

VILLAGE OF GERMANTOWN
N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022

MEETING: **PARK & RECREATION COMMISSION**

DATE AND TIME: **WEDNESDAY, August 17, 2016 at 5:30p.m.**

LOCATION: **GERMANTOWN CONFERENCE ROOM A
N112 W17001 Mequon Road**

CALL TO ORDER: This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.

- I. **ROLL CALL:**
- II. **APPROVAL OF MINUTES:** July 20, 2016
- III. **PUBLIC INPUT:** Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there be a three (3) minute time period, per person, with time extensions per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received, however, NO ACTION will be taken under public comments.
- IV. Correspondence from resident Ryan Hammetter regarding the Kinderberg Park Splashpad
- V. **UNFINISHED BUSINESS:**
 1. Alt Bauer Park – Basketball Court/Landscaping Project – Update
- VI. **NEW BUSINESS**
 1. 2017 Operating & Capital Improvements Fund Budgets
- VII. **VILLAGE BOARD:**
- VIII. **SCHOOL BOARD REPORT:**
- IX. **DIRECTOR'S REPORT:**
- X. **ANNOUNCEMENTS OF PUBLIC INTEREST:**

The next Park & Recreation Commission meeting will be **September 21st @ 5:30p.m.**
- XI. **ADJOURNMENT:**

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Clerk's Office at (262)250-4740 at least 2 days prior to the meeting.

**VILLAGE OF GERMANTOWN
PARK & RECREATION COMMISSION MINUTES
CONFERENCE ROOM A
July 20, 2016**

CALL TO ORDER: The meeting was called to order at 5:31 p.m. by Chair Coulthurst.

I. ROLL CALL: Chair Coulthurst, Commissioners Stapelman, Depies, Leukert, School Board Rep. Medved and Trustee Rep. Miller. Commissioner Knop was absent and excused. Guests included Eagle Scout Nick Nuchikat. Also present were Director Schroeder, Program Supervisors Patti Heinen and Katie Rodger and Secretary Lemke.

II. APPROVAL OF MINUTES: *Motion by Depies, seconded by Medved to approve the minutes from June 8, 2016 as presented. Motion unanimously carried.*

III. PUBLIC INPUT:

IV. UNFINISHED BUSINESS:

1. **ALT BAUER PARK – BASKETBALL COURT/LANDSCAPING PROJECT – UPDATE** – Mark stated at this time the project has not been completed.

V. NEW BUSINESS

1. **ALT BAUER PARK TENNIS COURT RE-SURFACING PROJECT – REVIEW & RECOMMENDATION ON PROJECT BIDS** – Director Schroeder stated that he sent out 4 RFP's and only received 1 bid in return, which was from Frank Armstrong Enterprises. 2 companies, Munson Inc. and Fahrner Asphalt, responded stating that for 2016 they are too busy and Valley Seal Coat, Inc. never responded at all. The bid from Frank Armstrong came in at \$37,077.00 (\$26,387 base bid, \$10,690 Armor Crack Repair System).

Motion by Miller, seconded by Depies to send forth with a positive recommendation to the Village Board to award the contract to Frank Armstrong Enterprises, in an amount not to exceed \$37,077.00 for materials and labor to resurface the Alt Bauer tennis courts. Motion unanimously carried.

2. **2016-2017 FALL/WINTER RECREATION PROGRAM FEES & CHARGES – REVIEW & APPROVAL** – Program Supervisor Heinen stated that the increases, highlighted in yellow, are minimal from \$0.25 - \$1.00. The increases are due to rising costs, such as pay rates and/or supply costs.

Motion by Medved, seconded by Miller to approve the 2016-2017 Fall/Winter Fees & Charges as presented. Motion unanimously carried.

3. **GERMANTOWN DIAMOND CLUB – REQUEST FOR WAIVER OF FEES FOR USE OF HAUPT STRASSE PARK FOR ELITE WARHAWK BASEBALL CAMP** – Director Schroeder stated that he was contacted by Germantown Diamond Club for the use of Haupt Strasse for a youth baseball camp June 20-24th. The camp is being run in conjunction with Badger Baseball Academy from West Allis. The fee for the field usage is \$15.00/hour non-resident, which in total is \$420.24. Troy Schmidt, Germantown Diamond Club, indicated that this program is designed for Germantown kids.

