stapelman to approve the minutes from May 18, 2016 as presented. Motion unanimously carried.*
- III. PUBLIC INPUT:**
- IV. UNFINISHED BUSINESS:**

- 1. EAGLE SCOUT PROJECT @ SCHOEN LAUFEN PARK – REVIEW & APPROVAL OF REQUEST BY QUINN BURNHAM** – Quinn Burnham presented the Commission with his project proposal to remove the shrubbery and unwanted plants in Schoen Laufen Park. Quinn will be using “Garlin”, supplied by the Village for spraying the invasive species. Quinn is also asking permission to have ATVs/four wheelers on the trails for moving the mulch to their desired location. Director Schroeder stated that Quinn should contact the Germantown Police Department and let them know when he will be working and that he has approval for using ATVs/four wheelers in the park. The project would be starting around July 23rd and finishing around July 31st.

Motion by Miller, seconded by Medved to approve the proposed Eagle Scout project as presented by Quinn Burnham. Motion unanimously carried.

V. NEW BUSINESS

- 1. ALT BAUER PARK PLAY EQUIPMENT PROJECT – REVIEW & RECOMMENDATION** – Mark stated that 100 residents voted via Survey Monkey and/or postcard in the office. We had approximately 11 individuals come to the “Open House” on June 2nd 2016. The top 2 playgrounds voted for were from Minnesota Wisconsin Playground and Lee Recreation. The commission, along with the village residents, chose the Lee Recreation playground.

Motion by Miller, seconded by Depies to send forth a positive recommendation to the Village Board to approve the playground design and installation from Lee Recreation LLC, in an amount not to exceed \$59,050, as well as the surfacing materials at a cost of \$5,720.00. Motion unanimously carried. Monies to come from 2016 CIP Account #40-552-570-8450.

Medved excused @ 5:50 p.m.

VI. VILLAGE BOARD REPORT: Rick stated the Village Board is getting close to hiring a new Village Engineer. Gehl's had an evacuation on June 7th due to a chemical spill at one of their facilities. Multiple Fire Department agencies responded, as well as hazmat. 5 employees were transported to area hospitals for treatment. Pilgrim Road is completed. The work on Fond du Lac Avenue and Donges Bay has begun and will take most of the summer to complete. Chip sealing will be occurring throughout the Village over the next few months.

VII. SCHOOL BOARD REPORT: Brian handed out the "Board Happenings" with the current school board happenings.

VIII. DIRECTOR'S REPORT:

1) **Eagle Scout Project at Schoen Laufen Park – Review & Approval of Request by Quinn Burnham**

Quinn Burnham will attend the meeting to present his project to remove invasive species at Schoen Laufen Park, as well as placing stone along areas of the park trails.

2) **Alt Bauer Park Play Equipment Project – Review & Recommendation** – The department sent Request for Proposals (RFP's) to seven playground vendors, with 6 vendors responding by the May 16th deadline. At the May commission meeting, the 13 submitted design proposals were reviewed, and reduced to 6. Residents were given the chance via Facebook to vote on their favorite design. Letters were sent to approximately 100 households residing in the Alt Bauer Park neighborhood. Playground proposals have been on display in village hall from May 23rd through June 8th. Staff also held an Open House on Thursday, June 2nd from 4:30 to 6:30 p.m. at the Germantown Village Hall. Final review of the playground design proposals, and recommendation from the commission is scheduled for June 8th, with Village Board Award of Contract on June 20th. Completion of the project is planned for mid to late September.

3) **Alt Bauer Park Basketball Court/Pathway Project** - The necessary retainage was held on this 2015 project to make sure the basketball court color re-surfacing, and park re-landscaping are addressed with the respective sub-contractors. Staff contacted the general contractor, Payne & Dolan in May for an update. Payne & Dolan notified the sub-contractors on May 26th.

4) **Weidenbach Park Pathway Lighting** – Monies were included in the Parks Division Budget for materials (light poles and fixtures) to replace the existing pathway lighting system at Weidenbach Park. At the June 6th Village Board Meeting, approval was given to purchase the materials. The installation work will be completed by the DPW/Parks staff in late summer.

5) **Germantown School District Security Cameras** – The Germantown School District will be installing security cameras in the gymnasiums at Germantown High School, as well as Amy Belle, County Line, MacArthur, and Rockfield Schools. The cameras are being installed to provide additional security for facility users attending both school and community functions.

This project will be funded 50% by the school district, and 50% by the school portion of the Recreation Facility Fee Fund. The school district staff will present the request for shared project funding at the June 22nd General Government & Finance Committee Meeting.

Recreation Division Report –

The department has approximately 46 summer programs that will start the week of June 13th.

Upcoming events include the following:

Movies in the Park: Our first Movies in the Park event of the summer season will be held on Friday, June 10th and will feature the movie The Good Dinosaur. Our next movie will be on Friday, July 22nd featuring The Minions Movie and will be held in conjunction with our Family Campout at Kinderberg Park. Back by popular demand we will have face painting and balloon animals done by the clowns Cuddles & Billy.

Auditions: Auditions for Sleeping Beauty Kids will take place on Monday, June 13th from 6-8pm at GHS on the stage.

Family Fun Carnival Night: Families can enjoy carnival games and inflatables. Event will be held on Thursday, June 23 from 4:00 – 8:00 p.m. at Firemen's Park. The event is free, if pre-registered participants will receive one \$5 activities punch card upon arrival.

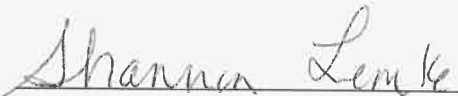
Germantown Children's Theatre Performance: We are excited to present "Sleeping Beauty Kids", the department's 23rd musical production scheduled for Thursday and Friday, July 14th and July 15th at 6:30 p.m. at the Germantown High School Stage.

Booster Night: Booster night is a program developed by Robert's Frozen Custard to raise money for our youth programs and athletics. Our department will receive 10% of sales from 3:00 p.m. – closing. We all have to eat so why not stop by Robert's on July 11th for some good food and treats!

Community Band Concert: Our first summer Concert in the Park will be held Wednesday, June 22nd featuring the Jazz Crusaders and Dixielanders at Firemen's Park. The July 6th concert is a Community Band concert and will include Cross Country Road Trip music.

IX. ANNOUNCEMENTS OF PUBLIC INTEREST: The July meeting will be held July 20th.

X. ADJOURNMENT: There being no further business, the meeting was adjourned at 6:20 p.m.


Shannon Lemke
Secretary