Motion by Depies, seconded by Medved to deny the waiver of the fee, but reduce the fee to a Germantown Resident fee (\$10/hour) rather than Non-Resident fee (\$15/hour) based on the fact that it is a Germantown based camp. Motion unanimously carried.

4. **EAGLE SCOUT PROJECT AT KINDERBERG PARK – REVIEW & APPROVAL OF REQUEST BY NICK NUCHIKAT** – Nick stated that he is looking at building and installing 4 park benches at Kinderberg Park by the tennis courts. The benches will be constructed of treated lumber, screws, wood glue, bolts & washers. Nick will be attaching the benches to a concrete slab. The project will be started by the end of July with completion the end of September.

Motion by Depies, seconded by Stapelman to accept the Eagle Scout project proposed by Nick Nuchikat to build and install 4 park benches at Kinderberg Park by the tennis courts. Motion unanimously carried.

- VI. **VILLAGE BOARD REPORT:** Rick stated Trustee Shane Daniels has resigned effective the end of July. The board is currently accepting applications to fill the position for the remainder of Shane's term.
- VII. **SCHOOL BOARD REPORT:** Brian handed out the "Board Happenings" with the current school board happenings.
- VIII. **DIRECTOR'S REPORT:**
- 1) **Alt Bauer Park Basketball Court/Pathway Project** - Staff is still waiting for a confirmation on the color resurfacing schedule. The work should be completed before September 15th. The necessary retainage was held on this 2015 project to make sure the basketball court color re-surfacing, and park re-landscaping are addressed with the respective sub-contractors.
 - 2) **Eagle Scout Project at Kinderberg Park – Review & Approval of Request by Nick Nuchikat** - Nick Nuchikat will attend the meeting to present his project to build and install benches for placement by the tennis courts.
 - 3) **Alt Bauer Park Play Equipment Project Update** – On June 20th, the Village Board awarded the contract for this project. Equipment has been ordered with delivery and installation scheduled for the week of August 29th – September 2nd. Village DPW/Parks staff will begin removing the existing equipment, and preparing the site in mid-August.
 - 4) **2016 Emerald Ash Borer Treatment Program** – At the July 18th Village Board Meeting, approval was given to award the contract to M&M Tree Services. The 2016 treatment program will include materials and labor to treat 92 ash trees on municipal grounds, and along village streets. The treatments will be completed before the August 12th date listed in the project specifications.

- 5) **Germantown School District Security Cameras** – At the July 18th Village Board Meeting, approval was given to authorize spending up to \$15,548 for security cameras. The Germantown School District will be installing security cameras in the gymnasiums at Germantown High School, as well as Amy Belle, County Line, MacArthur, and Rockfield Schools. The cameras are being installed to provide additional security for facility users attending both school and community functions. This project will be funded 50% by the school district, and 50% by the school portion of the Recreation Facility Fee Fund.

Recreation Division Report

Upcoming events include the following:

Movies in the Park/Family Camp Out: Our next movie will be on Friday, July 22nd featuring The Minion movie and it will be held in conjunction with our Family Campout at Kinderberg Park. We already have 131 people signed up to camp (47 families).

Our last Movies in the Park was held in June with over 200 people attending, cooler weather made a difference in the turnout. The movie was The Good Dinosaur and we provided fun crafts and face painting/balloon art.

Family Fun Carnival: The 2016 carnival was held on June 23rd at Firemen's Park. Over 319 participants pre-registered for the event with attendance estimated at several hundred more. The event was again sponsored by State Farm Insurance.

W-W-W- Wipeout: The 2016 wipeout event was met with rainy weather which resulted in a cancellation of the morning session. Nearly all transferred to the afternoon session with 112 youth participating in the water-themed events and obstacle course.

Germantown Children's Theatre Performance: We were excited to present Disney's "Sleeping Beauty Kids" the 24th musical production held on Thursday and Friday, July 14th and July 15th at 6:30 p.m. at the Germantown High School Stage. Hopefully you were able to join us for a night of entertainment.

Booster Night: Booster Night was held on July 11th thanks to our partnership with Robert's Frozen Custard.

Griffin Chevrolet Grand Slam Event: For the sixth year in a row Griffin Chevrolet has chosen to sponsor the Germantown Recreation Department's t-ball/baseball/girls softball programs. They gave our department equipment with a value of over \$500.00. In June we had a Grand Slam event where they provided food, t-shirts, and also presented our department with a check for \$500.00. Those who came also received Brewer's tickets. Also for every test drive they awarded us with \$25.00. We had over 40 attend the event, we wish we could get more people to attend.

Community Band Concert: Our first summer Concert in the Park was held Wednesday, June 22nd at Firemen's Park and featured the Jazz Crusaders & Dixielanders. The July 6th concert featured Cross Country Road Trip songs and on July 20th the theme will be Fantasia in the Park. The August 10th concert will include Looney Tunes at the Opera, and to end the summer season the concert on Aug. 17th will include the Community Bands Adult Wind Ensemble.

IX. ANNOUNCEMENTS OF PUBLIC INTEREST: The next meeting will be held August 17th.

X. ADJOURNMENT: There being no further business, the meeting was adjourned at 6:45 p.m.

A handwritten signature in cursive script, reading "Shannon Lemke", is written over a horizontal line.

Shannon Lemke
Secretary

Mark Schroeder

From: Germantown Rec.
Sent: Wednesday, August 03, 2016 11:12 AM
To: Mark Schroeder
Cc: Patti Heinen; Katie Rodger; Shannon Lemke; Briana McNeal
Subject: FW: Kinderberg Splashpad

From: Ryan Hammetter [mailto:rjhammetter@aim.com]
Sent: Wednesday, August 03, 2016 9:37 AM
To: Germantown Rec. <parkrec@village.germantown.wi.us>
Subject: Kinderberg Splashpad

Hi Gtown Park & Rec,
I'm sure this is nothing you don't already know or haven't heard already. I'm submitting it as a complaint anyway based on my recurring personal observations.

I'm a Gtown resident and love the Kinderberg Splashpad. My kids love it too. We all do. It's a great place for residents to take kids in the summertime. Unfortunately our secret has spread throughout Southeast Wisconsin. While good intentioned and sized appropriately for community use, the place is always busy. Sometimes too busy for small children to even play in the water. It makes me wonder why we, as residents, aren't able to use our own facilities.

I know for a fact that people from outside the community come to use it. The last time we were there, two school buses full of kids (presumably off for summer) pulled up to use the park. They used the shelter to stage their event (probably without renting it) and eat lunch. I'm personally aware of large groups of people that periodically come from Cedarburg and Menomonee Falls. These aren't families - these are coordinated field trips and outings that overrun the park.

As a resident, I want to be able to use the facilities that our community built and pays for. Have you ever considered either of the following?

A) To fence off the whole park and make it an admission fee based entry? Say \$2 per person per day? We don't have a pool in Germantown. Cedarburg does and they charge people (resident and non-resident). Mequon/Theinerville does the same thing. If we decide to go there, we pay for it.

B) Same fence, but put a staff member to check IDs for Germantown residency? We do have a recycling/yard waste facility in Germantown. We put a staff member there checking IDs to drop off yard waste. He's there all day every day they are open. So why is the facility at Kinderberg different?

I really think we need to do something.

Thanks for your time.
Ryan Hammetter
N101W16354 Old Farm Rd
Germantown, WI

CAPITAL OUTLAY PLAN (2017-2019)
includes equipment and projects of a least
\$25,000 and with a life of more than 10 years

6-17-16 10:00 AM

	2017	2018	2019
GENERAL FUND CAPITAL EQUIPMENT			
Buildings & Grounds			
3/4 Ton Pickup	40,000		40,000
Total-Buildings & Grounds	40,000	0	40,000
Clerk			
Electronic sign board	25,000		
Total-Clerk	25,000	0	0
Fire			
Handheld radios (25)	93,625		
Lucas CPR device (2)	30,000		
Ladder truck update		175,000	
Staff vehicle			50,000
Tender 3,000 gallons			400,000
Total-Fire	123,625	175,000	450,000
Highway Department			
Patrol Truck w/plow	200,000		
Skid Loader w/ attachments	75,000		
Trailer (40,000 lbs)	25,000		
Patrol Truck w/ plow (2 units)		410,000	
1 ton Dump Truck		50,000	
Patrol Truck w/ plow			215,000
Street Sweeper			215,000
Total-Highway Department	300,000	460,000	430,000
Park & Rec Department			
Park/Rec Van	25,000		
Haupt Strasse Park play equipment	85,000		
Dheinsville Park play equipment (Paid for by Park Impact Fees)	60,000		
Spassland Park play equipment		85,000	
Weidenbach Park play equipment			60,000
Kinderberg Park play equipment			90,000
Total-Park & Rec Department	170,000	85,000	150,000
Police Department			
Update dispatch radio consoles	186,705		
Replace portable radios	149,800		
Total-Police Department	336,505	0	0
TOTAL GENERAL FUND CAPITAL EQUIPMENT	995,130	720,000	1,070,000

	2017	2018	2019
GENERAL FUND CAPITAL IMPROVEMENTS			
Buildings & Grounds			
Replace PD Roofs	115,000		
PD Inpound Building (Impact Fee Funds)	57,600		
Replace Library Roof		250,000	
Replace Village Hall Roof			200,000
Total-Buildings & Grounds	172,600	250,000	200,000
Highway Department			
Asphalt paving	1,400,000	1,500,000	1,600,000
Total-Highway Department	1,400,000	1,500,000	1,600,000
Park & Recreation Department			
EAB Response Plan	25,000	25,000	25,000
Dheinsville Park pathways			35,000
Dheinsville Park parking lot			75,000
Friedenfeld Park pathways		115,000	
Firemen's park pathway lighting & electrical upgrade	45,000		
Firemen's Park shelter		200,000	
Kinderberg Park basketball court (Paid for by Park Impact Fees)	75,000		
Senior van (Partial offset by Senior Van Replacement Fund)			50,000
Schoen Laufen Park - Electric to Shelter			15,000
Schoen Laufen Park - Parking Lot			45,000
Total-Park & Recreation	145,000	340,000	245,000
TOTAL GENERAL FUND CAPITAL IMPROVEMENTS	1,717,600	2,090,000	2,045,000
TOTAL GENERAL FUND CAPITAL EQUIPMENT & IMPROVEMENTS	2,712,730	2,810,000	3,115,000

	2017	2018	2019
UTILITY CAPITAL EQUIPMENT			
Wastewater Department			
Truck 551_2005 GMC plow/ lift gate replacement			48,000
CCTV Truck Replacement		115,000	
Truck 2005 Jet Vac replacement	30,000	35,000	35,000
Truck 550_2004 GMC 2500 Plow/liftgate replacement	45,000		
Total-Wastewater Department	75,000	150,000	83,000
Water Utility			
Purchase Used Tri-axle Truck	80,000		
Replace 2001 GMC 2500	50,000		
Replace 2003 GMC 2500		50,000	
Meter Replacement	200,000	150,000	150,000
Total-Water Utility	330,000	200,000	150,000
TOTAL UTILITY CAPITAL EQUIPMENT	405,000	350,000	233,000
UTILITY CAPITAL IMPROVEMENTS			
Wastewater Department			
Sewer Relay (Broadleaf, Sumac,Concorde, Eliminates Lift #2)	680,000		
Extend N.E. Interceptor Phase 1 (design 2017; construction 2018)	100,000	6,000,000	
Extend N.E. Interceptor Phase 2			2,600,000
Interceptor Relining		2,800,000	
Relining & Manhole Maintenance Sewer Mains	60,000	65,000	65,000
Total-Wastewater Department	840,000	8,865,000	2,665,000
Water Department			
Relay Shagbark from Butternut to Concord	200,000		
Relay Burr Oak, Broadleaf & Glemwood	400,000		
Relay Sumac & Concord	300,000		
Develop Deep Sand Stone Well w/treatment (West Side Village)		2,500,000	
Install 8" water main on Concord from Mary Kay to Division			400,000
Construct Water Main along N.E. Interceptor	50,000	2,500,000	
Total-Water Department	950,000	5,000,000	400,000
TOTAL UTILITY CAPITAL IMPROVEMENTS	1,790,000	13,865,000	3,065,000
TOTAL UTILITY CAPITAL EQUIPMENT & IMPROVEMENTS	2,195,000	14,215,000	3,298,000